



COUNTY OF EL PASO
OFFICE OF THE COUNTY AUDITOR

EDWARD A. DION, CPA, CIO
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04-28

April 17, 2012

The Honorable Delia Briones
County Clerk
Room 105, County Courthouse Building
500 East San Antonio
El Paso, Texas 79901

Dear Mrs. Briones:

It would be appreciated if you would place the following item on the consent agenda for the commissioners court meeting to be conducted on Monday, April 23, 2012:

Approve amendment No. 23 to the County of El Paso's 2011-2012 operating budget.

This budgetary amendment will increase Grants by \$10,000.00 as noted on the attachment, thus increasing the overall operating budget of \$288,179,893.78 to \$288,189,893.78.

Your assistance with this agenda item will be appreciated.

Very truly yours,

A handwritten signature in black ink, appearing to read "Edward A. Dion", is written over a light gray rectangular background.

Edward A. Dion
County Auditor

EAD:ya

Attachment

cc: The Honorable Veronica Escobar, County Judge
The Honorable Anna Perez, County Commissioner
The Honorable Sergio Lewis, County Commissioner
The Honorable Daniel R. Haggerty, County Commissioner
The Honorable Tania M. Chozet, County Commissioner
Mrs. Lee Shapleigh, Assistant County Attorney



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE : 4/23/12

CONSENT OR REGULAR: Consent

CONTRACT REFERENCE NO
(IF APPLICABLE): N/A

SUBJECT:

Budget Amendment 23

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal.

The County budget is being amended in accordance with Texas Local Government Code §111.0415. Budget amendment is necessary to appropriate funds as a result of various grant awards. Amendments to operating budgets are included for departmental transfers within budget categories.

FISCAL IMPACT:

Grants increased by \$10,000.00

Overall budget increased from \$288,179,893.78 to \$288,189,893.78

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

N/A

RECOMMENDATION:

Approval

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY: Edward A. Dion, County Auditor, 915-546-2040

2011-2012 Operating Budget
Budget Amendment BA23
Prepared on April 17, 2012

To post Budget Amendment No. BA23

	Account Title	Fund	T/C	Index	Sub-object	Amount	Departmental Authorization (if appropriate)	Reasons
Revenue Changes:								
Grants								
Lion Tamer OCDETF 2012	Federal grant	SG	013	LIONTAMER12	R3020	\$10,000.00		To increase the budget for the Lion Tamer OCDETF 2012 account awarded by the granting agency OCDETF.
Total Revenue Changes						\$10,000.00		
Appropriation Changes:								
General Fund								
General and Administrative Account	Contingencies-personnel	GF	025	GADMINGF	6871	(\$23,534.00)		To transfer appropriations from the General and Administrative Account to the County Auditor account to cover personnel expenses for a position approved by CC on 4/16/12, item #11.
County Auditor	Salaries-full time regular	GF	026	AUDITOR	3001	17,670.00		To transfer appropriations from the General and Administrative Account to the County Auditor account to cover personnel expenses for a position approved by CC on 4/16/12, item #11.
	Social security	GF	026	AUDITOR	3050	1,352.00		
	Retirement	GF	026	AUDITOR	3052	2,447.00		
	Insurance-life	GF	026	AUDITOR	3054	11.00		
	Insurance-health/dental	GF	026	AUDITOR	3056	1,904.00		
	Insurance-workers comp	GF	026	AUDITOR	3058	83.00		
	Insurance-unemployment	GF	026	AUDITOR	3060	67.00		
General and Administrative Account	Contingencies-personnel	GF	025	GADMINGF	6871	(14,885.00)		To transfer appropriations from the General and Administrative Account to the County Clk Criminal Fee Collect account to cover personnel expenses for a position approved by CC on 4/16/12, item #11.
County Clk Criminal Fee Collect	Salaries-full time regular	GF	026	CCCRIMFEECOL	3001	10,601.00		To transfer appropriations from the General and Administrative Account to the County Clk Criminal Fee Collect account to cover personnel expenses for a position approved by CC on 4/16/12, item #11.
	Social security	GF	026	CCCRIMFEECOL	3050	811.00		
	Retirement	GF	026	CCCRIMFEECOL	3052	1,468.00		
	Insurance-life	GF	026	CCCRIMFEECOL	3054	11.00		
	Insurance-health/dental	GF	026	CCCRIMFEECOL	3056	1,904.00		
	Insurance-workers comp	GF	026	CCCRIMFEECOL	3058	50.00		
	Insurance-unemployment	GF	026	CCCRIMFEECOL	3060	40.00		
General and Administrative Account	Contingencies-prof. service	GF	025	GADMINGF	6877	(89,235.00)		To transfer appropriations within the General and Administrative Account to cover personnel expense transfer.
	Contingencies-personnel	GF	026	GADMINGF	6871	89,235.00		
General and Administrative Account	Contingencies-personnel	GF	025	GADMINGF	6871	(89,235.00)		To transfer appropriations from the General and Administrative Account to the County Clerk account to cover the cost of hiring 9 temp employees as approved by CC on 4/16/12, item #12.
County Clerk	Salaries-full time regular	GF	026	CNTYCLERK	3001	82,242.00		To transfer appropriations from the General and Administrative Account to the County Clerk account to cover the cost of hiring 9 temp employees as approved by CC on 4/16/12, item #12.
	Social security	GF	026	CNTYCLERK	3050	8,291.00		
	Insurance-workers comp	GF	026	CNTYCLERK	3058	387.00		
	Insurance-unemployment	GF	026	CNTYCLERK	3060	315.00		
Facilities Management	Supplies-general	GF	025	FACILITIES	6401	(2,000.00)		To transfer appropriations from the Facilities Management account to the Community Center Maintenance account to cover maintenance expenses up to year end.
Community Center Maintenance	Maint/repair-general	GF	026	COMMCRTMAINT	6301	2,000.00		To transfer appropriations from the Facilities Management account to the Community Center Maintenance account to cover maintenance expenses up to year end.
Grants								
ONDCP-Fugitive/Violent Offender TF 2011	Social security	SG	026	FUGITVIOLE11	3050	363.34		To transfer appropriations within the ONDCP-Fugitive/Violent Offender TF 2011 account to allow for additional fringe expenditures.
	Retirement	SG	026	FUGITVIOLE11	3052	709.00		
	Insurance-life	SG	026	FUGITVIOLE11	3054	2.04		
	Insurance-health/dental	SG	026	FUGITVIOLE11	3056	146.00		
	Insurance-workers comp	SG	026	FUGITVIOLE11	3058	125.00		
	Insurance-unemployment	SG	026	FUGITVIOLE11	3060	65.00		
	Cleat benefits allowance	SG	026	FUGITVIOLE11	3068	129.62		
	Gas/oil supplies	SG	025	FUGITVIOLE11	6403	(1,540.00)		
Lion Tamer OCDETF 2012	Salaries-overtime	SG	018	LIONTAMER12	3007	8,230.45		To increase the budget for the Lion Tamer OCDETF 2012 account awarded by the granting agency OCDETF.
	Social security	SG	018	LIONTAMER12	3050	629.63		
	Retirement	SG	018	LIONTAMER12	3052	1,139.92		
Total Appropriation Changes						\$10,000.00		

Pursuant to the Texas Local Government Code § 111.0415, the allocations listed in parentheses above are hereby cancelled by Commissioners Court for the above reasons.

This budgetary amendment will increase Grants by \$10,000.00, thus increasing the overall budget of \$288,179,893.78 to \$288,189,893.78.

REQUESTED BY: Gaby Ferro

DATE: 4/17/12

FISCAL YEAR:	2011 / <u>2012</u>
NUMBER:	<u>BA</u> / BD

(circle one)

REVENUE CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
GADMIINGF	GF	6871	Cont. Personnel	<23,534>
AUDITOR	GF	3001	Salary-full time	17,670
		3050	Social Security	1,352
		3052	Retirement	2,447
		3054	Ins- Life	11
		3056	Ins- Health	1,904
		3058	w/c	83
+	+	3060	Unemp.	67
TOTAL APPROPRIATION CHANGES:				0

Explanation for appropriation transfer request:

to cover personnel expenses for position approved by Comm's Court on 4/16/12, item #11.



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE: 04/16/2012

CONSENT OR REGULAR: Consent

CONTRACT REFERENCE
NO (IF APPLICABLE): N/A

SUBJECT:

Approve the recommendation from the El Paso County Staffing Review Committee to approve Request #2012-019 to reinstate the frozen Internal Auditor position (PM-5) for the Auditor's Office effective 4/16/12 at a budget impact of \$23,534 for Fiscal Year 2012 and authorize the department to fill the vacancy.

BACKGROUND/DISCUSSION OF TOPIC:

On October 3, 2011, Commissioners Court adopted the hiring freeze & personnel staffing review policy for FY2012. The policy provides for the committee to review personnel staffing requests from departments.

The committee met on April 9, 2012 and reviewed Request #2012-019 from the County Auditor's Office regarding the unfreezing of an Internal Auditor position.

The Auditor's Office is currently working with the Information Technology Department on the migration to and implementation of the Odyssey program throughout the County. The Auditor's Office does not have the staff in place to have an employee dedicated to focus on this program full time, and thus the department does not have the ability to use Odyssey to its fullest capacity. This Internal Auditor would serve as a liaison between ITD and the user departments. This Internal Auditor would also focus on other implementation projects as they come up, which will include a new payroll system in the near future. The Auditor's Office and the Committee agreed that the Odyssey Project is a large investment that can potentially fail if the correct support staff is not in place.

Additionally, staff from the County Auditor's Office confirmed that there would be a budget impact of \$23,534 to fund this position. The committee's legal advisor found no legal issues with this request. The justification was reviewed by members of the committee as well. The committee recommends approving the waiver based on the circumstances and the information provided.

Attachments: 1) Budget Impact Spreadsheet

FISCAL IMPACT:

FY 2012 = \$23,534 (General Fund)

RECOMMENDATION:

Approve the committee's recommendation to approve Request 2012-019 to reinstate the frozen Internal Auditor position (PM-5) for the Auditor's Office and authorize the department to fill the vacancy.

SUBMITTED BY:

Betsy C. Keller, SPHR
Director of Human Resources

Contact information:
humanresources@epcounty.com
Phone: 915-546-2218

Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date: 4/2/12
Analyst: YO

Department: County Auditor
Index: AUDITOR

Type of Expenditure	Detail	2012 Impact from Effective Date 11 pp	2012 Full Year Impact
Personnel:			
Salaries - full time	Unfreeze current Internal Auditor position, P5, Entry, \$41,765, Effective Date of 4/16/12	\$17,670	\$41,765
Social security/Medicare	Multiply by 7.65%	1,352	3,195
Retirement	Multiply by 13.85% for FY2012	2,447	5,784
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	11	25
Insurance-health	\$173.08 avg per person ppp (Full-Time Perm only)- \$4,500 average per year	1,904	4,500
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0047	83	196
Insurance-unemployment	Multiply by 0.38% for FY2012	67	159
<i>Total Personnel</i>		<u>\$23,534</u>	<u>\$55,624</u>

\$23,534	\$55,624
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REQUESTED BY: Gaby Ferro
 DATE: 4/17/12

FISCAL YEAR:	2011 / <u>2012</u>
NUMBER:	<u>BA</u> BD

(circle one)

REVENUE CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
GADMINGF	GF	6871	Cont- Personnel	<14,885>
CCCRIMFEECOL	GF	3001	Salaries- Full Time	10,601
		3050	PSocial Sec.	811
		3052	Retirement	1,468
		3054	Ins- Life	11
		3056	Ins- Health	1,904
		3058	w/c	50
		3060	Unemp	40
TOTAL APPROPRIATION CHANGES:				0

Explanation for appropriation transfer request:

to cover personnel expenses, _____, for approved position ~~for~~ by Comm's Court on 4/16/12, item # 13.



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE: 04/16/2012

CONSENT OR REGULAR: Consent

CONTRACT REFERENCE
NO (IF APPLICABLE): N/A

SUBJECT:

Approve the recommendation from the El Paso County Staffing Review Committee to approve Request #2012-021 to reinstate a frozen Collection Specialist (GS-11) position to assist with backlogged cases and to work with Scofflaw cases for the County Clerk's Office for a budget impact of \$14,885 and authorize the department to fill the vacancy.

BACKGROUND/DISCUSSION OF TOPIC:

On October 3, 2011, Commissioners Court adopted the hiring freeze & personnel staffing review policy for FY2012. The policy provides for the committee to review personnel staffing requests from departments.

The committee met on April 9, 2012 and reviewed Request #2012-021 from the County Clerk's Office regarding the unfreezing of a Collection Specialist position.

The County Clerk's Office currently has an overwhelming number of cases as well as a backlog of cases inherited from the District Clerk's Office. There are currently 5,756 backlogged Child Support, Jury Contempt and Protective cases that take between 35-50 minutes each to complete. Additionally, there are the current cases that need to be completed. HR and the Auditor's Office each conducted an independent Job Analysis and estimated that it would take 2 years for 5 Collection Specialists each working 1 day a week on the backlogged cases to catch up. To complete the project in the least amount of time, it is recommended that a Collection Specialist position be unfrozen and filled to exclusively complete this project. In addition, 5 current Collection Specialists will rotate for 1 day a week to work on the backlog and in this way the project will be completed in 1 year. The Collection Specialist position will be pulled to work on Scofflaw cases once the backlogged cases are completed.

Staff from the County Auditor's Office confirmed that there would be a budget impact of \$14,885 to fund this position for this fiscal year. The committee's legal advisor found no legal issues with this request. The justification was reviewed by members of the committee as well. The committee recommends approving the waiver based on the circumstances and the information provided.

Attachments: 1) Budget Impact Spreadsheet

FISCAL IMPACT:

FY 2012 = \$14,885 (General Fund)

RECOMMENDATION:

Approve the committee's recommendation to approve Request 2012-021 to reinstate and fill a frozen Collection Specialist (GS-11) position for the County Clerk's Office to assist with backlogged cases and to work with Scofflaw cases.

SUBMITTED BY:	Betsy C. Keller, SPHR Director of Human Resources	Contact information: humanresources@epcounty.com phone: 915-546-2218
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Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date: 4/10/2012
Analyst: R. Balderrama

Department: County Clerk -
Collections Division
Index: cccrimfeecol

Type of Expenditure	Detail	Cost Per Pay Period/Month	No. of Pay Periods/ Months to be Affected in CFY	2012 Impact from Effective Date 11 pp	2012 Full Year Impact
Personnel:					
Salaries - full time	New position or Unfreeze Current frozen position - Impact for a Collections Specialist (grade G11, Entry \$25,056), effective April 16th.	963.69	11.0	\$10,601	\$25,056
Social security/Medicare	Multiply by 7.65%	73.72	11.0	811	1,917
Retirement	Multiply by 13.85% for FY2012	133.47	11.0	1,468	3,470
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	0.96	11.0	11	25
Insurance-health	\$173.08 avg per person ppp (Full-Time Perm only)- \$4,500 average per year	173.08	11.0	1,904	4,500
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0047	4.53	11.0	50	118
Insurance-unemployment	Multiply by 0.38% for FY2012	3.66	11.0	40	95
Total Personnel		1,353.12		\$14,885	\$35,181
		\$ 1,353		\$14,885	\$35,181

REQUESTED BY: Gaby Ferro

DATE: 4/17/12

FISCAL YEAR:	2011 / <u>2012</u>
NUMBER:	<u>BA</u> / <u>BD</u>

(circle one)

REVENUE CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
GADMINGF	GF	6877	Cont. Prof Svcs	<89,235>
↓	↓	6871	Cont. Personnel	\$89,235
TOTAL APPROPRIATION CHANGES:				0

Explanation for appropriation transfer request:

to cover a personnel exp transfer.

REQUESTED BY: Gaby Ferro

DATE: 4/17/12

FISCAL YEAR:	2011 / <u>2012</u>
NUMBER:	<u>BA</u> / BD

(circle one)

REVENUE CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
GADMINGF	GF	6871	Cont. Personnel	<89,235>
CNTYCLERK	GF	3001	Salaries-full time	82,242
		3050	Social Security	6,291
		3058	w/c	387
		3060	Unemployment	315
TOTAL APPROPRIATION CHANGES:				0

Explanation for appropriation transfer request:

to cover the cost of hiring 9 temp employees as approved by Comm's Crt on 4/16/12, item # 12.

Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date: 4/13/2012
Analyst: Gaby Ferro

Department: County Clerk's
Office
Index: CNTYCLERK

Type of Expenditure	Detail	2012 Impact from Effective Date 11 pp	2012 Full Year Impact
Personnel:			
Salaries - full time	Impact for an Office Specialist (G7) temporary position, effective 4/16/12	\$9,138	82,242 \$21,599
Social security/Medicare	Multiply by 7.65%	699	6,291 1,652
Retirement	Multiply by 13.85% for FY2012	-	-
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	-	-
Insurance-health	\$173.08 avg per person ppp (Full-Time Perm only)- \$4,500 average per year	-	-
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0047	43	387 102
Insurance-unemployment	Multiply by 0.38% for FY2012	35	315 82
<i>Total Personnel</i>		\$9,915	\$23,435

For 9 Full Time Temporary

\$89,235	\$210,915
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11. Approve the recommendation from the El Paso County Staffing Review Committee to approve Request #2012-019 to reinstate the frozen Internal Auditor position (PM-5) for the Auditor's Office effective 4/16/12 at a budget impact of \$23,534 for Fiscal Year 2012 and authorize the department to fill the vacancy.

Submitted by: Director Betsy C. Keller, SPHR, Human Resources (915) 546-2218

A

12. Approve the recommendation from the El Paso County Staffing Review Committee to approve Request #2012-020 to create and fill 9 full-time temporary Office Specialist (GS-7) positions for the County Clerk's Office to assist solely with a backlog of DPS reporting to be in compliance with HB3352 and avoid fines and penalties for a budget impact of \$100,458 for FY2012. This project must be completed within 12 months from the date of hire as the positions are only being authorized for this period.

Submitted by: Director Betsy C. Keller, SPHR, Human Resources (915) 546-2218

A

13. Approve the recommendation from the El Paso County Staffing Review Committee to approve Request #2012-021 to reinstate a frozen Collection Specialist (GS-11) position to assist with backlogged cases and to work with Scofflaw cases for the County Clerk's Office for a budget impact of \$14,885 and authorize the department to fill the vacancy.

Submitted by: Director Betsy C. Keller, SPHR, Human Resources (915) 546-2218

A

14. Approve the recommendation from the El Paso County Staffing Review Committee to deny Request #2012-022 for an additional Court Clerk (GS-11) position for the County Clerk's Office, specifically assigned to the Probate Courts.

Submitted by: Director Betsy C. Keller, Human Resources (915) 546-2218

NO
Action

Clerk to help ~~Courts~~ in Courts - Re Evaluate After
County Clerk Stats - ASAP

15. Approve and authorize the County Judge, to sign on behalf of the El Paso County Juvenile Probation Department, agreement between El Paso County and Big Brothers Big Sisters of El Paso for mentoring services under Amendment Number One of an award from the Texas Juvenile Justice Department, Grant S, for the 2012-2013 Biennium. County Attorney's Office has reviewed and approved as to legal form 2012-0174.

Submitted by: Chief Juvenile Probation Officer Roger Martinez, Juvenile Probation Department (915) 849-2545

Deleted

SPENTYCAP DAA - 6204 \$5,000
Records mgmt - 6204 22,400
TOTAL 27,400
(1) Computer \$10K
(9) Scanners 9K
(9) chairs 3150
(4) PRINTERS 3400
(3) Telephones 450

REQUESTED BY:

Mongie *Aguilar* *(ms)*

DATE:

4/16/12

FISCAL YEAR:

2011 / 2012

NUMBER:

BA / BD

(circle one)

REVENUE CHANGES

INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES

INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
FACILITIES	6F	6401		<2,000>
COMM CRT MAINT	6F	6301		2,000
TOTAL APPROPRIATION CHANGES:				0

Explanation for appropriation transfer request:

To transfer appropriations to cover maintenance expenses.

Maria E. Gamboa

From: Yvette Olivas
Sent: Monday, April 16, 2012 2:36 PM
To: Maria E. Gamboa
Subject: FW: Budget Tx FAC-6401 / COMM-6301



Yvette Olivas

Budget Supervisor
County Auditor's Office
(915) 546-2040, ext 3268
<mailto:yolivas@epcounty.com>

From: Victor Perez
Sent: Monday, April 16, 2012 1:49 PM
To: Yvette Olivas; Gabby P. Ferro
Subject: FW: Budget Tx FAC-6401 / COMM-6301

Please process.

From: Monique Aguilar
Sent: Monday, April 16, 2012 12:02 PM
To: Victor Perez
Subject: Budget Tx FAC-6401 / COMM-6301

Victor,

Please transfer \$2,000 from FACILITIES-6401 to COMMCRMTMNT-6301 to cover maintenance expenses through the end of the FY.

Monique Aguilar, Facilities Manager
Public Works/Facilities Management Department
Ph 915-546-2009
Fax 915-543-3820

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FISCAL YEAR:	2012
NUMBER:	BA
INDEX:	FUGITVIOLE11

REQUEST FOR BUDGET TRANSFER

REQUESTED BY: Ramona Dominguez

DATE: 04/11/12

SUPPLEMENTAL INFO (REQUIRED IF NEW INDEX IS REQUESTED):

AWARDING AGENCY:

INDEX AND TITLE OF INDEX:

FUND TYPE:

FUND:

SUB-FUND:

FUNCTION:

PROGRAM:

ORGANIZATION:

GRANT:

GRANT DETAIL:

GRANT STARTING DATE:

INDEX TITLE	SUB-OBJECT TITLE	FUND	INDEX	SUB-OBJECT	AMOUNT	EXPLANATION
<u>REVENUE CHANGES</u>						
	TOTAL REVENUE CHANGES:					
<u>APPROPRIATION CHANGES</u>						
						To transfer appropriations to allow for additional fringe expenditures.
	Social Security	SG	FUGITVIOLE11	3050	363.34	
	Retirement	SG	FUGITVIOLE11	3052	709.00	
	Insurance-Life	SG	FUGITVIOLE11	3054	2.04	
	Insurance-Health	SG	FUGITVIOLE11	3056	146.00	
ONDCP-FUGITIVE/VIOLENT OFFENDER TF 2011	Insurance-Workers Comp	SG	FUGITVIOLE11	3058	125.00	
	Insurance-Unemployment	SG	FUGITVIOLE11	3060	65.00	
	Cleat Benefits Allowance	SG	FUGITVIOLE11	3068	129.62	
	Gas/Oil Supplies	SG	FUGITVIOLE11	6403	(1,540.00)	
	TOTAL APPROPRIATION CHANGES:					

Status	Posted
Create By	romarquez
Date Modified	
Posted By	tkuykendall
Date Posted	4/5/2012 5:20:31 PM

Reprogramming ID	29870
FY	2011
HIDTA Internal ID	wt11-31b

SW (HIDTA) - wt11-31b Move funds from Supplies (vehicle fuel) to Fringe Benefits. This will expedite closure of this budget.

Justification


Initiative	Award Recipient	Resource Recipient	Account	Increase	Decrease	Remarks
West Texas Fugitive/Violent Offender Task Force (SW.Fugitive)	El Paso County Sheriff's Office (G11SW0001A)	El Paso County Sheriff's Office - SWB WT (RR.EPCSD.SWBWT)	Fringe (Fringe)	\$1,540.00		Increase funds to cover fringe benefits
West Texas Fugitive/Violent Offender Task Force (SW.Fugitive)	El Paso County Sheriff's Office (G11SW0001A)	El Paso County Sheriff's Office - SWB WT (RR.EPCSD.SWBWT)	Supplies (Supplies)		\$1,540.00	Reduce vehicle fuel
			Total	\$1,540.00	\$1,540.00	

Approvals			
HIDTA Financial Manager	romarquez	4/5/12	
HIDTA Director	tkuykendall	4/5/12	
ONDCP (Programmatic Review)			
National Director			
ONDCP (Fiscal Review)			

Grant Summary			
Grant		Increase	Decrease
G11SW0001A	El Paso County Sheriff's Office	\$1,540.00	\$1,540.00

FISCAL YEAR:	2012
NUMBER:	BA
INDEX:	LIONTAMER12

REQUEST FOR BUDGET TRANSFER

REQUESTED BY: Alicia Perez 

DATE: 04/13/12

SUPPLEMENTAL INFO (REQUIRED IF NEW INDEX IS REQUESTED):

AWARDING AGENCY: ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE

INDEX AND TITLE OF INDEX: LIONTAMER12

FUND TYPE:

FUND:

SUB-FUND:

FUNCTION:

PROGRAM:

ORGANIZATION:

GRANT:

GRANT DETAIL:

GRANT STARTING DATE:

LION TAMER OCDETF 201

INDEX TITLE	SUB-OBJECT TITLE	FUND	INDEX	SUB-OBJECT	AMOUNT	EXPLANATION
<u>REVENUE CHANGES</u>						
Lion Tamer OCDETF 2012	Federal grant revenue	SG	LIONTAMER12	R3020	10,000.00	To increase the budget for Lion Tamer account as awarded by the granting agency OCDETF.
	TOTAL REVENUE CHANGES:				10,000.00	
<u>APPROPRIATION CHANGES</u>						
Lion Tamer OCDETF 2012	Salaries-overtime	SG	LIONTAMER12	3007	8,230.45	To increase the budget for Lion Tamer account as awarded by the granting agency OCDETF.
	Social security	SG	LIONTAMER12	3050	629.63	
	Retirement	SG	LIONTAMER12	3052	1,139.92	
	TOTAL APPROPRIATION CHANGES:				10,000.00	

Law Enforcement Sensitive



U.S. Department of Justice

United States Attorney
Organized Crime Drug Enforcement Task Forces
Southwest Region

P.O. Box 61129
Houston, TX 77208

713-567-9000
Fax: 713-718-3307

Memorandum

March 28, 2012

To: Lieutenant Robert Flores
El Paso CSO
3850 Justice Drive
El Paso, TX 79938

From: Michael Wright *MW*
AUSA OCDETF Coordinator
Southwest Region

Re: Organized Crime Drug Enforcement Task Force (OCDETF) Overtime and Authorized Expense Program for Fiscal 2012

OCDETF Investigation #
SW-TXW-0566

DCN:
L328202

Sponsoring Federal Agency:
DEA

117-09-0086

El Paso CSO

At this time the Coordination Group has agreed to obligate additional funding in the above captioned agreement in the amount of \$10,000.00. This obligation gives your agency a total amount funded of \$15,000.00 for this fiscal year which ends September 30, 2012.

<u>Funding History</u>	<u>Funding Date</u>	<u>Change</u>	<u>Total</u>
Beginning Agreement Amount	12/01/2011	\$ 5,000.00	\$ 5,000.00
Funding Change	03/28/2012	\$ 10,000.00	\$ 15,000.00

Please do not hesitate to contact Tim Jung at 713-693-3333 if you have any questions. No further reimbursements will be authorized without a written request, and authorization from, the OCDETF Core City Coordinators. You should ensure that you do not exceed your allocation.