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2007 AUG 28 AM 11:55



Valerie S. Olivas
COUNTY CLERK
EL PASO COUNTY, TEXAS

JOSÉ B. JUÁREZ

VALERIE S. OLIVAS
COURT COORDINATOR

CECILIA E. LOONEY
OFFICIAL COURT REPORTER

**ASSOCIATE JUDGE, FAMILY LAW COURT
FAMILY DISTRICT COURT, 65TH JUDICIAL DISTRICT
EL PASO COUNTY COURTHOUSE
500 E. SAN ANTONIO, SUITE 1103
EL PASO, TEXAS 79901
(915) 543-3859 OFFICE
(915) 543-3858 FACSIMILE**

PATTI TISCARENO
COURT CLERK

GUILLERMO MALDONADO
COURT BAILIFF

August 28, 2007

Honorable Anthony Cobos
And County Commissioners
El Paso County Courthouse
El Paso, TX 79901

RE: Travel expenses for Court Security/Child Abuse Seminar

Dear Judge Cobos and Commissioners

I am requesting the following travel expenses to attend the Court Security/Child Abuse Seminar in Las Vegas, Nevada, on November 26-30, 2007. I am requesting that this be put on the consent agenda for approval at your next scheduled meeting.

The following travel expenses are currently available within the Family Court I budget:

For Bailiff Guillermo Maldonado. Index: AssocFamilyCtrl/Sub-object #6705
(Travel Professional Education)

Registration fee	545.00
Hotel	320.00
Meals	210.00
Travel	<u>280.00</u>
	1355.00

Your consideration on this matter is greatly appreciated

Jose B. Juarez
Respectfully,
JOSE JUAREZ
Associate Judge

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El Paso County Travel Justification Form

Name: Guillermo Maldonado Signature: Guillermo Maldonado Date: 8/28/07

Dept: 15th Assoc. Family Court Job Title: Deputy

Travel Funding Source: ☒ County ☐ Grant ☐ Other

Will any funds be reimbursed by another entity? no

Travel Account No.: Assoc. Fam Ct Balance Remaining for FY: 2,700.00

Purpose: (check one) (Subj. #6705)

☐ Statutorily Required Training to Hold Elective Office

Statute Reference: _____

My elective office requires _____ number of training hours per _____ months. I

have already fulfilled _____ of these hours for this time period.

Estimated hours to be obtained from this course? _____

☒ Professional or Technical Training to Maintain License/Certification
(peace officers, attorneys, CPAs, technical certifications, etc.)

☐ Additional Professional or Technical Training NOT Required to
Maintain License/Certification

☐ Travel for Lobbying/Advocating Before Federal/State Legislature,
Federal/State Agency, or Other Regulatory Body, Including Grant
Application Advocacy

Entity Name: _____

Purpose of Visit: _____

☐ Travel for Program Revenue Enhancement/Sales Opportunity
Explain: _____

☐ Program Development Training
Explain: _____

☐ Travel to Professional, County, or Elected Officials' Organization
Meeting/Convention

(County Clerk's Association, TAC, Conference of Urban Counties, TBIC, etc.)

Organization Name: _____

☐ Human Resources/Management/Personal Development Training
("Dealing with Difficult People", stress management, "Be A Better Leader", etc.)

☐ Other: _____

Court Security

Critical Incident & Emergency Planning For Courts

Court Security•Bomb Threat Management•Sequestered Jurors•High Risk Trials•Court Security Survey

Course Objectives

Court Security Overview: During this period, we will discuss a typical profile of those involved in court building incidents, types of trials that incidents have occurred, types of weapons used, nine keys to court security vulnerability and general information relating to how many have been killed, wounded, injured, or taken hostage in courtroom incidences.

General Information: During this period, we will discuss the duties of court security personnel, elements comprising courtroom demeanor and areas of security responsibility.

Regular Court Security Procedures: During this period, we will discuss measures to ensure records and evidence security, procedures for judges' security, and security measures for witnesses and their waiting areas.

Normal Jury Procedures: During this period, we will discuss points to emphasize during jury orientation, rules when escorting jurors, procedures for court security officers to follow during jury deliberations, options a judge has when a juror becomes ill, emergency procedures when juror must be evacuated from the courtroom, and guidelines for guarding the jury deliberation room.

Sequestered Jurors: During this period, we will discuss steps in pre-planning for a sequestered jury, areas of special consideration in pre-planning for sequestered jurors, and problem areas encountered with sequestered jury trials.

Prisoner/Defendant Security: During this period, we will discuss categories of in-custody defendants appearing in court, the weakest links of the custodial process, prisoner transportation, restraining devices, links on weapons, temporary holding area policies, times escape attempts usually occur, policies on disruptive conduct, communication with other than court security officers, handling female prisoners, juvenile procedures, search of litigants and defendants on bond.

High-Risk Trials: During this period, we will discuss common characteristics of a high-risk trial, representatives of agencies forming a security committee, tasks of the security committee, elements of an operational plan, and court security measures for high-risk trials.

Special Courtroom Considerations: During this period, we will discuss critical times when the potential for incidents is greater than usual, factors which contribute to disruption in court, the potential for incidents during arrangements and sentencing, civil and domestic court cautions, unruly spectator procedures.

Emergency Procedures: During this period, we will discuss the types of emergencies that often occur in court buildings, general recommendations for handling emergency situations, and recommendations for the various emergency plans. Due to the increase in bombing activities, a special section on bomb/physical security planning and characteristics of letter/parcel bombs has been incorporated.

Post Event Review: During this period, we will discuss the purposes of a review and guidelines for conducting a review.

Physical Security Surveys: During this period, we will discuss information determined by conducting an on-site examination and analysis of the court building, key factors in any physical security survey, physical survey elements of a pre-survey, recommendations on designing the survey report, and how to conduct post-survey activities.

Public Agency Training Council
5101 Decatur Blvd, Ste. L
Indianapolis, Indiana 46241

Phone: 1-800-365-0119
Fax: 317-821-5096
Email: information@patc.com

Visit us on the Web at:
www.patc.com



November 26, 27 & 28, 2007•Las Vegas, Nevada

Public Agency Training Council

Training Council

Jim Alsop, Director

National Criminal Justice
Public Safety Continuing Education



Training Seminar

Court Security

Critical Incident & Emergency Planning For Courts

Court Security•Bomb Threat Management•Sequestered Jurors•High Risk Trials•Court Security Survey

Attacks on the courts have ranged from minor disturbances and physical assaults to senseless acts of murder. Regardless of your past experience, there is no assurance that violence will not happen in your court.

"The Potential is There"

"If we cannot ensure the safety of all participants in the judicial process, we cannot maintain integrity of the system, we cannot—in sum—establish justice" as mandated in the preamble to the Constitution of the United States - Chief Justice of United States & the U.S. Attorney General Judicial Conference.

Instructor:

Paul B. Banner, Retired
South Carolina Department of Public Safety
Criminal Justice Academy Division

Paul Banner, retired as a law enforcement instructor with the South Carolina Department of Public Safety, Mr. Banner was assigned to the Behavioral Sciences Unit and was responsible for the development and implementation of specialized training. Specialized classes included Basic Instructor Development, Specific Skills Instructor Courses, Tactical Communications, and Leadership and Management classes.

After being assigned to the Behavioral Sciences Unit, Mr. Banner was assigned to the Police Science and Management Division, providing training in patrol procedures, prisoner control and transportation in the basic police classes.

Mr. Banner's initial assignment to the academy included correctional responsibilities which included jail procedures for local detention facilities and court security. Due to his extensive knowledge in court security procedures, Mr. Banner was selected by the Chief Justice of the South Carolina Supreme Court to initiate a series of seminars governing the necessity of formulating security policies and procedures for judicial proceedings. The successful implementation of these court security seminars led to other states requesting his expertise.

