



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE: 4/23/12

CONSENT OR REGULAR: REGULAR

CONTRACT REFERENCE NO
(IF APPLICABLE): NO

SUBJECT:

The bailiff for County Criminal Court at Law #1 will be out on an extended leave for a family member under FMLA for approximately one to three months. Request funding for temp bailiff position.

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal.

Request funding for a temp bailiff while bailiff for County Criminal Court at Law #1 is out on FMLA.

FISCAL IMPACT:

See attached impact forms from Auditors.

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

N/A

RECOMMENDATION:

Approve and authorize the funding for a temp bailiff position for County Criminal Court at Law #1. The bailiff for this court will be out on an extended FMLA leave for a family member for approximately one to three months.

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY: MARTHA A. BANALES (915) 546-2143

Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date:	4/17/2012		Department: County Criminal Court 1
Analyst:	YO		Index: CCRIMC1
Type of Expenditure	Detail	2012 Impact from Effective Date 2 pp	2012 Full Year Impact
Personnel:			
Salaries - full time	Impact for a temporary Bailiff (G27-E) for 4 weeks, effective April 29, 2012	\$4,075	\$52,975
Social security/Medicare	Multiply by 7.65%	312	4,053
Retirement	Multiply by 13.85% for FY2012	-	-
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	-	-
Insurance-health	\$365.03 avg per person ppp (Full-Time Perm only)- \$4,300 average per year	-	-
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0648	264	3,433
Insurance-unemployment	Multiply by 0.38% for FY2012	15	201
	<i>Total Personnel</i>	\$4,666	\$60,662
		\$4,666	\$60,662

Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date:	4/17/2012	Department:	County Criminal Court 1
Analyst:	YO	Index:	CCRIMC1
Type of Expenditure	Detail	2012 Impact from Effective Date 6 pp	2012 Full Year Impact
Personnel:			
Salaries - full time	Impact for a temporary Bailiff (G27-E) for 12 weeks, effective April 29, 2012	\$12,225	\$52,975
Social security/Medicare	Multiply by 7.65%	935	4,053
Retirement	Multiply by 13.85% for FY2012	-	-
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	-	-
Insurance-health	\$365.03 avg per person ppp (Full-Time Perm only)- \$4,300 average per year	-	-
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0648	792	3,433
Insurance-unemployment	Multiply by 0.38% for FY2012	46	201
	<i>Total Personnel</i>	\$13,998	\$60,662
		\$13,998	\$60,662