

SPECIAL REVENUE FUNDS



**SPECIAL REVENUE FUND TYPE
OPERATING BUDGET COMPARISON
WITH FY 2003 ACTUALS**

CHANGES IN OPERATING BUDGETS BETWEEN FISCAL YEARS

TAX REVENUES

This revenue source is set at \$200,000 higher for fiscal year 2005 for a projected increase in hotel motel revenues, based on historical trends.

INTERGOVERNMENTAL REVENUES

This revenue source experienced a \$78,219 decrease mainly to reflect actual revenues received in fiscal year 2004, for the District Attorney Salary Supplement account and no longer funding the Strong Family Strong Future special revenue account in fiscal year 2005.

CHARGES FOR SERVICES

The main contributor to the decrease in Charges for Services is for revenues no longer budgeted in the Ascarate Park Improvement Fund, but rather in the General fund for the revenues generated from the Ascarate Park, Golf Course, and Swimming Pools. In an effort to plan for upcoming demands on limited resources, the Commissioners approved to move these revenues back to the General Fund, rather than use these funds for grant matches and improvements.

	FY 2003 Actuals	OPERATING BUDGETS		CHANGES	
		Total Budget FY 2004	Total Budget FY 2005	AMOUNT	%
Revenues (Sources):					
Taxes	\$1,965,159	\$2,000,000	\$2,200,000	\$200,000	10.00%
Intergovernmental	637,331	428,994	350,775	(78,219)	-18.23%
Charges for Services	12,448,323	11,888,800	11,160,172	(728,628)	-6.13%
Fines and Forfeits	1,680,287	289,417	365,000	75,583	26.12%
Interest	234,879	183,496	143,042	(40,454)	-22.05%
Miscellaneous Revenues	879,079	662,688	609,669	(53,019)	-8.00%
Other Financing Sources	300,396	10,569,911	\$10,992,525	422,614	4.00%
Total Revenues and Other Financing Sources	18,145,454	26,023,306	25,821,183	(202,123)	-0.78%
Beginning Fund Balances	13,704,952	17,953,831	15,805,174	(2,148,657)	-11.97%
Total Available Resources	\$31,850,406	\$43,977,137	\$41,626,357	(\$2,350,780)	-5.35%

**SPECIAL REVENUE FUND TYPE
OPERATING BUDGET COMPARISON
WITH FY 2003 ACTUALS**

FINES AND FORFEITS

The line item for Fines and Forfeits increased by a little over \$75,000 based on historical trends for the Special DA account for their percentage share of all forfeited seizures.

INTEREST

The line item for Interest was decreased based on the transfer of budgeted funds to the General Fund for all Ascarate Park Improvement revenues.

MISCELLANEOUS REVENUES AND OTHER FINANCING SOURCES

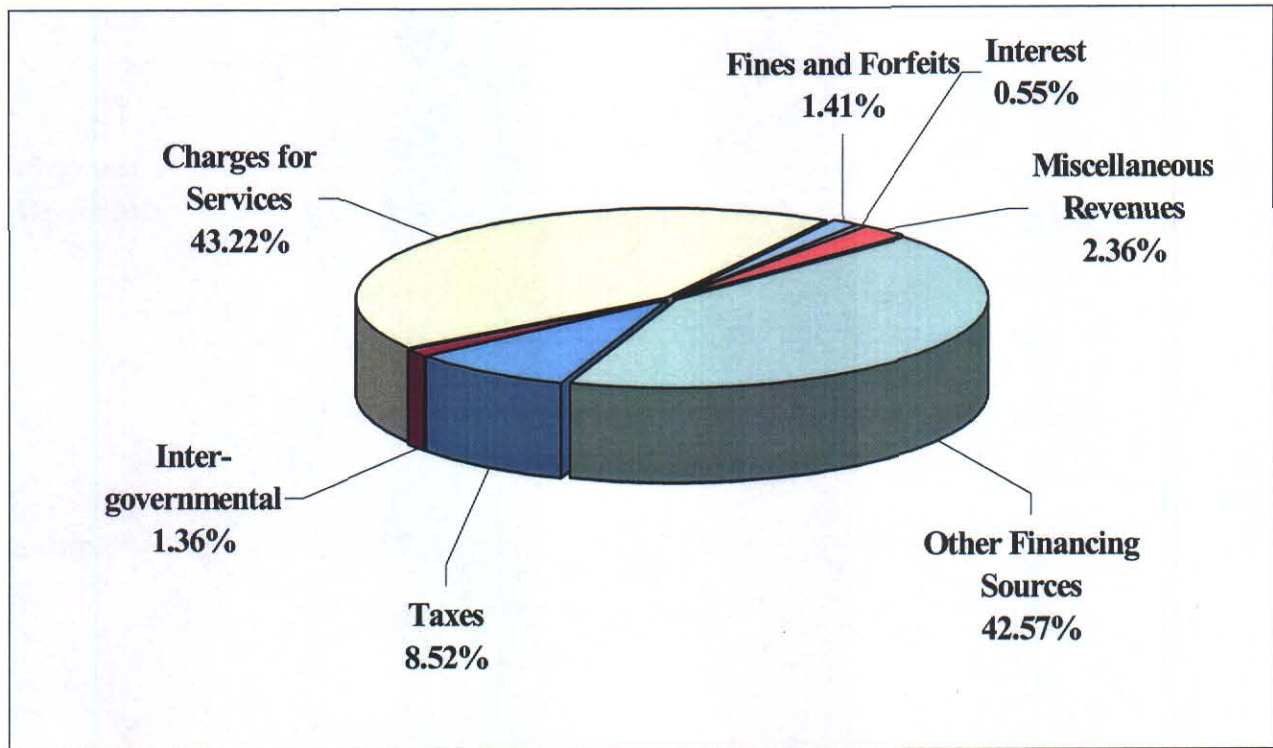
Lastly, Miscellaneous Revenues and Other Financing Sources were budgeted at a decrease of \$53,019 and an increase of \$422,614, respectively. The decrease in Miscellaneous revenues is mainly attributable to lower projections in juvenile probation supervision fees. The increase in Other Financing Sources is due to the increase in transfer in of funds from the Coliseum Special Revenue Fund into the County Tourist Promotion Fund for distribution as approved by Commissioners Court for such programs such as the Rodeo, Mission Trails, and Historical Commission operations that have been supported in the past.

	FY 2003 Actuals	OPERATING BUDGETS		CHANGES	
		Total Budget FY 2004	Total Budget FY 2005	AMOUNT	%
Revenues (Sources):					
Fines and Forfeits	\$1,680,287	\$289,417	\$365,000	\$75,583	26.12%
Interest	234,879	183,496	143,042	(40,454)	-22.05%
Miscellaneous Revenues	879,079	662,688	609,669	(53,019)	-8.00%
Other Financing Sources	\$300,396	\$10,569,911	\$10,992,525	\$422,614	4.00%

SPECIAL REVENUE FUND TYPE OPERATING BUDGET FY 2005

The pie chart below provides for your information, all revenue sources for the Special Revenue Fund Type, and their percentage of the total.

**Fiscal Year 2005 Budget
Revenues (Sources) –Special Revenue Fund Type - \$25,821,183**



**SPECIAL REVENUE FUND TYPE
OPERATING BUDGET COMPARISON
WITH FY 2003 ACTUALS**

CHANGES IN OPERATING BUDGETS BETWEEN FISCAL YEARS

GENERAL GOVERNMENT

The minimal decrease in appropriations for fiscal year 2005, for the General Government program is an offset between projected increases and decreases. Increases projected are for a new fund established last year for a new vital statistics fee approved by the legislature for the County Clerk's Office, which is projected to double, resulting in an increase in appropriations. In addition projected increases are anticipated for operations for various departments such as the County Clerk Records Management department for re-grades and Elections department for operations. The projected decreases are in operations for the Road and Bridge administrative account, and for the newly created County Clerk's Archives Fee, based on projected needs.

	FY 2003 Actuals	OPERATING BUDGETS		CHANGES	
		Total Budget FY 2004	Total Budget FY 2005	Amount	%
Appropriations/Expenditures (Uses):					
General Government	\$2,047,464	\$3,826,800	\$3,822,678	(\$4,122)	-0.11%
Administration of Justice	1,408,228	1,264,273	1,859,039	594,766	47.04%
Resource Development	20,368	18,000	50,000	32,000	177.78%
Culture and Recreation	3,007,428	3,803,439	4,023,540	220,101	5.79%
Public Safety	498,085	10,349,354	10,903,881	554,527	5.36%
Public Works	3,911,242	5,746,970	5,962,921	215,951	3.76%
Health and Welfare	6,921	19,324	66,819	47,495	245.78%
Capital Outlays	1,813,918	3,932,424	2,963,097	(969,327)	-24.65%
Other Financing Uses	1,182,921	7,811,225	4,676,367	(\$3,134,858)	-40.13%
Total Appropriations, Expenditures and Other Financing Uses	13,896,575	36,771,809	34,328,342	(2,443,467)	-6.64%
Encumbrances		895,089	654,396	(240,693)	-26.89%
Ending Fund Balances	17,953,831	6,310,239	6,643,619	333,380	5.28%
Total Appropriations/Expenditures, Other Financing Uses and Fund Balances	\$31,850,406	\$43,977,137	\$41,626,357	(\$2,350,780)	-5.35%

**SPECIAL REVENUE FUND TYPE
OPERATING BUDGET COMPARISON
WITH FY 2003 ACTUALS**

ADMINISTRATION OF JUSTICE

The main reason for the increase of \$594,766 under Administration of Justice is for additional funds available for operations, based on revenue estimates for departments such as the Probate Judiciary Support account, the County Attorney Supplement account, and for the Special DA account.

RESOURCE DEVELOPMENT

The Resource Development program was budgeted higher for fiscal year 2005, based on the trend of application fees assessed from participants for the El Paso Housing Fund set up for the purpose of conducting operations of the Housing Finance Corporation.

CULTURE AND RECREATION

The increase in the Culture and Recreation program relates to appropriation increases for operations set for the Coliseum, Law Library and County Tourist Promotion accounts, offset by decreases in appropriations set for the Sportspark, and Ascarate Improvement funds based on revenue projections and reductions in force.

	FY 2003 Actuals	OPERATING BUDGETS		CHANGES	
		Total Budget FY 2004	Total Budget FY 2005	Amount	%
Appropriations/Expenditures (Uses):					
Administration of Justice	\$1,408,228	\$1,264,273	\$1,859,039	\$594,766	47.04%
Resource Development	20,368	18,000	50,000	32,000	177.78%
Culture and Recreation	3,007,428	3,803,439	4,023,540	220,101	5.79%
Public Safety	\$498,085	\$10,349,354	\$10,903,881	\$554,527	5.36%

PUBLIC SAFETY

The large increase in appropriations for Public Safety is due to new appropriations set for Interest, Federal Prisoner, and National School Lunch revenue previously accounted for under the Juvenile Probation Special Revenue account, and appropriations for most of what was requested for additional personnel and operations, approved by the Juvenile Board for the Juvenile Probation Department. Additional appropriations have also been set for the Commissary Inmate Profit Fund to be used for purchases of items for prisoners in the County Jails, based on revenue estimates.

**SPECIAL REVENUE FUND TYPE
OPERATING BUDGET COMPARISON
WITH FY 2003 ACTUALS**

PUBLIC WORKS

The Public Works program increased overall by \$215,951 for additional appropriations set up for under the Road and Bridge account for the maintenance and repair of County roads.

HEALTH AND WELFARE

Appropriations for the Health and Welfare program were mainly set higher based on revenue estimates for the Project Care Electric account set up to help those in need of utility payment assistance.

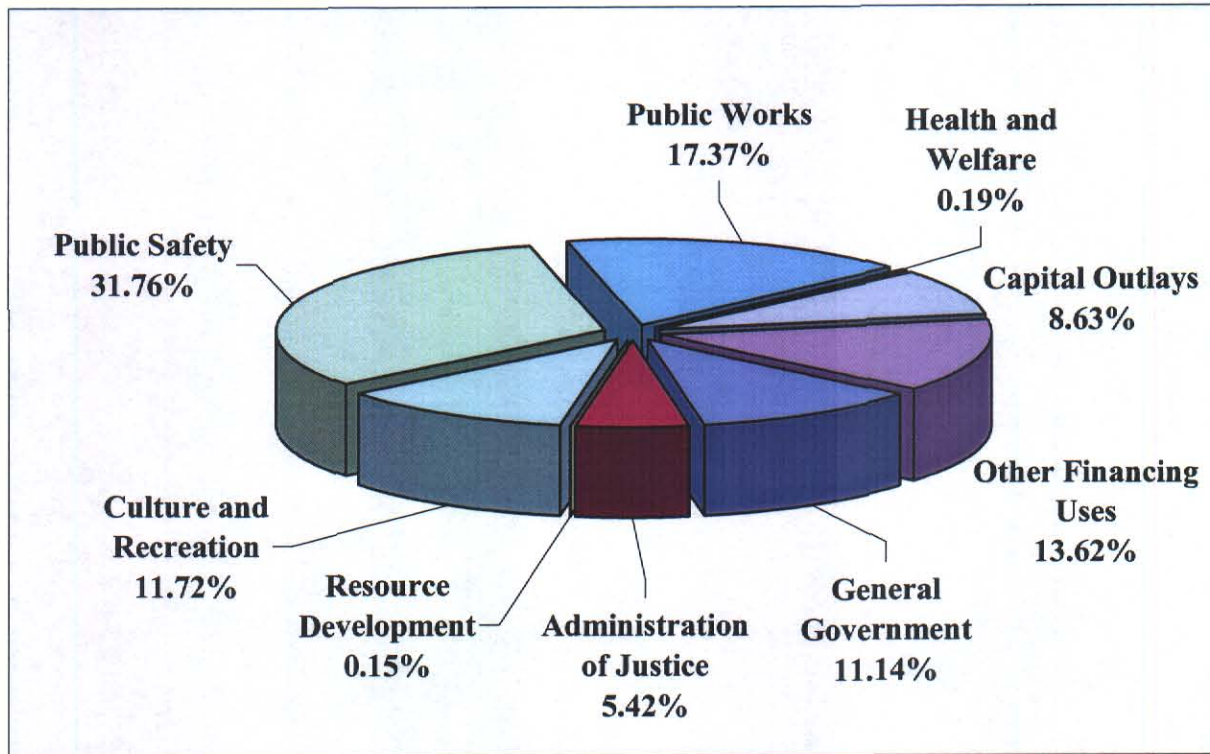
	FY 2003 Actuals	OPERATING BUDGETS		CHANGES	
		Total Budget FY 2004	Total Budget FY 2005	Amount	%
Appropriations/Expenditures (Uses):					
Public Works	\$3,911,242	\$5,746,970	\$5,962,921	\$215,951	3.76%
Health and Welfare	6,921	19,324	66,819	47,495	245.78%
Capital Outlays	1,813,918	3,932,424	2,963,097	(969,327)	-24.65%
Other Financing Uses	\$1,182,921	\$7,811,225	\$4,676,367	(\$3,134,858)	-40.13%

CAPITAL OUTLAYS AND OTHER FINANCING USES

Lastly, the decrease in Capital Outlays for fiscal year 2005 is mainly attributable to no new appropriations for the Ascarate Improvement Fund for improvements in the Park, based on appropriating revenues in the General Fund in fiscal year 2005, and no appropriations set for capital based on the request from the Sports Commission for the Coliseum Special Revenue account. Other Financing Uses also decreased by over \$3 million based on the decrease of the transfer out of Road and Bridge fund to be used in the General Fund to cover for the cost of policing County Roads, and for no transfer out from the Ascarate Improvement fund to the General Fund, previously budgeted in fiscal year 2004.

SPECIAL REVENUE FUND TYPE OPERATING BUDGET FY 2005

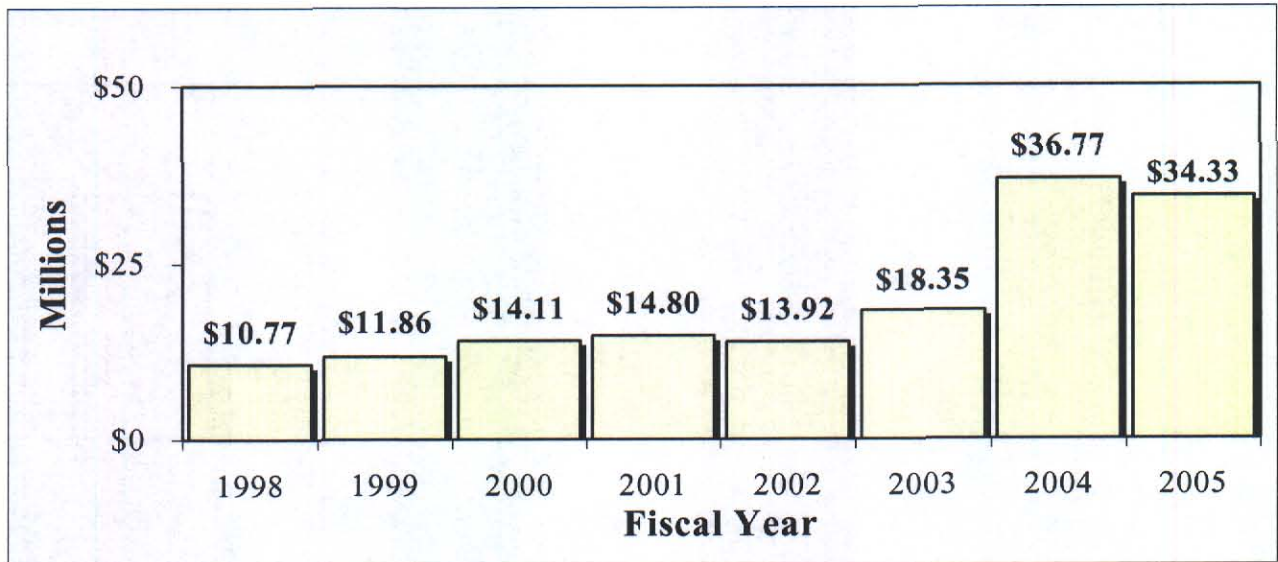
Fiscal Year 2005 Budget
Appropriations (Uses) – Special Revenue Fund Type - \$34,328,342



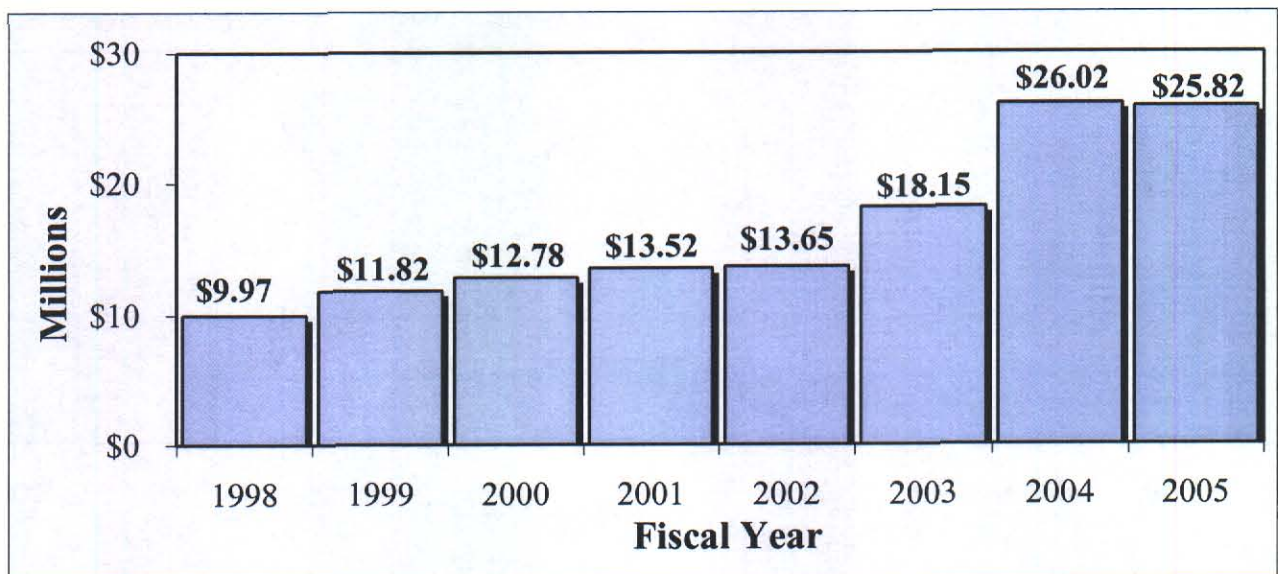
SPECIAL REVENUE FUND TYPE OPERATING BUDGET COMPARISON WITH FY 2003 ACTUALS

The following tables provide information regarding the Special Revenue Fund Type overall budget, and revenue/expenditures since 1998. **Details can be found in the revenue and expenditure sections of this document.**

Special Revenue Fund Type – Budget Trends



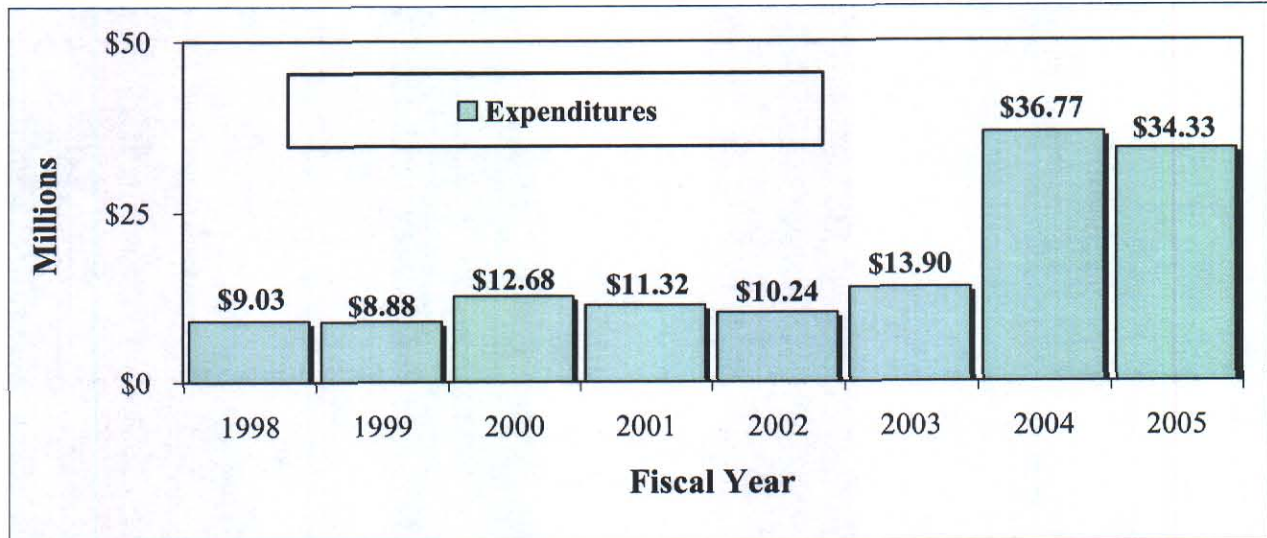
Special Revenue Fund Type-Revenue Trends



*FY 2004 and 2005 are Budgets, 1998-2003 are Actuals

SPECIAL REVENUE FUND TYPE OPERATING BUDGET COMPARISON WITH FY 2003 ACTUALS

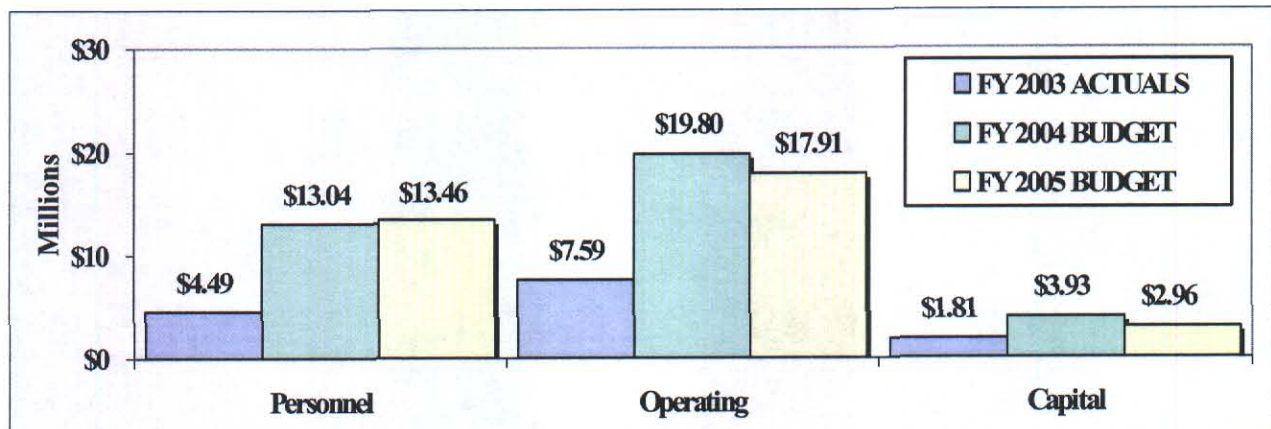
Special Revenue Fund Type – Expenditure Trends



*FY 2004 and 2005 are Budgets, 1998-2003 are Actuals

SUMMARY FOR FISCAL YEAR 2005 BY CHARACTER

Character	FY 2003 Actuals	OPERATING BUDGETS		Changes	
		FY 2004	FY 2005	Amount	%
Personnel	\$4,491,320	\$13,039,175	\$13,456,582	\$417,407	3.20%
Operating	7,591,337	19,800,210	17,908,663	(1,891,547)	-9.55%
Capital	1,813,918	3,932,424	2,963,097	(969,327)	-24.65%
Total Budgets and Actuals	\$13,896,575	\$36,771,809	\$34,328,342	(\$2,443,467)	-6.64%



Special Revenue Fund Balances

DEPARTMENT/ACCOUNT	*ACTUALS FISCAL YEAR 2003 ENDING	**ACTUALS FISCAL YEAR 2004 ENDING
243rd District Drug Court, County Criminal Court 2 DWI,		
District Attorney 10% Forfeiture	\$71,499	\$97,001
Alternative Dispute Resolution Center	10,348	9,934
Ascarate Park Improvement	1,845,592	977,541
Child Welfare Juror Donations	8,234	10,753
Coliseum Tourist Promotion	632,978	467,255
Commissary Inmate Profit	694,737	833,967
County Attorney Bad Check Fund	65,861	69,844
County Attorney Commissions	110,117	161,685
County Attorney Labor Disputes		1,816
County Attorney Supplement	58,918	76,690
County Clerk Records Archive Fund		265,345
County Clerk Records Management and Preservation	331,058	397,975
County Clerk Vital Statistics		90,812
County Graffiti Eradication	710	756
County Law Library	211,049	276,329
County Tourist Promotion	108,362	311,706
Court Reporter Service Fund	33,941	16,749
Courthouse Security	67,769	67,846
District Attorney Apportionment	13,456	
District Attorney Food Stamp	88,764	88,988
District Attorney Special Account	905,585	731,517
District Clerk Records Management		-1,772
Elections Contract Services	178,313	290,058
El Paso Housing Finance Corporation	58,520	48,035
Fabens Airport	37,412	13,846
Family Protection Fund	2,260	9,461
Juror Donations JPD	4,242	3,943
Juvenile Probation Special Revenue		258,425
Juvenile Probation Supervision	247,837	231,339
Justice Court Technology Fund	820	90,621
Probate Judiciary Support	139,052	209,891
Probate Travel Account	4,123	5,434
Project Care Gas and Electric	13,147	9,387
Records Management and Preservation	87,150	66,535
Road and Bridge & Road and Bridge Administration	11,735,863	9,412,211
San Elizario Placita	1,658	1,682
Sheriff Communication Improvement	4,530	
Sheriff Lease	59,683	68,781
Sportspark	-15,372	-22,997
Tax Office Discretionary Fund	130,071	151,609
Teen Court	5,364	3,798
Therapeutic Drug Court	180	378
Totals	\$17,953,831	\$15,805,174

* TO BE USED FOR FY 2004 BEGINNING BALANCES

** TO BE USED FOR FY 2005 BEGINNING BALANCES

SPECIAL REVENUE FUND
FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
WITH COMPARATIVE BUDGETS BY DEPARTMENT

Page No.	Department	2003 Actuals	2004 Budget	2005 Budget	Percent Change
487	243rd District Drug Court			21,382	100.00%
490	Alternative Dispute Resolution Center	\$123,508	\$120,000	\$126,000	5.00%
493	Ascarate Park Improvements	1,217,339	2,770,000	750,000	-72.92%
496	Child Welfare Juror Donations		10,000	12,000	20.00%
498	Coliseum Tourist Promotion	1,697,276	2,505,000	2,656,000	6.03%
501	Commissary Inmate Profit Fund	264,449	600,000	800,000	33.33%
503	County Attorney Bad Check Fund	341,699			
505	County Attorney Commissions Fund	67,396	185,000	205,000	10.81%
508	County Attorney Labor Disputes		1,791	1,800	0.50%
510	County Attorney Supplement Fund		58,719	94,453	60.86%
512	County Clerk Records Archives		675,000	650,000	-3.70%
514	County Clerk Records Management and Preservation	517,364	678,720	709,671	4.56%
518	County Clerk Vital Statistics		80,000	160,000	100.00%
520	County Criminal Court 2 DWI			81,163	100.00%
522	County Graffiti Eradication		850	900	5.88%
524	County Law Library	385,193	454,968	480,863	5.69%
528	County Tourist Promotion	9,886	481,066	1,100,680	128.80%
530	Court Reporter Service Fund	124,366	154,000	157,000	1.95%
532	Courthouse Security Fund	283,000	320,000	361,000	12.81%
535	District Attorney 10% Drug Forfeitures	6,232	23,000		-100.00%
536	District Attorney Apportionment Supplement	30,626	112,987	39,885	-64.70%
538	District Attorney Food Stamp Fraud	58,215	57,800	110,131	90.54%
540	District Attorney Special Account	834,690	592,500	800,000	35.02%
542	District Clerk Records Management and Preservation Fund		60,000	57,500	-4.17%
546	Election Contract Service	236,013	359,400	450,000	25.21%
549	El Paso Housing Finance Corporation	20,368	18,000	50,000	177.78%
551	Fabens Airport	\$23,155	40,412	16,000	60.41%
554	Family Protection Fund		44,219	44,219	
556	Juror Donations JPD		4,500	5,000	11.11%
558	Justice Court Technology Fund		102,046	143,250	40.38%
560	Juvenile Probation Federal Prisoner Fund			25,272	100.00%
562	Juvenile Probation Interest Fund			18,042	100.00%
564	Juvenile Probation National School Fund			114,809	100.00%
566	Juvenile Probation Special Revenue Fund		\$9,881,845	\$10,081,845	2.02%

Continued on next page

**SPECIAL REVENUE FUND
FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
WITH COMPARATIVE BUDGETS BY DEPARTMENT**

Page No.	Department	2003 Actuals	2004 Budget	2005 Budget	Percent Change
575	Juvenile Probation Supervision	\$208,413	\$220,000	\$357,500	62.50%
577	Probate Judiciary Support	5,000	142,000	220,000	54.93%
579	Probate Travel Account	8,135	9,000	11,000	22.22%
581	Project Care Gas & Electric	6,921	9,324	10,600	13.69%
583	Records Management and Preservation	204,944	232,600	210,000	-9.72%
586	Road and Bridge	4,571,647	7,853,058	8,105,721	3.22%
590	Road and Bridge Administration	1,247,480	6,967,595	4,302,354	-38.25%
592	San Elizario Placita		1,655	1,677	1.33%
595	Sheriff Communication Improvement	348,000	9,970	5,000	-49.85%
597	Sheriff Lease	67,008	120,000	120,000	
600	Sportspark Special Revenue Account	909,538	650,000	595,000	-8.46%
604	Strong Families Strong Future		98,758		-100.00%
606	Tax Office Discretionary Fund	76,315	58,200	60,650	4.21%
609	Teen Court	2,399	7,496	4,400	-41.30%
612	Therapeutic Drug Court		330	575	74.24%
	Totals	\$13,896,575	\$36,771,809	\$34,328,342	-6.64%

OPERATING BUDGET SUMMARY BY CHARACTER

Character	2003 Actuals	2004 Budget	2005 Budget	Percent Change
Personnel	\$4,491,320	\$13,039,175	\$13,456,582	3.20%
Operating	7,591,337	19,800,210	17,908,663	-9.55%
Capital	1,813,918	3,932,424	2,963,097	-24.65%
Totals	\$13,896,575	\$36,771,809	\$34,328,342	-6.64%

STAFFING TRENDS SUMMARY BY CLASSIFICATION

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	123	281	291
Part-time employees		33	37
Supplement			4
Total Positions	123	314	332

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY CRIMINAL COURT 2 DWI,
DISTRICT ATTORNEY 10% DRUG FORFEITURE AND
243rd DISTRICT DRUG COURT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund accounts for funds obtained through criminal asset forfeitures as stated in the Texas Legislative House Bill Number 1185. Of the gross amount received by the District Attorney, up to ten percent is to be deposited into this special account for drug abuse treatment and prevention programs as well as certain law enforcement purposes. The percentage is based on an agreement between the District Attorney and the Commissioners Court. As of fiscal year 2005 two additional programs are funded through these revenues. A 243rd District Drug Court and a County Criminal Court No. 2 DWI Court were established to process cases that qualify under the above purpose.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$18,576	\$71,499	\$97,001	35.67%
Reserve for encumbrances		301	2,243	645.18%
Revenue:				
Intergovernmental revenue	59,034	11,000	15,000	26.67%
Interest revenue	121			
Total revenue	<u>59,155</u>	<u>11,000</u>	<u>15,000</u>	26.67%
Other financing sources:				
Transfers in		12,000	87,545	629.54%
Total revenue and other sources	<u>59,155</u>	<u>23,000</u>	<u>102,545</u>	345.85%
Expenditures:	6,232	23,000	102,545	345.85%
Other financing uses:				
Transfer out				
Total expenditures and other uses	<u>6,232</u>	<u>23,000</u>	<u>102,545</u>	345.85%
Encumbrances		301	2,243	
Ending fund balance	<u>\$71,499</u>	<u>\$71,499</u>	<u>\$97,001</u>	35.67%

243RD DISTRICT DRUG COURT

MISSION STATEMENT

To provide a non-adversarial approach with substance addicted offenders in need of an alternative to incarceration, while reducing recidivism and crime, improving the community-at-large, educating the offender about quality of life issues, and providing case closure for all interested parties.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The 243rd Judicial District Drug Court Treatment Program is a partnership between private, non-profit, and public entities united to address the exasperating problem of handling drug-abusing offenders who are often placed on lengthy waiting lists for treatment or are released back to the community without receiving treatment at all. Consequently these individuals revert back to criminal behavior because their needs are not expediently identified or met in a traditional court setting. The 243rd Drug Court emerged as a response to this problem by providing a nonadversarial approach to assisting the offender in abstaining from drugs and crime and ultimately reducing the recidivism rate among those served through the program.

GOAL AND OBJECTIVES

Goal 1: Use a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program clients.

Objective 1: Integrate alcohol and other drug treatment services in the processing of cases in the judicial system.

Objective 2: Promote ongoing judicial interaction with program clients.

Objective 3: Foster a coordinated strategy to govern program responses to clients' compliance.

