

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: V000447 02

Single Check (Y/N): _____

Voucher Total: \$275.00

No. of Lines: 1

Date Entered: 05/08/2008

T/C Hash : 200

Entered by: AN

Preparer's Initials: AN

Amount Spelled: **TWO HUNDRED SEVENTY FIVE DOLLARS AND NO CENTS**

Vendor Name: **TEXAS DISTRICT & COUNTY ATTORNEY'S
ASSOCIATION**

Street: **505 W. 12TH ST., STE100**

City, State, Zip: **AUSTIN, TX 78701**

Subject: **JOSEFINA BROSTROMAUSTIN, TX5/28-30/08TDCAA CVL LW**

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	200	275.00	CACOMM	6705				
	Desc: JOSEFINA BROSTROMAUSTIN, TX5/28-30/08TDCAA CVL LW							
02	Desc:							
03	Desc:							
04	Desc:							
05	Desc:							
06	Desc:							
07	Desc:							
08	Desc:							
09	Desc:							
10	Desc:							

Prepared by: AUDITORS - JORGE LOPEZ TCAUD20

Date : 05/08/2008

Approved by: _____

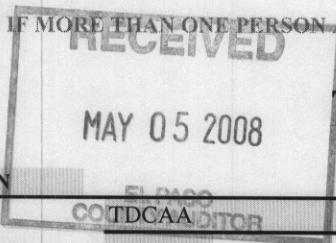
Date : _____

* Please Hold Check *



15

PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM



**County of El Paso
Travel Request Form**

Travel Type: **REGISTRATION**

Company Name: TDCAA Department: El Paso County Attorney's Office

Date of Trip: Departure 05/28/08 Arrival Date: 05/30/08 Destination: Austin, Texas

* Purpose of Trip: Registration fee for Josefina Brostrom and Arne Schonberger, Assistant County Attorneys to attend the TDCAA Civil Law Seminar scheduled for May 28-30, 2008 in Austin, Texas

* Use of **GADMINGF** Funds requires legislative impact explanation

Department Index: CACOMM Sub-Object: 6705

Section 1: Guidelines for Determining Meal Rates Allowance MOVE ARROW

Please Check One (Departure meal rate)

on Date of Departure by After 12:00 P.M. Half Rate \$ 17.50

on Date of Departure by Before 12:00 P.M. Full Rate \$ 35.00

Please Check One (Return meal rate)

on Date of Return by Before 5:00 P.M. Half Rate \$ 17.50

on Date of Return by After 5:00 P.M. Full Rate \$ 35.00

* \$35.00 per diem no receipts required
* (Note: Please use the items checked above to fill out section 2 below)

Section 2: Travel Estimated Breakdown

* CC CREDIT CARD EXPENSE BREAKDOWN	* CC
Airfare	_____
Auto Rental	_____
Mileage (.40 /mile)	_____
Gas	_____
Meal rate on Departure date	_____
Meal per diem (\$35.00)	_____
Meal rate on Return date	_____
Lodging	_____
Registration	<u>\$275 x 2</u>
Other	_____
Other - Taxi	_____
Other -	_____
Other -	<u>275</u>
TOTAL	<u>\$550.00</u> <u>\$0.00</u>

FOR AUDITOR'S USE ONLY

Trans. Code: _____

Index: _____

Sub-Object: _____

Vendor: 1000447-02

Subsidiary: _____

Amount: _____

EMPLOYEE WILL REIMBURSED FROM OTHER SOURCE YES Y/N

Section 3: Signature and List of Names:

REGISTRATION AMOUNT: \$275 CC \$0.00

Josefina Brostrom Name: _____

Arne Schonberger Name: _____

Name: _____ Name: _____

Name: _____ Name: _____

Name: _____ Name: _____

NOTATION: TRAVEL REQUEST FORM MUST BE SUBMITTED TO COUNTY AUDITORS- ACCOUNTS PAYABLE DIVISION BEFORE **TUESDAY 12:00 PM**

SIGNATURE [Signature]
DATE: 1-May-08

C.C.O. DATE _____

T D C A A

Civil Law Seminar

**The Sheraton Austin Hotel
Austin**

12.5 hours of CLE/TCLEOSE credit (including 3.0 hours of ethics)

