



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA**

REGULAR MEETING

DATE: JANUARY 8, 2002
TIME: 2:00 P.M.
PLACE: COMMISSIONERS COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: THURSDAY, JANUARY 3, 2002

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of November 6, 2001. (Robert M. Almanzán, Human Resources Director)

ACTION:

PAGE 2
CIVIL SERVICE AGENDA
JANUARY 8, 2002

ITEM #2 Discuss and approve the newly created job description of Webmaster for the Information Technology Department. (Peter Cooper, Information Technology Director)

ACTION:

ITEM #3 Review and accept the newly created job description of Assistant Director of Marketing for the Coliseum Department and delete the job description for Sports Marketing Authority. (Brian Kennedy, Sports Authority /Tourism Director)

ACTION:

ITEM #4 Discuss and approve for recommendation to Commissioners Court the newly created job description of Rural Transit Coordinator to be replaced with the current job description of Rural Transit Director for the Planning Department. (Nat Campos, Planning Director)

ACTION:

ITEM #5 Review and accept the newly created job description of Development Coordinator for the Planning Department. (Nat Campos, Planning Director)

ACTION: