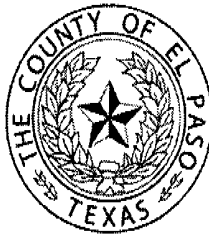


50e.



Bonnie Rangel

JohVanna Valdez
Court Coordinator

DISTRICT JUDGE
171st Judicial District of Texas
County of El Paso Courthouse
500 E. San Antonio, Room 601
El Paso, TX 79901
(915) 546-2100 / Fax (915) 546-2114

Rick Salazar
Bailliff

August 24, 2007

Delia Briones
County Clerk
El Paso County Courthouse, Room 105
El Paso, Texas 79901

Dear Mrs. Briones:

I am hereby requesting following item be placed on the Agenda:

Authorization of funds to allow my court reporter, Anita Garcia, to attend the "Proofing, Conflict, Ethics II and Humor" Conference being held in San Antonio, TX on November 10th. Funds are available from the 2006-2007 Travel and Training Account number 6705:

Registration	\$ 219.00
Flight from El Paso to San Antonio round trip...	\$ 250.00
Hotel @ \$103.00 per night @ 2nights	\$ 206.00
Meal per diem @ 4 days	\$ 70.00
TOTAL	\$745.00

Thank you for your consideration regarding this matter.

Very truly yours,

Bonnie Rangel, Judge
171st District Court

FILED FOR RECORD
CLERK'S OFFICE
2007 AUG 24 AM 9:04
Delia Briones
CLERK

"Stopping Stress Before it Stops You", "Ethics II", "The Conflict Cure" and "Proof Perfect Transcripts in Record Time"

Earn 1.0 TX St CEU and/o r
1 unit (10 hrs.) NCRA/NVRA credits in
1 fun-packed day!

Name Anita D. Garcia
Business 171st District Court
Address 12904 Kaitlyn Reece
City, ST, Zip El Paso, TX 79938
Ph. (915) 530-0718 Fax: _____
CRCB # 8444 NCRA # _____
Email address anitagarcia@epcpc.com
Method of payment
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Card # _____ Exp. date _____
Security Code on back of card _____

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\$259 After

☐ Dal. 9/15 ☐ San Ant. 11/1

Ethics Only Special \$97

☐ Dallas ☐ San Antonio

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or call Jeff at:

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12964 KAITLYN REECE
EL PASO TX 79938-4319



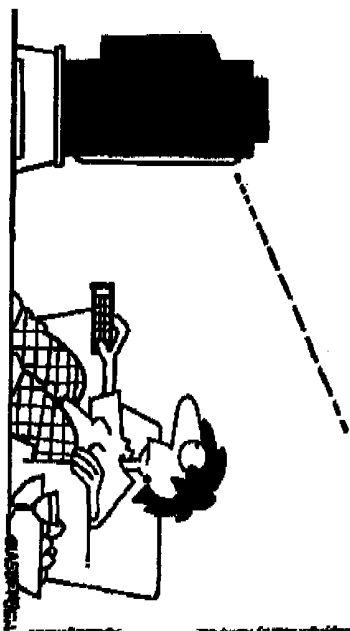
Get it Done in a Day!

"Proofing, Conflict, Ethics II and Humor"

"Imagine having fun getting 1.0 CEU of TX CRCB & 1 Unit (10 hrs) NCRA/NVRA credit!"

Dallas October 13, 2007
San Antonio November 10, 2007

"Proofing, Conflict, Ethics II and Humor"



"Our regular program will not be seen tonight because you're probably preoccupied with stressful thoughts about Court Reporting and not paying attention anyway."

for Court Reporters

Presented by:

Jeff Justice • Corporate Comedy
Sue McDuffie & Patti Wood

CRCB approved for 1.0 CEUs continuing education credits including .25 CEUs in Ethics and 1 Unit (10 hrs.) CEUs for The National Court Reporters Association and The National Verbatim Reporters Association

"Stopping Stress Before It Stops You"

2 hours (.20 CEUs)

If you've ever attended one of Jeff Justice's Seminars you know how much fun getting your CEUs can be.

Join us for this brand new program and get all your state CEUs as well as one unit of NCRA credits in one laugh-packed day.

Funnyman **Jeff Justice** shows how to use your sense of humor to stop stress before it stops you. This laugh-while-you-learn session is chock-full of all the latest evidence on how stress effects you mentally and physically.

Registration limited

8 am-7 pm. Registration is from 7 am-7:50 am. 15 min. breaks during the day and 1 hr for lunch which is provided. Ethics is from 9:30am-12pm.

Certificates will be issued at the end of program.

You will receive a registration confirmation by mail along with a map to the hotel.

Two Great Cities

When: October 13, 2007

Where: Clarion hotel, DFW Airport, Dallas
972-399-1010

When: November 10, 2007

Where: El Tropicano-River Walk, San Antonio
210-223-9461

Jeff Justice 877-269-7406-Toll Free

<http://jeffjustice.com/courtreporter.htm>

Need less than 10 hours? Call Jeff for prices.

CH 103506918

"Proof Perfect Transcripts in Record Time"

2.5 hour (.25 CEUs)

What can you say about someone that can even make grammar and punctuation fun? Sue's session is designed to assist court reporters in improving their transcripts without a lot of wasted time and effort.

Discover how to avoid easy mistakes, proof with care and assume nothing.

She is extremely knowledgeable and an excellent presenter who is passionate about her material.

You'll leave being able to:

- Proof transcripts more effectively
- Avoid simple punctuation errors in transcript production
- Use homonyms and related words effortlessly
- Research needed items more completely and quickly

"Ethics II"

2.5 hrs. (.25 CEUs)

You will truly enjoy this brand new Ethics program from Sue McDuffie

As a result of this program you will:

1. Have a greater sensitivity to your responsibility to treat all parties fairly and objectively whether in person or through transcripts.
2. Demonstrate improved ability in solving problems related to creating parentheticals, cleaning up verbatim or not, and the like in preparing transcripts.

"The Conflict Cure"

3 hours (.30 CEUs)

Patti Wood's presentations are hilarious and constantly rated by the attendees as our best program.

Patti is a nationally-recognized body language expert who appears frequently on CBS and ABC Radio news, the BBC, PBS and in Entrepreneur Magazine, Woman's World, Cosmopolitan, National Examiner, US Weekly, and Expert Magazine.

You deal everyday with judges and lawyers that are under pressure. This workshop is designed to give you tools to more effectively give and receive criticism. It's not about power over others but the power to know exactly how to handle criticisms and attack. Come ready to work, play and laugh.

You Will Learn:

1. How commonalities and uniqueness affect our work interactions
2. How to utilize problem-solving techniques to identify the *real* problem
3. How to follow a six-step method for giving effective criticism
4. How to use a five-step method to give praise effectively
5. Seven effective ways to deal with criticism
6. Recognizing how someone else's bad day affects you and how to stay cool under the collar

Quotes from Court Reporters

"Best CEU seminar ever!"

"Informative and fun."

"Sue is awesome!"

"When is Patti coming back?"

"Justice has a real understanding of the stress related to court reporting."