Objective 4: Strengthen efforts to obtain funding and facilitate development of coordinated long-range plans for financing the 243rd Drug Court program operations.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating			\$21,382	100.00%
Capital				
Totals			\$21,382	100.00%

243RD DISTRICT DRUG COURT

WORK PROGRAM TRENDS

Department Activity	2003	2004	2005
	Actuals	Actuals	Projected
			Not Applicable

STAFFING TRENDS

Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET
SUMMARY SPECIAL REVENUE
ALTERNATIVE DISPUTE RESOLUTION CENTER
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for those revenues and expenditures generated by the Rio Grande Council of Governments, a private organization employed by the County to resolve civil matters outside the court system.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	2003	FY 2004	FY 2005	
Beginning balance	\$18,830	\$10,348	\$9,934	-4.00%
Reserved for encumbrances		10,348	16,889	63.21%
Revenue:				
Charges for services	115,026	120,000	120,000	
Total revenue	115,026	120,000	120,000	
Other financing sources				
Transfers in			6,000	100.00%
Total revenue and other sources	115,026	120,000	126,000	5.00%
Expenditures:	123,508	120,000	126,000	5.00%
Other financing uses:				
Transfer out				
Total expenditures and other uses	123,508	120,000	126,000	5.00%
Encumbrances		10,348	16,889	63.21%
Ending fund balance	\$10,348	\$10,348	\$9,934	-4.00%

ALTERNATIVE DISPUTE RESOLUTION CENTER

MISSION STATEMENT

To provide timely alternative dispute resolution services ordered in Civil Court-ordered and Neighborhood Justice cases to include Family, Special Education, and mediation assistance to the elderly in order to promote resolution of disputes prior to, during, and in lieu of litigation, with the assistance of Pro Bono Mediators that are recruited, and trained by the DRC staff.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The El Paso County Dispute Resolution Center was established in May of 1988 when El Paso County entered into an agreement with the Rio Grande Council of Governments to provide Alternative Dispute Resolution services to the County of El Paso. The Dispute Resolution Center operates a Court-annexed office and a Neighborhood Justice office, to resolve court-Ordered cases as well as cases not in litigation, that have been referred by the Sheriff's Office, the Police Department, City Prosecutor, Justice of the Peace Courts, Office of the Attorney General; Child Support Division and other agencies. The voluntary process facilitates an agreement designated by the parties. The EPCDRC is supported through the collection of a statutory filing fee of \$10.00 for each civil and Probate case filed in El Paso County. The Rio Grande Council of Governments provides funding for one full-time employee and one part time employee. Pro Bono Mediators are recruited and trained to provide the Mediation Services. Mediators receive 40 Hours of training in basic skills, 32 Hours of training in Family Dynamics, with an additional requirement of the 4 hours of Children Cope with Divorce training to mediate Family cases, as per the El Paso County Local Rules.

GOAL AND OBJECTIVES

Goal 1: To process cases efficiently, as a cost-saving measure to the County of El Paso.

Objective 1: To continue to provide timely, professional mediation services to clients from the time of the intake process to the final disposition of the case.

Objective 2: To recruit and train Pro Bono Mediators to provide the services.

Objective 3: To educate the public to utilize this valuable service.

Objective 4: To operate within the fiscal year budget and to explore other sources of revenue to strengthen the program financially.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating	\$123,508	\$120,000	\$126,000	5.00%
Capital				
Totals	\$123,508	\$120,000	\$126,000	5.00%

ALTERNATIVE DISPUTE RESOLUTION CENTER

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's budget was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS

Department Activity Outputs	2003 Actuals	2004 Actual	2005 Projected
No. of citizens assisted	N/A	1,933	2,041
Basic trainings	N/A	1	1
Family trainings	N/A	1	2
Advanced family training	N/A	0	1
No. of mediators trained	N/A	14	62

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
ASCARATE PARK IMPROVEMENTS
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund was established to account for fees received for the use of County parkland. The fund had been expanded to include all collections within the park to be used solely for the improvement of Ascarate Park and its facilities but beginning Fiscal Year 2005, the revenues generated will be accounted for in the General Fund.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$1,772,964	\$1,845,592	\$977,541	-47.03%
Reserve for encumbrances		56,673	60,872	7.41%
Revenue:				
Charges for services	1,251,607	1,155,000		-100.00%
Interest revenue	24,361	15,000		-100.00%
Miscellaneous revenue	13,999			
Total revenue	<u>1,289,967</u>	<u>1,170,000</u>		-100.00%
Other financing sources:				
Transfers in				
Total revenue and other sources	<u>1,289,967</u>	<u>1,170,000</u>		-100.00%
Expenditures:	554,201	970,000		-100.00%
Other financing uses:				
Transfer out	663,138	1,800,000	750,000	-58.33%
Total expenditures and other uses	<u>1,217,339</u>	<u>2,770,000</u>	<u>750,000</u>	-72.92%
Encumbrances		56,673	60,872	7.41%
Ending fund balance	<u>\$1,845,592</u>	<u>\$245,592</u>	<u>\$227,541</u>	-7.35%

ASCARATE PARK IMPROVEMENTS

MISSION STATEMENT

To produce a rich mix of cultural, recreational, and social opportunities for the citizens of El Paso County and their visitors, in order to enhance their quality of life. To provide open space, recreation and facilities for the citizens of El Paso County and their visitors in order to offer equal opportunity for participation in a safe and secure environment.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was established by Commissioners Court during the fiscal year 1998 budget hearings. All fees collected by the Golf Course, Swimming Pool and park tollbooth fees were previously accounted for in this index, and were used to make much needed improvements to Ascarate Park.

GOAL

Goal 1: To improve the image of the Park through the implementation of various projects.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel		\$66,916		-100.00%
Operating	\$735,365	2,039,796	\$750,000	-63.23%
Capital	481,974	663,288		-100.00%
Totals	\$1,217,339	\$2,770,000	\$750,000	-72.92%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The reduction in personnel and operating appropriations for fiscal year 2005 is a direct result of the decision by Commissioners Court to shift all revenues back to the General Fund in 2005.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
			Not Applicable

ASCARATE PARK IMPROVEMENTS

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
CHILD WELFARE JUROR DONATIONS
WITH COMPARATIVE ACTUALS AND BUDGETET**

This fund is to account for donations received from jurors for child welfare activities.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$6,121	\$8,234	\$10,753	30.59%
Reserve for encumbrances				
Revenue:				
Miscellaneous revenue	2,060	1,900	2,000	5.26%
Interest revenue	53			
Total revenue	2,113	1,900	2,000	5.26%
Other financing sources				
Transfers in		8,100	10,000	23.46%
Total revenue and other sources	2,113	10,000	12,000	20.00%
Expenditures		10,000	12,000	20.00%
Other financing uses:				
Transfers out				
Total expenditures and other uses	-	10,000	12,000	20.00%
Encumbrances				
Ending fund balance	\$8,234	\$8,234	\$10,753	30.59%

CHILD WELFARE JUROR DONATIONS

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was created during fiscal year 2000 to account for donations received from jurors to promote child welfare activities.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating		\$10,000	\$12,000	20.00%
Capital				
		\$10,000	\$12,000	20.00%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Appropriations for this fund are set higher for fiscal year 2005 based on remaining fund balance from prior years.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS			
Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COLISEUM TOURIST PROMOTION
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for the receipts and disbursements relating to tourist promotion at the County Coliseum. The principal source of revenue is the hotel/motel occupancy tax.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$321,933	\$600,958	\$467,255	-22.25%
Reserve for encumbrances		66,135		-100.00%
Revenue:				
Tax revenues	1,965,159	2,000,000	2,200,000	10.00%
Interest revenue	8,850	5,000	6,000	20.00%
Miscellaneous revenue	2,292			
Total revenue	1,976,301	2,005,000	2,206,000	10.02%
Other financing sources				
Transfers in		500,000	450,000	-10.00%
Total revenue and other sources	1,976,301	2,505,000	2,656,000	6.03%
Expenditures	1,697,276	2,116,934	1,845,320	-12.83%
Other financing uses				
Transfers out		388,066	810,680	108.90%
Total expenditures and other uses	1,697,276	2,505,000	2,656,000	6.03%
Encumbrances		66,135		-100.00%
Ending fund balance	\$600,958	\$600,958	\$467,255	-22.25%

COLISEUM TOURIST PROMOTION

MISSION STATEMENT

To provide a venue to the general public in order to enhance the tourism potential for the County of El Paso.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The El Paso County Coliseum consists of a 6,700-seat multi-purpose arena, a modern equestrian center and various barns and corrals on 12 acres of land. It is the responsibility of the Coliseum to provide a wide variety of entertainment options to area residents. Some of the entertainment provided includes Rodeos, Monster truck shows, indoor Motor-Cross, the Circus, public skating, and minor-league Hockey. The County Coliseum is now privately managed and operated.

FINANCIAL TRENDS

Character	2003	2004	2005	Percentage
	Actuals	Budget	Budget	Change in Budget
Personnel	\$742,204	\$134,692		-100.00%
Operating	888,380	2,162,412	\$2,656,000	22.83%
Capital	66,692	207,896		-100.00%
	<u>\$1,697,276</u>	<u>\$2,505,000</u>	<u>\$2,656,000</u>	6.03%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's budget was increased due to appropriating additional funds balance carried over from prior years. Personnel changes are a result of the reduction in force of all three remaining positions due to the privatization of the County Coliseum.

WORK PROGRAM TRENDS

Department Activity	2003	2004	2005
	Estimated	Actuals	Projected
		Not Applicable	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	18	3	
Part-time employees			
Totals	<u>18</u>	<u>3</u>	

COLISEUM TOURIST PROMOTION

AUTHORIZED POSITION DETAIL

Not Applicable

See Personnel changes for this department in Appendix A.

During fiscal year 2004, the Commissioner's Court approved a restructuring and a reduction in force of all three remaining positions due to the privatization of the County Coliseum. The positions consisted of an Assistant Facilities Manager, a Maintenance Worker I and a Sports Authority & Tourism Director.

FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COMMISSARY INMATE PROFIT FUND
WITH COMPARATIVE ACTUALS AND BUDGET

This fund is used to account for the receipts and disbursements relating to the inmates of the County Detention Facilities. This fund is restricted to purchases of items for the benefit of the inmates.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$525,275	\$694,734	\$833,967	120.04%
Reserve for encumbrances		96,971	64,126	-33.87%
Revenue:				
Miscellaneous revenue	428,436	375,000	425,000	13.33%
Interest revenue	5,472	2,000	5,000	150.00%
Total revenue	433,908	377,000	430,000	14.06%
Other financing sources				
Transfers in		223,000	370,000	65.92%
Total revenue and other sources	433,908	600,000	800,000	33.33%
Expenditures	264,449	600,000	800,000	33.33%
Other financing uses				
Transfers out				
Total expenditures and other uses	264,449	600,000	800,000	33.33%
Encumbrances		96,971	64,126	-33.87%
Ending fund balance	\$694,734	\$694,734	\$833,967	20.04%

COMMISSARY INMATE PROFIT FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The Commissary Inmate Profit index is used to account for receipts and disbursements relating to the inmate commissary at the El Paso County Sheriff's Detention Facilities. The principal source of revenues is a monthly fee paid by the vendor that is contracted to manage the operations of the Commissary.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$252,664	\$300,000	\$400,000	33.33%
Capital	11,785	300,000	400,000	33.33%
	<u>\$264,449</u>	<u>\$600,000</u>	<u>\$800,000</u>	<u>33.33%</u>

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's budget was increased due to appropriating additional funds balance carried over from prior years. The capital budget was increased to purchase equipment for the recreation and library rooms.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY ATTORNEY BAD CHECK FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This program is established for the collection of insufficient funds checks and the reimbursement of disbursement funds to the victims.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$125,617	\$65,861	\$69,844	6.05%
Reserve for encumbrances				
Revenue:				
Charges for services				
Interest	1,031			
Miscellaneous revenue	280,912			
Total revenue	281,943			
Other financing sources				
Transfers in				
Total revenue and other sources	281,943			
Expenditures:	341,699			
Other financing uses:				
Transfer out				
Total expenditures and other uses	341,699			
Encumbrances				
Ending fund balance	\$65,861	\$65,861	\$69,844	6.05%

The County Attorney Bad Operations Fund is not being included in the final adopted budget because this Special Revenue Fund is subject to a legal non-appropriated budget.

COUNTY ATTORNEY BAD OPERATIONS FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This program is established for the collection of insufficient funds checks and the reimbursement of disbursement funds to the victims. This program is designed to reduce bad check problems and to prosecute repeat offenders.

FINANCIAL TRENDS

	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in
				Budget
Personnel	\$160,250			
Operating	134,879			
Capital	46,570			
Totals	\$341,699			

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS

	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY ATTORNEY COMMISSIONS FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund accounts for fees earned by the County Attorney's office, as provided by law, from the collection of judgments in favor of the County. The fees earned are a percentage of the amount collected, based upon a rate that decreases as the amount of the judgment increases. The Commissioners Court approves all expenditures paid out of this fund and funds not expended in the current year roll over into the following year.

	Actual Sources and Uses			Percentage Change in Budget
	FY 2003	Operating Budgets		
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$93,030	\$110,117	\$161,685	46.83%
Reserve for encumbrances		1,425	7,507	426.81%
Revenue:				
Charges for services	83,300	80,000	50,000	-37.50%
Interest revenue	1,063			
Fines and forfeitures				
Miscellaneous revenue	120			
Total revenue	84,483	80,000	50,000	-37.50%
Other financing sources				
Transfers in		105,000	155,000	47.62%
Total revenue and other sources	84,483	185,000	205,000	10.81%
Expenditures:	67,396	185,000	205,000	10.81%
Other financing uses:				
Transfer out				
Total expenditures and other uses	67,396	185,000	205,000	10.81%
Encumbrances		1,425	7,507	426.81%
Ending fund balance	\$110,117	\$110,117	\$161,685	46.83%

COUNTY ATTORNEY COMMISSIONS FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund accounts for fees earned by the County Attorney's office, as provided by law, from the collection of judgments in favor of the County. The fees earned are a percentage of the amount collected, based upon a rate that decreases as the amount of the judgment increases. The Commissioners Court approves all expenditures paid out of this fund and funds not expended in the current year roll over into the following year.

GOAL AND OBJECTIVE

Goal 1: To provide high quality, cost effective legal services to our clients in all legal matters, in an ethical, professional, and competent manner.

Objective 1: To maximize recovery from monetary judgments in favor of the County.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel		\$29,716	\$69,360	133.41%
Operating	\$44,294	155,284	135,640	-12.65%
Capital	23,102			
Totals	\$67,396	\$185,000	\$205,000	10.81%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Personnel changes are a result of Commissioners Court approval for added funds to be used for additional temporary staff salary and re-calculations for new fringe benefit rates. The operating budget was reduced due to the Commissioners approving their continued support of not funding for any transfers made during the previous fiscal year for operating equipment, since most equipment purchased through operating budgets are considered to be for one-time purchases. To further reduce the operating budgets, the Commissioners Court set new guidelines no longer allowing cell phones, or mileage reimbursement to be paid by the County, effective October 2004.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
Outputs:			
Bond Forfeiture Cases			
Amount of judgements entered	\$1,488,956	\$1,536,964	\$1,000,000
Judgments collected	\$1,519,335	\$1,462,593	\$1,000,000

Continued on next page

COUNTY ATTORNEY COMMISSIONS FUND

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
Outputs:			
Protective Order Cases			
Attorney's fees ordered	\$13,400	\$13,000	\$14,000
Attorney's fees collected	\$6,325	\$6,747	\$7,000
Total Commissions Earned			
All sources	\$83,410	\$87,098	\$60,000
Outcomes:			
% of judgements collected	102.00%	95.16%	100.00%
% of attorney's fees collected	47.20%	51.90%	50.00%
% increase in attorney's fees collected	N/A	6.67%	3.75%

STAFFING TRENDS

	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY ATTORNEY LABOR DISPUTES
WITH COMPARATIVE ACTUALS AND BUDGET

This fund is utilized to segregate funds received in settlement of labor law cases on behalf of the County and may be spent only for labor law dispute related activities.

	Actual Sources and Uses		Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005		
Beginning balance			\$1,816		100.00%
Reserve for encumbrances					
Revenue:					
Charges for services					
Interest revenue					
Fines and Forfeitures revenue					
Miscellaneous revenue			\$1,791		-100.00%
Total revenue			1,791		-100.00%
Other financing sources					
Transfers in				1,800	100.00%
Total revenue and other sources			1,791	1,800	0.50%
Expenditures:					
			1,791	1,800	0.50%
Other financing uses:					
Transfer out					
Total expenditures and other uses			\$1,791	1,800	0.50%
Encumbrances					
Ending fund balance			\$16		100.00%

COUNTY ATTORNEY LABOR DISPUTES

07/14/04, 08/14/04, 09/14/04

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to segregate funds received in settlement of labor law cases on behalf of the County and may be spent only for labor law dispute related activities.

GOAL AND OBJECTIVES

Goal 1: Provide legal representation to the County, Commissioners Court, and County officials and employees.

Objective 1: Represent the County in civil lawsuits and monitor cases in which the County is represented by outside counsel.

FINANCIAL TRENDS

	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating		\$1,791	\$1,800	0.50%
Capital				
Totals		\$1,791	\$1,800	0.50%

WORK PROGRAM TRENDS

	2003 Actuals	2004 Actuals	2005 Projected
Department Activity			
Outputs	Not Applicable		

STAFFING TRENDS

	Fiscal Year		
	2003	2004	2005
Authorized Positions			
Full-time employees	Not Applicable		
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY ATTORNEY SUPPLEMENT FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund was set up to account for supplemental funding received from the State pursuant to Texas Government Code § 46.001. These funds are used for operating costs of the County Attorney's office. Unspent funds rollover to the following year.

	Operating Budgets			Percentage Change in Budget
	Actual Sources and Uses FY 2003	FY 2004	FY 2005	
Beginning balance	\$41,674	\$58,918	\$76,690	30.16%
Reserve for encumbrances				
Revenue:				
Intergovernmental revenue	16,950	16,950	16,950	
Interest revenue	294		1,000	100.00%
Total revenue	17,244	16,950	17,950	5.57%
Other financing sources:				
Transfers in		41,769	76,503	45.40%
Total revenue and other sources	17,244	58,719	94,453	60.86%
Expenditures:		58,719	94,453	60.86%
Other financing uses:				
Transfer out				
Total expenditures and other uses		58,719	94,453	60.86%
Encumbrances				
Ending fund balance	\$58,918	\$58,918	\$76,690	30.16%

COUNTY ATTORNEY SUPPLEMENT FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This index is used to account for supplemental funding reserved from the State pursuant to Texas Government Code §46.001. These funds are used for operating costs of the County Attorney's office.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating		\$58,719	\$94,453	60.86%
Capital				
Totals		\$58,719	\$94,453	60.86%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Increases in operating appropriations for 2005 are a result of remaining fund balances from prior years being appropriated in 2005.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS			
Authorized Positions	2003	Fiscal Year 2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY CLERK RECORDS ARCHIVES
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipts and disbursements related to a new County Clerk Records Archives Program.

	Operating Budgets		Percentage Change in Budget	
	FY 2003	FY 2004		FY 2005
Beginning balance				
Reserved for encumbrances				
Revenue:				
Charges for services		\$675,000	\$600,000	-11.11%
Total revenue		675,000	600,000	-11.11%
Other financing sources				
Transfers in			50,000	100.00%
Total revenue and other sources		675,000	650,000	-3.70%
Expenditures:		675,000	650,000	-3.70%
Other financing uses:				
Transfer out				
Total expenditures and other uses		\$675,000	\$650,000	-3.70%
Encumbrances				
Ending fund balance				

COUNTY CLERK RECORDS ARCHIVES

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipts and disbursements related to a new County Clerk records archives program. Revenues in this account result from an assessment made for certain types of documents filed within the County Clerk Department. Proceeds will be used to scan and archive prior years documents within the County Clerk Department.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating		\$493,860	\$470,000	-4.83%
Capital		181,140	180,000	-0.63%
Totals		\$675,000	\$650,000	-3.70%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

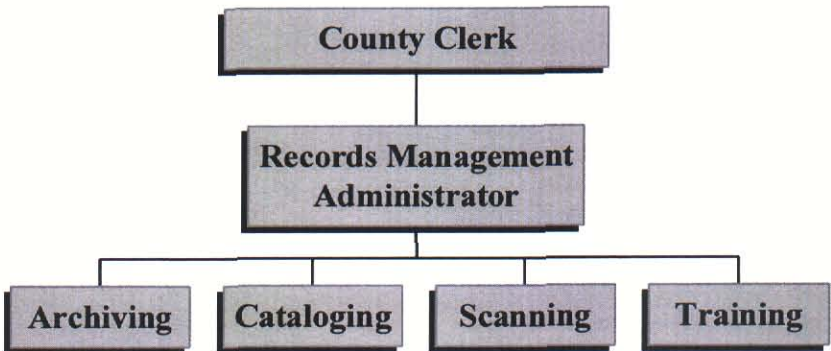
- This department's decrease is based on estimates of revenues for this year.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL	
Not Applicable	

COUNTY CLERK RECORDS MANAGEMENT AND PRESERVATION Functional Organizational Chart



**FISCAL YEAR 2005 OPERATING BUDGET
SUMMARY SPECIAL REVENUE
COUNTY CLERK RECORDS MANAGEMENT
AND PRESERVATION FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for the receipts and disbursements relating to the County Clerk's records management and preservation program.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$183,926	\$331,058	\$397,975	20.21%
Reserve for encumbrances		21,093	11,762	-44.24%
Revenue:				
Charges for services	661,466	575,000	625,000	8.70%
Interest revenue	2,851	1,000	2,000	100.00%
Miscellaneous revenue	179			
Total revenue	<u>664,496</u>	<u>576,000</u>	<u>627,000</u>	8.85%
Other financing sources:				
Transfers in		102,720	82,671	-19.52%
Total Revenue and other sources	<u>664,496</u>	<u>678,720</u>	<u>709,671</u>	4.56%
Expenditures	517,364	678,720	709,671	4.56%
Other financing uses:				
Transfers out				
Total expenditures and other uses	<u>517,364</u>	<u>678,720</u>	<u>709,671</u>	4.56%
Encumbrances		21,093	11,762	-44.24%
Ending fund balance	<u>\$331,058</u>	<u>\$331,058</u>	<u>\$397,975</u>	20.21%

COUNTY CLERK RECORDS MANAGEMENT AND PRESERVATION

MISSION STATEMENT

To protect, preserve and provide information that the County depends on for their every day activities, while maintaining compliance with legislative requirements.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The Records Management Department, which serves under the office of the County Clerk, is responsible for the care and security of all records that the County produces. These records include evidence, organizational functions, and policies, regardless of media. It administers an efficient and effective records program that provides assistance and training in its implementation. It protects, identifies, catalogs, and preserves records of permanent essential value, stores electronically the inventory of all records, provides security, studies and researches a more efficient way of storing and documenting records and provides information readily available to assist in decision making while providing litigation support and in compliance with legislative laws.

GOAL AND OBJECTIVES

Goal 1: To provide assistance to departments in the administration of an efficient and effective records management program.

Objective 1: To provide training, reduce storage and continue to update track net.

Objective 2: To find and implement innovative methods for document storage.

Objective 3: Monitor retention schedules and administrative rules issued by the Texas State Library to determine if the records management program is in compliance with state regulations.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$438,174	\$579,446	\$608,397	5.00%
Operating	79,190	99,274	101,274	2.01%
Capital				
	\$517,364	\$678,720	\$709,671	4.56%

COUNTY CLERK RECORDS MANAGEMENT AND PRESERVATION

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional funds balance carried over from prior years and re-grading 15 positions within the department. This increase was offset by decreases in the operating budget by the Commissioners approving their continued support of not funding for any transfers made during the previous fiscal year for operating equipment, since most equipment purchased through operating budgets are considered to be for one-time purchases.

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Available	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	18	20	20
Part-time employees			
Totals	18	20	20

AUTHORIZED POSITION DETAIL

Clerk III/Archives	15	Senior Clerk II	2
Records Management Administrator	1	Supervisor	1
Records Management Technician	1		

See Personnel Changes for this department in Appendix A.

During 2005 budget hearings, the Commissioners Court approved the re-titling of all 15 Clerk II to Clerk III positions. This was done based on these employees acquiring additional responsibilities and better matching job duties to those of a Clerk III.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY CLERK VITAL STATISTICS
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund was established to account for receipts and disbursements related to the County Clerk Vital Statistics program.

	Actual Sources and Uses		Percentage Change in Budget
	FY 2003	FY 2004	
Beginning balance			\$90,812 100.00%
Reserve for encumbrances			
Revenue:			
Charges for services		\$80,000	80,000
Interest			
Miscellaneous revenue			
Total revenue		80,000	80,000
Other financing sources:			
Transfers in			80,000 100.00%
Total revenue and other sources		80,000	160,000 100.00%
Expenditures:		80,000	160,000 100.00%
Other financing uses:			
Transfer out			
Total expenditures and other uses		80,000	160,000 100.00%
Encumbrances			
Ending fund balance			\$90,812 100.00%

COUNTY CLERK VITAL STATISTICS

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was established to account for receipts and disbursements related to the County Clerk Vital Statistics Program. Revenue in the account result from fees assessed for certain documents filed within the County Clerk's office. Proceeds will be utilized to conduct the operations within the Vital Statistics Program.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating		\$40,000	\$80,000	100.00%
Capital		40,000	80,000	100.00%
Totals		\$80,000	\$160,000	100.00%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY CRIMINAL COURT 2 DWI,
DISTRICT ATTORNEY 10% DRUG FORFEITURE AND
243rd DISTRICT DRUG COURT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund accounts for funds obtained through criminal asset forfeitures as stated in the Texas Legislative House Bill Number 1185. Of the gross amount received by the District Attorney, up to ten percent is to be deposited into this special account for drug abuse treatment and prevention programs as well as certain law enforcement purposes. The percentage is based on an agreement between the District Attorney and the Commissioners Court. As of fiscal year 2005 two additional programs are funded through these revenues. A 243rd District Drug Court and a County Criminal Court No. 2 DWI Court were established to process cases that qualify under the above purpose.

	Actual Sources and Uses		Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2004	FY 2005	
Beginning balance	\$18,576	\$71,499	\$71,499	\$97,001	35.67%
Reserve for encumbrances		301	301	2,243	645.18%
Revenue:					
Intergovernmental revenue	59,034	11,000	11,000	15,000	26.67%
Interest revenue	121				
Total revenue	59,155	11,000	11,000	15,000	26.67%
Other financing sources:					
Transfers in		12,000	12,000	87,545	629.54%
Total revenue and other sources	59,155	23,000	23,000	102,545	345.85%
Expenditures:	6,232	23,000	23,000	102,545	345.85%
Other financing uses:					
Transfer out					
Total expenditures and other uses	6,232	23,000	23,000	102,545	345.85%
Encumbrances		301	301	2,243	
Ending fund balance	\$71,499	\$71,499	\$71,499	\$97,001	35.67%

COUNTY CRIMINAL COURT 2 DWI

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The County Criminal Court No. 2 DWI Court is the first dedicated specialized Court in the region to handle adults convicted of misdemeanor DWI offenses. The program applies the principles of the traditional Drug Court Program to alcohol dependent adults. This program is a comprehensive twelve (12) month, four phase program aimed at keeping the offender drug free and reducing recidivism.

GOAL AND OBJECTIVE

Goal 1: To make adults accountable for their actions, bringing about a behavioral change that ends DWI recidivism, stops abuse of alcohol, and protects the public.

Objective 1: To reduce the recidivism rate for those completing the program.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel			\$31,492	100.00%
Operating			49,671	100.00%
Capital				
Totals			\$81,163	100.00%

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Available	

STAFFING TRENDS			
	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees			1
Part-time employees			
Totals			1

AUTHORIZED POSITION DETAIL	
Case Manager	1

See Personnel Changes for this department in Appendix A.

During fiscal year 2005 budget hearings, the Commissioners Court approved the creation of this DWI Criminal Court and authorized a Case Manager position to handle the caseload for this Court.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY GRAFFITI ERADICATION
WITH COMPARATIVE ACTUALS AND BUDGET**

The County Graffiti Eradication fund is used to account for the receipts and disbursements related to the removal of graffiti from neighborhood homes and businesses.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$462	\$710	\$756	6.48%
Reserve for encumbrances				
Revenue:				
Charges for services	248	200	200	
Total revenue	<u>248</u>	<u>200</u>	<u>200</u>	
Other financing sources				
Transfers in				
Total revenue and other sources	<u>248</u>	<u>200</u>	<u>200</u>	
Expenditures		850	900	5.88%
Other financing uses				
Transfers out				
Total expenditures and other uses		<u>850</u>	<u>900</u>	5.88%
Encumbrances				
Ending fund balance	<u>\$710</u>	<u>\$60</u>	<u>\$56</u>	-6.67%

COUNTY GRAFFITI ERADICATION

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The County Graffiti Eradication fund is used to account for the receipts and disbursements related to the removal of graffiti from neighborhood homes and businesses. Revenues in this account come from assessed Court costs for graffiti-related convictions.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating		\$850	\$900	5.88%
Capital				
		\$850	\$900	5.88%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS			
Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

COUNTY LAW LIBRARY

Functional Organizational Chart



**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY LAW LIBRARY
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for receipts of law library fees and the disbursements relating to the maintenance and operations of the County Law Library.

	Actual Sources and Uses	Operating Budgets		Percentage Change
	FY 2003	FY 2004	FY 2005	in Budget
Beginning balance	\$180,286	\$211,049	\$276,329	30.93%
Reserve for encumbrances		11,205	66,940	497.41%
Revenue:				
Charges for services	402,718	370,000	400,000	8.11%
Interest revenue	2,803	2,600	2,000	-23.08%
Miscellaneous revenue	10,435	7,000	8,000	14.29%
Total Revenue	<u>415,956</u>	<u>379,600</u>	<u>410,000</u>	8.01%
Other financing sources				
Transfers in		75,368	70,863	-5.98%
Total revenue and other sources	<u>415,956</u>	<u>454,968</u>	<u>480,863</u>	5.69%
Expenditures	385,193	454,968	480,863	5.69%
Other financing uses				
Transfer out				
Total expenditures and transfers	<u>385,193</u>	<u>454,968</u>	<u>480,863</u>	5.69%
Other financing sources(uses)				
Capital leases				
Total other financing sources(uses)	<u> </u>	<u> </u>	<u> </u>	
Encumbrances		11,205	66,940	497.41%
Ending fund balance	<u>\$211,049</u>	<u>\$211,049</u>	<u>\$276,329</u>	30.93%

COUNTY LAW LIBRARY

MISSION STATEMENT

To provide a public legal research facility to the citizens and visitors of the County in order to enhance the administration of justice.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The El Paso County Law Library is the only legal research facility accessible to the public in the entire southwest region that provides a comprehensive legal research collection encompassing federal, regional, state and local jurisdictions. The Law Library serves as the main judicial library for the County. It is available to all judges, attorneys and the general public. The operations are currently overseen by the Law Library Board composed of attorneys and judges. The number of board members is determined by the president who is elected yearly.

GOALS AND OBJECTIVES

Goal 1: To refine the library collection and services to best meet the needs of the entire community.

Objective 1: To continue the implementation of the self-help section to aid the pro se litigant, provide library tours, and make available computer stations for research.

Goal 2: To upgrade the computer network to meet the increasing demand for dependable computer-assisted legal research.

Objective 1: To continue the project of the system upgrade over the next five years, while maintaining a functional network and managing costs; continue providing internet access to supplement the library collection and retrieve current information not yet available on disk or hard copy

Goal 3: To increase revenue.

Objective 1: To resume the Continuing Legal Education seminar; investigate the institution of user fees for certain services but carefully assess if those fees would unfairly deny access to legal information because of the inability to pay.

FINANCIAL TRENDS

	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$124,658	\$160,118	\$176,203	10.05%
Operating	260,535	294,850	304,660	3.33%
Capital				
	<u>\$385,193</u>	<u>\$454,968</u>	<u>\$480,863</u>	5.69%

COUNTY LAW LIBRARY

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The personnel budget increase was based on re-calculations for new fringe benefit rates. Overall, this department was increased due to appropriating additional fund balance carried over from prior years for the purpose of purchasing more books.

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Available	

STAFFING TRENDS

	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees	4	4	4
Part-time employees			
Totals	4	4	4

AUTHORIZED POSITION DETAIL

Assistant Research Librarian	1	Assistant Library Mgr	1
Law Library Director	1	Law Library Assist.	1

There were no additions, deletions, or changes in title or position reclassifications in this department during fiscal year 2004 or as a result of fiscal year 2005 budget hearings.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY TOURIST PROMOTION
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used solely for the purpose of accounting for receipts and expenditures related to the promotion of tourism to the County of El Paso.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$116,755	\$108,362	\$311,706	187.65%
Reserve for encumbrances		15,631	35,449	126.79%
Revenue:				
Tax revenues				
Miscellaneous revenue				
Interest	1,493			
Total revenue	1,493			
Other financing sources				
Transfers in		481,066	1,100,680	128.80%
Total revenue and other sources	1,493	481,066	1,100,680	128.80%
Expenditures	9,886	481,066	1,100,680	128.80%
Other financing uses:				
Transfers out				
Total expenditures and other uses	9,886	481,066	1,100,680	128.80%
Encumbrances		15,631	35,449	126.79%
Ending fund balance	\$108,362	\$108,362	\$311,706	187.65%

COUNTY TOURIST PROMOTION

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The County Tourist Promotion fund is used to account for receipts and expenditures related to the promotion for tourism in the County of El Paso. The principal source of revenues is the Hotel/Motel Occupancy Tax. The San Elizario Genealogy/Historical Society and The El Paso County Historical Commission are a few of the organizations that the County has entered into a contract with to help provide tourism services.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$9,886	\$481,066	\$1,100,680	128.80%
Capital				
	\$9,886	\$481,066	\$1,100,680	128.80%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The department increase was based on estimated receipts for 2005 fiscal year and appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Available	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COURT REPORTER SERVICE FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for court reporter fees, which must be deposited into a separate fund to be utilized to defray the cost of providing court-reporting services for the County of El Paso.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$20,448	\$33,941	\$16,749	-50.65%
Reserve for encumbrances				
Revenue:				
Charges for services	137,636	130,000	140,000	7.69%
Interest revenue	223			
Total revenue	137,859	130,000	140,000	7.69%
Other financing sources				
Transfers in		24,000	17,000	-29.17%
Total revenue and other sources	137,859	154,000	157,000	1.95%
Expenditures				
Other financing uses:				
Transfers out	124,366	154,000	157,000	1.95%
Total expenditures and transfers	124,366	154,000	157,000	1.95%
Encumbrances				
Ending fund balance	\$33,941	\$33,941	\$16,749	-50.65%

COURT REPORTER SERVICE FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for court reporter fees, which must be deposited into a separate fund to be utilized to defray the cost of providing court-reporting services for the County of El Paso.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in
				Budget
Personnel				
Operating	\$124,366	\$154,000	\$157,000	1.95%
Capital				
	\$124,366	\$154,000	\$157,000	1.95%
	\$124,366	\$154,000	\$157,000	1.95%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS

	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COURTHOUSE SECURITY FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for fees allowed by State law charged for filing certain documents in the County. These fees are restricted to expenditures that provide security of County facilities, primarily in the County Courthouse.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$40,858	\$67,769	\$67,846	0.11%
Reserve for encumbrances				
Revenue:				
Charges for services	309,476	280,000	305,000	8.93%
Interest revenue	435			
Total revenue	<u>309,911</u>	<u>280,000</u>	<u>305,000</u>	8.93%
Other financing sources				
Transfers in		40,000	55,500	38.75%
Total revenue and other sources	<u>309,911</u>	<u>320,000</u>	<u>360,500</u>	12.66%
Expenditures				
Other financing uses:				
Transfer out	283,000	320,000	361,000	12.81%
Total expenditures and transfers	<u>283,000</u>	<u>320,000</u>	<u>361,000</u>	12.81%
Encumbrances				
Ending fund balance	<u>\$67,769</u>	<u>\$67,769</u>	<u>\$67,346</u>	-0.62%

COURTHOUSE SECURITY FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The courthouse security fund is utilized to account for fees provided for by legislature and adopted by Commissioners Court. These fees are appropriated for the sole purpose of providing adequate security of various criminal justice facilities within the County.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in
				Budget
Personnel				
Operating	\$283,000	\$320,000	\$361,000	12.81%
Capital				
	\$283,000	\$320,000	\$361,000	12.81%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS

		Fiscal Year	
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
COUNTY CRIMINAL COURT 2 DWI,
DISTRICT ATTORNEY 10% DRUG FORFEITURE AND
243rd DISTRICT DRUG COURT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund accounts for funds obtained through criminal asset forfeitures as stated in the Texas Legislative House Bill Number 1185. Of the gross amount received by the District Attorney, up to ten percent is to be deposited into this special account for drug abuse treatment and prevention programs as well as certain law enforcement purposes. The percentage is based on an agreement between the District Attorney and the Commissioners Court. As of fiscal year 2005 two additional programs are funded through these revenues. A 243rd District Drug Court and a County Criminal Court No. 2 DWI Court were established to process cases that qualify under the above purpose.

	Actual Sources and Uses		Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005		
Beginning balance	\$18,576	\$71,499	\$97,001		35.67%
Reserve for encumbrances		301	2,243		645.18%
Revenue:					
Intergovernmental revenue	59,034	11,000	15,000		26.67%
Interest revenue	121				
Total revenue	59,155	11,000	15,000		26.67%
Other financing sources:					
Transfers in		12,000	87,545		629.54%
Total revenue and other sources	59,155	23,000	102,545		345.85%
Expenditures:	6,232	23,000	102,545		345.85%
Other financing uses:					
Transfer out					
Total expenditures and other uses	6,232	23,000	102,545		345.85%
Encumbrances		301	2,243		
Ending fund balance	\$71,499	\$71,499	\$97,001		35.67%

DISTRICT ATTORNEY 10% DRUG FORFEITURES

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

Funds deposited in this account are obtained through criminal asset forfeitures as stated in the Texas Legislative House Bill number 1185. An amount up to ten percent of the gross amount received by the District Attorney's Office is to be deposited into this special account for drug abuse treatment and prevention programs as well as certain law enforcement purposes.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$6,232	\$23,000		-100.00%
Capital				
	\$6,232	\$23,000		-100.00%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The decrease in appropriations for fiscal year 2005 is a direct result of appropriating for these funds in two new indexes; the 243rd District Drug Court and the County Criminal Court 2 DWI Court.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
DA APPORTIONMENT SUPPLEMENT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for receipts and disbursements relating to the District Attorney's apportionment supplement program.

	Actual Sources and Uses		Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005		
Beginning balance	\$11,354	\$13,456			-100.00%
Reserve for encumbrances					
Revenue:					
Intergovernmental revenue	32,728	112,987	\$39,885		-64.70%
Total revenue	32,728	112,987	39,885		-64.70%
Other financing sources:					
Transfers in					
Total revenue and other sources	32,728	112,987	39,885		-64.70%
Expenditures:	30,626	112,987	39,885		-64.70%
Other financing uses:					
Transfer out					
Total expenditures and other uses	30,626	112,987	\$39,885		-64.70%
Encumbrances					
Ending fund balance	\$13,456	\$13,456			-100.00%

DA APPORTIONMENT SUPPLEMENT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is used to account for receipts and disbursements relating to the District Attorney's apportionment supplement program. These State funds are reverted and utilized to supplement the pay of Assistant District Attorneys.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel	\$30,626	\$112,987	\$39,885	-64.70%
Operating				
Capital				
Totals	\$30,626	\$112,987	\$39,885	-64.70%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's decrease is based on estimates of revenues for this year.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Available	

STAFFING TRENDS			
Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL
Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
DA FOOD STAMP FRAUD
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for receipts and disbursements related to the food stamp fraud program.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$79,067	\$88,764	\$88,988	0.25%
Reserved for encumbrances				
Revenue:				
Interest revenue	253			
Intergovernmental revenue	67,659	57,800	45,131	-21.92%
Total revenue	67,912	57,800	45,131	-21.92%
Other financing sources				
Transfers in			65,000	100.00%
Total revenue and other sources	67,912	57,800	110,131	90.54%
Expenditures:	58,215	57,800	110,131	90.54%
Other financing uses:				
Transfer out				
Total expenditures and other uses	58,215	57,800	110,131	90.54%
Encumbrances				
Ending fund balance	\$88,764	\$88,764	\$88,988	0.25%

DA FOOD STAMP FRAUD

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for receipts and disbursements related to the food stamp fraud program. Revenues in this account are received from the State and are used to pay salaries and expenses related to the District Attorney's Office.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in
				Budget
Personnel	\$58,215	\$57,550	\$110,131	91.37%
Operating		250		-100.00%
Capital				
Totals	\$58,215	\$57,800	\$110,131	90.54%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Available	

STAFFING TRENDS

	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET
SUMMARY SPECIAL REVENUE
DA SPECIAL ACCOUNT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund was established to account for receipts and disbursements related to the District Attorney's discretionary account.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$115,030	\$905,585	\$731,517	-19.22%
Reserve for encumbrances				
Revenue:				
Charges for services				
Fines and forfeits	1,621,253	276,417	350,000	26.62%
Intergovernmental revenues		16,287		-100.00%
Interest revenue	3,992	7,296		-100.00%
Miscellaneous revenue				
Total revenue	1,625,245	300,000	350,000	16.67%
Other financing sources:				
Transfers in		292,500	450,000	53.85%
Total revenue and other sources	1,625,245	592,500	800,000	35.02%
Expenditures:	834,690	592,500	800,000	35.02%
Other financing uses:				
Transfer out				
Total expenditures and other uses	834,690	592,500	800,000	35.02%
Encumbrances				
Ending fund balance	\$905,585	\$905,585	\$731,517	-19.22%

DA SPECIAL ACCOUNT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was established to account for receipts and disbursements related to the District Attorney's discretionary account. Revenue from the account is a result of judgments awarding distribution of seizures from drug cases to multiple agencies. These funds are used at the discretion of the District Attorney to conduct operations of the office.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$40,376	\$59,765		-100.00%
Operating	794,314	457,735	\$800,000	74.77%
Capital		75,000		-100.00%
Totals	\$834,690	\$592,500	\$800,000	35.02%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
		Fiscal Year	
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET
SUMMARY SPECIAL REVENUE
DISTRICT CLERK RECORDS MANAGEMENT
AND PRESERVATION FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for the receipts and disbursements relating to the District Clerk's records management and preservation program.

	Actual Sources and Uses		Operating Budgets	Percentage Change in Budget
	FY 2003	FY 2004		
Beginning balance			(\$1,772)	
Reserve for encumbrances				
Revenue:				
Charges for services		\$60,000	57,500	-4.17%
Interest revenue				
Miscellaneous revenue				
Total revenue		60,000	57,500	-4.17%
Other financing sources:				
Transfers in				
Total revenue and other sources	-	60,000	57,500	-4.17%
Expenditures		60,000	57,500	-4.17%
Other financing uses:				
Transfers out				
Total expenditures and other uses		60,000	57,500	-4.17%
Encumbrances				
Ending fund balance			(\$1,772)	

This deficit will be covered by the General Fund in the event that subsequent revenues are not sufficient for payment of all obligations.

DISTRICT CLERK RECORDS MANAGEMENT AND PRESERVATION

MISSION STATEMENT

The District Clerk is dedicated to providing an efficient and effective administrative support, necessary to ensure the effective administration of justice within the County of El Paso. In conjunction with this mission, the District Clerk's Office maintains financial, information and document management systems to establish, maintain and retrieve official case records, to oversee information processing during sessions of the Court, and to respond to orders of the Court.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The District Clerk Records Management Fund was created as a result of legislation passed by the Texas Legislature in the 2003 session to account for revenues generated by a \$5 fee for each document filed in the records office of the District Clerk. House Bill 1905 of the Regular Session of the 78th Texas Legislature authorizes the District Clerk to collect a new fee for records management and preservation. The \$5.00 fee is to be deposited to the District Clerk Records Management and Preservation Fund for records management and preservation services performed by the District Clerk after a document is filed in the records office of the District Clerk. The fee may only be used to provide funds for specific records management and preservation activities, including automation purposes, with approval by the Commissioners Court of a budget in accordance with Chapter 111 of the Texas Local Government Code.

GOAL AND OBJECTIVES

- Goal 1: To improve efficiency and productivity in serving the Court, attorneys and the public.**
- Objective 1: Design, develop, test and implement an electronic management system that can accurately determine retention periods, location of records, and the status of each record on a real time basis for all the records available at the District Clerk within three years.
- Objective 2: To achieve an electronic inventory of all records at the District Clerk's office within three years.
- Objective 3: To maintain a level of record destruction equal or greater than the intake of new records to achieve greater storage capacity efficiencies.
- Objective 4: To obtain equipment and all necessary tools to bring the digitization of records to a real-time basis.

DISTRICT CLERK RECORDS MANAGEMENT AND PRESERVATION

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel		\$8,968	\$28,994	223.31%
Operating		17,568	11,009	-37.33%
Capital		33,464	17,497	-47.71%
		\$60,000	\$57,500	-4.17%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Personnel changes are a result of Commissioners Court approval for added funds to be used for the salary supplements of three positions in the District Clerk's department and re-calculations for new fringe benefit rates. As increased appropriations were set for salaries and fringe benefits, lower appropriations were set for operating and capital accounts.

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
Outcomes:			
Application Scope and Functionality			
Tracking of record location	N/A	100%	N/A
History of record location	N/A	100%	N/A
Real-time status of Record	N/A	100%	N/A
Destruction of Record log	N/A	100%	N/A
Adoption rate for application			
Design	N/A	95%	100%
Development	N/A	95%	100%
Testing	N/A	95%	100%
Implementation	N/A	95%	100%
Outputs:			
No. of records from 1970 to present that have been identified, inventoried, assigned a destruction-due date and entered into the records management system.	N/A	328,354	656,708

Continued on next page

DISTRICT CLERK RECORDS MANAGEMENT AND PRESERVATION

WORK PROGRAM TRENDS

Department Activity	2003	2004	2005
Outcomes:	Actuals	Actuals	Projected
Electronic Inventory			
% of records from 1970 to present that have a retention period set	N/A	30%	70%
% of records from 1970 to present that have been electronically inventoried	N/A	30%	70%
Record Destruction			
Ratio of destroyed cases versus new cases filed	N/A	6%	50%

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees			
Part-time employees			
Supplement			3
Totals			3

AUTHORIZED POSITION DETAIL

Office Admin./Support Mgr.	1	Project Coordinator	1
Evidence Clerk	1		

See Personnel Changes for this department in Appendix A.

During fiscal year 2004 Commissioners Court approved the re-grading and re-titling of two positions in the District Clerk account with the stipulation that the additional increase in pay would be paid out of this account as supplemental pay. During fiscal year 2005 budget hearings the Commissioners Court approved the re-titling and re-grading of a Records Management Technician to Project Coordinator and the addition of an Evidence Clerk both paid supplements from this account.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
ELECTION CONTRACT SERVICE
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipt of funds generated from billings made to other governmental agencies for conducting their elections.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$151,404	\$178,313	\$290,058	62.67%
Reserve for encumbrances		2,107	55	-97.39%
Revenue:				
Miscellaneous revenue	260,849	250,000	300,000	20.00%
Interest revenue	2,073			
Intergovernmental revenue				
Total revenue	<u>262,922</u>	<u>250,000</u>	<u>300,000</u>	20.00%
Other financing sources				
Transfers in		109,400	150,000	37.11%
Total revenues and other sources	<u>262,922</u>	<u>359,400</u>	<u>450,000</u>	25.21%
Expenditures	236,013	359,400	450,000	25.21%
Other financing uses				
Transfers out				
Total expenditures and other uses	<u>236,013</u>	<u>359,400</u>	<u>450,000</u>	25.21%
Encumbrances		2,107	55	-97.39%
Ending fund balance	<u>\$178,313</u>	<u>\$178,313</u>	<u>\$290,058</u>	62.67%

ELECTION CONTRACT SERVICE

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipt of funds generated from billings made to other governmental agencies for conducting their elections. The proceeds from these billings are utilized to cover the costs of conducting these elections.

GOAL AND OBJECTIVE

Goal 1: To provide high quality service to voters.

Objective 1: To ensure timely, accurate and honest elections.

Objective 2: To provide well trained and law knowledgeable clerks to serve the voters.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$16,568	\$32,363	\$23,392	-27.72%
Operating	219,445	327,037	426,608	30.45%
Capital				
	\$236,013	\$359,400	\$450,000	25.21%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Personnel and operating appropriations for 2005 have been set based on projected reimbursements from various agencies.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Available	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

ELECTION CONTRACT SERVICE

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
EL PASO HOUSING FINANCE CORPORATION
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund was set up to account for receipts and disbursements related to operations of the El Paso Housing Finance Corporation.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$78,888	\$58,520	\$48,035	-17.92%
Reserve for encumbrances				
Revenue:				
Miscellaneous revenues				
Intergovernmental revenues				
Total revenue				
Other financing sources:				
Transfers in		18,000	50,000	177.78%
Total Revenue and other sources		18,000	50,000	177.78%
Expenditures:	20,368	18,000	50,000	177.78%
Other financing uses:				
Transfer out				
Total expenditures and other uses	20,368	18,000	50,000	177.78%
Encumbrances				
Ending fund balance	\$58,520	\$58,520	\$48,035	-17.92%

EL PASO HOUSING FINANCE CORPORATION

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was set up to account for receipts and disbursements related to operations of the El Paso Housing Finance Corporation. These funds result from application fees assessed to participants in this program. Proceeds are utilized to conduct operations of the El Paso Housing Finance Corporation.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	20,368	\$18,000	\$50,000	177.78%
Capital				
Totals	\$20,368	\$18,000	\$50,000	177.78%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional fund balance carried over from prior years and based on revenue projections.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
FABENS AIRPORT FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for the operational costs related to the Fabens Airport. The expenditures from this fund consist of utility costs associated with the runway lights.

	Actual Sources and Uses			Percentage Change in Budget
	FY 2003	Operating Budgets		
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$55,984	\$37,412	\$13,846	-62.99%
Reserve for encumbrances				
Revenue:				
Interest revenue	735			
Miscellaneous revenue	3,452	3,000	3,000	
Total revenue	4,187	3,000	3,000	
Other financing sources:				
Transfers in	396	37,412	13,000	-65.25%
Total revenue and other sources	4,583	40,412	16,000	-60.41%
Expenditures:	1,696	27,912	7,200	-74.20%
Other financing uses:				
Transfer out	21,459	12,500	8,800	-29.60%
Total expenditures and other uses	23,155	40,412	16,000	-60.41%
Encumbrances				
Ending fund balance	\$37,412	\$37,412	\$13,846	-62.99%

FABENS AIRPORT

MISSION STATEMENT

To provide a safe airport facility for the use of the flying public and to have a facility that provides support to the County's agricultural business.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The County owned facility subcontracts the operation of the airport. The area of Fabens airport covers 304 acres. The operation costs are for: operating the runway lights, and runway maintenance. The Road and Bridge Department provides the ground maintenance.

GOAL AND OBJECTIVES

Goal 1: To maintain the facility and the surface of the runway to continue accommodating the aviation needs of the surrounding community.

Objective 1: To work closely with the Texas Department of Transportation in order to implement an Aviation Capital Improvement Program.

Objective 2: To provide a portion of the finances required to construct entrance road and improve parking aprons.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$23,155	\$40,412	\$16,000	-60.41%
Capital				
Totals	\$23,155	\$40,412	\$16,000	-60.41%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Operating changes are a result of a reduction in road resurfacing appropriations for fiscal year 2005.

WORK PROGRAM TRENDS			
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	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Available	

FABENS AIRPORT

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
FAMILY PROTECTION FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund accounts for receipts and disbursements related to the Family Protection Fund.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance		\$2,260	\$9,461	318.63%
Reserve for encumbrances				
Revenue:				
Charges for services	\$2,260	44,219	44,219	
Total revenue	2,260	44,219	44,219	
Other financing sources				
Transfers in				
Total revenue and other sources	2,260	44,219	44,219	
Expenditures:		44,219	44,219	
Other financing uses:				
Transfer out				
Total expenditures and other uses		44,219	44,219	
Encumbrances				
Ending fund balance	\$2,260	\$2,260	\$9,461	318.63%

FAMILY PROTECTION FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund accounts for receipts and disbursements related to the Family Protection Fund. Revenues in this account come from Court costs assessed for certain cases. Proceeds from this account will be utilized to fund the Shelter for Battered Women.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating		\$44,219	\$44,219	
Capital				
Totals		\$44,219	\$44,219	

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS

Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
JUROR DONATIONS JPD
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipt and expenditure of funds received from Juror donations.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$3,499	\$4,242	\$3,943	-7.05%
Reserve for encumbrances				
Revenue:				
Interest revenue	13			
Miscellaneous revenue	730	500	1,000	100.00%
Total revenue	743	500	1,000	100.00%
Other financing sources				
Transfers in		4,000	4,000	
Total revenue and other sources	743	4,500	5,000	11.11%
Expenditures		4,500	5,000	11.11%
Other financing uses				
Trasnfers out				
Total revenue and other sources		4,500	5,000	11.11%
Encumbrances				
Ending fund balance	\$4,242	\$4,242	\$3,943	-7.05%

JUROR DONATIONS JPD

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipt and expenditure of funds received from Juror donations. This is only one of various funds that jurors can donate their jury pay to. The funds in this account will be utilized to offset costs of juvenile care and services provided at the County's juvenile detention center.

