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COUNCIL OF JUDGES ADMINISTRATION

EL PASO COUNTY COURTHOUSE
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May 6, 2008

**Judge Anthony Cobos
And County Commissioners
County Courthouse
El Paso, TX**

Dear Judge Cobos and Commissioners:

I hereby request that the following item be placed on the next consent travel agenda for May 12th:

On April 14, 2008, the Equipment Committee and Commissioners court previously approved funds in the amount of \$87,278.00 for the purchase of (17) paperless steno machines for (17) court reporters for the courts.

I request that the Purchasing Department go out on bid as a single source to purchase the machines from Stenograph. All the steno machines used by the court reporters are from Stenograph and continuing the purchase of the same brand of machines would benefit the court reporters.

Your approval of this item is greatly appreciated.

Sincerely,

**MIKE IZQUIERDO
Executive Director**