Mr. Banner has lectured extensively to judges and all members of the judicial process throughout the United States, and is a well qualified consultant in the area of court security. Mr. Banner has conducted physical security surveys for courts and judicial facilities throughout the United States.

November 26, 27 & 28, 2007
Las Vegas, Nevada
Register On-Line At: www.patc.com

Court Security

Critical Incident & Emergency Planning For Courts
Court Security • Bomb Threat Management • Sequestered Juries • High Risk Trials • Court Security Survey

Course Objectives

Recent tragic events involving the judiciary and support elements of the judicial process have graphically illustrated the vulnerability of judges, bailiffs, witnesses and other concerned parties from armed attacked and hostage situations within a courtroom environment.

Upon close scrutiny, inadequate courtroom security or the absence of security has been identified as causative factors; consequently, the following course has been structured to assist courtroom security personnel in the design, implementation and evaluation of a sound security system.

Training Objectives: During this training module we will discuss a typical profile of those involved in courthouse incidents, types of trials that incidences have occurred, types of weapons used, the keys to court security vulnerability and information relating to how many have been killed, wounded, injured, or taken hostage in courtroom incidents.

The conduct of court security officers responsible for jury security is vitally important for the impartial administration of justice. The officers must have precise instructions for handling juries, whether those rules are based on the guidelines recommended here or on state code requirements.

Unlawful conduct on the part of prisoners/defendants should not be tolerated. Judges may be guided by *Illinois v. Allen*, 397 U.S. 337 (1970), in determining the appropriate course of action in dealing with the abusive or disruptive prisoner/defendant.

During the judicial process there are times when the potential for incidents is greater than usual. At these critical periods, the court security officer should be alert to the possibility of disruptions or escape attempts.

In these situations, incidents will usually be in the form of a physical assault, possible coupled with an escape attempt.

Many of these factors can be recognized and addressed by a change in attitude and conduct or by increased security awareness and suitable precautions.

Because violence occurs more often in civil and domestic than in criminal courts, court security officers should be specially trained for those types of problems.

A high risk trial is one that provokes a strong emotional response from the general public or interested groups. That response may threaten the safety of those involved or lessen the integrity of the judicial process. Thus, special efforts are needed to make high risk trials safe, fair, and open. To do this, courts need a well-organized, detailed operating plan.

Attacks on the courts have ranged from minor disturbances and physical assaults to senseless acts of murder. Regardless of your past experience, there is no assurance that violence will not happen in your court.

"The Potential is There"

Seminar Agenda

Critical Incident & Emergency Planning For Courts

Court Security • Bomb Threat Management • Sequestered Juries • High Risk Trials • Court Security Survey
 November 26, 27 & 28, 2007 • Las Vegas, Nevada

Monday, November 26, 2007

8:00 a.m. - 8:30 a.m. Registration
 8:30 a.m. - 11:30 a.m. Court Related Issues
 11:30 a.m. - 12:30 p.m. Lunch
 12:30 p.m. - 2:30 p.m. Court Security Overview
 2:30 p.m. - 4:30 p.m. Survival Techniques

Tuesday, November 27, 2007

8:00 a.m. - 9:30 a.m. General Information
 9:30 a.m. - 10:00 a.m. Areas Of Authority
 10:00 a.m. - 11:30 a.m. Standard Operating Procedures
 11:30 a.m. - 12:30 p.m. Lunch
 12:30 p.m. - 1:30 p.m. Standard Operating Procedures
 1:30 p.m. - 2:30 p.m. Jury Policies and Procedures
 2:30 a.m. - 3:30 p.m. Sequestered Jury Policies and Procedures
 3:30 p.m. - 5:00 p.m. Prisoner/Defendant Security

