



**Chairperson**  
**Paula Mitchell**

**Commissioners**  
**Susanna Visconti**  
**Trini Munoz**

**EL PASO COUNTY**  
**CIVIL SERVICE COMMISSION**  
**COMMISSION MEETING AGENDA**  
**REGULAR MEETING**

**DATE: TUESDAY, SEPTEMBER 1, 2009**

**TIME: 3:00 P.M.**

**PLACE: COMMISSIONERS' COURTROOM #303**

**POSTED: THURSDAY, AUGUST 27, 2009**

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**OPEN MEETING**

**NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

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**PUBLIC COMMENT:**

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

**CONSENT AGENDA**

ITEM #1      Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meetings of July 7, 2009 and August 4, 2009. (Betsy C. Keller, Human Resources Director)

**ACTION:**

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ITEM #2      Discuss and take appropriate action on the requests from employees listed in the back up to be recipients of donated vacation leave. (Betsy C. Keller, Human Resources Director)

**ACTION:**

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**REGULAR AGENDA**

ITEM #3      Discuss and take appropriate action to insure that all county employees have an exit interview at the time of their termination or voluntary separation by Human Resources. (Trini Munoz, Commissioner)

**ACTION:**

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ITEM #4 Discuss and take appropriate action to extend the right to file grievances to non-covered county employees with the El Paso County Civil Service Commission. (Trini Munoz, Commissioner)

**ACTION:** \_\_\_\_\_  
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**GRIEVANCE**

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE § 551.074**

ITEM #5 Discuss a grievance filed/dated June 10, 2009, regarding Armida Teran, Office Specialist, Intermediate, District Clerk's Office, pertaining to **Demotion & Disciplinary action taken against employee without proper cause.** (Gilbert Sanchez, District Clerk, – Janet Monteros, Sr. Trial Attorney – John B. Bright, Attorney at Law) (Postponed from 08/04/09)

ITEM #6 Discuss a grievance filed/dated July 10, 2009, regarding Laura Aranda, Collections Specialist, County Clerk's Office, pertaining to **Termination, and Rule 7.09 (A-D).** (Delia Briones, County Clerk – Rosendo Torres, Sr. Trial Attorney – Soraya Yanar Hanshew)

ITEM #7 Discuss a grievance filed/dated April 28, 2009, regarding Maria Guadalupe Ibarra, TCHCA Program Coordinator, Planning & Development Department, pertaining to **Termination, and Rule 7.09 (b) (c) & (d).** (Robert Rivera, Public Works/Road and Bridge Administrator – Rosendo Torres, Sr. Trial Attorney) (Postponed from 08/04/09)

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**OPEN SESSION:**

ITEM #8 Take appropriate action on a grievance filed/dated June 10, 2009, regarding Armida Teran, Office Specialist, Intermediate, District Clerk's Office, pertaining to **Demotion & Disciplinary action taken against employee without proper cause.** (Gilbert Sanchez, District Clerk, – Janet Monteros, Sr. Trial Attorney – John B. Bright, Attorney at Law) (Postponed from 08/04/09)

**ACTION:** \_\_\_\_\_  
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ITEM #9 Take appropriate action on a grievance filed/dated July 10, 2009, regarding Laura Aranda, Collections Specialist, County Clerk's Office, pertaining to **Termination, and Rule 7.09 (A-D).** (Delia Briones, County Clerk – Rosendo Torres, Sr. Trial Attorney – Soraya Yanar Hanshew)

**ACTION:** \_\_\_\_\_  
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ITEM #10 Take appropriate action on a grievance filed/dated April 28, 2009, regarding Maria Guadalupe Ibarra, TCHCA Program Coordinator, Planning & Development Department, pertaining to **Termination, and Rule 7.09 (b) (c) & (d).** (Robert Rivera, Public Works/Road and Bridge Administrator – Rosendo Torres, Sr. Trial Attorney) (Postponed from 08/04/09)

**ACTION:** \_\_\_\_\_  
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