



## **NORMA FAVELA BARCELEAU OFFICE OF THE DISTRICT CLERK**

**FOR IMMEDIATE RELEASE**

August 2, 2021

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### **District Clerk's Office will resume its Passport Acceptance Services by Appointment Only, Effective Today Monday, August 2, 2021**

**El Paso County, Texas** – The District Clerk, an acceptance facility for the U.S. Department of State has been granted permission to resume its Passport Acceptance Services by appointment only. Effective, today Monday, August 2, 2021 applicants who have everything they need to apply for their U.S. Passport can call the office to set up an appointment at (915)546-2021 Extension 3397 or email [districtclerk@epcounty.com](mailto:districtclerk@epcounty.com). Visit this link for list of all necessary requirements

<https://travel.state.gov/content/travel/en/passports/need-passport.html>.

Masks and social distancing are highly recommended at all times while inside the District Clerk's Office and **only applicants** who have an appointment will be allowed in the office. Applicants must arrive 15 minutes early in order to go through the courthouse security check and must arrive with all forms completed along with their required supporting documentation. If an applicant is more than 10 minutes late to their scheduled appointment, the time slot will be forfeited and a rescheduling will be necessary. Walk-ins will not be accepted.

District Clerk's Office  
County Courthouse  
500 E. San Antonio, Suite 103, El Paso, Texas 79901  
(915)546-2021 Extension 3397

As of July 2021, the U.S. Department of State has the following estimated times for processing of passports:

Routine	18 weeks (includes up to 12 weeks processing and 6 weeks mailing)
Expedited	12 weeks (includes up to 6 weeks processing and 6 weeks mailing)
Expedited by El Paso Passport Agency	Must have international travel within 72 hours (3 business days)

#### **Additional Information:**

Emergency and/or Expedited Passport requests within 72 hours (3 business days) need to be done directly with the U.S. Department of State. Please contact the El Paso Passport Agency, Anson Mills Building, 303 N. Oregon St., El Paso, Texas 79901, (877)487-2778 or TDD/TTY (888)874-7793.

Renewals for adults will need to be submitted directly to the U.S. Department of State by using the DS-82 Form and sent by mail. Please click on the following link for additional information

<https://travel.state.gov/content/travel/en/passports/have-passport/renew.html>.