

January 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 New Year's Day	2	3 201 Pay Day	4
			HOLIDAY	Retirement	FY Payroll 7	
5	6	7	8	9	10 Dept approvals	11 PPE 12/29/2019 to 1/11/2020 Schedule 1
12 PPB 1/12/2020 to 1/25/2020	13 Sign off timecards	14 Run Payroll	15	16	17 202 Pay Day FY Payroll 8	18
19	20 Martin Luther King Holiday	21	22	23	24 Dept approvals	25 PPE 1/12/2020 to 1/25/2020 Schedule 2
26 PPB 1/26/2020 to 2/8/2020	27 Sign off timecards	28 Run Payroll	29	30	31 203 Pay Day FY Payroll 9	
			Retirement			

February 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
					Dept approvals	PPE 1/26/2020 to 2/8/2020 Schedule 1
9	10	11	12	13	14	15
PPB 2/9/2020 to 2/22/2020	Sign off timecards	Run Payroll			204 Pay Day FY Payroll 10	
16	17	18	19	20	21	22
	President's Day Holiday				Dept approvals	PPE 2/9/2020 to 2/22/2020 Schedule 2
23	24	25	26	27	28	29
PPB 2/23/2020 to 3/7/2020	Sign off timecards	Run Payroll	Retirement		205 Pay Day FY Payroll 11	

March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 Dept approvals	7 PPE 2/23/2020 to 3/7/2020 Schedule 1
8 PPB 3/8/2020 to 3/21/2020	9 Sign off timecards	10 Run Payroll	11	12	13 206 Pay Day FY Payroll 12	14
15	16	17	18	19	20 Dept approvals	21 PPE 3/8/2020 to 3/21/2020 Schedule 2
22 PPB 3/22/2020 to 4/04/2020	23 Sign off timecards	24 Run Payroll	25 Retirement	26	27 207 Pay Day FY Payroll 13	28
29	30	31 Cesar Chavez Day Holiday				

April 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 Dept approvals PPE 3/22/2020 to 4/04/2020 Schedule 1
5 PPB 4/05/2020 to 4/18/2020	6 Sign off timecards	7 Run Payroll	8	9	10 208 Pay Day Good Friday FY Payroll 14 Holiday	11
12	13	14	15	16	17 Dept approvals	18 PPE 4/05/2020 to 4/18/2020 Schedule 2
19 PPB 4/19/2020 to 5/02/2020	20 Sign off timecards	21 Run Payroll	22 Retirement	23	24 209 Pay Day FY Payroll 15	25
26	27	28	29	30		

May 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					Dept approvals	PPE 4/19/2020 to 5/02/2020 Schedule 1
3	4	5	6	7	8	9
PPB 5/03/2020 to 5/16/2020	Sign off timecards	Run Payroll			210 Pay Day FY Payroll 16	
10	11	12	13	14	15	16
					Dept approvals	PPE 5/03/2020 to 5/16/2020 Schedule 2
17	18	19	20	21	22	23
PPB 5/17/2020 to 5/30/2020	Sign off timecards	Run Payroll			211 Pay Day FY Payroll 17	
24	25	26	27	28	29	30
	Memorial Day Holiday				Dept approvals	PPE 5/17/2020 to 5/30/2020 Schedule 3
31						
PPB 5/31/2020 to 6/13/2020						

June 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Sign off timecards	2 Run Payroll	3 Retirement	4	5 212 Pay Day FY Payroll 18	6
7	8	9	10	11	12 Dept approvals	13 PPE 5/31/2020 to 6/13/2020 Schedule 1
14 PPB 6/14/2020 to 6/27/2020	15 Sign off timecards	16 Run Payroll	17	18	19 213 Pay Day FY Payroll 19 Juneteenth Holiday	20
21	22	23	24	25	26 Dept approvals	27 PPE 6/14/2020 to 6/27/2020 Schedule 2
28 PPB 6/28/2020 to 7/11/2020	29 Sign off timecards	30 Run Payroll				

