Click on Bookmarks

To View Travel Detail

TRAVEL. VOUCHERS. TXT

FAM165TV	COUNTY OF EL PASO CNY TRAVEL VOUCHERS	****	PAGE	DATE: 05/17/2012 RUN TI NUM: 1
ORUN OPTION SELECTED: * - LIST ALL OVOUCHER NUMBER VENDOR NUMBER DOC REFERENCE VENDOR NAME DOING BUSINESS AS		CHECK DATE: 05/ GROSS BALANCE DUE	/17/2012 POSTING F NET BALANCE DUE	
	FRANSACTION DATE : 04/11/2012	. 00	. 00	.00
OVP1204026 01 EMP00371 01 YAHARA LI SA GUTI ERR		221.00	221. 00	221. 00
065THDC 0VP1204014 01 EMP01704 01 MI CHAEL FLORES	08/6-9/12, HOUSTON, TX, 38TH ANNL ADV FAM LAW CRSE GADMINGF 6705 RMB C. CHRISTI, TX4/30-5/3/12TX VET COMM SPRING CONF	240. 00	240. 00	240. 00
OTA1200112	384THDRGCT12 6705 321 02 NASHVI LLE, TN5/29-6/02/12NADCP NATI ONAL CONF.	183. 00	183. 00	183.00
OTA1200113	384THDRGCT12 6705 321 02 NASHVI LLE, TN5/29-6/02/12NADCP NATI ONAL CONF.	1, 490. 70	1, 490. 70	1, 490. 70
OTA1200114 O1 EMPO2035 O1 RAFAEL CHAVEZ III	SHERI FFLAW 6703 DAVI D DOMNGZ AUSTI N, TX7/10-7/11/12EYEWTNSS I D PLC	529. 49	529. 49	529. 49
OTA1200114 O2 EMPO2035 O1 RAFAEL CHAVEZ III	SHERI FFLAW 6703 RAFAEL CHAVZ AUSTI N, TX7/10-7/11/12EYEWTNSS I D PLC	529. 49	529. 49	529. 49
0TA1200115	PROBTRVLSR1 6705 GALVESTON, TX5/09-5/11/12RMB MEALS REGIONAL WRKSH	99. 00	99. 00	99.00
OTA1200116 O1 EMPO2500 O1 PATRICIA B. CHEW PROBATE CRT 1	PROBJUDSUP1 6705 JDGE CHEW GALVESTON, TX5/09-5/11/12RMB RGN' L WRKSH	324. 98	324. 98	324. 98
OTA1200116 02 EMP02500 01 PATRICIA B. CHEW	PROBJUDSUP1 6705	324. 98	324. 98	324. 98
PROBATE CRT 1 OTA1200116 03 EMPO2500 01 PATRICIA B. CHEW	JOSEPH STRELITZ GALVESTON, TX5/09-5/11/12RMB RGN' L PROBJUDSUP1 6705	324. 98	324. 98	324. 98
PROBATE CRT 1 OTA1200116	GLORI A LOPZ GALVESTON, TX5/09-5/11/12RMB RGN' L WRK PROBJUDSUP1 6705		324. 98	324. 98
PROBATE CRT 1 OTA1200116	SNDRA LOZANO GALVESTON, TX5/09-5/11/12RMB RGN' L WR PROBJUDSUP1			
PATRICIA B. CHEW PROBATE CRT 1 OTA1200117 01 EMP02581 01	6705 DANIEL VALNCIA GALVESTON, TX5/09-5/11/12RMB RGN'L GADMINGF	324. 98	324. 98	324. 98
AMANDA PROFFITT	6705 AUSTIN, TX7/10-7/14/12RMB RG TEXS DEP OF LICENSIN	150.00	150.00	150. 00
OTA1200118 O1 EMPO2593 O1 SANDRA LOZANO PROBATE1	PROBTRVLSR1 6705 GALVESTON, TX5/09-5/11/12RMB MEALS REGIONAL WRKSH	99.00	99. 00	99. 00
·	Page 1			

TRAVEL. VOUCHERS. TXT

	I IN	AVEL. VOUCHERS. IXI		
EMP02594 01	PROBTRVLSR1			
DANIEL VALENCIA	6705	99.00	99. 00	99.00
	GALVESTON, TX5/09-5/11/12RMB MEALS	REGIONAL WRKSH		
V004371 01	PROBTRVLSR1			
JOSEPH F. STRELITZ,		99.00	99. 00	99.00
2	GALVESTON, TX5/09-5/11/12RMB MEALS	REGIONAL WRKSH		
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WTJPCA	6705	2, 940. 00	2, 940. 00	2, 940. 00
CONSTABLES ASSOC	JDGS, CLRKS, CNSTBL TRNG ELP, TX4/18-4	1/21/12ANNL CON		
TOTALS FOR T	RANSACTION DATE : 05/18/2012	8, 304. 58	8, 304. 58	8, 304. 58
	REPORT TOTAL	8, 304. 58	8, 304. 58	8, 304. 58
2	DANIEL VALENCIA V004371 01 JOSEPH F. STRELITZ, V010349 03 WTJPCA CONSTABLES ASSOC	EMPO2594 01 PROBTRVLSR1 DANI EL VALENCI A 6705 VO04371 01 PROBTRVLSR1 JOSEPH F. STRELI TZ, ATTY 6705 VO10349 03 GALVESTON, TX5/09-5/11/12RMB MEALS VO10349 03 GADMI NGF WTJPCA 6705 CONSTABLES ASSOC JDGS, CLRKS, CNSTBL TRNG ELP, TX4/18-4 TOTALS FOR TRANSACTI ON DATE: 05/18/2012	EMPO2594 01	EMPO2594 01

VP1204014

El Paso County Auditor's Office Voucher Payable Form

Vendo	r Total: Lines:		-	Check (Y/N): Date Entered: Entered by:	15/n/n
Line	Trans.	Amount	Index	Sub-Obj C	G/L Subsidiary
01	238	240.00	Condminde	6tos	
		RMB C.CHRISTI.TX4	1/30-5/3/12TX VET COMM SI	PRING CONF	
02	-				
03					
0.5					
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05					
06					
00					
07					
		_			
08	-				
09					
	_				
10					
	pared by:		ELOPEZ		5/17/2012
Арр	roved by:			Date:	



MAY 15 2012

County of El Paso Travel Request Form

Travel					
Type: REIMBURSEMENT	V. C. 1 . L. W.			7 7 6 7	
Name:	Michael Flores		Department:	Family & Community Services	
Date of Trip: Departure Date:	04/30/12 Return Date:	05/03/12	Destination:	Corpus Christi, Texas	
* Event	Texas Veterans Commission	2012 Spring Confere	nce		
County Related Purpose:	Annual Certification			以 1962年 1967 (1964年 1965年 1	
* 1 [ce o	GADMINGF Fund	s requires legisl	ative impact e	vnlanation	
	GADMINGF	s requires registr	the state of the s	ct: 6705	
Department Index: COUNTY EMPLOYEE? CIRCLE	And the property of the second	THE PERSONNELLE ST	Sub-Object	6703	
COONTY EMPLOYEE? CIRCLE	Section 1: Guidelines f	or Determining Me	al Dates Allewen	AND MOVE ARROW	_
Name Charl One (Day of		or Determining Me	ai Kates Allowali	ice MOVE ARROW	
Please Check One (Departure on Date of Departure by		After 12:00 P.M.		Half Data # 18 00	
on Date of Departure by		Before 12:00 P.M.		Half Rate \$ 18.00 Full Rate \$ 27.00	
X on Date of Departure by	y	Delote 12.00 F.M.		Full Rate \$ 27.00	
Please Check One (Return med	al rate)				
on Date of Return by		Before 5:00 P.M.		Half Rate \$ 18.00	
x on Date of Return by		After 5:00 P.M.		Full Rate \$ 36.00	
* \$36.0 per diem no receipts requ			parture and return a	re on the same date	
* (Note: Please use the items che	cked above to fill out section 2 Travel Extimated Breal				
* CC CREDIT CARD EXPEN	: Travel Extimated breat	<u>kaown</u>		FOR AUDITOR'S USE ONLY	
CC CREDIT CARD EATEN	GE BREARDOWN	* CC		FOR AUDITOR'S USE ONE!	
Airfare	\$658.50	CC	Trans. Code		
Auto Rental	0.00		Trans. Couc		
			Indov		
Mileage (.40 /mile) Gas	0.00		Index:		
	0.00		Sub Object		
Meal rate on Departure date	27.00		Sub-Object:		
Meal per diem (\$36.00)	72.00			5 N N 1 4 0 4	
Meal rate on Return date	36.00		Vendor:	CM 01701	
Lodging	303.60			V	
Other - Registration	0.00		Subsidiary:		
Other - Parking/Tolls	0.00				
Other - Taxi	0.00		Amount:		
Other - Shuttle	0.00				
Other -	0.00				
TOTAL	\$1,097.10	\$0.00		Y/N	
	EMPL	OYEE WILL REIM	BURSED FROM	OTHER SOURCE Y	
	9	Section 3: Signature a	nd List of Names:	· _	
	_	CC		SIGNING OF THIS FORM IS AN	
			ACKNOWLE	OGEMENT OF THE COUNTY	
reimbursement amou	JNT \$240.00	\$0.00	TRAVEL POL	ICY WHICH AUTHORIZES THE	
	7.		SALARY OFF	SET OF WAGES FOR NONCOMPLIANCE	
Hone	sued 5.	17-12		- 4.4	
1///		*	EMPLOYEE	Whall Flores	
	11	Z.	SIGNATURI		
	-/		DEPT. HEAI		
			SIGNATURI		
C.C.O. DATE		ik.		DATE: 15-May-12	

El Paso County Travel Justification Form

Employee	: MICHAEL	Flores	Signature	Muchael	Flow Date:	4-3	-12
Dept. Head	Rosenary	Neil/	Signature		Date:	4-3	12
Dept	GA/VA		Job Title:	PROGrams	MANAGER,	County	Vetero
Travel F	unding Source:	K Co	ounty	Grant	Other		
Will any	funds be reimb			YES			
Travel A	Account No:			Balance Rem	aining for FY		
Purpose	e: (check one)						
	Statutorily R	equired Trai	ining to Hold	Elective Off	ice		
	Statue Refrend	ce:					
	My effective of	office requires	s	number of tr	aining hours a	nnually.	
	I have already	C		hese hours for	this time perio	od.	
	Estimated hou				· · · · · · · · · · · · · · · · · · ·		
	Please provide	documentat	ion for hours	needed.			
X	Professional	or Technical	Training to	Maintain Lic	ense/Certifica	ation	
L ./	(peace officers		_				
	My effective of	•			aining hours a	nnually.	
	I have already	fulfilled	O of t	hese hours for	this time perio	od.	
	Estimated hou	rs to be obtai	ined from this	cours?			
	Additional Pi	ofossional o	r Tachnical I	 Fraining NOT	Dequired to	Mainta	in
	License/Certi		i i cenuicai i	training NO	Required to	Maiiita	111
	_	Treation .					
	Travel for Lo		-		_	,	
*	State Legislat		_	cy, or Other F	Regulatory Bo	dy, <u>Incl</u>	uding
·	Grant Applic	ation Advoc	acy		٠.		
	Entity Name: Purpose of Vis			···		·····	
	Purpose of Vis	SIL:		<u> </u>	·		
	Travel for Pr	ogram Reve	nue Enhance	ement/Sales O	pportunity		
	Explain:						
	Program Dev	alanment Tr	raining				
	Explain:	empinent 11	aining				
	Explain.						
	Travel to Pro	•	ounty, or Ele	cted Officials	' Organizatio	n	
	Meeting/Con						
	(County Clerk Organization l		n, TAG, Conf	erence of Urb	an Counties, T	BIC, etc)
	Human Reso	urces/Manag	gement/Perso	nal Developn	nent Training		
	"Dealing with	Difficult Pe	ople", stress r	nanagement, "	Be A Better L	eader",	etc.)
	Other:						



PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM

County of El Paso Travel Request Form

			•				
Travel							
Type: ADVA		Ma 4 (2.1) of 10 (2.1)	51.000	Description	(-)		Harley St. Common C.
Name	A	MICHAEL I		Department:	FAM)		MANUNITY SERVICES
l	of Trip: Departure Date: 4-3		5-3-12	Destination:	CORP		cisti, TX
* Event		XAS Veterans		N - 2012	SPE	ING CO	raforence
Count	y Related Purpose:	AUNUAL C	HISICA FIRM				
	* Use of GA	ADMINGF Fund	s requires legislat	ive impact ext	olanatio	n	
Depart	tment Index:	make the		Sub-Object:		**	
	TY EMPLOYEE? CIRCLE/MOV	E ARROW YES NO		-			
	Se	ection 1: Guidelines f	or Determining Meal	Rates Allowance	MOVE AR	ROW	
	Check One (Departure meal	rate)					
	on Date of Departure by		After 12:00 P.M.		Half Rate	\$ 18.00	
**	on Date of Departure by		Before 12:00 P.M.		Full Rate	\$ 27.00	
\ Please	Check One (Return meal rate	e)					
	on Date of Return by	7	Before 5:00 P.M.		Half Rate	\$ 18.00	
X	on Date of Return by		After 5:00 P.M.		Full Rate	\$ 36.00	
	per diem no receipts required.			rture and return are	on the sam	e date	
" (IVOLE:	Please use the items checked Section 2: Tr	avel Extimated Breal					
* CC (CREDIT CARD EXPENSE B		/		FOR AU	JDITOR'S	USE ONLY
			/ * CC				
Airfar	е	418.50	/	Trans. Code:			
Auto I	Rental	0					
Mileag	ge (.40 /mile)	0		Index:			-
Gas		0	/	ļ			
Meal 1	rate on Departure date	27.00	'	Sub-Object:			
Meal p	per diem (\$36.00)	72.00				0 00	172
Meal 1	rate on Return date	36.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Vendor:		MAL	
Lodgir	ng	308.00	264-]		U	
Other	- Registration	70		Subsidiary:			
	- Parking/Tolls	0	1 IU.				
Other		40.00 5	huttle	Amount:			
	- Shuttle	J 70					
Other TOTA		897.10 \$0.00	\$0.00				
1014	3 60			IDSED EDOM O	THER O	ounce[V Y/N
	57		OYEE WILL REIMB		———	OURCE	
16	H DT	20	Section 3: Signature and		NING OF	TIME CAD	AG TO AN
1	9 0-1		CC	NOTATION: SIG ACKNOWLEDG			
ADVA	ANCE FROM COUNTY	\$0.00	\$0.00	TRAVEL POLIC			
	:		, 50.00.				ONCOMPLIANCE
				EMPLOYEE	Mal	1000	flores
				SIGNATURE	7	,	
				DEPT, HEADS			
r vaine:				SIGNATURE	1+		1
	200 0.00				DATE.	2 Apr. 12	



County of El Paso Travel Expenditure Voucher

C.C.O. MICHAEL FLORES Department: FAMILY & COMM SERVICES Name: Date of Trip: Departure 04/30/12 Arrival Date: 05/03/12 Destination: CORPUS CHRISTI TEXAS VETERANS COMMISSION 2012 SPRING CONFERENCE ANNUAL CERTIFICATION Purpose of Trip: Department Index: GADMINGF Sub-Object: 6705 Section 1: Guidelines for Determining Meal Rates Allowance Please Check One (Departure meal rate) on Date of Departure by After 12:00 P.M. Half Rate \$ 18.00 Before 12:00 P.M. on Date of Departure by Full Rate \$ 27.00 Please Check One (Return meal rate) on Date of Return by Before 5:00 P.M. Half Rate \$ 18.00 on Date of Return by After 5:00 P.M. Full Rate \$ 36.00 * \$35.00 per diem no receipts required * (Note: Please use the items checked above to fill out section 2 below) Section 2: Travel Expenditure Breakdown FOR AUDITOR'S USE ONLY 658.50 Airfare O Trans. Code: Auto Rental O Mileage (.40 /mile) Index: Gas 27.00 * Meal rate on Departure date Vendor: Meal per diem (\$36.00) 72.00 * Meal rate on Return date 36.00 303.60 Subsidiary: Lodging Other - Registratic 1 Other - Parking/Tc 1s Amount: 0 Other - Taxi 0 Ò Date Entered: Other -Other -Other -\$0.00 \$ 1.097.10 TOTAL County Check No. Deposit Warrant No. ADVANCE FRO 1 COUNTY: TOTAL EXPENDITURES: DATE: 4-Apr-12 REFUND TO THE COUNTY



Thank you for your purchase!

El Paso, TX - ELP to Corpus Christi, TX - CRP

Air

Confirmation #4A27ZT

El Paso, TX - ELP to Corpus Christi, TX - CRP Monday, April 30, 2012 - Thursday, May 3, 2012

Air Total: \$658.50

Amount Paid \$658.50

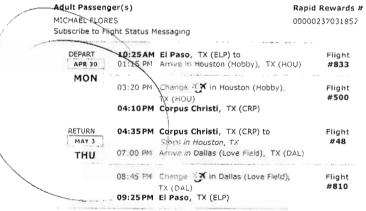
Trip Total \$658.50

MON

04/30/12 - Corpus Christi

AIR

El Paso, TX - ELP to Corpus Christi, TX - CRP 04/30/2012 - 05/03/2012 Confirmation # 4A27ZT



Monday, April 30, 2012 Travel Time 4 h 45 m (1 stop, includes 1 plane change)

Thursday, May 3, 2012 Travel Time 5 5 50 m (2 stops, includes 1 plane change)

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity	Total
Depart	ELP-HOU-CRP	Wanna Get Away Excellent Value	The Change I may paper a suppose appropriate Face of Terror and Security Vandor (Security Vandor) Security Vandor (Security Vandor) Security Vandor (Security Vandor) Nonethindays	1	\$352.10
Réturn	CRP-DAL-ELP	Wanna Get Away Excellent Value	No Change Fees (appriently fees a person) Reseable Funds (three is person) Reseable Funds (three appriently fees and three appriently f	1	\$306.40

Enroll in Rapid Rewards and earn at least 3678 Points per person for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal

\$658.50 Fare Breakdown

Bag Charge

rge \$0.00

Carry-on Items: 1 bag + 1 small personal item are free, see full details. Checked Items: First and second bags are free, size and weight limits apply.

Air Total: \$658.50

Gov't taxes & fees now included

Purchaser Name

Michael Flores

Billing Address

3308 Tlerra Sara El Paso, TX 79938

Form of Payment

Amount Applied

Vlsa - XXXXXXXXXXXXX-6410

\$658.50

Amount Paid \$658.50

Trip Total \$658.50

Search Southwest

The Southwest Travel Experience | Sign Up 'n Save | Help



Search Flights Select Flights Purchase Confirmed El Paso, TX to Corpus Christi, TX Quick Air Links Check in Change Flight Total Price: \$418.50 Air Check Flight Status Euroll Now! Account Login ITINERARY Account Number or Username DEPART 10:25 AM El Paso, TX (ELP) to Flight #833 Password (Case Sensitive) 01:15 PM Arrive in Houston (Hobby), TX (HOU) Monday, April 30, 2012 MON Travel Time 4 h 45 m Need help logging in? (1 stop, includes 1 plane change) Wanna Get Away 03:20 PM Change ₹₹ in Houston (Hobby). Flight TX (HOU) Manage Travel 04:10PM Corpus Christi, TX (CRP) RETURN MAY 3 04:35 PM Corpus Christi, TX (CRP) to Shopping Cart Stops in Houston, TX THU Thursday, May 3, 2012 fravel Time 5 h 50 m (2 stops, Includes 1 plane change) Wanna Get Away 07:00 PM Arrive in Dallas (Love Field), TX (DAL) Air Modify | Remove 08:45 PM Change XX in Dallas (Love Field), Depart Fit \$33/500 ELP CRP 10:25 AM 4:10 F TX (DAL) MON CRP 4:10 PM 09:25 PM El Paso, TX (ELP) Adult Air fare per person \$191.10 PRICE: ADULT Return Fit 48/810 CRP 4:35 PM **ELP** 9:25 PM THU Routing Fare Type | View Pare Rules Fare Details Quantity Trip Adult Air fare per person Wanna Get Away fare No Change Fees (applicable fore difference applies)
Reusable Funds
(nontrehaferable - no name changes ellowed) ELP-HOU-CRP 5191.10 Cost Breakdown Adult \$418.50 x 1 \$418.50 Govt. Taxes & Fees We'll reserve the flight upon purchase completion. No Change Fees (applicable fare difference applies)

Reinable: Funds
(nontransferable no name changes allowed)

Flomefundable CRP-DAL-ELP \$227.40 Trip Total \$418.50 Enroll in Rapid Rewards and earn at least 2237 Points per person this trip. Already a Member? Leg in te ansure you are getting the Subtotal \$418.50 Not ready to book yet? Save this trip and book later. points you deserve. You can't find this great fare on any other website. Southwest fares are only on Southwest.com. 1st and 2nd Checked Bags Fly Free. Save Flight Cheakout Bag Charge \$0.00 Air Total: Rapid Rewards \$418.50 Travel Guide GET \$100 Plus get 10,000 points toward FREE FLIGHTS after first purchase. mber 11th Security Fee applies Purchase your shopping cart... By clicking 'Continue', you agree to accept the fare rules and want to continue with this purchase Modify Trip Add a Hotel We'll keep an eye on your cart for you while you shop. Products not confirmed until purchase Search for hotels in Corpus Christi (04/30/2012 - 05/03/2012) \$79/night Center of destination - within 30 miles -Show Only (optional)
Shop All Hotel Chains Rapid Rewards Partner Find Hotels View Details

Add a Car

We'll keep an eye on your cart for you while you shop. Products not confirmed until purchase

Type in any city or airport in the U.S., Canada or Mexico Pickup Location Pick Pickup Date

04/30/2012 🖾 05/03/2012 🖼 Corpus Christi, TX - CRP





El Paso County Auditor's Office Manual Voucher Form

	Single Check (Y/N):
Vendor No.: <u>EMP01741</u> 01	Single Check (1/11).
Voucher Total: \$183.00	
No. of Lines:	Date Entered: 05/17/2012
T/C Hash: 208	Entered by:1N
Preparer's Initials: 1N	·

Vendor Name: OMAR SANCHEZ

Street: 800 E. OVERLAND

City, State, Zip: EL PASO, TX 79901

Amount Spelled: ONE HUNDRED EIGHTY THREE DOLLARS AND NO CENTS

Subject: NASHVILLE, TN5/29-6/02/12NADCP NATIONAL CONF.

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	208	183.00	384THDRGCT12	6705	145	384008		
	Desc:	NASHVILLE, T	N5/29-6/02/12NA	<u>DCP NATIO</u>	NAL CO	NF		
02								
	Desc:							
03	D							
	Desc:			1		T		
04								
	Desc:		2947 A	BATTO IL	E HAN	ne		
05			7 7 7 4		TO LAN	n2		
}	Desc:		(1.2/	7201	1/h	00		
06			5/1//	10/1	110	CE S		
	Desc:		FAMILE PER	1				
07								
	Desc:			1				
08								
	Desc:							
09	70							
	Desc:							
10								
	Desc:							

Prepared by: PHILLIP TREVIZO-AUDITORS	Date :	05/17/2012	
Approved by:	Date :	5/17/2012	



PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM

MAY 0 7 2012 EL PASO COUNTY AUDITOR'S OFFICE

County of El Paso Travel Request Form

ravel Type: ADVANCE						
Name:	OMAr Sanc	hez :	Department:	WTO	SCO	
Date of Trip: Departure Date:	5/29/12 Return Date:	6/2/12	Destination:	Nish	ille, Tenn	
* Event	The second secon	tional (con ference			
County Related Purpose:	Training					
* I Ise 0	f GADMINGF Fund	ls requires legisl	lative impact e	vnlanatio	n	
Department Index:	384TH ORG C	TIT	Sub-Object	t: 65		
COUNTY EMPLOYEE? CIRCLE		10		U		
	Section 1: Guidelines	for Determining M	eal Rates Allowan	ce MOVE AF	RROW	
Please Check One (Departure						
on Date of Departure b		After 12:00 P.M.		Half Rate	\$ 18.00	
on Date of Departure b	y	Before 12:00 P.M.		Full Rate	\$ 27.00	
	al rate)					
on Date of Return by	ŕ	Before 5:00 P.M.		Half Rate	\$ 18.00	
on Date of Return by		After 5:00 P.M.		Full Rate	\$ 36.00	
* \$36.0 per diem no receipts requ	uirad **NOTE** thanais no	maal nar diam if you do	martura and rature a	a on tha cam	a data	
* (Note: Please use the items ch			граните ана тешти ат	e on the sum	e uute	
	: Travel Extimated Brea					
* CC CREDIT CARD EXPE	NSE BREAKDOWN			FOR A	<u>UDITOR'S USE O</u>	NLY
A : G		302.30	Trans. Code			
Airfare Auto Rental		247 .	Trans. Code	•		
Mileage (.40 /mile)			Index:			
Gas			Index.			
Meal rate on Departure date	27.00/		Sub-Object:			
Meal per diem (\$36.00)	108.001					
Meal rate on Return date	18.00 1		Vendor:			
Lodging	Ø					
Other - Registration		00.00F	Subsidiary:			
Other - Parking/Tolls	Ø					
Other - Taxi	30.00 /		Amount:			
Other - Shuttle						
Other - TOTAL	ιβ3 <u>.Ο ∞.∞ √</u>	\$0.00 1 097	·+o			
TOTAL		OYEE WILL REIN		OTUED	COURCE	Y/N
				OTHER	SOURCE	
		Section 3: Signature CC		IGNING OF	THIS FORM IS AN	
					OF THE COUNTY	
advance from coun	TY \$0.00	\$0.00	TRAVEL POL	ICY WHICH	HAUTHORIZES TH	Ε
Name:	Name:		SALARY OFFS	SET OF WA	GES FOR NONCOM	
Name:				1 00	100 1	5/4/12
Name:	Name:		EMPLOYEE	1 ///	Daysel	21710
Name:	Name:		SIGNATURI		1	-
Name:	Name:		DEPT. HEAI			
		027	SIGNATURE			
C.C.O. DATE				DATE:	3-May-12	

El Paso County Travel Justification Form Employee: OMAR SANCHEZ Signature Date: Dept. Head: Antonio Gamez Signature Date: Dept: WTCSCD Job Title: ★ Grant Travel Funding Source: County Will any funds be reimbursed by another entity? Travel Account No: Balance Remaining for FY: Purpose: (check one) Statutorily Required Training to Hold Elective Office Statue Refrence: My effective office requires number of training hours annually. I have already fulfilled of these hours for this time period. Estimated hours to be obtained from this course? Please provide documentation for hours needed. Professional or Technical Training to Maintain License/Certification (peace officers, attorneys, CPAs, technical certifications, etc.) My effective office requires number of training hours annually. I have already fulfilled of these hours for this time period. Estimated hours to be obtained from this course? Additional Professional or Technical Training NOT Required to Maintain License/Certification Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/ State Legislature, Federal/State Agency, or Other Regulatory Body, Including **Grant Application Advocacy** Entity Name: Purpose of Visit: Travel for Program Revenue Enhancement/Sales Opportunity Explain: Program Development Training Association of Owa Explain: Travel to Professional, County, or Elected Officials' Organization Meeting/Convention (County Clerk's Association, TAC, Conference of Urban Counties, TBIC, etc.) Organization Name: Human Resources/Management/Personal Development Training ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.) Other:

Cynthia Morales Caro

From:

Omar Sanchez

Sent:

Thursday, May 03, 2012 4:11 PM

To:

Cynthia Morales Caro

Subject:

FW: Southwest Airlines Confirmation-SANCHEZ/OMAR-Confirmation: 4T8RLN

From: Southwest Airlines [mailto:SouthwestAirlines@luv.southwest.com]

Sent: Thursday, May 03, 2012 1:17 PM

To: Omar Sanchez

Subject: Southwest Airlines Confirmation-SANCHEZ/OMAR-Confirmation: 4T8RLN

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Upcoming Trip: 05/29/12 - Nashville



AIR Itinerary

AIR Confirmation: 4T8RLN

Confirmation Date: 05/3/2012



Passenger(s)

Rapid Rewards # Ticket #

Expiration

Est. Points Earned

SANCHEZ/OMAR

- None Entered -

5262438521448

May 3, 2013 2220

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Date	Flight	Departure/Arrival
Tue May 29	1553	Depart EL PASO TX (ELP) on Southwest Airlines at 07:15 AM Stops in HOUSTON HOBSY (HOU) Arrive in NASHVILLE TN (BNA) at 12:25 PM Travel Time 4 hrs 10 mins Wanna Get Away
Sat Jun 2	1019	Depart NASHVILLE TN (BNA) on Southwest Airlines at 1:20 PM Stops in HOUSTON HOBBY (HOU)

Arrive in EL PASO TX (ELP) at 4:55 PM

Travel Time 4 hrs 35 mins







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Air Cost: 397.70

Carry-on Items: 1 Bag + small personal item are free see full details. Checked Items: First and second bags are free, size and weight limits apply.

Fare Rule(s): 5262438521448: NONREF/NONTRANSFERABLE/STANDBY REQ UPGRADE TO YI

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ELP WN BNA178.60RLACNNRO WN ELP165.580XACNNRO 344.18 END ZPELPHOUBNAHOU XFELP4.5BNA3 AY5.00\$ELP2.50 BNA2.50



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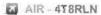


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Cost and Payment Summary



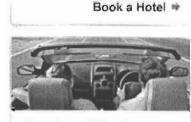
Total Air Cost

September 11th Security Fee

Base Fare	\$ 344.18	Payment Information
Excise Taxes	\$ 25.82	Payment Type: Mastercard XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Segment Fee	\$ 15.20	Date: May 3, 2012
Passenger Facility Charge	\$ 7.50	Payment Amount: \$397.70

\$ 3197.70

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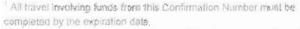
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Security Fee is the government-imposed September 11th Security Fee.

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Southwest Afrilines P.O. Box 36647: YCR Dallas, TX 73235

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TA1200113



El Paso County Auditor's Office Manual Voucher Form

Vendor No.: EMPO1830 01	Single Check (Y/N):
Voucher Total: \$1,490.70	
No. of Lines: _ l	Date Entered: 05/17/2012
T/C Hash: 208	Entered by:1N
Preparer's Initials: 1N	•
Amount Spelled: ONE THOUSAND FOUR HUNDRED,	
NINETY DOLLARS AND SEVENTY	CENTS

Vendor Name: JUAN LUNA

Street: DOWNTOWN FIELD OFFICE

425 N. KANSAS

City, State, Zip: EL PASO, TX 79901

Subject: NASHVILLE, TN5/29-6/02/12NADCP NATIONAL CONF.

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	208	1,490.70	384THDRGCT12	6705	145	384008		
71	Desc:	NASHVILLE, T	N5/29-6/02/12NAD	CP NATIO	NAL CON	NF.		1
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09	Desc:							
10	Desc:							

Prepared by: PHILLIP TREVIZO-AUDITORS	Date :	05/17/2012
Approved by:	Date :	5/11/2012



PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM

County of El Paso Travel Request Form



		i i avei ixeques	t I of III		COUNTY AUDIT	TOR'S OFFICE
ravel						
Type: ADVANCE		A I I also part of 2 to 1 to 1 to 1 to 1				
Name:	JUAN R.	LUNA	Department:	WI	cs cd	
Date of Trip: Departure Date:	5/29/12 Return Date:	6/2/12	Destination:	Nash	VILLE TN.	
* Event	NADCP NAT	TOWAL CON	funence			
County Related Purpose:	TRAIDING					
* Lice of	GADMINGF Fund	e requires legisle	tive impact evn	lanation		•
	384TH DRG					
Department Index: COUNTY EMPLOYEE? CIRCLE/		0110	Sub-Object:	070	/ De le	
COUNTY EMPLOYEE? CIRCLE?	Section 1: Guidelines	For Determining Ma	al Datas Allawanas	MOVE AR	DOW.	
DI		or Determining Mes	al Kates Allowance	MOVEAR	<u>KUW</u>	
Please Check One (Departure I		After 12:00 P.M.	ı	lalf Rate	\$ 18.00	
on Date of Departure by		Before 12:00 P.M.		ull Rate	\$ 27.00	
on Date of Departure by		Deloie 12.001, NI.		un Kate	\$ 27.00	
Please Check One (Return med	ıl rate)					
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on Date of Return by		After 5:00 P.M.	F	ull Rate	\$ 36.00	
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* \$36.0 per diem no receipts requ * (Note: Please use the items che			arture ana return are o	n the same	e aate	
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Auto Rental						
Mileage (.40 /mile)			Index:			
Gas						•
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Meal per diem (\$36.00)	108.00					
Meal rate on Return date	18.00		Vendor:			
Lodging	\$ 80.00					•
Other - Registration		300.00	Subsidiary:			
Other - Parking/Tolls		460				•
Other - Taxi	V20.00		Amount:			
Other - Shuttle						•
Other -						
TOTAL	1490-700.00	\$0.00 700° OO				
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			ACKNOWLEDGE			
ADVANCE FROM COUNT	Y \$0.00	\$0.00	TRAVEL POLICY	WHICH	AUTHORIZES TH	Œ
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Name:			EMPLOYEE	1/ -	-N/	_5/4/12
Name:			SIGNATURE	/		, –
Name:			DEPT. HEADS			
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C.C.O. DATE	A CONTRACT OF THE PARTY OF THE		_	DATE:	3-May-I2	
C.C.O. DATE	Could distribute a second			//\ I L);	J-14144-12	

El Paso County Travel Justification Form
Employee: Juni R. Luna Signature Date: 5/3/12 Dept. Head: Artonio Gomez Signature Date: 5/4/12 Dept: wrcs cd Job Title: Counsolo
Travel Funding Source: County
Purpose: (check one)
Statutorily Required Training to Hold Elective Office Statue Refrence: My effective office requires
Professional or Technical Training to Maintain License/Certification (peace officers, attorneys, CPAs, technical certifications, etc.) My effective office requires number of training hours annually. I have already fulfilled of these hours for this time period. Estimated hours to be obtained from this course?
Additional Professional or Technical Training NOT Required to Maintain License/Certification
Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/ State Legislature, Federal/State Agency, or Other Regulatory Body, Including Grant Application Advocacy Entity Name: Purpose of Visit:
Travel for Program Revenue Enhancement/Sales Opportunity Explain:
Program Development Training Explain: National Association of Drug Court Professionals
Travel to Professional, County, or Elected Officials' Organization Meeting/Convention (County Clerk's Association, TAC, Conference of Urban Counties, TBIC, etc.) Organization Name:
Human Resources/Management/Personal Development Training ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.)
Other:

you arrive.

Reservation Inquiry/Cancel:

Click here to view your reservation status, check information, or cancel your reservation online.

Guest Rooms:

All rooms are guaranteed to have either two double beds or one king bed. While we have noted every preference, we cannot guarantee every request will be fulfilled. Please inquire about your room request upon check-in.

Resort Fee:

Daily Resort Fee, includes: Wireless Internet Access in Each Guest Room and in Atriums, Restaurants and Lobbies, Online Access to the Wall Street Journal, two (2) bottles of Dasani@ water, use of Fitness Center, local and toil-free calls (up to 20 minutes), and Scheduled Complex Shuttle Transportation.

Parking Fee:

\$18/day self-parking, \$26/day for valet.

Entertainment & Attractions:

Gaylord Opryland's central location is conveniently located in close proximity to some of the area's most exciting attractions. <u>Click here</u> to find out more information.

Gaylord Springs Golf Links:

Click here to book a tee time online.

Smoking Policy:

Gaylord Opryland Resort is a non-smoking facility.

a credit card for reservations to be guaranteed.

Airport Transportation:

Shuttle Service prices are \$30 one way and \$40 round trip per person. Reserve yours online here.

Car Rentals:

Click here for Special Offers from:

lilit

Driving Directions:

Click here for driving directions.

Travel Guard Insurance:

<u>Click here</u> to protect your Vacation Investment with Travel Guard Travel Insurance.

Tax Rate:

Currently 9.25% State Tax, 6% Occupancy Tax, and \$2.59 per room per night city tax. Subject to change.

Tax Exemption:

Click here for Tax Exempt Information.

Additional Information:

For additional information, directions, and downloadable brochures, please <u>click here</u>. Please DO NOT reply to this email.

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Gaylord Opryland Dining:

A head-turning array of dining choices awaits you at Gaylord Opryland with more than 10 restaurants and dining outlets. More <u>Information</u>.



Relâche - The Spa at Gaylord Opryland:

Bask in world-class pampering at our 20,000-square-foot resort spa facility while enjoying the tranquility that comes with tension-free living. Receive 15% off when you book spa treatments within 4 days of your arrival or 25% off when you book spa treatments 5 days or more prior to arrival. See above for details. More Information.



General Jackson Showboat:

The General Jackson Showboat pays homage to country music through two new live midday and evening shows. Both cruises feature a delicious meal prepared by the award-winning culinary staff. More Information.



Wildhorse Saloon:

For an authentic Nashville experience, head down to the Wildhorse Saloon, where the hottest bands, great food, and non-stop dancing are on the menu seven nights a week. <u>More Information</u>.



Gaylord Springs Golf Links:

Designed by former U.S. Open and PGA champion Larry Nelson and carved from the banks of the Cumberland River, our Scottish links-style, par-72 layout offers 18 challenging holes bordered by limestone bluffs and enhanced by federally protected wetlands. More Information.



Gaylord Opryland Special Events:

From the CMA Festival to ICE! and the Radio City Christmas Spectacular, no matter the season or weather, there is always something exciting going on at Gaylord Opryland. More Information.

* Limited availability. Not valid for groups or in conjunction with other offers. Not retroactive. Blackout days apply. Other restrictions may apply.

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2800 Opryland Dr. Nashville, TN. 37214 888-777-6779 Email Us

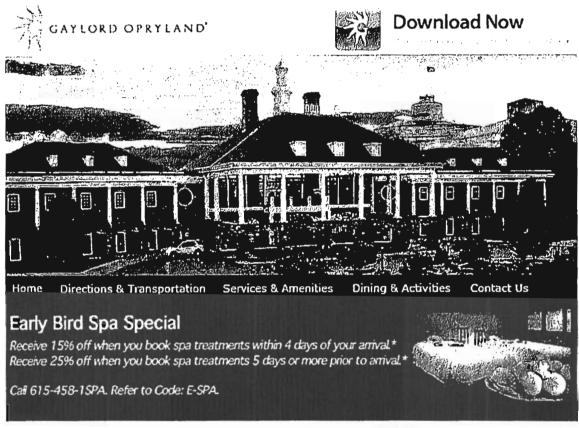
Juan R. Luna

From: Reservations [reservationsmailbox@oprylandhotels.com]

Sent: Friday, February 17, 2012 10:41 AM

To: Juan R. Luna

Subject: Gaylord Opryland Group Confirmation



RESERVATION CONFIRMATION

Juan Luna Confirmation Number: DMGSZ

Date of Arrival: Tuesday May 29, 2012 Date of Departure: Saturday June 2, 2012

1st Nights Room Rate: \$189.00

of Adults: 1 # of Children: 0

HOTEL INFORMATION

Check-In and Check-Out:

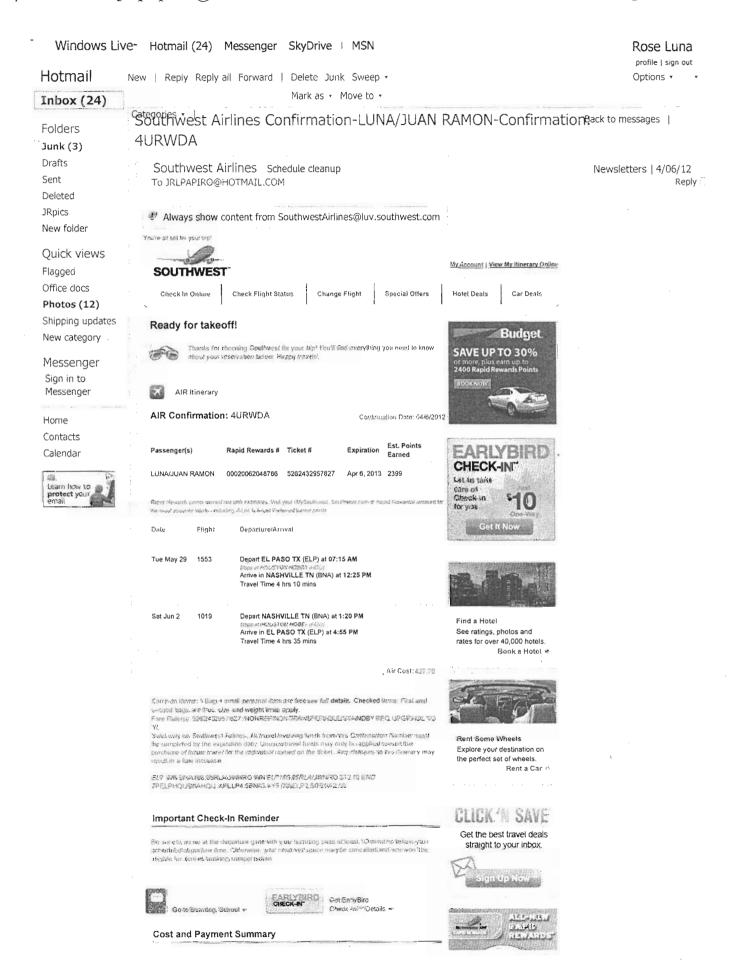
Check-in begins at 3:00 p.m. Check-out is at 11:00 a.m. We will make every effort to accommodate earlier arrivals with rooms as they become available. If there is a wait, luggage storage will be available for your convenience. Our main check-in desk is located in the Cascades Lobby. You can print our Hotel Map which will provide you with helpful locations and information before

Cancellation Policy:

Cancellations must be received 72 hours prior to arrival date to avoid a cancellation fee equivalent to the first night's room and tax.

Deposit Policy:

A deposit of one-night room and tax must be charged to



		2:00 p	om-5	:00 pm							9:00 am	n-12:	00 noon						
Implementing Non-Addictive Medication in Drug Courts: Real World Experiences	SB-28 Room: Bayou B	Tribal Forum	SB-24 Room: Canal A	Veterans Forum	SB-20 Room: Bayou E	Successfully Self-Fund Your Program	SB-16 Room: Ryman Ballroom C/F		Drug Courts Reducing Recidivism and Supporting Long-Term Recovery: Successful Alumni Groups	SB-13 Room: Ryman Ballroom A/B	Driving Them to Sobriety	SB-9 Room: Canal A	Veterans Forum	SB-5 Room: Bayou E	Early Release Reentry Courts	SB-1 Room: Bayou C			
Ethical Issues for Judges and Attorneys	SB-29 Room: Bayou A	Trauma Informed Care	SB-25 Room: Canal E	Funding Tips from our Federal Partners	SB-21 Room: Canal B	Performing an Operational Tune-Up on Your Family Drug Court	SB-17 Room Bayou D	Afternoon Workshops - 2:00 pm - 5:00 pm	Federal Reentry Courts	SB-14 Room: Canal C	Effective Approaches with Young Adults in the Criminal Justice System	SB-10 Room; Ryman Ballroom D/E	НЕАТ	SB-6 Room: Bayou D	The Silent Epidemic: Understanding the Impact of Hepatitis C Among Substance Abusers	SB-2 Room: Ryman Ballroom C/F	Morning Workshops - 9:00 am - 12:00 pm	Skills Building Workshops, Wednesday, May 30	
Optimizing Drug Court Operations: Using Consensus Communications with the NIATX Model to Reach More Offenders and Serve Them Better	SB-30 Room: Ryman Ballroom A/B	Better Outcomes in Rural Areas: Making the Most from the Least	SB-26 Room: Ryman Ballroom D/E	Drug Testing Fundamentals	SB-22 Room: Delta Ballroom C	Ask the Expert!	SB-18 Room: Delta Baliroom B	n - 5:00 pm	Changing Behavior Through Effectively Implementing Incentives and Sanctions	SB-15 Room: Delta Ballroom C	Trauma Informed Care	SB-11 Room: Canal E	Smart Phones, Texting, and Video Conferencing: How Technology Improves Outcomes	SB-7 Room: Bayou A	Ask the Expert!	SB-3 Room: Delta Baliroom B	- 12:00 pm	esday, May 30	
		ASAM Criteria: Making it Real; Making it Work	SB-27 Room: Canal C	New Directions for Problem-Solving Courts	SB-23 Room: Bayou C	Co-Occurring Forum	SB-19 Room: Delta Ballroom D			には は は は は に は に に に に に に に に に に に に に	MET CBT	SB-12 Room: Bayou B	TBD	SB-8 Room; Canal B	Co-Occurring Forum	SB-4 Room; Delta Ballroom D			

Thursday, May 31 8:00 am - 10:00 am

Opening Ceremony

Juvenile Drug Courts: Building on Our Success	Track 3	Raising the Bar: Taking Family Dependency Treatment Courts to the Next Level	Track 2	Ready, Set, Gol Implementing Your Drug Court	Track 1	Track	
Practical Application of the Juvenile Drug Court 16 Strategies (Part I)	A 3 Room: Bayou B	Re-Tooling Your Family Drug Court	A 2 Room: Bayou A	Defining Drug Courts: The Key Components	A 1 Room: Delta Ballroom A	10:30 am - 11:45 am	Thursday, May 31
Practical Application of the Juvenile Drug Court 16 Strategies (Part II)	B 3 Room: Bayou B	Aligning Family Drug Courts with Adult Best Practices: Are we Coloring Outside the Lines?	B 2 Room: Bayou A	Psychopharmacology	B 1 Room: Delta Ballroom A	1:30 pm - 2:45 pm	Thursday, May 31
Building Comprehensive Case Plans in Juvenile Drug Courts	C 3 Room: Bayou B	Readiness to Parent: A Comprehensive Approach to Determining Safety	C 2 Room: Bayou A	Who You Should be Targeting	C 1 Room: Delta Ballroom A	3:15 pm - 4:30 pm	Thursday, May 31
Juvenile Drug Courts and Schools: How to Foster Connections and Leverage Resources	D 3 Room: Bayou B	Regional Partnership Grant Program: Strengthening Bridges to Improve Outcomes for Families Affected by Substance Use Disorders	D 2 Room; Bayou A	Trial and Error: Lessons Learned in Adult Drug Court	D 1 Room: Delta Ballroom A	10:45 am - 12:00 pm	Friday, June 1
What's Hot and What's Not: Youth Culture	E 3 Room: Bayou B	What About the Children? The Importance of Providing Services for Children in Family Drug Courts	E 2 Room: Bayou A	Team Building	E 1 Room: Delta Baliroom A	3:00 pm - 4:15 pm	Friday, June 1
Appropriate Drug and Alcohol Treatment and Advances for Adolescents and Young Adult Substance Abusers in the Criminal Justice System	F 3 Room: Bayou B	Families Are Forever: Strengthening Your Family Drug Court	F 2 Room: Bayou A	Sustainability	F 1 Room: Deita Ballroom A	4:30 pm - 5:45 pm	Friday, June 1

The Facts and Nothing But the Facts: Critical Role of Research	Track 7	Ensuring Cultural Proficiency: More than Just Awareness	Track 6	Participants with Co-Occurring Disorders: Advanced Issues	Track 5	Mental Health Courts: From Implementation to Operation	Track 4				
NIJ Multi-site Adult Drug Court Evaluation	A 7 Room: Governors Ballroom A/E	Back to Basics: Cultural Competency 101	A 6 Room: Canal D	Evidence Based Treatment for Mentally III Offenders	A 5 Room: Canal C	The Essential Elements of Mental Health Court	A 4 Room: Canal B	10:30 am - 11:45 am	Thursday, May 31		
How Do Adult Drug Courts Support Participant Success in Recovery?	B 7 Room: Governors Ballroom A/E	Rethinking Pink Dear Daddy - The Series Continues	B 6 Room: Canal D	Risk Needs Responsivity for Justice- Involved Individuals with Mental Illnesses	B 5 Room: Canal C	Navigating the Similarities and Differences Between Mental Health Courts and Drug Courts: Judicial Perspectives	B 4 Room: Canal B	1:30 pm - 2:45 pm	Thursday, May 31	NADCP	
What Does DOJ Do With Data From Drug Court Grantees and What Have Recent Studies Found Regarding Drug Court Effectiveness?	C 7 Room: Governors Ballroom A/E	Military & Veteran Cultural Competency	C 6 Room: Canal D	Mental Illness and Drug Courts: What We Know About Outcomes, Recovery, and Expectations	C 5 Room: Canal C	Juvenile Mental Health Court	C 4 Room: Canal B	3:15 pm - 4:30 pm	Thursday, May 31	NADCP's 18th Annual Training Conference, May 30-June 2, 2012 Agenda	
Top 10 Drug Court Best Practices and More! What Works? New Findings From the Latest Research	D 7 Room: Governors Ballroom A/E	Understanding the Culture of Recovery	D 6 Room: Canal D	Ethical Issues When Dealing with People with Mental Illnesses	D 5 Room: Canal C	Mental Health Court Performance Measures	D 4 Room: Canal B	10:45 am - 12:00 pm	Friday, June 1	nce, May 30-June 2, 2012	
Results From a New England Relapse Prevention Pilot	E 7 Room: Governors Ballroom A/E	Mental Illness and Culture	E 6 Room: Canal D	Case Management: Special Issues for the Mentally III	E 5 Room: Canal C	Evaluating Mental Health Courts: An Overview of Approaches	E 4 Room: Canal B	3:00 pm - 4:15 pm	Friday, June 1		
Evaluators' Workshop	F 7 Room: Governors Ballroom A/E	LGBTQ Youth and Culture: Best Practices	F 6 Room: Canal D	The Use of Validation to Shape Behavior	F 5 Room: Canal C	Funding a Mental Health Court	F 4 Room: Canal B	4:30 pm - 5:45 pm	Friday, June 1		

Working with the Latino Community	Track 11	Supervision: The Challenges Faced by Probation and Law Enforcement	Track 10	The Good, the Bad, and the Effective: Incentives and Sanctions	Track 9	Keeping Ahead of the Curve: Drugs of Choice	Track 8			
Celebrating Families! Celebrando Familias!	A 11 Room: Bayou D	Building Resilient Court Teams: A Healthy Team Results in Successful Participants	A 10 Room: Ryman Ballroom D/E	Adult Incentives and Sanctions	A 9 Room: Delta Ballroom C	Current Drug Trends: What's Next and When Will it Stop?	A 8 Room: Delta Baliroom B	10:30 am - 11:45 am	Thursday, May 31	
Mental Health and Latinas: A Cultural Approach Toward Identification, Assessment and Treatment	B 11 Room: Bayou D	The Critical Role of Law Enforcement in the Drug Court	B 10 Room: Ryman Ballroom D/E	Critical Role of Risk/Needs in Incentives and Sanctions	B 9 Room; Delta Ballroom C	Cocaine	B 8 Room: Delta Ballroom B	1:30 pm - 2:45 pm	Thursday, May 31	
Overcoming Barriers to Service Delivery	C 11 Room; Bayou D	Case Management	C 10 Room: Ryman Ballroom D/E	FDTC Incentives/Sanctions	C 9 Room: Delta Ballroom C	Prescription Drugs and Opiates	C 8 Room: Delta Ballroom B	3:15 pm - 4:30 pm	Thursday, May 31	Agenda
A Better Me - Challenges to Sobriety Within the Latin Community and the Benefits of Los Angeles County Dependency Drug Court	D 11 Room: Bayou D	CBT for LEOs	D 10 Room: Ryman Ballroom D/E	Critical Role of Risk/Needs in Incentives and Sanctions (Repeat)	D 9 Room: Delta Ballroom C	Marijuana	D 8 Room: Delta Ballroom B	10:45 am - 12:00 pm	Friday, June 1	
Family, Social Networks and Cultural Issues	E 11 Room: Bayou D	The Smoking Gun: Ethical Triggers in a Drug Court Setting	E 10 Room: Ryman Ballroom D/E	Beyond Incentives and Sanctions in Mental Health Court	E 9 Room: Delta Ballroom C	Alcohol	E 8 Room: Delta Ballroom 8	3:00 pm - 4:15 pm	Friday, June 1	
Immigration Issues	F 11 Room: Bayou D	Treatment and Probation Tracking Program	F 10 Room: Ryman Ballroom D/E	Juvenile Incentives and Sanctions	F 9 Room: Delta Ballroom C	Methamphetamine	F8 Room: Delta Ballroom B	4:30 pm - 5:45 pm	Friday, June 1	

DWI Courts	Track 16	Science and Technology	Track 15	Science and Technology	Track 14	Reentry Courts	Track 13	African American Clients: Improving Services and Outcomes	Track 12		
The Reality and Science for Separate Treatment Tracks for Drug and DWI Offenders	A 16 Room: Ryman Ballroom A/B	Orasure	A 15 Room: Governors Ballroom C	Alcohol Testing .101	A 14 Room: Governors Ballroom B	Building Early Release Reentry Courts	A 13 Room; Governors Ballroom D	Tellin It Raw & Keeping It Real	A 12 Room: Ryman Baliroom C/F	10:30 am - 11:45 am	Thursday, May 31
Female Drunk Drivers: What Do I Need to Know?	B 16 Room: Ryman Ballroom A/B	Responding to the Opioid Epidemic: Real World Experiences with Non-Addictive Medication in Drug Courts	B 15 Room: Governors Ballroom C	Technology in Your Court: How do You Fund it in This Tough Economy?	A 14 Room: Gavernors Ballroom B B 14 Room: Governors Ballroom B	The Key Components of a Reentry Court	B 13 Room: Governors Ballroom D	HEAT (abbreviated version of SB-6)	B 12 Room: Ryman Ballroom C/F	1:30 pm - 2:45 pm	Thursday, May 31
CARS—Driving a New Comprehensive Mental Health Assessment for the Impaired Driver	C 16 Room: Ryman Ballroom A/B	Drug Screening: Choosing the Appropriate test with a Review of the "Newer" Drugs of Abuse	C 15 Room: Governors Bailroom C	Internet: Highway to Drugs	C 14 Room; Governors Ballroom B	Building the three Cs of Reentry; Community, Corrections, and the Courts: Keys to Success in Building a Reentry Court System	C 13 Room: Governors Ballroom D	Spirituality and Recovery	C 12 Room: Ryman Ballroom C/F	3:15 pm - 4:30 pm	Thursday, May 31
Prescription Medication and Drugged Driving	D 16 Room: Ryman Ballroom A/B	Sobriety Monitoring Technologies and the Courts: A Judicial Perspective	D 15 Room: Governors Ballroom C	Alcohol Monitoring: What You Need to Know	D 14 Room: Governors Ballroom B	Design and Implementation Challenges: How Do I Begin?	D 13 Room: Governors Ballroom D	Family Ties: It's Not Just About Kids	D 12 Room: Ryman Ballroom C/F	10:45 arg - 12:00 pm	Friday, June 1
Academy Courts	E 16 Room: Ryman Ballroom A/B	The Quiet Revolution: Geolocation Technology in Drug Court	E 15 Room: Governors Ballroom C	Trends in Effective Use of Alcohol Monitoring Technology	E 14 Room: Governors Ballroom B	Statewide Evaluation of Reentry Courts: Results, Lessons Learned, Improved Outcomes	E 13 Room: Governors Ballroom D	Searching for Our Sisters	E 12 Room: Ryman Ballroom C/F	3:00 pm - 4:15 pm	Friday, June 1
Alcohol Testing: Leveraging an Exploding Technology	F16 Room: Ryman Baliroom A/B	TBD	F15 Room: Governors Ballroom C	TBD	E 14 Room: Governors Ballroom B F14 Room: Governors Ballroom B	Using Court-Based Community to Build Successful Reentry Courts	F 13 Room: Governors Ballroom D	Manhood	F 12 Room: Ryman Baliroom C/F	4:30 pm - 5:45 pлл	Friday, June 1

Learning from Native Traditions: Tribal Healing to Wellness Courts	Track 19	Advanced Issues in Drug and Alcohol Treatment	Track 18	Legal Issues In and Beyond Problem Solving Courts	Track 17			
Tackling Methamphetamine in Indian Country with Healing to Wellness Courts	A 19 Room: Ryman Studio J/K	Evidence Based Treatment for Adults	A 18 Room: Canal A	Call to Jury Duty: Responding to Alcohol Abuse in Pregnancy	A 17 Room: Bayou E	10:30 am - 11:45 am	Thursday, May 31	
Waabshki-Miigwan Adult Drug Court Program: From Program Development to implementation	B 19 Room: Ryman Studio J/K	Helping Men Recover: How Drug Courts Can Improve Men's Outcomes	B 18 Room: Canal A	Identifying Federal Firearms Prohibitions in Drug Courts	B 17 Room: Bayou E	1:30 pm - 2:45 pm	Thursday, May 31	NADCP
Tribal Law and Order Act	C 19 Room: Ryman Studio J/K	The Black Treatment Box with the Red Ribbon on It	C 18 Room: Canal A	Judicial Immunity	C 17 Room: Bayou E	3:15 pm - 4:30 pm	Thursday, May 31	NADCP's 18th Annual Training Conference, May 30-June 2, 2012 Agenda
	D19	Stop! An Empirically Supported Approach to Managing Emergencies Within the Context of Drug Abuse	D 18 Room: Canal A	4 th Amendment Update	D 17 Room: Bayou E	10:45 am - 12:00 pm	Friday, June 1	nce, May 30-June 2, 2012
	E 19	Using a Client Dashboard to Steer Treatment: How Assessment Findings can Inform Case Planning	E 18 Room: Canal A	Identifying Federal Firearms Prohibitions in Drug Courts (Repeat)	E 17 Room: Bayou E	3:00 pm - 4:15 pm	Friday, June 1	
	F (9	Implementing Evidence-Based Practice with King County Adult Offenders in Support of Drug Court and Other Court Mandated Treatment	F 18 Room: Canal A	Constitutional Issues	F17 Room: Bayou E	4:30 pm - 5:45 pm	Friday, June 1	

Spanish Language Track	Track 23	The Business of Drug Court	Track 22	Veterans Treatment Courts	Track 21	Legal and Ethical issues in Problem-Solving Courts	Track 20			
Los Diez Componentes Claves y su Aplicacion en Puerto Rico	A 23 Room: Ryman Studio H/I	State Drug Court Associations: What are They Good For?	A 22 Room: Bayou C	The Promise & Key Components of Veterans Treatment Courts	A 21 Room: Delta Ballroom D	The Proactive Prosecutor in Drug Courts and Other Problem-Solving Courts	A 20 Room: Canal E	10:30 am - 11:45 am	Thursday, May 31	
El programa Tribunales de Tratamiento de Drogas (TTD) en Santiago, Chile	B 23 Room: Ryman Studio H/I	Drug Court Foundations: Community Backing and Buy-In!	B 22 Room: Bayou C	The Veteran Target Population	B 21 Room: Delta Ballroom D	Walking the Line: Beyond the Critical Issues for Defense Attorneys in Drug Court	B 20 Room: Canal E	1:30 pm - 2:45 pm	Thursday, May 31	
Supervision Comunitaria	C 23 Room: Ryman Studio H/I	From TASC to Teamwork, Clinical Assessments in a Statewide DC System	C 22 Room: Bayou C	How to Build a Veterans Mentoring Program	C 21 Room: Delta Ballroom D	A Client Centered Approach: Helping Clients Achieve Effective Solutions to Their Legal and Non- Legal Problems	C 20 Room: Canal E	3:15 pm - 4:30 pm	Thursday, May 31	Āgenda
13 Anos De Exito. Perspectiva Del Condado De Queens, Nueva York, Sobre Al Ternativas De Tratamiento Al Encarcelamiento	D 23 Room: Ryman Studio H/I	Improving Drug Court Operations and Impact Measures: Returning to the Key Components	D 22 Room: Bayou C	Post-Traumatic Stress Disorder	D 21 Room: Delta Ballroom D	Five Ways to Wreck Your Career: Ethics for Treatment Providers	D 20 Room; Canal E	10:45 am - 12:00 pm	Friday, June 1	,
El Octavo Componente Clave. El Monitoreo Y Evaluacion Son Herramientas Para Calcular Los Objectivos Del Proframa Y Medir Su Efficacia. La Experiencia De Tribunales De Tratameinto De Drogas En Santiago, Chile, En Monterrey, Mexico, Y En Santa Maria, California	E 23 Room; Ryman Studio H/I	Using the Drug Court Model to Provide Residential Treatment Services Within a Criminal Justice Facility	E 22 Room: Bayou C	Military Sexual Trauma	E 21 Room: Delta Ballroom D	Confidentiality and Ethics	E 20 Room: Canal E	3:00 pm - 4:15 pm	Friday, June 1	
	F 23 Room: Ryman Studio H/I	Building Capacity in Adult Drug Courts	F 22 Room: Bayou C	Veterans Treatment Courts and the Rural Veteran	F 21 Room; Delta Ballroom D	Legal Issues in Representing Clients with Mental Illnesses	F 20 Room: Canal E	4:30 pm - 5:45 pm	Friday, June 1	

Concur
rent
General
Sessions
Agenda

9:00 am to 10:30 am		June 1, 1:3	2:45 pm			May 31, 4:45	to 6:00	pm					
Ge	The Impact of Health Care Reform on Your Drug Court	The Coming Wave: Learning Lessons from History in Preparing for the Aftermath of Iraq and Afghanistan	CG-14 Room: Governors Ballroom C	Polishing Your Program: How to Assess and Implement Best Practices in Your Drug Court	CG-10 Room: Delta Ballroom B		CG-9 - Room: Bayou E U.S. Department of Veterans Affairs	Office of Juvenile Justice and Delinquency Prevention	CG-5 Room: Governors Ballroom A/E	Bureau of Justice Assistance	CG-1 Room: Delta Ballroom A		
General Session - Reconstruction Aft	Friday, June 1 - 9:00 am to 10:30 am	Medically Assisted Treatment	CG-15 Room: Governors Ballroom B	Constitutional Law and Drug Court	CG-11 Room: Delta Ballroom C	Friday, June 1- 1:30 to 2:45 pm - Concurrent General Sessions		Office of National Drug Control Policy	CG-6 Room: Governors Ballroom B	Drug Enforcement Administration	CG-2 Room: Delta Ballroom B	Thursday, May 31 - 4:45 to 6:00 pm - Concurrent General Leadership Forums	Concurrent General Sessions Agenda
n: Delta Ballroom A ction After the War on Drugs	00 am to 10:30 am	Buprenorphine Diversion and Its Implication in Drug Courts	CG-16 Room: Governors Ballroom D	Increasing Representation of African American Males in Drug Court	CG -12 Room; Delta Ballroom D	- Concurrent General Sessions		Organization of American States/Inter-American Drug Abuse Control Commission (CICAD)	CG-7 Room: Governors Ballroom C	National Highway Traffic Safety Administration	CG-3 Room: Delta Ballroom C	oncurrent General Leadership Forums	ssions Agenda
· ·		Your Brain on Drugs	CG-17 Room: Delta Ballroom A	Navigating the Alcohol Monitoring Continuum: A Practitioner's View	CG -13 Room: Governors Ballroom A/E			Substance Abuse and Mental Health Services Administration	CG-8 Room: Governors Ballroom D	National Transportation Safety Board	CG-4 Room: Delta Ballroom D		

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8:00 - 8:45 am										7:-	45 - 8	:45 am					
Tribal	Researchers and Evaluators DS9:-19	DSB-13	Law Enforcement	OSB-7	Treatment Providers - Adults	DSB-1		Tribal	DSB-19	Researchers and Evaluators	DSB-13	Law Enforcement	DSB-7	Treatment Providers - Adults	DSB-1		
Tribal Judges	Community Supervision/Probation Services - Juvenile Courts 058-20	DSB-14	Judges - Family Drug Courts	DSB-8	Administrators/Coordinators	0SB-2		Tribal Judges	DSB-20	Community Supervision/Probation Services - Juvenile Courts	DSB-14	Judges - Family Drug Courts	058.8	Administrators/Coordinators	D\$8-2		
	Veterans Treatment Court	DSB-15	Prosecutors	D\$B-9	Judges/Aduit and Federal	D\$B-3	Friday, June 1	ar y for the Service American	in District	Veterans Treatment Court	058-15	Prosecutors	DSB-9	Judges/Adult and Federal	DSE-3	Wednesday, June 1	Discipline Specific Breakouts
Tables 1	Non-Judicial Federal Reentry Court	DSR-16	Defense Attorneys	DSB-10	Treatment Providers - Juvenile	DSB-4	ne 1			Non-Judicial Federal Reentry Court	DS6-16	Defense Attorneys	D5B-10	Treatment Providers - Juvenile	D;6-4	June 1	Breakouts
	DWI Court	DSB-17	Community Supervision/Probation Services - Adult Courts	D\$8-11	Child Protection Services	D58-5	de de la constante de la const			DWI Court	D\$8-17	Community Supervision/Probation Services - Adult Courts	DS8-11	Child Protection Services	DSB-5		
	Veterans Affairs	DS6-18	Mental Health Court	DSB-12	Judges/Juvenile Courts	DS8-6	The second secon			Veterans Affairs	81 · 850	Mental Health Court	0SB-12	Judges/Juvenile Courts	DSB-6		H-HHHH HHHHHHH

Tribal	DSB-19	Researchers and Evaluators	DSE-13	Law Enforcement	D58-7	Treatment Providers - Adults	DSB-1		
Tribal Judges	D\$6-20	Community Supervision/Probation Services - Juvenile Courts	DSB-14	Judges - Family Drug Courts	D\$B-8	Administrators/Coordinators	DSB-2		
		Veterans Treatment Court	DS6-15	Prosecutors	DSB-9	Judges/Adult and Federal	£-830	Saturday, June 2	
		Non-Judicial Federal Reentry Court	DSB-16	Defense Attorneys	DSB-10	Treatment Providers - Juvenile	DSB-4	June 2	- Company of the Comp
		DWI Court	DSB-17	Community Supervision/Probation Services - Adult Courts	058-11	Child Protection Services	DSB-5		
		Veterans Affairs	DSB-18	Mental Health Court	DSB-12	Judges/Juvenile Courts	DSB-6		The second secon

8:00 - 9:15 am

Closing Ceremony

Closing Ceremony - 11:00 am-1:00 pm - Room: Delta Baliroom A

11:00 am-1:00 pm

9:30 am-10:45 am

CP-1 Room: Delta Ballroom C

Concurrent Plenaries - 9:30 am-10:45 am

Why We Need Standards

Designer Drugs

Phillip Trevizo

From:

Cynthia Morales Caro

Sent:

Monday, May 07, 2012 4:20 PM

To: Cc: Phillip Trevizo Donna Teague

Subject:

RE: National Drug Court Conference- Nashville, TN

Also, Omar Sanchez's flight was paid for with our credit card but Juan Luna paid his own flight so we need to reimburse him. They are sharing a room that is registered under Juan Luna.

Thanks, paperwork is on its way now.

From: Phillip Trevizo

Sent: Monday, May 07, 2012 4:14 PM

To: Cynthia Morales Caro **Cc:** Donna Teague

Subject: RE: National Drug Court Conference- Nashville, TN

Good Afternoon Cynthia, Please send me the originals.

Thank you,

Phillip Trevizo

Grant Accountant
El Paso County Auditor's Office
800 E. Overland, Room 406
El Paso, TX 79901
(915) 546-2040 Ext. 3622
ptrevizo@epcounty.com

From: Cynthia Morales Caro

Sent: Monday, May 07, 2012 12:28 PM

To: Phillip Trevizo **Cc:** Donna Teague

Subject: RE: National Drug Court Conference- Nashville, TN

Hello Phillip,

Attached is the information you requested. Do I send the originals to you or Sarah?

From: Phillip Trevizo

Sent: Monday, May 07, 2012 11:53 AM

To: Cynthia Morales Caro **Cc:** Donna Teague

Subject: National Drug Court Conference- Nashville, TN

Good Morning Cynthia,

I was just informed the National Drug Court Conference will be from 5/26/12 to 6/2/12. Please be advised I will need the Travel Advance request no later than 5/15/12 for both members of the 384th Drug Court Grant in order to guarantee the advancement check will be approved by Commissioners Court on 5/21/12. If I don't receive the Travel Advance request by 5/15/12, the two personnel will have to pay for the trip out of pocket and then get reimbursed once they return from their trip.

Please feel free to contact me if you have any questions or concerns.

Registration Info

> REGISTER ONLINE

Conference Registration	Before April 18	After Apri
Active Member	\$550	\$700
Non-Member	\$650	\$700
Speaker	\$275	\$275
International	\$350	\$350

Customer Service

Need help registering? Call us:

Phone: 571-384-1850

Email:registration@nadcp.org

Cancellations /Substitutions Policy

Cancellation requests received in writing by close of business on April 18, 2012 will receive a full refund less a \$75.00 processing fee. Request for refund or substitutions must be made in writing. Substitutions are permitted at all times. Refunds are no available after April 18, 2012.

