



EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: TUESDAY, OCTOBER 6, 1998
TIME: 2:00 P.M.
PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: FRIDAY, OCTOBER 2, 1998 (10:00 A.M.)

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of regularly scheduled Civil Service Commission meeting of September 1, 1998. (Mary Jo Lee, Personnel Director)

ACTION: _____

ITEM #2 Discuss and take appropriate action on the revised version of the "Excessive Absence and/or Tardiness Policy" for the County Clerk's Office. (Hector Enriquez, County Clerk)

ACTION: _____

ITEM #3 Discuss and take action appropriate action on the newly created job description of **"Auto Title Clerk III", Grade G-12**, for the County Tax Office. (Victor Flores, Tax Assessor Collector)

ACTION:

ADDENDUM ITEM

ITEM #4 Discuss and take appropriate action on the newly created job description of **"Satellite Office Manager-Hospital Unit"** for the County Attorney's Office. (Christina Ford, Civil Attorney I)

ACTION:

