

Due to the El Paso County Declaration of Local Disaster for the Public Health Emergency regarding COVID-19 Virus and Commissioners Court order on March 16, 2020, County Board meetings are required to be cancelled or conducted through electronic conferencing. This meeting will only be accessible through the YouTube channel called "El Paso County, Texas Public Meetings." If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

**EL PASO COUNTY**



**CIVIL SERVICE COMMISSION  
SPECIAL MEETING MINUTES**

**1:00 P.M., TUESDAY, OCTOBER 6, 2020**

**YouTube Channel: El Paso County, Texas Public Meetings**

**<https://www.youtube.com/channel/UCiMSJrIbRPMdITh69bCmogQ>**

***Chair***

**Matthew Keats (Present)**

***Commissioners***

**Raul Campos (Present)**

**Sharon Voelz (Present)**

**OPEN MEETING**

**NOTICE TO THE PUBLIC**

The meeting was called to order at 1:08 p.m. Commissioners present were Matthew Keats, Raul Campos, and Sharon Voelz. Staff present were Ryan Kerr, Evette Ugues and other members from the County Attorney's Office; Reginal Powe, Michelle Cochrane, Valeria Fernandez, and Maria D. Gonzalez and other staff from the Human Resources Department. A quorum was established.

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**PUBLIC COMMENT**

None

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**CONSENT AGENDA**

**OCTOBER 06, 2020**

**MOTION 1 (ITEM #1)**

Approve the minutes of the Civil Service Commission Regular Meeting of August 25, 2020.

--Melissa M. Carrillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the August 25, 2020 Regular Meeting Minutes of the Civil Service Commission.

VOTE: YES- Campos, Voelz and Keats  
NO: None

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## **REGULAR AGENDA**

**OCTOBER 06, 2020**

**(ITEM #2)**

Notify the Civil Service Commission regarding the involuntary demotion of an Accounting Specialist Senior, District Clerk's Office, effective date August 9, 2020.  
-- Melissa M. Carrillo, Human Resources Department

No action was taken on this item.

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**OCTOBER 06, 2020**

**(ITEM #3)**

Notify the Civil Service Commission of the acceptance of the 1<sup>st</sup> Agreed Motion for Continuance in the grievance filed by Marcos Chavez on September 3, 2020.  
--Melissa M. Carrillo, Human Resources Department

No action was taken on this item.

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## **EXECUTIVE SESSION**

**OCTOBER 06, 2020**

**(ITEM #4)**

Discuss a Grievance filed/dated August 6, 2020 by Ana Nance, Accounting Specialist, District Clerk's Office, pertaining to Termination.  
--(Ana Nance, Accounting Specialist, District Clerk's Office)  
(Michael Gomez, Assistant County Attorney)

Grievant chose to have item heard in open session, no action was taken on this item.

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## **OPEN SESSION**

**OCTOBER 06, 2020**

**(ITEM #5)**

Take appropriate action on a Grievance filed/dated August 6, 2020 by Ana Nance, Accounting Specialist, District Clerk's Office, pertaining to Termination.  
--(Ana Nance, Accounting Specialist, District Clerk's Office)

(Michael Gomez, Assistant County Attorney)

On this day, the Commission went into Closed Session at 2:44 p.m. pursuant to Texas Government Code §551.071 to seek guidance from counsel.

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**CLOSED SESSION**

**OCTOBER 06, 2020**

**(ITEM #5)**

Take appropriate action on a Grievance filed/dated August 6, 2020 by Ana Nance, Accounting Specialist, District Clerk's Office, pertaining to Termination.  
--(Ana Nance, Accounting Specialist, District Clerk's Office)  
(Michael Gomez, Assistant County Attorney)

On this day, pursuant to Texas Government Code §551.071, the Commission exits Closed Session at 2:53 p.m.

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**OPEN SESSION**

**OCTOBER 06, 2020**

**MOTION 2 (ITEM #5)**

Take appropriate action on a Grievance filed/dated August 6, 2020 by Ana Nance, Accounting Specialist, District Clerk's Office, pertaining to Termination.  
--(Ana Nance, Accounting Specialist, District Clerk's Office)  
(Michael Gomez, Assistant County Attorney)

On this day, the Commission reconvened in open session at 2:53 p.m. to take official action.

On this day, on motion of Chair Keats and seconded by Commissioner Campos, it is the order of the Commission to overturn termination and reinstate Ana Nance back to employment with El Paso County.

VOTE: YES- Campos, Voelz and Keats  
NO: None

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**ADJOURN**

**MOTION 3 (ITEM #6)**

On this day, there being no further business to discuss, on motion of Commissioner Campos and seconded by Commissioner Voelz the meeting adjourned at 3:00 p.m.

VOTE: YES- Campos, Voelz and Keats  
NO: None

**EXAMINED AND APPROVED THIS 1ST DAY IN DECEMBER 2020**

  
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MATTHEW KEATS, CHAIR

  
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MARIA D. GONZALEZ, RECORDING SECRETARY