



## COMMISSIONERS COURT COMMUNICATION

AGENDA DATE: 5/21/2012

CONSENT OR REGULAR: Consent

CONTRACT REFERENCE NO  
(IF APPLICABLE): \_\_\_\_\_

**SUBJECT:** Disposition of RFP #12-030, Preventative Maintenance and Inspection of the General Electric Switchgear

**BACKGROUND/DISCUSSION OF TOPIC:** To include statutory requirement, operational impact, or performance goal.

This proposal is to solicit consultants to render services for a two-year inspection of the General Electric, AKD-8, Switchgear and related transfer switches for the Detention Facility.

**FISCAL IMPACT:**

This proposal will be awarded for a two year contract with the fiscal impact disclosed upon award by Commissioner's Court.

**PRIOR COMMISSIONERS COURT ACTION (IF ANY):**

Commissioners Court approved and authorized the Purchasing Agent to solicit proposals for Preventative Maintenance and Inspection of the General Electric Switchgear on November 28, 2011.

**RECOMMENDATION:**

Recommendation that award be made to:

Energy Engineering Services, Inc. for RFP #12-030, Preventative Maintenance and Inspection of the General Electric Switchgear for a (2) two year contract.

**COUNTY ATTORNEY APPROVAL**

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Cygne Nemir

LEGAL REVIEW: #2012-0153

LEGAL REVIEW NOTES (If Applicable):

DATE: 3-19-2012

SUBMITTED BY:

Jose Lopez, Jr., Assistant Purchasing Agent, Purchasing Department (915) 546-2048

## PROPOSAL SUMMARY

RFP TITLE      Preventive Maintenance and Inspection of the General Electric Switchgear

RFP NUMBER      12-030

DEPARTMENT      Sheriff's Office      CONTACT      Lucille Samuel

<u>DESCRIPTION</u>	<u>DATE</u>
RFP OPENING APPROVAL BY COMMISSIONER'S COURT	11/28/2011
RECEIVED SPECIFICATIONS FROM DEPARTMENT	11/16/2011
RFP PACKAGES MAILED	3/26/2012
RFP ADVERTISED	3/25/2012    &    4/1/2012
PRE-BID CONFERENCE	
DEADLINE TO QUESTIONS	4/13/2012
OPENING DATE	4/24/2012
SPREADSHEET SENT TO DEPARTMENT	4/25/2012
SPREADSHEET RECEIVED FROM DEPARTMENT	5/11/2012
PLACED ON COMMISSIONER'S COURT AGENDA	5/21/2012

### ADDENDUMS

<u>DATE</u>	<u>REASON</u>
4/13/2012	Response to question

COMMENTS:

**RFP #12-030**

**Preventative Maintenance and**

**Inspection of the General Electric Switchgear**

**Opening Date: Wednesday, April 25, 2012**

**List of Offeror:**

Eaton Corp.  
Electrical Testing Solutions  
Energy Engineering Services, Inc.  
Kendrick Electrical Corp.

  
Approved By (signature)

LT. JAMES NANCE # 1705  
Approved By (print)

Sheriff's Office  
Department

MAY 11 2012  
Date

Energy Engineering Services Inc.  
Department's Recommendation: