

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: V000360 01
 Voucher Total: \$250.00
 No. of Lines: 1
 T/C Hash: 200
 Preparer's Initials: BO
 Amount Spelled: TWO HUNDRED FIFTY DOLLARS AND NO CENTS

Single Check (Y/N): _____
 Date Entered: 05/08/2008
 Entered by: BO

Vendor Name: TEXAS ASSOCIATION OF COUNTIES

Street: P.O. BOX 2131

City, State, Zip: AUSTIN, TX 78768

Subject: REG. LUIS SARINANA, ELE OFF TRN, 04/14-16/08, AUS

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	200	250.00	COMMISSNER1	6705				
	Desc: REG. LUIS SARINANA, ELE OFF TRN, 04/14-16/08, AUS							
02								
	Desc:							
03								
	Desc:							
04								
	Desc:							
05								
	Desc:							
06								
	Desc:							
07								
	Desc:							
08								
	Desc:							
09								
	Desc:							
10								
	Desc:							

Prepared by: AUDITORS-MAYRA C. HERNANDEZ TCAUD47 Date: 05/08/2008

Approved by: _____ Date: _____

1000360



RECEIVED
MAY 06 2008
EL PASO
COUNTY AUDITOR

PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM

County of El Paso Travel Request Form

Travel

Type: **REGISTRATION**

Company Name:	Luis Sarinana	Department:	Commissioner's Court
Date of Trip: Departure	04/14/08	Arrival Date:	04/16/08
* Purpose of Trip:	Statutorily Required Training to Hold Office		

* Use of **GADMINGF** Funds requires legislative impact explanation

Department Index:	Commissner1	Sub-Object:	6705
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Section 1: Guidelines for Determining Meal Rates Allowance MOVE ARROW

Please Check One (Departure meal rate)

<input type="checkbox"/>	on Date of Departure by	After 12:00 P.M.	Half Rate	\$ 17.50
<input type="checkbox"/>	on Date of Departure by	Before 12:00 P.M.	Full Rate	\$ 35.00

Please Check One (Return meal rate)

<input checked="" type="checkbox"/>	on Date of Return by	Before 5:00 P.M.	Half Rate	\$ 17.50
<input type="checkbox"/>	on Date of Return by	After 5:00 P.M.	Full Rate	\$ 35.00

* \$35.00 per diem no receipts required
* (Note: Please use the items checked above to fill out section 2 below)

Section 2: Travel Estimated Breakdown

* CC CREDIT CARD EXPENSE BREAKDOWN

		* CC
Airfare	_____	_____
Auto Rental	_____	_____
Mileage (.40 /mile)	_____	_____
Gas	_____	_____
Meal rate on Departure date	_____	_____
Meal per diem (\$35.00)	_____	_____
Meal rate on Return date	_____	_____
Lodging	_____	_____
Other - Registration	250.00	_____
Other - Parking/Tolls	_____	_____
Other - Taxi	_____	_____
Other -	_____	_____
Other -	_____	_____
TOTAL	\$250.00	\$0.00

FOR AUDITOR'S USE ONLY

Trans. Code:	_____
Index:	_____
Sub-Object:	_____
Vendor:	_____
Subsidiary:	_____
Amount:	_____

EMPLOYEE WILL REIMBURSED FROM OTHER SOURCE Y/N

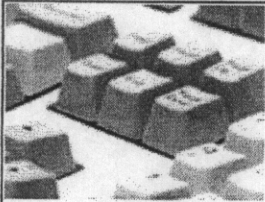
Section 3: Signature and List of Names:

REGISTRATION AMOUNT:	\$250.00	CC	\$0.00
Name: _____	Name: _____	Name: _____	Name: _____
Name: _____	Name: _____	Name: _____	Name: _____
Name: _____	Name: _____	Name: _____	Name: _____
Name: _____	Name: _____	Name: _____	Name: _____

NOTATION: TRAVEL REQUEST FORM MUST
BE SUBMITTED TO COUNTY AUDITORS-
ACCOUNTS PAYABLE DIVISION BEFORE
TUESDAY 12:00 PM

SIGNATURE
DATE: 6-May-08

C.C.O. DATE 12-May-08



EDUCATION CENTER

2008 County Management Institute

Registration Confirmation

Thank you for registering for the **2008 County Management Institute**. Please review the information below and print this form to keep as a copy for your records. If you need more information about the conference or have a question regarding your registration, email [Tiffany Thorndike](mailto:Tiffany.Thorndike) or call our toll-free number (800) 456-5974 for assistance.

We look forward to seeing you at this event.

Date Registered:	4/29/2008 5:14:17 PM
Conference:	2008 County Management Institute
Event Date/Location:	May 14-16, 2008/Austin, TX
Name:	Luis Sarinana
Title:	County Commissioner, Pct. 1
County:	El Paso County
Email Address:	esotelo@epcounty.com
Street Address:	500 E. San Antonio, Ste. 301
City:	El Paso
State:	TX
Zip Code:	79901
Phone Number:	915-546-2014
Registration Fee:	\$250
Track:	General Management
Human Resources Roundtable Discussion:	no

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