July 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
				214 Pay Day	Independence Day (observed)	
			Retirement	FY Payroll 20	Holiday	
5	6	7	8	9	10	11
					Dept Approvals	PPE 6/28/2020 to 7/11/2020 Schedule 1
12	13	14	15	16	17	18
PPB 7/12/2020 to 7/25/2020	Sign off timecards	Run Payroll			215 Pay Day FY Payroll 21	
19	20	21	22	23	24	25
					Dept approvals	PPE 7/12/2020 to 7/25/2020 Schedule 2
26	27	28	29	30	31	
PPB 7/26/2020 to 8/8/2020	Sign off timecards	Run Payroll			216 Pay Day FY Payroll 22	
			Retirement			

August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7 Dept approvals	8 PPE 7/26/2020 to 8/8/2020 Schedule 1
9 PPB 8/9/2020 to 8/22/2020	10 Sign off timecards	11 Run Payroll	12	13	14 217 Pay Day FY Pavroll 23	15
16	17	18	19	20	21 Dept approvals	22 PPE 8/9/2020 to 8/22/2020 Schedule 2
23 PPB 8/23/2020 to 9/5/2020	24 Sign off timecards	25 Run Payroll	26 Retirement	27	28 218 Pay Day FY Pavroll 24	29
30	31					

September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
					Dept approvals	PPE 8/23/2020 to 9/5/2020 Schedule 1
6	7	8	9	10	11	12
PPB 9/6/2020 to 9/19/2020	Labor Day Holiday	Run Payroll			219 Pay Day FY Payroll 25	
13	14	15	16	17	18	19
					Dept approvals	PPE 9/6/2020 to 9/19/2020 Schedule 2
20	21	22	23	24	25	26
PPB 9/20/2020 to 10/3/2020	Sign off timecards	Run Payroll	Retirement		220 Pay Day FY Payroll 26	
27	28	29	30			

October 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 PPE 9/20/2020 to 10/3/2020 Schedule 1
4 PPB 10/4/2020 to 10/17/2020	5 Sign off timecards	6 Run Payroll	7	8	9 221 Pay Day FY Payroll 01	10
11	12	13	14	15	16 Dept approvals	17 PPE 10/4/2020 to 10/17/2020 Schedule 2
18 PPB 10/18/2020 to 10/31/2020	19 Sign off timecards	20 Run Payroll	21	22	23 222 Pay Day FY Payroll 02	24
25	26	27	28	29	30 Dept approvals	31 PPE 10/18/2020 to 10/31/2020 Schedule 3

November 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 PPB 11/01/2020 to 11/14/2020	2 Sign off timecards	3 Run Payroll	4 Retirement	5	6 223 Pay Day FY Payroll 03	7
8	9	10	11	12	13 Dept approvals	14 PPE 11/01/2020 to 11/14/2020 Schedule 1
15 PPB 11/15/2020 to 11/28/2020	16 Sign off timecards	17 Run Payroll	18	19	20 224 Pay Day FY Payroll 04	21
22	23	24	25 Dept approvals	26	27	28 PPE 11/15/2020 to 11/28/2020 Schedule 2
29 PPB 11/29/2020 to 12/12/2020	30 Sign off timecards					

December 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Run Payroll	2	3	4 225 Pay Day	5
			Retirement		FY Payroll 05	
6	7	8	9	10	11 Dept approvals	12 PPE 11/29/2020 to 12/12/2020 Schedule 1
13 PPB 12/13/2020 to 12/26/2020	14 Sign off timecards	15 Run Payroll	16	17	18 226 Pay Day	19
					FY Payroll 06	
20	21	22	23 Dept approvals	24	25	26 PPE 12/13/2020 to 12/26/2020 Schedule 2
27 PPB 12/27/2020 to 01/09/2021	28 Sign off timecards	29 Run Payroll	30	31		
			Retirement			