Wednesday, November 28, 2007

8:00 a.m. - 10:00 a.m. Physical Security Surveys
 10:00 a.m. - 11:30 a.m. Emergency Procedures
 11:30 a.m. - 12:30 p.m. Lunch
 12:30 p.m. - 1:30 p.m. Special Security Considerations
 1:30 p.m. - 3:00 p.m. High Risk/Profile Trial Preparations
 3:00 p.m. - 4:00 p.m. Post Event Review
 Certificate Presentation

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. **On-line Registration** at www.patc.com — Yellow/Blue link in corner
2. **Fax Form** to Public Agency Training Council FAX: 1-317-821-5096
3. **Mail Form** to

Public Agency Training Council 5101 Decatur Blvd. Ste. L Indianapolis, Indiana 46241
Federal ID# 35-1907871

*** Pre-payment is **not** required to register ***

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Cash, Forms, Purchase Orders should be made payable to:
 Public Agency Training Council
 If you have any questions please call
 317-821-5085 (Indianapolis)
 800-365-0119 (Outside Indianapolis)



Seminar Title: Court Security - Three Day
Instructor: Paul B. Banner
When: November 26, 27 & 28, 2007
Registration Time: 8:00 A.M. (November 26, 2007)

Seminar ID #6257

Seminar Location:
 2411 West Sahara Avenue
 1-15 & Sahara Avenue Exit
 Hotel Reservations:
 Las Vegas, Nevada 89102

Note: To receive special room rates, please bring your self with the Public Agency Training Council seminar.

800-854-3105 Tower Rooms
 \$125.00 Plus \$4.95 Fri & Sat Tower Rooms
 \$59.00 Plus \$4.95 Courtyard Rooms
 \$59.00 Plus \$4.95 Fri & Sat Courtyard Rooms
\$4.95 Service Fee Per Night (includes Transportation To and From Airport, Free Shuttle to Strip, Free Local Phone Calls and 800 Numbers, and Work-out Center)

Registration Fee: Rate Guaranteed Till November 15, 2007, Then Based on Availability. \$295.00 Includes Hand-outs, Court Security Manual, Coffee Breaks, and Certificate of Completion.

Names of Attendees: 1. _____

2. _____

3. _____

4. _____

Agency: _____

Invoice To Attn: _____ (Must Be Completed)

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____

Phone: _____

Fax: _____

NEVADA

Nev. Rev. Stat. Ann. 432B.220(3), (5) (WESTLAW through 1999 Ch. 631)

WHO MUST REPORT

- Physicians, dentists, dental hygienists, chiropractors, optometrists, pediatric physicians, medical examiners, residents, interns, professional or practical nurses, physicians' assistants, advanced emergency medical technicians, other persons providing medical services licensed or certified in this State, any personnel of hospitals or similar institutions engaged in the admission, examination, care, or treatment of persons; administrators, managers, or other persons in charge of hospitals or similar institutions upon notification of suspected child abuse or neglect by staff members; coroners;
- School administrators, teachers, or librarians, any person who maintain or are employed by facilities or establishments that provide care for children, children's camps, or other facilities, institutions, or agencies furnishing care to children;
- Psychiatrists, psychologists, marriage and family therapists, alcohol or drug abuse counselors, social workers, school counselors; any persons who maintain, are employed by, or serve as volunteers for agencies or services that advise persons regarding child abuse or neglect and refer them to persons and agencies where their requests and needs can be met;
- Clergymen, practitioners of Christian Science, or religious healers (unless they have acquired the knowledge of the abuse or neglect from the offenders during confessions); persons licensed to conduct foster homes;
- Officers or employees of law enforcement agencies; adult or juvenile probation officers; attorneys (unless they have acquired the knowledge of the abuse or neglect from clients who are, or may be, accused of the abuse or neglect).

CIRCUMSTANCES

- When they, in their professional or occupational capacities, know or have reason to believe that a child has been abused or neglected;
- When they have reasonable cause to believe that a child has died as a result of abuse or neglect.