GOAL

Goal: To offset cost of juvenile services by soliciting juror pay donations.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change Budget
Personnel				
Operating		\$4,500	\$5,000	11.11%
Capital				
		\$4,500	\$5,000	11.11%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's increase is based on estimates of revenues for this year.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET
SUMMARY SPECIAL REVENUE
JUSTICE COURT TECHNOLOGY FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

The Justice Court Technology fund is used to account for the receipts and disbursements of funds directly related to this program.

	Actual Sources and Uses		Operating Budgets		Percentage Change in Budget
	FY 2003		FY 2004	FY 2005	
Beginning balance			\$820	\$90,621	10951.34%
Reserve for encumbrances				28,553	100.00%
Revenue:					
Charges for services					
Interest revenue					
Miscellaneous revenue	\$820		102,046	93,250	-8.62%
Total revenue	<u>820</u>		<u>102,046</u>	<u>93,250</u>	<u>-8.62%</u>
Other financing sources					
Transfers in				50,000	100.00%
Total revenue and other sources	<u>820</u>		<u>102,046</u>	<u>143,250</u>	<u>40.38%</u>
Expenditures:					
Other financing uses:					
Transfer out					
Total expenditures and other uses			<u>102,046</u>	<u>143,250</u>	<u>40.38%</u>
Encumbrances				28,553	100.00%
Ending fund balance	<u>\$820</u>		<u>\$820</u>	<u>\$90,621</u>	<u>10951.34%</u>

JUSTICE COURT TECHNOLOGY FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The Justice Court Technology fund is used to account for the receipts and disbursements of funds directly related to this program. Revenues in this account are as a result of Court costs for applicable cases. Proceeds will be used for the purchase of technology equipment that will be utilized in the Justice Courts.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating		\$28,650	\$143,250	400.00%
Capital		73,396		-100.00%
Totals		\$102,046	\$143,250	40.38%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
JUVENILE PROBATION FEDERAL
PRISONER REVENUE ACCOUNT
WITH COMPARATIVE ACTUALS AND BUDGET**

This account will be used to account for reimbursement received as a result of the Courtesy hold of federal prisoners and will be used for emergencies/unexpected purchases and the purchase/upgrade of the security cameras at the detention centers.

	Actual Sources and Uses		Percentage Change in Budget
	FY 2003	FY 2004	
Beginning balance			
Reserve for encumbrances			
Revenue:			
Charges for services		\$25,272	100.00%
Total revenue		25,272	100.00%
Other financing sources			
Transfers in			
Total revenue and other sources		<u>25,272</u>	100.00%
Expenditures		25,272	100.00%
Other financing uses			
Transfers out			
Total expenditures and other uses		<u>\$25,272</u>	100.00%
Encumbrances			
Ending fund balance			

JUVENILE PROBATION FEDERAL PRISONER REVENUE ACCOUNT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for reimbursements received as a result of the Courtesy hold of federal prisoners and will be used for emergencies/unexpected purchases and the purchase/upgrade of the security cameras at the detention centers.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating			\$25,272	100.00%
Capital				
			\$25,272	100.00%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Funds that are requested and approved by the Juvenile Board are appropriated to this fund.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
			Not Applicable

STAFFING TRENDS			
Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
JUVENILE PROBATION INTEREST REVENUE
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the interest revenue generated from the Juvenile Probation Special Revenue Fund and will be used for emergencies/unexpected purchases and the purchase of security cameras at the detention centers.

	Actual Sources and Uses		Percentage Change in Budget
	FY 2003	FY 2004	
Beginning balance			
Reserve for encumbrances			
Revenue:			
Charges for services			
Miscellaneous revenues		\$18,042	100.00%
Total revenue		18,042	100.00%
Other financing sources			
Transfers in			
Total revenue and other sources		18,042	100.00%
Expenditures		18,042	100.00%
Other financing uses			
Transfers out			
Total expenditures and other uses		\$18,042	100.00%
Encumbrances			
Ending fund balance			

JUVENILE PROBATION INTEREST REVENUE ACCOUNT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the interest revenue generated from the Juvenile Probation Special Revenue Fund and will be used for emergencies/unexpected purchases and the purchase of security cameras at the detention centers.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating			\$18,042	100.00%
Capital				
			\$18,042	100.00%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Funds that are requested and approved by the Juvenile Board are appropriated to this fund.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
			Not Applicable

STAFFING TRENDS			
	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees			Not Applicable
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
JUVENILE PROBATION NATIONAL SCHOOL PROGRAM
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the funds that are reimbursed through the National School Lunch Program and will be used by the Juvenile Probation Department to purchase meals for the juveniles residing in the Detention and Challenge Boot Camp Program.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance				
Reserve for encumbrances				
Revenue:				
Intergovernmental revenues			\$114,809	100.00%
Charges for services				
Miscellaneous revenues				
Total revenue			<u>114,809</u>	100.00%
Other financing sources				
Transfers in				
Total revenue and other sources			<u>114,809</u>	100.00%
Expenditures			114,809	100.00%
Other financing uses				
Transfers out				
Total expenditures and other uses			<u>\$114,809</u>	100.00%
Encumbrances				
Ending fund balance				

JUVENILE PROBATION NATIONAL SCHOOL PROGRAM

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the funds that are reimbursed through the National School Lunch Program and will be used by the Juvenile Probation Department to purchase meals for the juveniles residing in the Detention and Challenge Boot Camp Program.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating			\$114,809	100.00%
Capital				
			\$114,809	100.00%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Funds that are requested and approved by the Juvenile Board are appropriated to the Juvenile Probation Special Revenue Fund.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

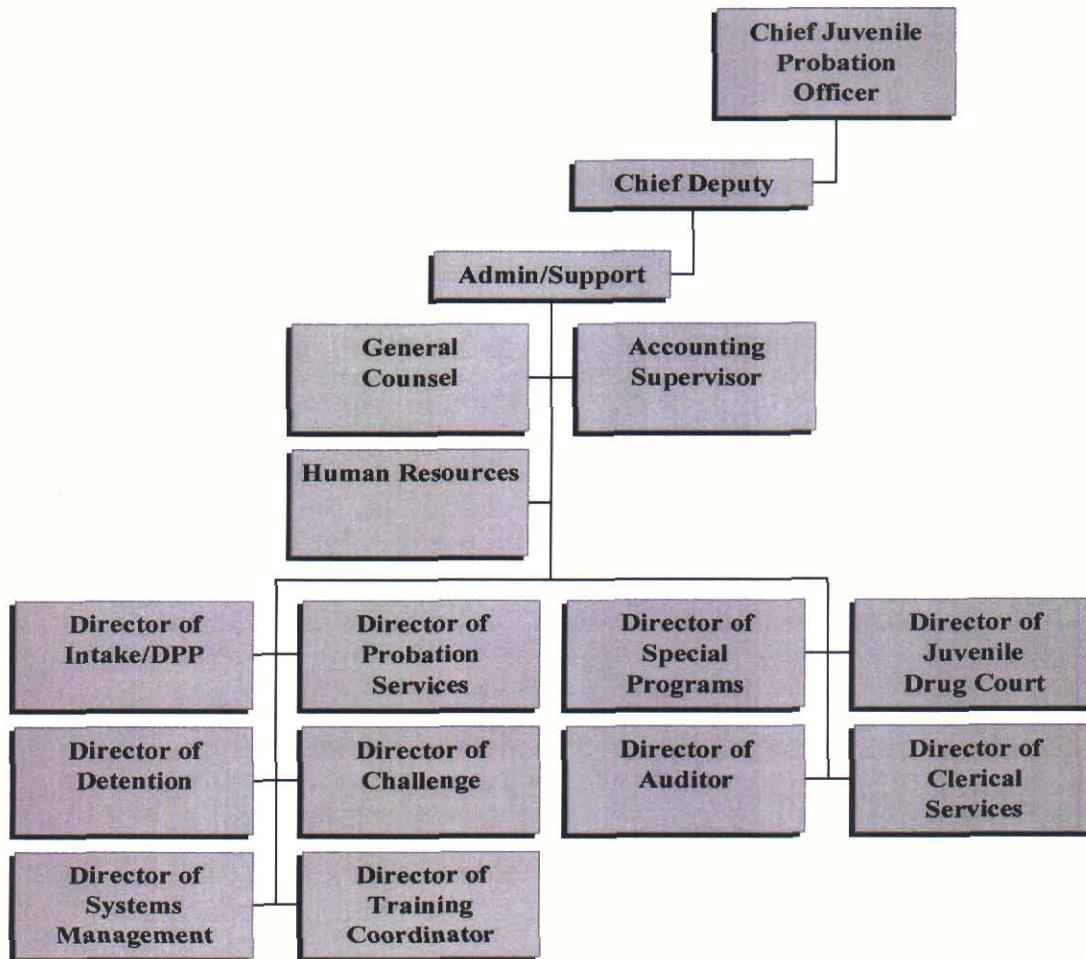
STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

JUVENILE PROBATION DEPARTMENT

Functional Organizational Chart



**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
JUVENILE PROBATION SPECIAL REVENUE FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is a newly created fund beginning in fiscal year 2004 as requested by the Juvenile Board for the operations of the Juvenile Probation Department. The Juvenile Probation Department assists young people in avoiding delinquent behavior, to grow into mature adults and to do so without endangering the community.

	Actual Sources and Uses		Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	FY 2005	
Beginning balance			\$258,425		100.00%
Reserve for encumbrances			261,093		100.00%
Revenue:					
Miscellaneous revenue		\$9,881,845	10,081,845		2.02%
Total revenue		9,881,845	10,081,845		2.02%
Other financing sources					
Transfers in					
Total revenue and other sources		9,881,845	10,081,845		2.02%
Expenditures		9,880,363	10,022,958		1.44%
Other financing uses					
Transfers out		1,482	58,887		3873.48%
Total expenditures and other uses		\$9,881,845	10,081,845		2.02%
Encumbrances			261,093		100.00%
Ending fund balance			\$258,425		100.00%

JUVENILE PROBATION SPECIAL REVENUE FUND

MISSION STATEMENT

The Juvenile Probation Department assists young people in avoiding delinquent behavior, to grow into mature adults and to do so without endangering the community.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is a newly created fund beginning in fiscal year 2004 as requested by the Juvenile Board for the operations of the Juvenile Probation Department. The Juvenile Probation Department is governed by the El Paso County Juvenile Board. The Department is under the supervision of the Chief Juvenile Probation Officer. The Juvenile Probation Department continually strives to prioritize public safety and afford juveniles of this community due process afforded to them under the law while holding them responsible and accountable for their actions. This department operates a 24-hour a day detention unit for pre-adjudicated delinquents who have been detained by the Juvenile Court for the most serious and violent offenses. Mexican Nationals coming across the border and violating the penal law of this state, parolees from the Texas Youth Commission and juveniles violating federal laws are also detained. The mission of the detention unit is care, custody, and control while at the same time providing medical, dental and psychological services to all detainees. This department also conducts intake and court investigations whereby intake officers receive, review, and process all referrals to the department by law enforcement agencies 24 hours a day. It also operates the Challenge Program through which its highly regimented secure program provides an alternative to institutionalization of the most habitual and violent adjudicated juveniles. The Juvenile Probation Department provides field services to monitor juveniles placed on probation. Aftercare is the final component that this department provides to juvenile offenders. Aftercare officers assist in the re-integration of the juveniles back into the community through case planning and the development of a treatment plan. The Juvenile Probation Department provides diversionary programs such as the First Time Offender Program and the Juvenile Court Conference Committees. **Effective October 1, 2003 this department became a Special Revenue Fund as requested by the Juvenile Board and was previously accounted for as a General Fund department.**

GOALS AND OBJECTIVES

JUVENILE PROBATION SERVICES-REHABILITATION

- Goal 1:** To develop a continuum of services to address the varying severity of needs demonstrated by the juveniles and their families.
- Objective 2: To achieve a 90% non-recidivism rate after completion of Title IV-E Family Preservation and the residential placement program.

POST-ADJUDICATION BOOT CAMP PROGRAM

- Goal 1:** To provide for the protection of the community by holding each juvenile accountable for their actions by promoting therapeutic and educational interventions for rehabilitation.

JUVENILE PROBATION SPECIAL REVENUE FUND

GOALS AND OBJECTIVES CONT'D

POST-ADJUDICATION BOOT CAMP PROGRAM CONT'D

Objective 1: To provide an environment that promotes the care, welfare, safety and security of the juveniles who are in the care, custody and control of the Challenge Program while placing emphasis on: education, discipline, responsibility, mental and physical well being and substance services for those who require them.

Objective 2: To provide counseling and therapeutic interventions coupled with Aftercare services for each juvenile in the program.

JUVENILE PROBATION/SPECIAL PROGRAM

Goal 1: To stabilize families by enhancing parent/child relationships and providing skills for more successful living.

Objective 1: To prevent out of home placement

Objective 2: To create supportive home environments.

Objective 3: To provide skills that will allow for improved decision-making.

Objective 4: To provide supportive relationships to juveniles in need of role models

FIRST-TIME OFFENDER PROGRAM

Goal 1: To provide the juvenile with the knowledge of consequences to help him/her become productive citizens in the future. The parents receive services to broaden their knowledge of teenagers in today's society, communication and how to administer better parenting skills.

Objective 1: To maintain the success rate of 96% by providing quality service providers, quality probation officers and assistance from outside resources.

EL PASO COUNTY CONFERENCE COMMITTEE

Goal 1: To provide services not only to the youth, but to the family as well. To hold youths accountable for behavior as well as deterring him/her from the Juvenile Justice System and reduce recidivism.

Objective 1: To maintain the success rate of 97% by providing quality service providers and qualified Probation Officers.

JUVENILE PROBATION SPECIAL REVENUE FUND

GOALS AND OBJECTIVES CONT'D

DEFERRED PROSECUTION PROGRAM

Goal 1: To provide the family and juvenile an array of services to assist the family. The services that will be provided focus on the issues surrounding the juvenile's life in school, home and community. Parents are given information to assist them with the juvenile.

Objective 1: To continue to provide the success rate in the 90 and above percentile by providing quality services to the families and juveniles at no cost to the County.

EL PASO COUNTY JUVENILE PROBATION DEPARTMENT-INTAKE

Goal 1: To process juveniles as per Juvenile Justice Code (Title III)

FISCAL YEAR 2004 ACCOMPLISHMENTS

- Probation Services: The serious habitual offender and by Comprehensive Action Program has been very beneficial in providing community safety and juvenile accountability. During this fiscal year to date, a total of 86 juveniles were supervised under the terms and conditions of SHOCAP. Of this total, 18 were committed to the Texas Youth Commission (TYC). The youth committed to TYC were committed on technical violations and 100% of juveniles did not commit a serious violent offense.
- The Challenge Program has continued its efforts to provide premium services to the adolescents and the community it serves. This year there was an increase in the number of corrections officers and increase in the average daily population. The program anticipates further enhancement of the Aftercare services provided to the juveniles and of the treatment services provided to our graduates upon release. The integration of the correctional and treatment model has provided a ground for innovation and creative methods for treating the target population. Currently, corrections officers have been included in group facilitation (i.e. Cognitive Skills) and will be in parent strengthening courses. The program is preparing for their next audit by the Texas Juvenile Probation Commission with a goal of 100% compliance. The department's short-term program (CAAP) continues to be a sought after alternative for the court and probation officers, with the goal of helping reduce the detention population and holding probationers accountable. The Delta Academy and PAVE program continue to be the educational backbone and are enhancing the overall program and services offered in Challenge. The community tours and presentations have continued to be effective and are in high demand as a public service to the community and local school districts.

JUVENILE PROBATION SPECIAL REVENUE FUND

FISCAL YEAR 2004 ACCOMPLISHMENTS CONT'D

- Through the contract with Providence Service Corporation of Texas, the program has continued to receive excellent services to address the mental health needs for our youth. Their services include intensive in-home services to youth in danger of removal from the home, the Gray Curriculum to address parent/child relationship issues, life skills class with an emphasis on the psychological and coping skills needed by adolescents in today's world and therapeutic mentoring to provide short term, problem focused, supportive assistance to identified juveniles.
- From October 2002 through September 2003, 370 cases were processed through the Conference Committee with only 9 juveniles being adjudicated. From October 2003 to the present 100 cases have been referred to the Conference Committees and none have returned back to the system at this time. The main highlight of the Conference Committee is that it is a program operated by volunteers from the community.
- The Deferred Prosecution Program Officer will continue to go out into the community to make presentations in order to educate the public about the program. During this period the department has processed 18 cases with 0 not returning to the system (100% success rate at this point).
- The El Paso County Juvenile Probation Department-Intake department processed 3,193 referrals, 1,306 Physical referrals and 1,887 Compliant Reports between October 2002 and September 2003.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel		\$8,143,896	\$8,537,472	4.83%
Operating		1,586,150	1,408,773	-11.18%
Capital		151,799	135,600	-10.67%
		\$9,881,845	\$10,081,845	2.02%

JUVENILE PROBATION SPECIAL REVENUE FUND

WORK PROGRAM TRENDS

	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
Outputs/Outcomes:			
Probation Services-Rehabilitation			
Title IV-E Family Preservation Success			
Rate	71%	85%	90%
% Residential placement success	86%	95%	90%
% Non-recidivism rate	77%	98%	95%
% placed on probation that will complete probation without being committed to TYC	98%	98%	95%
% Non repeat offenders/SHOCAP	100%	100%	90%
Post Adjudication Boot Camp			
No. in short term program	70	28	75
% that complete short term program	95%	93%	90%
% CAAP w/o further adjudication	47%	70%	60%
% later placed in long-term program	21%	15%	12%
No. in long-term program	68	76	90
% completions from long-term program	94%	94%	90%
% w/o further adjudication	58%	71%	65%
TCADA Placements	56	47	40
Non treatment placements	12	29	40
Counseling Services:			
No. in Individual Treatment	56	47	80
No. in Family counseling	56	47	80
No. in Cognitive skills	68	47	80
No. in Treatment Curriculum	56	56	40
No. in Prevention Curriculum	12	29	40
Aftercare Services:			
No. in project Exito	56	50	80
% of successful completions/Exito	66%	60%	70%
Educational Services:			
No. in Delta Academy	138	104	160
No. in Vocational Training	64	48	48
Juvenile Probation/Special Programs			
Intensive in-home counseling			
No. of families	77	45	60

Continued on next page

JUVENILE PROBATION SPECIAL REVENUE FUND

WORK PROGRAM TRENDS

	2003 Actuals	2004 Actuals	2005 Projected
Department Activity			
Outputs/Outcomes:			
Juvenile Probation/Special Programs cont'd			
% successful	74%	78%	75%
Gray Program			
No. of families	24	33	32
No. successful	79%	61%	75%
Conference Committees:			
No. of cases processed	363	100	400
Program completion rate	97%	100%	100%
Deferred Prosecution Program:			
No. cases processed	418	900	930
% successful	99%	90%	100%
Intake/Court Investigation			
No. of referrals	3,193	1,705	3,264
Physical referrals	1,306	747	1,368
Complaint reports	1,887	958	1,896

STAFFING TRENDS

	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees		167	180
Part-time employees		33	31
Totals		200	211

AUTHORIZED POSITION DETAIL

Accountant I	1 Juvenile Corr Off - Part-time	5
Accounting Clerk	4 Intake Tracker	7
Administrative Assistant	2 Juvenile Correction Officer	43
Assistant Training Coordinator	1 Juvenile Detention Officer	30
Building Engineer	1 Juvenile Det Off - Part - time	22
Chief Juv. Probation Officer	1 Juvenile Deten. Team Leader	5
Clinical Supervisor	1 Maintenance Assistant	6
Cook I	4 Maintenance Technician	1

Continued on next page.

JUVENILE PROBATION SPECIAL REVENUE FUND

AUTHORIZED POSITION DETAIL

Accountant I	1 Juvenile Corr Off - Part-time	5
Accounting Clerk	4 Intake Tracker	7
Administrative Assistant	2 Juvenile Correction Officer	43
Assistant Training Coordinator	1 Juvenile Detention Officer	30
Building Engineer	1 Juvenile Det Off - Part - time	22
Chief Juv. Probation Officer	1 Juvenile Deten. Team Leader	5
Clinical Supervisor	1 Maintenance Assistant	6
Cook I	4 Maintenance Technician	1

See Personnel Changes for this department in Appendix A.

The above resulted from a restructuring approved by the Juvenile Probation's Board during the 2004 fiscal year and a re-alignment and approval of 14 new positions were approved during the 2005 budget hearings.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
JUVENILE PROBATION SUPERVISION
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund accounts for funding approved by the Commissioner's Court to conduct the operations of the Juvenile Probation Department.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$188,847	\$247,837	\$231,339	-6.66%
Reserve for encumbrances			261,093	100.00%
Revenue:				
Charges for services				
Interest	3,048		2,500	100.00%
Miscellaneous revenue	264,528	220,000	155,000	-29.55%
Total revenue	<u>267,576</u>	<u>220,000</u>	<u>157,500</u>	-28.41%
Other financing sources				
Transfers in			200,000	100.00%
Total revenue and other sources	<u>267,576</u>	<u>220,000</u>	<u>357,500</u>	62.50%
Expenditures:	178,413	190,000	327,500	72.37%
Other financing uses:				
Transfer out	30,000	30,000	30,000	
Total expenditures and other uses	<u>208,413</u>	<u>220,000</u>	<u>357,500</u>	62.50%
Encumbrances			261,093	100.00%
Ending fund balance	<u>\$248,010</u>	<u>\$247,837</u>	<u>\$231,339</u>	-6.66%

JUVENILE PROBATION SUPERVISION

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund accounts for funding approved by the Commissioners Court to conduct the operations of the Juvenile Probation department. Revenue in this account is transferred from the General Fund and is to be utilized to conduct more operations of the Juvenile Probation department.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating	\$208,413	\$220,000	\$357,500	62.50%
Capital				
Totals	\$208,413	\$220,000	\$357,500	62.50%

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
PROBATE JUDICIARY SUPPORT
WITH COMPARATIVE ACTUALS AND BUDGET

This fund is utilized to account for fees allocated by State law charged for filing certain documents in the County. These fees are restricted to expenditures for court-related purposes for the support of the judiciary.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$77,297	\$139,052	\$209,891	50.94%
Reserve for encumbrances				
Revenue:				
Interest revenue	725			
Intergovernmental revenue	66,030	35,000	40,000	14.29%
Total revenue	<u>66,755</u>	<u>35,000</u>	<u>40,000</u>	14.29%
Other financing sources				
Transfers in		107,000	180,000	68.22%
Total revenue and other sources	<u>66,755</u>	<u>142,000</u>	<u>220,000</u>	54.93%
Expenditures	5,000	142,000	220,000	54.93%
Other financing uses:				
Transfers out				
Total expenditures and other uses	<u>5,000</u>	<u>142,000</u>	<u>220,000</u>	54.93%
Encumbrances				
Ending fund balance	<u>\$139,052</u>	<u>\$139,052</u>	<u>\$209,891</u>	50.94%

PROBATE JUDICIARY SUPPORT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for fees allocated by State law charged for filing certain documents in the County. These fees are restricted to expenditures for court-related purposes for the support of the judiciary.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$5,000	\$142,000	\$220,000	54.93%
Capital				
	\$5,000	\$142,000	\$220,000	54.93%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years to be used for equipment and auto allowance.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
PROBATE TRAVEL ACCOUNT
WITH COMPARATIVE ACTUALS AND BUDGET**

The Probate Court has primary jurisdiction in mental illness and child welfare cases. This Court also handles cases involving wills, appointment of guardians and settlement of executor's account. The Court oversees the transactions of all business related proceedings of deceased persons, and assesses guardianship and child welfare cases. This fund was set up for the travel and training of the probate judge.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$4,035	\$4,123	\$5,434	31.80%
Reserve for encumbrances				
Revenue:				
Charges for services	\$8,190	6,000	6,000	
Interest revenue	33			
Total revenue	<u>8,223</u>	<u>6,000</u>	<u>6,000</u>	
Other financing sources				
Transfers in		3,000	5,000	66.67%
Total revenue and other sources	<u>8,223</u>	<u>9,000</u>	<u>11,000</u>	22.22%
Expenditures	8,135	9,000	11,000	22.22%
Other financing uses:				
Transfers out				
Total expenditures and other uses	<u>8,135</u>	<u>9,000</u>	<u>11,000</u>	22.22%
Encumbrances				
Ending fund balance	<u>\$4,123</u>	<u>\$4,123</u>	<u>\$5,434</u>	31.80%

PROBATE TRAVEL ACCOUNT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The Probate Court has primary jurisdiction in mental illness and child welfare cases. This Court also handles cases involving wills, appointment of guardians and settlement of executor's account. The Court oversees the transactions of all business related proceedings of deceased persons, and assesses guardianship and child welfare cases. This fund was set up by law and utilized for the travel and training of the probate judge.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$8,135	\$9,000	\$11,000	22.22%
Capital				
	\$8,135	\$9,000	\$11,000	22.22%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years for travel.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL
Not Applicable

FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
PROJECT CARE GAS & ELECTRIC
WITH COMPARATIVE ACTUALS AND BUDGET

This fund was set up to account for receipts and disbursements related to the Project Care Gas and Electric program.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$10,763	\$13,147	\$9,387	-28.60%
Reserve for encumbrances				
Revenue:				
Interest revenue	10			
Miscellaneous revenue	9,295	9,324	3,000	-67.82%
Total revenue	9,305	9,324	3,000	-67.82%
Other financing sources:				
Transfers in			7,600	100.00%
Total revenue and other sources	9,305	9,324	10,600	13.69%
Expenditures:	6,921	9,324	10,600	13.69%
Other financing uses:				
Transfer out				
Total expenditures and other uses	6,921	9,324	10,600	13.69%
Encumbrances				
Ending fund balance	\$13,147	\$13,147	\$9,387	-28.60%

PROJECT CARE GAS & ELECTRIC

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was set up to account for receipts and disbursements related to the Project Care Gas and Electric program. Revenues in this account are received from contributions and donations from the general public. Proceeds are utilized to cover utility costs for eligible clients.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating	\$6,921	\$9,324	\$10,600	13.69%
Capital				
Totals	\$6,921	\$9,324	\$10,600	13.69%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS			
Authorized Positions	2003	Fiscal Year	
		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
RECORDS MANAGEMENT AND PRESERVATION FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for the receipts and disbursements relating to the County's records management and preservation program other than those of the County or District Clerk.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$115,582	\$87,150	\$66,535	-23.65%
Reserve for encumbrances			2,280	100.00%
Revenue:				
Charges for services	175,665	170,000	170,000	
Interest revenue	847	600	1,000	66.67%
Total revenue	176,512	170,600	171,000	0.23%
Other financing sources				
Transfers in		62,000	39,000	-37.10%
Total revenue and other sources	176,512	232,600	210,000	-9.72%
Expenditures	204,944	232,600	210,000	-9.72%
Other financing uses:				
Transfers out				
Total expenditures and transfers	204,944	232,600	210,000	-9.72%
Encumbrances			2,280	100.00%
Ending fund balance	\$87,150	\$87,150	\$66,535	-23.65%

RECORDS MANAGEMENT AND PRESERVATION FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is used to account for the receipts and disbursements related to the County's records management and preservation program other than those collected separately by the County or District Clerk. Resources from this fund are used to manage, organize, promote, implement, and maintain a Countywide records and information management program. Access to these funds requires specific Commissioners Court approval.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel		\$33,316	\$117,699	253.28%
Operating	\$37,170	131,373	92,301	-29.74%
Capital	167,774	67,911		-100.00%
	\$204,944	\$232,600	\$210,000	-9.72%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The Personnel budget increase for County and District Clerk personnel was based on Commissioners Court approving a total of 7 positions and on recalculations for new fringe benefit rates for the 2005 fiscal year. The Operating budget was reduced based on available fund balances.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Available	

STAFFING TRENDS			
Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees			
Part-time employees			6
Supplement			1
Totals			7

RECORDS MANAGEMENT AND PRESERVATION FUND

AUTHORIZED POSITION DETAIL			
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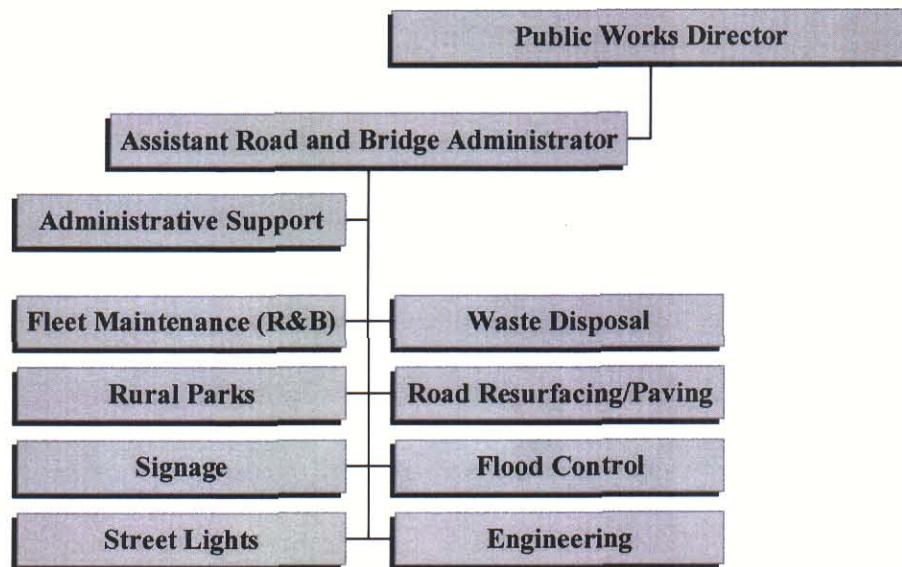
Clerk II Part-time	2	Project Coordinator	
Clerk III Part-time	4	(Supplement)	1

See Personnel Changes for this department in Appendix A

During fiscal year 2004 Commissioners Court approved the addition of 4 part time Clerk III positions for the Recording and Safeguarding of records, and during budget hearings for fiscal year 2005 the Commissioners Court approved the addition of two part time Clerk II positions for the same purpose. Also during budget hearings the Court approved the continuation a supplemental pay for the Project Coordinator from the District Clerk's Office previously approved during fiscal year 2004.

ROAD AND BRIDGE

Functional Organizational Chart



**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
ROAD AND BRIDGE
WITH COMPARATIVE ACTUALS AND BUDGET**

The Road and Bridge Fund is utilized for the purpose of accounting for activities relating to the construction and maintenance of County roads and bridges.

	Actual Sources and Uses	Operating Budgets		Percentage Change
	FY 2003	FY 2004	FY 2005	in Budget
Beginning balance	\$9,082,877	\$11,735,857	\$9,412,211	-19.80%
Reserve for encumbrances		599,346	636,838	6.26%
Revenue:				
Intergovernmental revenue	35,862	36,000	30,000	-16.67%
Charges for services	8,278,274	7,460,000	7,860,000	5.36%
Fines and forfeitures				
Interest revenue	154,982	150,000	70,000	-53.33%
Miscellaneous revenue	2,989			
Total revenue	8,472,107	7,646,000	7,960,000	4.11%
Other financing sources				
Transfers in				
Total revenue and other sources	8,472,107	7,646,000	7,960,000	4.11%
Expenditures	5,758,169	9,820,653	9,908,075	0.89%
Other financing uses:				
Transfers out	60,958	5,000,000	2,500,000	-50.00%
Total expenditures and transfers	5,819,127	14,820,653	12,408,075	-16.28%
Encumbrances		599,346	636,838	6.26%
Ending fund balance	\$11,735,857	\$4,561,204	\$4,964,136	8.83%

ROAD AND BRIDGE

MISSION STATEMENT

To provide a safe and well maintained County road system for the citizens of the County in order to support traffic volumes.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The Roads and Bridges department is responsible for the maintenance of over 650 miles of roadways. Of this, approximately 400 miles are paved and 250 miles are not paved. Furthermore, the department provides services and the use of Roads and Bridges equipment to the Coliseum, Ascarate Park, Sheriff's and other departments. This department also provides equipment and manpower to maintain the rural park, solid waste collection stations, Fabens Airport, and McGill Cemetery.

GOALS

- Goal 1:** To analyze and identify areas needing infrastructure improvements.
- Goal 2:** To have paved roads where at least 60 percent of a subdivision has dwellings.
- Goal 3:** To improve the roadway standards and provide better drainage in the completely developed subdivisions.

FINANCIAL TRENDS

	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$1,921,093	\$2,375,438	\$2,609,721	9.86%
Operating	1,988,453	3,343,620	3,346,000	0.07%
Capital	662,101	2,134,000	2,150,000	0.75%
	<u>\$4,571,647</u>	<u>\$7,853,058</u>	<u>\$8,105,721</u>	3.22%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The addition of two new positions which were transferred in from the Solid Waste Department and the re-calculation for new fringe benefit rates were the main reasons why the 2005 personnel budget increased. Operating and capital appropriations were set higher based on the requests from the department for oil and gas projections and additional equipment for 2005.

ROAD AND BRIDGE

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Available	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	67	67	69
Part-time employees			
Totals	67	67	69

AUTHORIZED POSITION DETAIL

Administrative Assistant I	1	Maintenance Foreman	3
Assistant Road Superintendent	1	Construction Inspector	1
Auto Mechanic I	1	Sr. Construction Inspector	1
Auto Mechanic II	3	Maintenance Welder	1
Auto Mechanic III	3	Road Superintendent	1
Construction Foreman	1	Traffic Sign & Marking Technician II	1
Equipment Maintenance Foreman	1	Truck Driver I	16
Heavy Equipment Operator I	2	Truck Driver II	16
Heavy Equipment Operator II	4	Truck Driver III	5
Heavy Equipment Operator III	7		

See Personnel Changes for this department in Appendix A.

During fiscal year 2004, Commissioners Court approved the re-titling of one Assistant Road Superintendent position to Sr. Construction Inspector to match the duties and responsibilities to the position title. During budget hearings for fiscal year 2005, Commissioners Court approved the restructuring of the department resulting in the re-titling of a Heavy Equipment Operator position to Construction Inspector. The Court also approved the transfer from Solid Waste Disposal Department of one Truck Driver II and one Truck Driver III position to sustain the department's operations.

ROAD AND BRIDGE ADMINISTRATION

MISSION STATEMENT

To provide guidance, planning and direction to the road and bridge department in order to improve and maintain the County's infrastructure and to provide public works information to the general public in order to help them remain in compliance with property requirements.

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The administration division of Road and Bridge is responsible for the day-to-day administrative activities of the department. These include providing public information, maintaining maps, assigning addresses, designing road construction projects, coordinating all public works projects with architects, contractors and Commissioners Court, and administering and providing support to the County's East Montana Water system.

GOAL AND OBJECTIVES

Goal 1: To organize and administer projects as deemed appropriate.

Objective 1: To reassign specialized jobs to a particular warehouse, such as equipment maintenance, street painting and installing signs, and road paving based on the needs of the surrounding area.

Objective 2: To reassign personnel and assign new work responsibilities to the personnel based on their qualifications and changing demands of the Road and Bridges Department.

FINANCIAL TRENDS

	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$517,237	\$867,542	\$825,004	-4.90%
Operating	730,243	6,100,053	3,477,350	-42.99%
Capital				
	<u>\$1,247,480</u>	<u>\$6,967,595</u>	<u>\$4,302,354</u>	-38.25%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The Commissioners Court approved the reduction in force of two positions, which caused a reduction in the personnel budget. The reduction in the operating budget was mainly based on a 50% reduction in the transfer out to the General fund for the policing of County roads.

ROAD AND BRIDGE ADMINISTRATION

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Available	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	10	14	12
Part-time employees			
Totals	10	14	12

AUTHORIZED POSITION DETAIL

Administrative Assistant II	1	Operations/Liason Officer	1
Civil Engineer	1	Subdivision Coordinator	1
Asst. Road & Bridge Admin.	1	Planning Manager	1
Geographic Info. Systems Manager	1	Engineer Technician II	1
Graphic Planning Technician	1	Public Works Director/R&B. Admin.	1
Inspector	1	Sr. Civil Engineer Mgr.	1

See Personnel Changes for this department in Appendix A.

During the 2005 budget hearings, the Commissioners Court approved the re-titling of four positions. The Associate Civil Engineer was re-titled to a Civil Engineer, the Graphic Planning Technician to an Engineer Technician II, a Geographic Analyst to a Geographic Manager and the Right Of Way Analyst to a Subdivision Coordinator. The Commissioners Court also approved the reduction in force of both the Sr. Project Engineer and the Planner II positions effective October 4, 2004.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
SAN ELIZARIO PLACITA FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

The San Elizario Placita Fund was set up to account for donations and expenditures to enhance the San Elizario areas and its Mission.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$1,351	\$1,658	\$1,682	1.45%
Reserve for encumbrances				
Revenue:				
Miscellaneous revenue	300			
Interest revenue	7			
Total revenue	307			
Other financing sources				
Transfers in		1,655	1,677	1.33%
Total revenue and other sources	307	1,655	1,677	1.33%
Expenditures		1,655	1,677	1.33%
Other financing uses				
Transfers out				
Total expenditures and other uses		1,655	\$1,677	1.33%
Encumbrances				
Ending fund balance	\$1,658	\$1,658	\$1,682	1.45%

SAN ELIZARIO PLACITA

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

The San Elizario Placita Fund was set up to account for donations and expenditures to enhance the San Elizario area and its Mission. The Placita is a community plaza located near the San Elizario Mission. It has undergone many improvements over the past two years in an effort to embellish the area and encourage continuing pride and enthusiasm among area residents and interested tourists. Revenues for this program arise from donations made by local businesses and other community members. Expenditures consist of purchases for lighting and seating.

GOAL AND OBJECTIVE

Goal 1: To contribute the efforts of renovating the San Elizario Placita area for local residents to enjoy.

Objective 1: To further upgrade and enhance the Placita by soliciting the donation of funds from local businesses and community members.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating		\$1,655	\$1,677	1.33%
Capital				
		\$1,655	\$1,677	1.33%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's total budget consists of additional fund balance carried over from prior years.

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Projected
		Not Applicable	

SAN ELIZARIO PLACITA

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET
SUMMARY SPECIAL REVENUE
SHERIFF COMMUNICATION IMPROVEMENT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund was established to account for the receipts and disbursements related to the County Sheriff Communication Improvement Program.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance		\$4,530		-100.00%
Reserve for encumbrances				
Revenue:				
Intergovernmental revenue	\$352,530	9,970		-100.00%
Total revenue	<u>352,530</u>	<u>9,970</u>		-100.00%
Other financing sources:				
Transfers in			\$5,000	100.00%
Total revenue and other sources	<u>352,530</u>	<u>9,970</u>	<u>5,000</u>	-49.85%
Expenditures:	348,000	9,970	5,000	-49.85%
Other financing uses:				
Transfer out				
Total expenditures and other uses	<u>348,000</u>	<u>9,970</u>	<u>\$5,000</u>	-49.85%
Encumbrances				
Ending fund balance	<u>\$4,530</u>	<u>\$4,530</u>		-100.00%

SHERIFF COMMUNICATION IMPROVEMENT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was established to account for the receipts and disbursements related to the County Sheriff Communication Improvement program. The revenue in this account results from contributions from the 911 Emergency Service program. Proceeds are utilized to make upgrades to the sheriff's 911-dispatch unit, and for mobile units located in the vehicles.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating		\$5,440	\$5,000	-8.09%
Capital	348,000	4,530		-100.00%
Totals	\$348,000	\$9,970	\$5,000	-49.85%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's budget was set based on reimbursements projected for fiscal year 2005.

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
SHERIFF LEOSE
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipt of funds obtained from auction proceeds of abandoned and confiscated property within the County.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$60,984	\$59,683	\$68,781	15.24%
Reserve for encumbrances				
Revenue:				
Intergovernmental revenue	64,072	70,000	64,000	-8.57%
Interest revenue	861			
Miscellaneous revenue	774			
Total revenue	<u>65,707</u>	<u>70,000</u>	<u>64,000</u>	-8.57%
Other financing sources				
Transfers in		50,000	56,000	12.00%
Total revenue and other sources	<u>65,707</u>	<u>120,000</u>	<u>120,000</u>	
Expenditures	67,008	120,000	120,000	
Other financing uses				
Transfers in				
Total expenditures and other uses	<u>67,008</u>	<u>120,000</u>	<u>120,000</u>	
Encumbrances				
Ending fund balance	<u>\$59,683</u>	<u>\$59,683</u>	<u>\$68,781</u>	15.24%

SHERIFF LEOSE

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund was established in accordance with provisions provided by the Commission on Law Enforcement Officers Standards and Education. The expenditures in this account are restricted for use in the Sheriff's department employee training.

GOAL AND OBJECTIVE

Goal 1: To enhance the training and law enforcement knowledge of the Sheriff's department employees.

Objective 1: To provide additional funding for training of the Sheriff's department employees.

FINANCIAL TRENDS				
Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel				
Operating	\$67,008	\$120,000	\$120,000	
Capital				
	\$67,008	\$120,000	\$120,000	

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department was increased due to appropriating additional fund balance carried over from prior years. Department's funds are all allocated to fund expenses related to the continuing education.

WORK PROGRAM TRENDS			
Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS			
Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

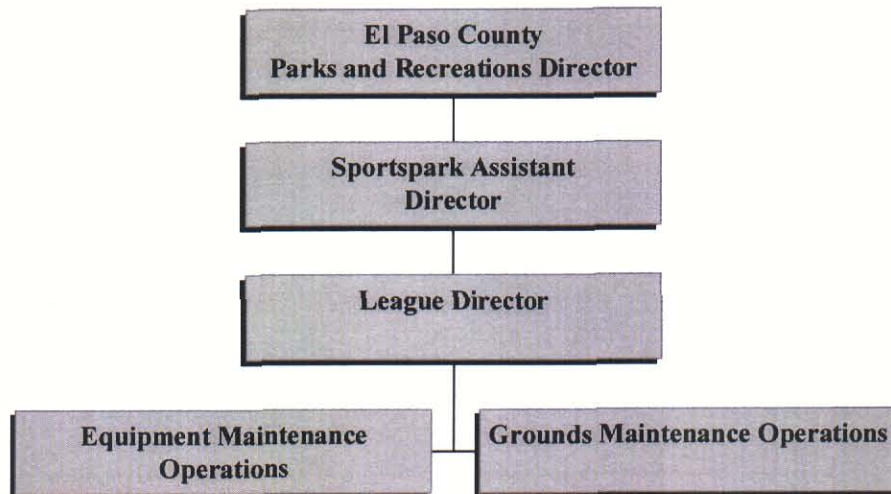
SHERIFF LEOSE

AUTHORIZED POSITION DETAIL

Not Applicable

SPORTSPARK

Functional Organizational Chart



FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
SPORTSPARK SPECIAL REVENUE ACCOUNT
WITH COMPARATIVE ACTUALS AND BUDGET

This fund is utilized to account for the receipt and expenditure of funds received from player registration, food and beverage concessions and baseball and softball tournament fees.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$126	(\$15,372)	(\$22,997)	49.60%
Reserve for encumbrances			5,384	100.00%
Revenue:				
Charges for services	593,971	350,000	295,000	-15.71%
Interest	50			
Miscellaneous revenues	19			
Total revenue	<u>\$594,040</u>	<u>350,000</u>	<u>295,000</u>	-15.71%
Other financing sources				
Transfers in	300,000	300,000	300,000	
Total revenue and other sources	<u>894,040</u>	<u>650,000</u>	<u>595,000</u>	-8.46%
Expenditures	909,538	650,000	595,000	-8.46%
Other financing uses				
Transfers out				
Total expenditures and other uses	<u>909,538</u>	<u>650,000</u>	<u>595,000</u>	-8.46%
Encumbrances			5,384	100.00%
Ending fund balance	<u>(\$15,372)</u>	<u>(\$15,372)</u>	<u>(\$22,997)</u>	49.60%

The Sportspark Special Revenue has had a deficit fund balance as a result of the payroll liability accrual. However, this deficit will be covered by the General Fund in the event that subsequent revenues are not sufficient for payment of all obligations.

SPORTSPARK SPECIAL REVENUE ACCOUNT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipt and expenditure of funds received from player registration, food and beverage concessions and baseball and softball tournament fees. The recently purchased Sportspark had its first full year of operations under County management during fiscal year 2003. This facility is home to four T-ball fields, six baseball fields and five volleyball courts.

FINANCIAL TRENDS

Character	2003	2004	2005	Percentage
	Actuals	Budget	Budget	Change in Budget
Personnel	\$401,255	\$277,704	\$277,700	0.00%
Operating	508,283	372,296	317,300	-14.77%
Capital				
	\$909,538	\$650,000	\$595,000	-8.46%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The budget was reduced given that appropriations were based on revenue projections.

WORK PROGRAM TRENDS

Department Activity	2003	2004	2005
	Actuals	Actuals	Projected
		Not Available	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	5	6	5
Part-time employees			
Totals	5	6	5

SPORTSPARK SPECIAL REVENUE ACCOUNT

AUTHORIZED POSITION DETAIL		
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League Director	1 Sportspark Assist. Director	1
Maintenance Worker I	2 Foreman/Groundkeeper	1

See Personnel Changes for this department in Appendix A.

During fiscal year 2004, the Commissioners Court approved the addition of new positions, consisting of one new Administrative Assistant I, one Assistant Director, one League Director, the deletion of one Concession Supervisor, and one Office Manager. During budget hearings for fiscal year 2005 the Court also approved a reduction in force plan resulting in the deletion of one Administrative Assistant I.

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
STRONG FAMILIES STRONG FUTURE
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is used to account for receipts and disbursements related to the Strong Family Strong Future Program.

	Actual Sources and Uses		Percentage Change in Budget
	FY 2003	FY 2004	
Beginning balance			
Reserve for encumbrances			
Revenue:			
Intergovernmental revenue		\$76,000	-100.00%
Miscellaneous revenue		22,758	-100.00%
Total revenue		98,758	-100.00%
Other financing sources:			
Transfers in			
Total revenue and other sources		98,758	-100.00%
Expenditures:		98,758	-100.00%
Other financing uses:			
Transfer out			
Total expenditures and other uses		\$98,758	-100.00%
Encumbrances			
Ending fund balance			

STRONG FAMILIES, STRONG FUTURE

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is used to account for receipts and disbursements related to the Strong Family Strong Future Program. Revenues in this account are received from contributions and donations from local businesses. The largest portions of receipts are from the County's sheriff drug forfeitures funds. Proceeds are utilized to carry out the mission of strong families with the goal being to guide them towards a better future, both educational and financial.

FINANCIAL TRENDS

Character	2003 Actuals	2004 Budget	2005 Budget	Percentage Change in Budget
Personnel		\$98,758		-100.00%
Operating				
Capital				
Totals	\$98,758			-100.00%

WORK PROGRAM TRENDS

Department Activity	2003 Actuals	2004 Actuals	2005 Projected
		Not Applicable	

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees	Not Applicable		
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
TAX OFFICE DISCRETIONARY FUND
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipt of funds generated from the interest earned from the Tax Assessors vehicle inventory escrow account.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$165,312	\$130,071	\$151,609	16.56%
Reserve for encumbrances				
Revenue:				
State agency revenues				
Miscellaneous revenues	22,910			
Interest revenue	18,164		35,000	100.00%
Other				
Total revenue	41,074		35,000	100.00%
Other financing sources				
Transfers in		58,200	25,650	-55.93%
Total revenues and other sources	41,074	58,200	60,650	4.21%
Expenditures	76,315	58,200	60,650	4.21%
Other financing uses				
Transfers out				
Total expenditures and other uses	76,315	58,200	60,650	4.21%
Encumbrances				
Ending fund balance	\$130,071	\$130,071	\$151,609	16.56%

TAX OFFICE DISCRETIONARY FUND

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipt of funds generated from the interest earned from the Tax Assessors vehicle inventory escrow account. The proceeds are used to conduct operations of the vehicle inventory tax division of the Tax Assessor Collectors office.

GOAL

Goal: To cover the personnel and operating costs of the vehicle inventory division of the Tax Assessor Collectors office.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel	\$40,664		\$1,132	100.00%
Operating	29,731	\$58,200	59,518	2.26%
Capital	5,920			
	\$76,315	\$58,200	\$60,650	4.21%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- Overall, this department was increased due to appropriating additional fund balance carried over from prior years.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Actuals	Estimated
		Not Available	

STAFFING TRENDS			
	Fiscal Year		
Authorized Positions	2003	2004	2005
Full-time employees	1		
Part-time employees			
Totals	1		

TAX OFFICE DISCRETIONARY FUND

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE TEEN COURT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipt of funds from filing fees for Teen Court cases and for donations from area businesses for Teen Court projects. Funds not expended in the current year roll over into the following year.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$3,923	\$5,364	\$3,798	-29.19%
Reserve for encumbrances		268	328	22.39%
Revenue:				
Intergovernmental revenues	1,500			
Charges for services	2,310	2,400	1,200	-50.00%
Interest revenue	30			
Miscellaneous revenue				
Total revenue	3,840	2,400	1,200	-50.00%
Other financing sources				
Transfers in		5,096	3,200	-37.21%
Total revenue and other sources	3,840	7,496	4,400	-41.30%
Expenditures	2,399	7,496	4,400	-41.30%
Other financing uses				
Transfers out				
Total expenditures and other uses	2,399	7,496	4,400	-41.30%
Encumbrances		268	328	22.39%
Ending fund balance	\$5,364	\$5,364	\$3,798	-29.19%

TEEN COURT

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipt of funds from filing fees for Teen Court cases and for donations from area businesses for teen court projects. The proceeds are used to cover some operating costs of the Teen Court program and to provide scholarships for selected graduating seniors involved in this program.

GOAL AND OBJECTIVE

Goal 1: To participate in community activities in order to promote the general welfare of the community and increase public awareness and education with respect to laws.

Objective 1: To implement alternate adjudication strategies for teens convicted of Class C Misdemeanors in order to assist students to develop good citizenship and a respect for courts and law enforcement.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operating	\$2,399	\$7,496	\$4,400	-41.30%
Capital				
	\$2,399	\$7,496	\$4,400	-41.30%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- The Operating budget was reduced based on projected revenues for this program.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Estimate	Projected
			Not Applicable

TEEN COURT

STAFFING TRENDS

Authorized Positions	Fiscal Year		
	2003	2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

AUTHORIZED POSITION DETAIL

Not Applicable

**FISCAL YEAR 2005 OPERATING BUDGET SUMMARY
SPECIAL REVENUE
THERAPEUTIC DRUG COURT
WITH COMPARATIVE ACTUALS AND BUDGET**

This fund is utilized to account for the receipt and expenditure of funds received from Juror donations.

	Actual Sources and Uses	Operating Budgets		Percentage Change in Budget
	FY 2003	FY 2004	FY 2005	
Beginning balance	\$24	\$180	\$378	110.00%
Reserve for encumbrances				
Revenue:				
Miscellaneous revenue	156	150	200	33.33%
Total revenue	156	150	200	33.33%
Other financing sources				
Transfers in		180	375	108.33%
Total revenue and other sources	156	330	575	74.24%
Expenditures		330	575	74.24%
Other financing uses				
Transfers out				
Total revenue and other uses		330	\$575	74.24%
Encumbrances				
Ending fund balance	\$180	\$180	\$378	110.00%

THERAPEUTIC DRUG COURT PROGRAM

DEPARTMENT DESCRIPTION AND RESPONSIBILITIES

This fund is utilized to account for the receipt and expenditure of funds received from Juror donations. This is only one of various funds that jurors can donate their jury pay to. The funds in this account will be utilized to offset costs of the Therapeutic Drug Court program.

GOAL AND OBJECTIVE

Goal 1: To utilize juror donations received to offset the costs of the Therapeutic Drug court program.

Objective 1: To effectively monitor and counsel clients who are processed through the drug court program.

FINANCIAL TRENDS				
	2003	2004	2005	Percentage
Character	Actuals	Budget	Budget	Change in Budget
Personnel				
Operations		\$330	\$575	74.24%
Capital				
		\$330	\$575	74.24%

FISCAL YEAR 2005 BUDGET HIGHLIGHTS:

- This department's increase is based on estimates for next year's revenues.

WORK PROGRAM TRENDS			
	2003	2004	2005
Department Activity	Actuals	Estimate	Projected
		Not Applicable	

STAFFING TRENDS			
	2003	Fiscal Year	
Authorized Positions		2004	2005
Full-time employees		Not Applicable	
Part-time employees			
Totals			

THERAPEUTIC DRUG COURT PROGRAM

AUTHORIZED POSITION DETAIL

Not Applicable