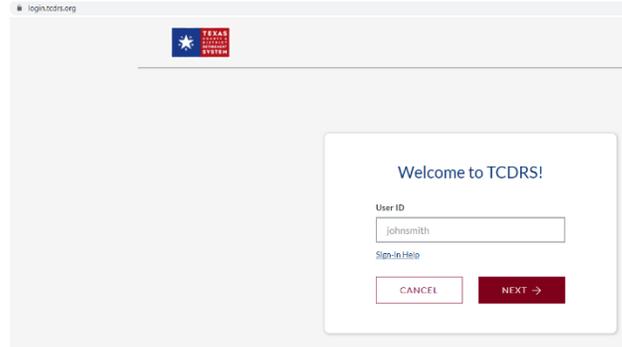
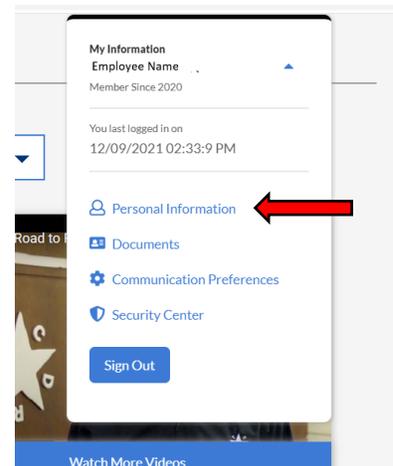
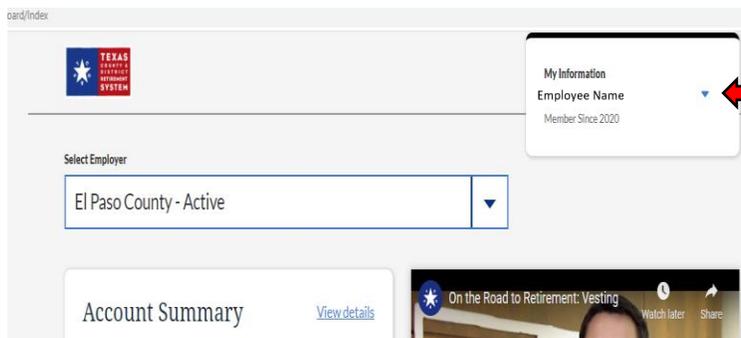


Step-by-step How to Update Address in TCDRS

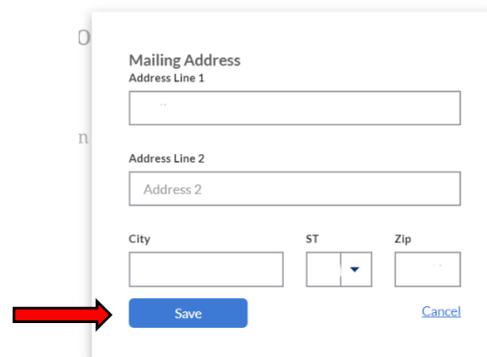
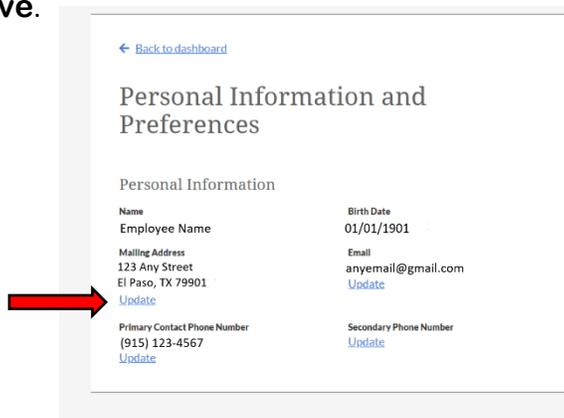
Login to TCDRS Website at: <https://login.tcdrs.org/> and enter your credentials.



Once logged in, click on the down-drop arrow next to name and select “Personal Information”.



Click on “Update” under “Mailing Address”, update the information accordingly and click save.



Congratulations, you have updated your mailing address in TCDRS!

What if you don't have an account? Need to create one, don't worry look at the next page!

TCDRS Log in Instructions – Setting up Your Account

Register on www.tcdrs.org



Welcome to TCDRS!

Personal Info



Enter your Social Security number

Enter your date of birth

I agree to the [Terms of Use](#)

Welcome to TCDRS!

Employer Info



Select your current or past employer.

Enter your TCDRS account number

Include the "1-" if it's part of your account number.

If you do not have your account number, please call Member Services at 800-823-7782.

TCDRS account number is located on your TCDRS welcome packet. If you haven't received your packet yet, please reach out to the HR Benefits Team so they can provide it to you.



All Fields must be filled in.



Welcome to TCDRS!

User Info



First Name

Last Name

Email Address

User ID

Primary Phone Number

This number will be used for two-factor authentication, either by text or voice call.

Create password and sign in after registration is complete.

Welcome to TCDRS!

Your password cannot

- Be less than 8 characters
- Include any part of your name or email

Enter your password

 Show

Password is strong

Retype your password

 Show

Passwords match

Cancel

Register

Access Your Account

Please sign in to access your account. When you sign in, we will ask you to enter a verification code. You can receive the code by text message or voice call.

[Return to Homepage](#)

Sign In

Account verification will be required

Choose a verification method



Your account security is important. To ensure that only you have access to your account, we will sometimes send a temporary verification code to your primary phone number.

Primary phone number: **XXX-XXX-9134** [Update](#)

Please choose how you would like to receive your verification code.

- Text message Voice call

Cancel

Next

Enter verification code



In the box below, please enter the 6-digit verification code we sent by text to your primary phone number.

Your Primary Phone on file is (202)300-9134

The text or voice call can take up to 2 minutes to arrive. [Send code again.](#)

Remember this browser and device.

Cancel

Next

Welcome Page to your Account

The screenshot shows the TCDRS (Texas Central Data Retrieval System) interface. At the top left is the Texas State logo. On the right, there is a 'My Information' dropdown menu showing 'Member Sign:'. Below this is a 'Select Employer' dropdown menu with 'El Paso County - Active' selected. The main content area is divided into two sections. On the left is the 'Account Summary' section, which includes a 'View details' link and a table with the following information:

Account Summary	
Account Balance	
Service Time	Vesting Date
Account Number	Eligibility Date

On the right is a video player titled 'Be the Road to Retirement: Vesting' with a play button and 'Watch later' and 'Share' options. Below the video is a 'Watch More Videos' link.