PRIVILEGED COMMUNICATIONS

Nev. Rev. Stat. Ann. 432B.250 (WESTLAW through 1999 Ch. 631)

Any person who is required to make a report may not invoke any of the privileges granted under law for his or her failure to report under the reporting law.

Nev. Rev. Stat. Ann. 432B.240 (1997)

Any person who knowingly and willfully violates the provisions of the reporting laws is guilty of a misdemeanor.

Public Agency Training Council
5101 Decatur Blvd, Ste. L
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November 29 & 30, 2007 • Las Vegas, Nevada

Public Agency Training Council

Jim Alsup, Director

National Criminal Justice

Public Safety Continuing Education



Hosted By:
Las Vegas Metro Police Department
Las Vegas, Nevada

Training Seminar Child Sexual Abuse

Intervention, Interview & Investigative Techniques
Case Management
"Sensitizing To Molest"

Instructor:
Terry Hall, Sgt.

Indianapolis Police Department

Terry Hall is a twenty eight year veteran of the Indianapolis Police Department who has worked the administrative, operations and investigative areas of law enforcement during his career. Sergeant Hall spent seven years in the IPD Sex Offense Branch and was the former director of the "Good Touch-Bad Touch" program for the prevention of child abuse and neglect. Sergeant Hall has attended the FBI Academy and is a certified instructor for the State of Indiana. He was named IPD Officer of the Year and was chosen IPD Investigative Officer of the Year. In the ten years Sergeant Hall has been involved in Child Abuse Investigations, he has trained over 10,000 prosecutors, judges, and law enforcement officers at the local, state, and federal level. He has been involved with training for universities, law enforcement academies, national judicial conferences, departmental in-service training, and was chosen to instruct Department of Health and Human Services employees. Sergeant Hall has appeared as an expert analyst on many television talk shows and his work has been chronicled in many law enforcement related publications. This course has been certified by the Indiana Law Enforcement Training Board.

November 29 & 30, 2007
Las Vegas, Nevada
Register On-Line At: www.patc.com

Child Sexual Abuse Intervention, Interview and Investigative Techniques Case Management

This two day training module will enhance the knowledge of Law Enforcement, Social Services Agencies, Child Protective Services and Prosecutors who have the profound responsibility of investigating, interviewing, intervention and prosecution of Child Sexual Abuse cases.

Course Objectives:

Often times there is no physical evidence to corroborate the victims story and the victim must rely on the interviewing and interrogation skills of the investigator to result in a favorable outcome by the judicial system.

Far too often the victim is victimized several times, once by the perpetrator and again by the judicial system. Because of the belief of many judges and prosecutors that a child is too young or not "competent" to testify, your job becomes much more difficult.

It is important that you, in your role as a provider of services to sexually abused victims, develop good child interviewing skills with an understanding of behavior indicators, societal attitude, social stigma and the myths about molestation.

Good interrogation skills will greatly enhance your ability to obtain a confession by the accused perpetrator and lessen the victimizing of the victim.

You will also be provided with the knowledge to recognize the characteristics and the difference between a preferential and a situational child molester. Profiling or an assessment of a pedophile with an understanding that all child molesters are not pedophiles and all ped-ophiles are not child molesters.

Instructor:

Terry Hall is a twenty eight year veteran of the Indianapolis Police Department who has worked the administrative, operations and investigative areas of law enforcement during his career. Sergeant Hall spent seven years in the IPD Sex Offense Branch and was the former director of the "Good Touch-Bad Touch" program for the prevention of child abuse and neglect. Sergeant Hall has attended the FBI Academy and is a certified instructor for the State of Indiana. He was named IPD Officer of the Year and was chosen IPD Investigative Officer of the Year. In the ten years Sergeant Hall has been involved in Child Abuse investigations, he has trained over 10,000 prosecutors, judges, and law enforcement officers at the local, state, and federal level. He has been involved with training for universities, law enforcement academies, national judicial conferences, departmental in-service training, and was chosen to instruct Department of Health and Human Services employees. Sergeant Hall has appeared as an expert analyst on many television talk shows and his work has been chronicled in many law enforcement related publications. This course has been certified by the Indiana Law Enforcement Training Board.

