



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE : _____

CONSENT OR REGULAR: _____

CONTRACT REFERENCE NO
(IF APPLICABLE): _____

SUBJECT: **Kitchen Equipment Disposal**

BACKGROUND/DISCUSSION OF TOPIC:

Equipment has exceeded its life expectancy and is no longer feasible for economical repair.

FISCAL IMPACT:

None

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

None

RECOMMENDATION:

Auction / Disposal

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY:

Sheriff Richard D. Wiles

A handwritten signature in black ink, appearing to read "R. Wiles", is written over the printed name "Sheriff Richard D. Wiles".

**EL PASO COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM**

TO: Lucille Samuel – Budget Director

THRU: Chain of Command
Commander – Wendy Wisneski
Lt. – Robert Kaminski

FROM: Joe Flores – Annex Food Service Director

SUBJECT: Equipment - Turn in Request

DATE: 2 May 2012

This is to request that the following equipment be turned in for disposal by the Jail Annex – Food Service Section: Capital Equipment has been condemned beyond economical repair.

<u>Item Number</u>	<u>Description</u>	<u>Serial Number</u>
134642	1 ea. Meat Slicer Heavy Duty	374795
134641	1 ea. Meat Slicer Heavy Duty	374794
0092575	1 ea. Scale Dial 100 lbs 4-oz	N/A
0101426	1 ea. Printer	N/A
0190182	1 ea. Wall Clock	N/A
CD300	6 ea. Dollies, Beverage Dispensers	N/A

Pickup point is at Annex Jail, Food Service Section.