

50 s.



JAIME ESPARZA
District Attorney
Thirty-Fourth Judicial District
(El Paso, Hudspeth and Culberson Counties)

August 27, 2007

Honorable Anthony Cobos
El Paso County Judge
300 County Courthouse
El Paso, Texas 79901

RE: REQUEST TO PLACE ITEM ON COMMISSIONERS COURT AGENDA
Commissioner's Court Session Date: September 10, 2007

Dear Hon. Judge Cobos and Commissioners:

Please include the following item on the above referenced agenda:

- \$1,000.56 for one (1) Victim Assistance Program Manager to attend the Texas Victim Services (TVS) Ninth Annual Conference in South Padre Island, Texas September 11-14, 2007. Funds are available in VICWITVOCA08, Sub-Object 6705, pending transfer of funds from the Attorney General's Office in Austin to El Paso County Auditors Department.

Sincerely,

A handwritten signature in cursive script that reads "Jaime Esparza".

Jaime Esparza

cc: Edward A. Dion, County Auditor
w/encl. (Travel Justification Form)

FILED FOR RECORD
IN MY OFFICE
2007 AUG 28 AM 0:08
A handwritten signature in cursive script, likely of the County Auditor, written over a vertical stamp.

El Paso County Travel Justification Form

Name: <u>Dinna Spencer</u>		Signature: <u><i>Dinna Spencer</i></u>		August 27, 2007	
Dept: <u>District Attorney's Office</u>			Job Title: <u>District Attorney</u>		
Travel Funding	☐ County	☒ Grant	☐ Other		
Source:					

Will any funds be reimbursed by another entity? No

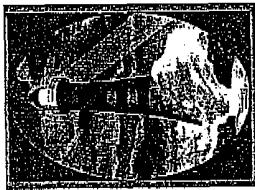
Travel Account No: VICWITVOCA08-6705 Balance Remaining for FY: \$2,400.00

Purpose: (check one)

- ☐ **Statutorily Required Training to Hold Elective Office**
 Statute Reference: _____
 My elective office requires _____ number of training hours per _____ months. I have already fulfilled _____ of these hours for this time period.
 Estimated hours to be obtained from this course? _____
- ☐ **Professional or Technical Training to Maintain License/Certification**
 (peace officers, attorneys, CPAs, technical certifications, etc.)
- ☐ **Additional Professional or Technical Training NOT Required to Maintain License/Certification**
- ☐ **Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/State Agency, or Other Regulatory Body, Including Grant Application Advocacy**
 Entity Name: _____
 Purpose of Visit: _____
- ☐ **Travel for Program Revenue Enhancement/Sales Opportunity**
 Explain: _____
- ☐ **Program Development Training**
 Explain: _____
- ☒ **Travel to Professional, County, or Elected Officials' Organization Meeting/Convention**
 (County Clerk's Association, TAC, Conference of Urban Counties, TBIC, etc.)
 Organization Name: National College of District Attorneys (NCDA)
- ☐ **Human Resources/Management/Personal Development Training**
 ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.)
- ☐ **Other:** _____

Backup
Texas Victim Services (TVS)
Ninth Annual Conference
South Padre Island, Texas
September 11-14, 2007

Number of Employees:		1
Registration Fee	\$	200.00
Airfare	\$	193.60
Lodging	\$	256.13
Per Diem	\$	157.50
Rental Car	\$	133.33
Other-Fuel for rental car	\$	60.00
Other-Airport Parking	\$	
TOTAL	\$	1,000.56



A Safe Harbor In The Storm

INVITED SPEAKERS

Melissa Hook

Author of
"Ethics in Victim Services"
To do a 3-hour

Ethics Workshop

Barbara Rubel

Nationally known bereavement
specialist and author of
"But I Didn't Say Goodbye"

To do a plenary and workshop on

Compassion and Resiliency

**REGISTRATION & WORKSHOP IN-
FORMATION AVAILABLE ONLINE AT**

WWW.TXVSA.ORG

Texas Victim Services Association promotes delivery of a full
range of consistent, high-quality, professional service to crime
victims, their families and communities

HOTEL INFORMATION

Sheraton South Padre Island Hotel
South Padre Island, Texas

Room Rate:

\$85 Single/Double
\$170 Ocean View Condo
\$210 Ocean Front Condo
or prevailing room rate

For room reservations
call the Sheraton South Padre Island Hotel
1-800-222-4010

www.Sheraton.com/SouthPadreIsland

Cut-off date

for conference room rates is
August 13, 2007.

Please do not wait to make your room reservation. Guest must
guarantee their room reservation with a credit card or advance de-
posit. Room reservations must be cancelled 24 hours prior to date
of arrival in order to be refunded.

CONFERENCE REGISTRATION PAYMENT

Please make conference registration checks, purchase orders or
money orders payable to:

TVSA - Texas Victim Services Association

Mail to:

TVSA

Jeannette LaFontaine

1030 Lansdale Drive

Duncanville, Texas 75116

**CREDIT CARD PAYMENTS ACCEPTED ON-SITE
AND ON-LINE AT:**

www.TxVSA.org

DO NOT MAIL CASH

TVSA Tax ID# 74-288588

For questions and additional information please call
(713) 308-0084 or email: info@txvsa.org

CANCELLATION POLICY:

Cancellations received in writing no later than August 21, 2007 will
receive a full refund. There will be no refunds after
August 21, 2007.

Register Me NOW!

For early bird rate this form and payment must be received by
August 17, 2007.

Name _____
Title _____
Agency _____
Address _____
City, State, Zip _____
County _____
Phone _____
Email _____

REGISTRATION

Before August 17, 2007

MEMBER: _____ \$200*
REG. & ANNUAL DUES: NON-MEMBER _____ \$250

After August 17, 2007

MEMBER: _____ \$250*
REG. & ANNUAL DUES: NON-MEMBER _____ \$300

Make check, money order or purchase order to:
TVSA - Texas Victim Services Association

Mail to:

TVSA

Jeannette LaFontaine

1030 Lansdale Drive

Duncanville, Texas 75116

All registrations include the Welcoming Reception, Keynote Luncheon, Membership Meeting/Awards Luncheon, Breaks, Workshops and Training Materials.

Help us make this conference special for you.
(Check all that apply)

_____ I'll be there Tuesday, September 11, at 2 p.m. for
the Ethics Session.
_____ I'll attend the Welcoming Reception on Wednesday
at 5:30 p.m.
_____ I plan to attend the Keynote Luncheon, September 12.
_____ I'll be attending the Annual Meeting Luncheon
on Thursday, September 13.

Please let us know of any special meals or accommodations you
require.

For additional information, please call (713) 308-0084

Or email: info@txvsa.org

Mark Your Calendars NOW!

Cesar O. Nava

From: Renee Railey
Sent: Monday, August 27, 2007 5:02 PM
To: Patricia Pietzyk
Cc: Jaime Esparza; Delia Terrell; Dinna Spencer
Subject: Travel and Training Reqeusts to Commissioners Court on 9/10/2007
Attachments: 20070827165249809.pdf; 20070827165309014.pdf; 20070827165332135.pdf

Hi Pat, Please see above – 3 separate travel and training requests by the District Attorney's Office to be considered for Commissioners Court on 9/10/2007. thank you, Renee

8/28/2007