

This meeting may include one or more Commissioners that will participate by videoconference, and El Paso County employees that will participate by videoconference, which is allowed pursuant to Texas Government Code Section 551.127. A quorum of the Civil Service Commission will be physically present at the Enrique Moreno Courthouse, 500 East San Antonio, Alicia Chacon Commissioners Courtroom, 3rd floor, room 303, El Paso, Texas 79901. The meeting is open to the public during the open portions of the meeting, and the Commissioner participating by video conference shall be visible and audible to the public for as long as the Commissioner is able to participate. If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



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DELIA BRIONES
COUNTY CLERK
EL PASO COUNTY, TEXAS

**CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA**

1:00 P.M., WEDNESDAY, NOVEMBER 5, 2025

500 E. San Antonio, Alicia Chacon Commissioners Courtroom, room 303

YouTube Channel: El Paso County, Texas Public Meetings

<https://www.youtube.com/channel/UC-2RxYOS6Y6VkDlp5eM0OLA>

Chair and Vice Chair

*Both vacant as of the date
this agenda is filed*

Commissioners

**Yusuf E. Farran
Guillermo Silva
Craig Sterrette**

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

Speaking time limits will be observed. During Public Comment, the speaking time limit is five (5) minutes per person. During discussion of an agenda item, the speaking time limit is five (5) minutes per person. Time cannot be delegated from one speaker to another.

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Regular Meeting of May 6, 2025.
-- Submitted by Yulissa Rubio, Civil Service Commission Secretary
2. Approve the ratification of the Pathway to American Citizenship for Employees (PACE) Program and Policy (OP-8974).
-- Submitted by Ludivina Velo, Human Resources Department
3. Approve the ratification of the Paid Parental Leave Policy as presented by the Human Resources Department. (OP – 9098)
-- Submitted by Ludivina Velo, Human Resources Department
4. Approve the ratification of the Administrative Leave Policy as presented by the Human Resources Department. (OP - 6022)
-- Submitted by Ludivina Velo, Human Resources Department
5. Approve the ratification of the Bereavement Leave Policy as presented by the Human Resources Department. (OP – 7648)
-- Submitted by Ludivina Velo, Human Resources Department
6. Approve the ratification of the Hiring Waiting Period Implementation Policy as presented by the Human Resources Department. (OP – 8609)
-- Submitted by Ludivina Velo, Human Resources Department

REGULAR AGENDA

7. Welcome new Civil Service Commissioner, Craig Sterrette, as appointed by County Judge, Ricardo A. Samaniego, to fill the unexpired term from May 14, 2024, to May 13, 2026.
-- Submitted by Ludivina Velo, Human Resources Department

8. Congratulations to new Chair, as designated by Commissioners Court pursuant to Texas Local Government Code § 158.008 on November 3, 2025, for the El Paso County Civil Service Commission.
-- Submitted by Ludivina Velo, Human Resources Department
9. Discuss and take appropriate action to nominate and choose the Vice Chair of the El Paso County Civil Service Commission, pursuant to the County's Uniform Rules and Procedures for County Boards Policy.
10. Discuss and take appropriate action to approve the calendar for the regularly scheduled 2026 Civil Service Commission Meeting.
-- Submitted by Yulissa Rubio, Civil Service Commission Secretary
11. Discuss and take appropriate action to approve the Justice of the Peace Precinct 5 Policies as presented by Justice of the Peace Precinct 5 (OP- 8394)
-- Submitted by Ludivina Velo, Human Resources Department
12. ADJOURN