

3rd FLOOR GALLERY Art Exhibit Application

Artist Name or Organization Name:

Contact Person:

Phone #:

Alternate Phone #:

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Scope of Artwork*:

Exhibition Beginning Date:

Exhibition Ending Date:

Commissioners Court Agenda Item Sponsor:

*Terms and Conditions

Each Artist or Representative must initial their agreement to comply with each of the following:

<i>Initial</i>	Artwork exhibited must be appropriate for viewing by all ages of the general public. Artwork that is of an overtly sexual, racist, violent, libelous, slanderous, demoralizing, or discriminatory nature is strictly prohibited.
	Gallery exhibition space is provided free of charge and is for the purpose of exhibition only. The Artist may not display a monetary value for the artwork, or in any way indicate it is for sale. Note: Artist may post their personal contact information near the artwork.
	Artist agrees to comply with all Art Exhibit Policies and Procedures.
	If the artwork is not picked up on or before the Ending Date specified above, the FMD will take down the exhibit within 30 days and store it for a maximum of 30 days. 60 days from the Exhibit Ending Date, unclaimed property will be considered abandoned and turned in to the Sheriff's Department.

I agree to the above listed terms and conditions.

Signature _____

Date _____

Print Name _____

Facilities Management

I have reviewed this application and affirm the following:

- The exhibition date range indicated above is available.
- The exhibition date ranged indicated above **is not** available and I have offered the alternative dates of _____ through _____.

I have received the following original signed documents:

- Art Exhibit Policies & Procedures
- Art Exhibit Application
- Waiver/Release of Liability

Monique Aguilar, Facilities Manager _____

Date _____

Meeting Date:

Agenda Item#

Minutes Motion#

including, but not limited to, attorneys' fees for damage to, or destruction of, the artwork that may result from theft, vandalism, adverse environmental conditions, including water damage or any other cause of any kind, and including any negligent acts or omissions of the County, or its officers, agents, and employees while the artwork is located in the El Paso County Courthouse or other premises.

5. The undersigned will be responsible for packing, unpacking, transporting, and hanging the submitted artwork. The undersigned understands and agrees, however, that the County, by and through its Facilities Manager, shall decide where and by what hardware the artwork shall be hanged, and shall have the option of using county personnel to hang the artwork. The undersigned understands and agrees that the Facilities Manager's decisions as to the hanging of the artwork shall be final. The undersigned agrees to allow the County to exercise sole discretion in the selection of art to be displayed; this includes the County's right to display all, part or none of the art submitted by the undersigned. The undersigned understands and agrees that the County's decision regarding the display of any or all of the artwork, or the removal of artwork after hanging shall be final.

6. The undersigned shall promptly remove his/her artwork from the County premises upon the request of the Facilities Manager.

Signature & Date

Typed or Printed Name

Title (if authorized signing authority of responsible organization)

Name of responsible organization (if applicable)

Address

Telephone Number