Seminar Agenda Child Sexual Abuse Intervention, Interview and Investigative Techniques Case Management

November 29 & 30, 2007 • Las Vegas, Nevada

Thursday, November 29, 2007

8:00 a.m. - 8:30 a.m.	Registration - Coffee
8:30 a.m. - 10:00 a.m.	"Body Safe" Community Child Abuse and Molester Prevention Introduction to Child Abuse Behavior Indicators of Child Victim
10:10 a.m. - 11:00 a.m.	Sensitizing to Molester Judicial System Neglect Attitudes and Myths About Molestation
11:10 a.m. - 12:00 Noon	Social Stigma Forensic Child Victim Interviewing Techniques Molested Twice Lunch
12:00 Noon - 1:00 p.m.	Lunch
1:00 p.m. - 2:00 p.m.	Long Term Effects of Molester After the Suspect is Arrested
2:20 p.m. - 3:00 p.m.	Physical Effect of Victim
3:10 p.m. - 4:30 p.m.	Psychological Effect of Victim
Friday, November 30, 2007	
8:00 a.m. - 9:00 a.m.	Perpetrator Investigation Techniques
9:00 a.m. - 10:00 a.m.	Profiling a Pedophile
10:10 a.m. - 11:00 a.m.	Preferential Molester
11:10 a.m. - 12:00 Noon	Situational Molester
12:00 Noon - 1:00 p.m.	Lunch
1:00 p.m. - 2:00 p.m.	Perpetrator Interrogation Techniques Questions
2:10 p.m. - 3:00 p.m.	Search Warrants
3:10 p.m. - 4:00 p.m.	Perpetrator Rights
4:10 p.m. - 5:00 p.m.	Judicial System
5:00 p.m.	Certificate Presentation

Cut Along Dotted Line

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3. **Mail Form** to

Public Agency Training Council 5101 Decatur Blvd, Ste. L Indianapolis, Indiana 46241 Federal ID# 35-1907871
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Upon receiving your registration we will send an invoice to the department or agency.

Checks, Cash, Forms, Purchase Orders should be made payable to:
Public Agency Training Council
If you have any questions please call
317-821-5085 (Indianapolis)
800-365-0119 (Outside Indianapolis)



Seminar Title: Child Sexual Abuse
Instructor: Terry Hall
When: November 29 & 30, 2007

Registration Time: 8:00 A.M. (November 29, 2007)
Seminar Location: Palace Station
2411 West Sahara Avenue
F-15 & Sahara Avenue Exit
Las Vegas, Nevada 89102
Hotel Reservations:
1800-524-3105
1800-524-3105 Tower Rooms
\$72.00 Plus \$4.95 Fri. & Sat. Tower Rooms
\$59.00 Plus \$4.95 Courtyard Rooms
\$69.00 Plus \$4.95 Fri. & Sat. Courtyard Rooms

Note: To receive special room rates, please identify your self with the Public Agency Training Council Seminar.

Seminar ID #6481

Note: \$4.95 Service Fee Per Night (includes Transportation To and From Airport, Free Shuttle to Strip, Free Local Phone Calls and 800 Numbers, and Work-out Center)
Registration Fee: \$250.00 includes Hand-outs, Child Sexual Abuse Manual, Coffee Breaks, and Certificate of Completion.
Rate Guaranteed Till November 15, 2007. Then Based On Availability.

Names of Attendees: 1. _____

2. _____

3. _____

4. _____

Agency _____

Invoice To Attn: _____

(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____

Fax _____