CLE number 900039901

May 28-30, 2008

Civil Law Seminar agenda

Wednesday, May 28, 2008

- 10:00 a.m. Registration opens.
1:00 p.m. Conducting Investigations: Law and Ethics (0.5 hours ethics)
Scott Brumley, County Attorney, Potter County and Eileen Begle, Asst. County Attorney, Harris County
2:30 p.m. Break
2:45 p.m. Employment Law Update
Jay Aldis, Attorney at Law, Bracewell & Giuliani, Houston
3:45 p.m. Break
4:00 p.m. "Dead Body" Law Panel Discussion
Lisa Hulse and Barbara Callistien, Asst. County Attorneys, Harris County, and Ann Diamond, Asst. Criminal District Attorney, Tarrant County
5:30 p.m. Adjourn
6:30 p.m. Opening reception at the Sheraton Hotel (provided by TDCAA)

WEDNESDAY CREDIT HOURS: 3.5 HOURS (0.5 hours ethics)

Thursday, May 29, 2008

Litigation Track

- 8:30 a.m. Removal/Quo Warranto
David Hudson, Asst. Criminal District Attorney, Tarrant County
9:30 a.m. Break
9:45 a.m. Expunctions & Non-Disclosures
Les Sachanowicz, Asst. Criminal District Attorney, Bexar County
10:45 a.m. Break
11:00 a.m. "Ace's" & 8-Liners
Wade Overstreet, Asst. County Attorney, Potter County
Noon Lunch (provided by TDCAA)
1:30 p.m. Litigation/Immunity
Kitty Schild, Asst. County Attorney, El Paso County
2:30 p.m. Break
2:45 p.m. §1983 Update
Michael Hull, Asst. County Attorney, Harris County
3:45 p.m. Break
4:00 p.m. Inmate/Vexatious Litigation
William Higgins, Asst. Criminal District Attorney, Tarrant County and Grant Brenna, Asst. Criminal District Attorney, Dallas County
5:00 p.m. Adjourn

Non-Litigation Track

- 8:30 a.m. Public Information Act
Holly Lytle, Asst. County Attorney, El Paso County
9:30 a.m. Break
9:45 a.m. Construction Contracts
Darlene Smith, Asst. Criminal District Attorney, Dallas County
10:45 a.m. Break
11:00 a.m. Economic Development
Jennifer McClure and John J. Feldt, Jr., Asst. Criminal District Attorneys, Denton County
Noon Lunch (provided by TDCAA)
1:30 p.m. Innovations & Issues in Mental Health
Melanie Barton, Asst. Criminal District Attorney, Dallas County
2:30 p.m. Break
2:45 p.m. Open Meetings
Scott Brumley, County Attorney, Potter County
3:45 p.m. Break
4:00 p.m. Writ Enforcement
Todd Sellars, Asst. Criminal District Attorney, Dallas County
5:00 p.m. Adjourn

THURSDAY CREDIT HOURS: 6 HOURS (no ethics)

Friday, May 30, 2008

- 8:30 a.m. What You MUST Know About E-Discovery (0.5 hours ethics)
Dolena Westergard, Asst. Criminal District Attorney, and Randy Guin, IT Security Officer, Criminal District Attorney's Office, Dallas County
9:30 a.m. Break
9:45 a.m. Civil Ethics Scenarios (1 hour ethics)
Erich Morales, Asst. County Attorney, El Paso County
10:45 a.m. Break
11:00 a.m. Ethics: Commissioners Court and Conflicts of Interest (1 hour ethics)
Bob Schell, Asst. Criminal District Attorney, Dallas County
Noon Adjourn

FRIDAY CREDIT HOURS: 3.00 HOURS (2.5 hours ethics)

El Paso County Travel Justification Form

Name: Jose Brastrom Supervisor: [Signature] Date: 5/1/08

Dept: CA Job Title: Art Collector

Travel Funding Source: County Grant Other
Will any funds be reimbursed by another entity? yes
Travel Account No.: _____ Balance Remaining for FY: _____

Purpose: (check one)

Statutorily Required Training to Hold Elective Office
Statute Reference: _____
My elective office requires ___ number of training hours per ___ months. I
have already fulfilled ___ of these hours for this time period.
Estimated hours to be obtained from this course? ____.

Professional or Technical Training to Maintain License/Certification
(peace officers, attorneys, CPAs, technical certifications, etc.)

Additional Professional or Technical Training NOT Required to Maintain License/Certification

Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/State Agency, or Other Regulatory Body, Including Grant Application Advocacy
Entity Name: _____
Purpose of Visit: _____

Travel for Program Revenue Enhancement/Sales Opportunity
Explain: _____

Program Development Training
Explain: _____

Travel to Professional, County, or Elected Officials' Organization Meeting/Convention
(County Clerk's Association, TAC, Conference of Urban Counties, TBIC, etc.)
Organization Name: _____

Human Resources/Management/Personal Development Training
("Dealing with Difficult People", stress management, "Be A Better Leader", etc.)

Other: _____

TDCAA Registration Form

Civil Law Seminar at the Sheraton Austin Hotel in Austin
May 28-30, 2008

* Please note: TDCAA is going green! To cut down on voluminous papers and eco-unfriendly plastic binders, ALL of the materials for this seminar will be presented electronically on a CD-Rom—there will be NO paper handouts. For this reason, attendees are encouraged to bring laptop computers and fully charged batteries because outlets will likely be difficult to reach. Alternatively, written materials will be available for download from tdcaa.com on May 21. The link and password to this download page will be emailed to each attendee upon their successful registration. Thus, a working email address for each attendee is mandatory. Thank you for your cooperation.

Name Josefina Brostrom Name preferred on badge Josie
Office El Paso County Attorney Title Assistant County Atty
Office address 500 E. San Antonio Room 503
City El Paso ZIP 79901 Phone 915/546-2050
E-mail address (required) josefina.brostrom@ca-epcounty.com State Bar # 24040580

Please check your curriculum preference: Litigation Track Non-Litigation Track
[] Please check here if we do NOT have your permission to distribute your e-mail address to course attendees.
[] Please check here if you have any special needs that require our assistance.

Registration: Eligible prosecutors and their office employees are entitled to attend all training and receive applicable expense reimbursement in exchange for a \$150 registration fee, which will be deposited into the Court of Criminal Appeals' Texas Prosecutor Assistance Project (TPAP) account (our grant) to fund other TPAP training events. The reimbursement policy is below.

Association fee: A TDCAA fee of \$125 is each participant's share of costs over and above what the grant allows (for example, excess costs of on-site meals and association overhead). In addition, this fee enables TDCAA to lock in discounted hotel rates for participants and entitles them to attend all association functions, including Wednesday night's opening reception and lunch on Thursday. Conference attendees who pay only the \$150 registration fee can attend all training but are not entitled to association functions.

Reimbursement: TDCAA will reimburse only eligible prosecutors and prosecutor office employees up to \$40 per night for two nights' stay at a hotel and up to \$30 a day for meals not provided at the conference. TDCAA will not reimburse for travel, registration fees, hotel tax, parking, taxi costs, or other extraordinary expenses. All meals not provided by TDCAA and other expenses are your own.

Hotel: This seminar will be at the Sheraton Austin Hotel, located at 701 E. 11th St., in downtown Austin. Room rates are \$85 for a single or double, \$110 for a triple, and \$135 for a quad; these rates are good until April 27 or until sold out. Call 512/478-1111 for reservations.

Cancellation: Pre-registration is strongly encouraged to reserve your space. Registrants canceling after April 27 will not receive a refund but will be sent copies of the course materials.

REGISTRATION FEE (please check one)

For CAs, DAs, CDAs, C&DAs,
and their office personnel:
 \$150 registration fee + \$125
association fee (\$275 total)
 \$150 for training only

For all others:
 \$375

Fax to 512/478-4112 or mail to 505 W. 12th St., Ste. 100, Austin, TX 78701.
Or fill it out online at www.tdcaa.com/training.



Training | Publications | Case Summaries | Job Bank | About | Contact Search

[Jury Charges](#) [User Forums](#) [Newsletter Archive](#) [Legislative](#)

- Register for a seminar
- Buy a book
- Join TDCAA
- Join case summaries list
- Discuss an issue

- Case of the Day
- TDCAA News
- Issues in Prosecution

[Home](#) » [View](#)

Civil Law Seminar

Thanks for registering. We will send you an invoice for your fee of **\$275**.

[Go back to the form](#)



Texas District & County Attorneys Association • 505 W. 12th St., Ste 100 • Austin, TX 78701 • 512-474-2436
 Support our work through [TDCAF](#) | Website designed by [Doug Addison Web Productions](#)
 Copyright ©2007 TDCAA. All rights reserved - Ask for rewrite permission. [Legal](#)