



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

MINUTES OF AUGUST 6, 1996

REGULAR MEETING

COMMISSIONERS PRESENT: MICHAEL C. CROWLEY, CHAIRMAN
LOUIS E. ZUNIGA, COUNTY COMMISSIONER
DANIEL G. MENA, COUNTY COMMISSIONER

MC

OTHERS PRESENT: MARY JO LEE, PERSONNEL DIRECTOR
ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Commissioner's Court Chambers, Room 303 and was called to order at 2:00 P.M. by Michael C. Crowley, Chairman, Civil Service Commission.

MOTION #1

ITEM #1 APPROVED

Discuss and take appropriate action on minutes of regular meeting of July 2, 1996. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to accept the minutes of the regular meeting of July 2, 1996 as submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

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MOTION #2
ITEM #2 APPROVED.

Discuss and take appropriate action on the request from Brenda Pasillas to become a recipient of donated vacation leave, pursuant to 2.32 of the Civil Service Rules and Regulations. (Brenda Pasillas, Court Clerk, District Clerk)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to approve the request on Pooled Vacation Leave submitted by Brenda Pasillas, Court Clerk, District Clerk.

MOTION CARRIED

MOTION #3
ITEM #3 TABLED

Discuss, clarify and take action in reference to Rule 1.32 of the Civil Service Rules & Regulations regarding Nepotism. (Humberto Ornelas, President, El Paso County Employees Association)

ACTION: It was moved by Louis E. Zuniga and seconded by Daniel G. Mena to table the matter in reference to Rule 1.32 of the Civil Service Rules & Regulations regarding Nepotism. The Commission requested a proposed definition of "Nepotism" from Eddie Castillo, Assistant County Attorney, County Attorney Department, and El Paso County Employees Association, to be submitted for the September 3, 1996 Civil Service Commission Meeting.

MOTION CARRIED.

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MOTION #4
ITEM #4 APPROVED.

Discuss and take appropriate action on the following item: (Jorge Larios, Interim Administrator, Medical Examiner Department)

Additional guidelines to be followed as per job description regarding Medical Examiner Investigators staying in the office during their shift.

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to approve the adopted guidelines as amended by Jorge Larios, Interim Administrator, Medical Examiner Department, to be followed as per job description regarding Medical Examiner Investigators.

MOTION CARRIED

MOTION #5
ITEM #5 DELETED.

Discuss and take action with respect to the House Bill giving subpoena power to the Civil Service Commission. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to delete the item with respect to the House Bill giving subpoena power to the Civil Service Commission.

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6. SECTION 2 (E) AND (G).

MOTION #6
ITEM #6 TABLED.

ALICIA HERNANDEZ, SECRETARY I, JUVENILE PROBATION DEPT.
(SAM SANTANA, JUVENILE PROBATION OFFICER - ARTHUR PROVENGHI, LEGAL ADVISOR, JUVENILE PROBATION DEPT.)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to table the grievance filed by Alicia Hernandez, Secretary I, Juvenile Probation Department, for one month as requested by Ms. Hernandez. The matter will be discussed at the next regularly scheduled meeting of the Civil Service Commission, September 3, 1996 at 2:00 p.m.

MOTION CARRIED

MOTION #7
ITEM #7 TABLED.

RUTH ESTRADA-SURO, SECRETARY I, JUVENILE PROBATION DEPT.
(SAM SANTANA, JUVENILE PROBATION OFFICER - ARTHUR PROVENGHI, LEGAL ADVISOR, JUVENILE PROBATION DEPT)

ACTION: It was moved by Michael C. Crowley and seconded by Louis E. Zuniga to table the grievance filed by Ruth Estrada-Suro, Secretary I, Juvenile Probation Department, for one month as requested by John T. Garcia, Attorney at Law. The matter will be discussed at the next regularly scheduled meeting of the Civil Service Commission, September 3, 1996 at 2:00 p.m.

MOTION CARRIED.

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GRIEVANCES

MOTION #8
ITEM #8 TABLED.

RICHARD BOWMAN, INVESTIGATOR, MEDICAL EXAMINER DEPARTMENT
- BILL ELLIS, ATTORNEY AT LAW (JUAN U. CONTIN, MEDICAL
EXAMINER)

ACTION: It was moved by Louis E. Zuniga and seconded by Daniel G.
Mena to delete the grievance filed under Rule 1.32 and
Rule 1.69 and to table the grievance based on Rule 1.75
until the next regularly scheduled meeting of the Civil
Service Commission of September 3, 1996.

MOTION CARRIED.

MOTION #9
ITEM #9 TABLED

DANIEL FLORES, INVESTIGATOR, MEDICAL EXAMINER DEPARTMENT
- BILL ELLIS, ATTORNEY AT LAW (JUAN U. CONTIN, MEDICAL
EXAMINER)

ACTION: It was moved by Louis E. Zuniga and seconded by Daniel G.
Mena to delete the grievance filed under Rule 1.32 and
Rule 1.69 and to table the grievance based on Rule 1.75
until the next regularly scheduled meeting of the Civil
Service Commission of September 3, 1996.

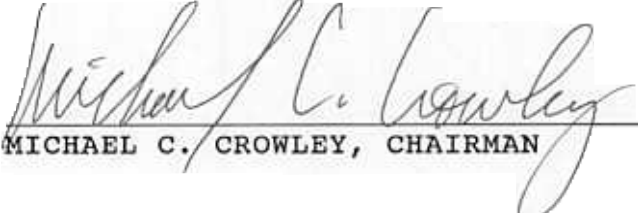
MOTION CARRIED

CHAIRMAN MICHAEL C. CROWLEY ANNOUNCED THAT THE MEETING WOULD RECESS
INTO EXECUTIVE SESSION TO CONSIDER EMPLOYEE GRIEVANCES PURSUANT TO
TEXAS GOVERNMENT CODE SEC. 551.0074 AND PURSUANT TO SECTION
551.101. THE COMMISSION RECESSED AT 2:30 P.M.

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MEETING ADJOURNED

By motion of Michael Crowley seconded by Louis E. Zuniga, the meeting was adjourned at 3:34 p.m.


MICHAEL C. CROWLEY, CHAIRMAN


ESTELA SALGADO, RECORDING SECRETARY