BOOK YOUR HOTEL

REGISTER

EXHIBIT

CONFERENCE AGENDA

SPONSORSHIP OPPORTUNITIES

NADCP NDCI NCDC Site Map

© National Association of Drug Court Professionals 1029 N. Royal St, Suite 201, Alexandria, Virginia 22314 | 703-575-9400 | **Contact Us** | New

TA1200114

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: EMP02035 01	Single Check (Y/N):
Voucher Total: \$1,058.98	
No. of Lines: 2	Date Entered: 05/17/2012
T/C Hash: 416	Entered by: AN
a w 1.4 v Abl	•

Preparer's Initials: AN
Amount Spelled: ONE THOUSAND,

FIFTY EIGHT DOLLARS AND NINETY EIGHT CENTS

Vendor Name: RAFAEL CHAVEZ | | |

Street: P.O. BOX 125 SHERIFF DEPT.

City, State, Zip: EL PASO TX 79941

Subject: DAVID DOMNGZ AUSTIN, TX7/10-7/11/12EYEWTNSS ID PLC

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	208	529.49	SHERIFFLAW	6703	145	SHE008		
	Desc:	DAVID DOMNGZ	AUSTIN, TX7/10-7	/11/12EY	EWTNSS	ID PLC		
02	208	529.49	SHERIFFLAW	6703	145	SHE008		
02	Desc:	RAFAEL CHAVZ	AUSTIN, TX7/10-7	/11/12EY	EWTNSS	ID PLC		
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Prepared by: JORGE LOPEZ TCAUD20-AUDITORS Date: 05/17/2012	



* RMB From Som Howston

County of Fl Doso

LAGIN REFT Soging a place of Cont

County of El Paso Travel Request Form

Type: ADVANCE					
Name:	Refael Chavez		Department:	EPSO	
Date of Trip: Departure Date:	07/10/12 Return Date:	07/11/12	Destination:	Austin, Texas	
* Event	Eyewitness ID Model Policy		* anti-PMFs Nov		
County Related Purpose:				,	
	CADMINGE Funds	logisla	tivo impact ev	nlanation	*************************************
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Department Index: COUNTY EMPLOYEE? CIRCLE	SHERT FLEOS	SHERIET	TCCC346-Object		ee05 PVO3
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Direction (December 2)		or Determining Mea	II Nates Allowand	E MOVE ARROW	
Please Check One (Departure on Date of Departure by		After 12:00 P.M.		Half Rate \$ 18.00	
on Date of Departure b		Before 12:00 P.M.		Full Rate \$ 27.00	
	•				
Please Check One (Return me	al rate)	Defere 5:00 D 14		Half Rate \$ 18.00	
on Date of Return by on Date of Return by		Before 5:00 P.M. After 5:00 P.M.		Half Rate \$ 18.00 Full Rate \$ 36.00	
X on Date of Results by		7410.1 J.00 F.1VI.		1 un (Atc	
* \$36.0 per diem no receipts requ	ired. **NOTE** there is no m	eal per diem if you dep	arture and return are	e on the same date	
* (Note: Please use the items chi	ecked above to fill out section 2	below)			
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TOTAL	\$1,058.98	\$0.00			
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ADVANCE FROM COUN	TY \$1,058.98	\$0.00		CY WHICH AUTHOR	
Name: David Dominguez	Name:		SALARY OFFS	ET OF WAGES FOR	NONCOMPLIANCE
Name:	Name:			1/1/6%	
Name:	Name:		EMPLOYEE		3734
Name	Name		SIGNATURE	•	
Name:	Name:		DEPT, HEAD		
	_		SIGNATURE		
C.C.O. DATE				DATE: 14-May-1	2

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COUNTY OF EL PASO, TEXAS COMMISSIONERS COURT TRAVEL EXPENSE POLICY APPROVED NOVEMBER 8, 2010

The following are some commissioners court guidelines to be used in conjunction with travel advances and expenses.

All travel vouchers and receipts must be submitted to the county treasury on or before the 10th working day from your last authorized travel date. If a refund is due to the County of El Paso, travel vouchers must be submitted to the county treasury along with any unused funds that were advanced and all supporting documentation. In regards to documentation, any lost receipts are the responsibility of the person receiving a county advance. Your evidence of such a refund will be a pink deposit warrant copy issued by the county treasury.

All travel expenses require adequate supporting documentation or justification. Failure to provide adequate documentation or justification may cause your travel expenses to be disallowed by commissioners court and a refund to the county will be required. Personal expenses must be separated from county business expenses. Failure to adhere to this policy will result in salary offset of wages for any unallowable expenses or unreturned travel vouchers and receipts.

Instructions to Complete Travel Expense Vouchers

Purpose of Travel

Please record a brief description of the purpose of your trip (to attend a conference, seminar, school, et cetera).

Date(s) of Trip

Please show the date(s) of your authorized travel. Expenses must be maintained on a day-by-day basis which will facilitate identifying travel costs to be accounted for. All travel advances from current year funds must be approved by September 30. Travel advances for dates subsequent to fiscal year end utilizing current year funds must relate to travel that will be taken no later than November 15, of the new fiscal year.

Travel (Mode of Transportation)

Please report all expenses incurred for air fare, bus fare, car rental, shuttle and mileage reimbursement.

Lodging

Please attach a receipt for all lodging charges showing actual charges, name of the establishment, mailing address and date(s).

Mileage Reimbursement

The County's mileage rate is 40 cents per mile, when an employee's personal vehicle is used for county related travel.

Meats

A \$36.00 meal per diem with no receipts required for documentation. For out-of-town travel of a half day or less (ie: day of departure and/or day of return) the per diem rate is \$9.00 breakfast, \$9.00 lunch, \$18.00 dinner. If meals are included as program cost then the per diem must be adjusted accordingly. No per diem expense for travel where departure and return are on the same date.

Other

All other expenditures should be recorded, described and supported by receipts to the greatest extent possible.

Prohibited County Travel Expenses

Prohibited expenses include but are not necessarily limited to the following:

No Alcoholic drinks

No Nonbusiness related long distance and local telephone calls

No Supplies, books or other items which must be processed by the purchasing agent

No Movies, door prizes, gratuities (Tips)

No Utilization of travel agency

EL PASO COUNTY SHERIFF'S OFFICE

Travel Expense Estimate Report

Name	Rafael Chavez		Title	Detective				Date	5/	14/2012
	Dates of Travel		1	07/10/12	07/11/12			r -		5
	Days of Travel	Sun	Mon	Tue	Wed	Thurs	Fri	Sat	Totals	
Airfare				Т	\$463.20	T				\$463.20
Auto Rent	tal			-	\$103.20		*****			# TV 7
Fuel										
Taxi							- Laborat		,	
Shuttle										
Airport Pa				 						
Misc. (\$.4	5 per mile)				\$463.20					\$463.20
	Sub-total Transportation				\$463.20					\$463.20
Hotel					\$351.78				1	\$351.78
Meals				\$36.00	\$108.00					\$144.00
Misc.										
	Sub-total Hotel and Meals			\$36.00	\$459.78					\$495.78
0 1							***************************************			
Phone/Fax	Equipment			-					 	
Registratio					_				-	
Other	5115			-						
Contingen	ecy Fund	****			\$100.00				-	\$100.00
	Sub-total Misc.				\$100.00					\$100.00
Total Pe	r Day			\$36.00	\$559.78				\$1	,058.98
										
	PURPO	SE OF TR	IP				Summ	ary of exp	ense	
Topic:	Eyewitness ID Model Policy an	d Procedure								
Location:	Crowne Plaza Hotel				- 1	Tota	lofExpen	se Estimate	e \$1	,058.98
							-			,
	Austin, Texas					1	Less Direc	t Payments		
Purpose (Of Trip						Cas	sh Advance	2	
Attend Ey	ewitness ID Model Policy and Pro	cedure								
-	NTS; Additional Attendee: D		vid Domina	uez	,					
COMME	ATTO, Additional Attender D	oto correj Da	, a pointing					_		
							Amount	of reques	2	
<u></u>								181,958,18	3	
							FI.		5/1	14/2012
Sgt. Marce	o A Vargas			5/14/2012]	Paul Cross	100			
Prepared by				Date	r	Division Comm	ander		Date	

	El Paso County	Travel Ju	stification For	n
Dept. Head:	Rafael Chavez R. Wiles EPSO	Signature Signature Job Title:		Date: 5/9/2012 Date:
Will any	unding Source: X Coufunds be reimbursed by another count No:	entry	Grant Ot Balance Remainin	g for FY:
Purpose	: (check one)			
	Statutorily Required Train Statue Refrence: My effective office requires I have already fulfilled Estimated hours to be obtain Please provide documentati Professional or Technical (peace officers, attorneys, C My effective office requires I have already fulfilled Estimated hours to be obtain	of toned from this on for hours Training to PAs, technic of t	number of training hese hours for this to scours? needed. Maintain License/cal certifications, etc number of training hese hours for this to the second sec	Certification c.) g hours annually.
X	Additional Professional or License/Certification	Technica (Training NOT Rec	uired to Maintain
	Travel for Lobbying/Advo State Legislature, Federal Grant Application Advoca Entity Name: Purpose of Visit:	/State Agen		
	Travel for Program Rever	iue Enhance	ement/Sales Oppor	tunity
	Program Development Tr Explain:	aining		
	Travel to Professional, Co Meeting/Convention (County Clerk's Association Organization Name:	,	·	
	Human Resources/Manag ("Dealing with Difficult Pec	T	-	=
	Other:			

El Paso County Travel Justification Form

Employee: David Dominguez Signatur	e and Date: 5/9/2012
Dept. Head: R. Wiles Signatur	e Date:
Dept: EPSO Job Title	:: Detective
Travel Funding Source: X County	Grant Other
Will any funds be reimbursed by another entity?	_
Travel Account No:	Balance Remaining for FY:
Purpose: (check one)	
Statutorily Required Training to Ho	d Elective Office
Statue Refrence:	
My effective office requires	number of training hours annually.
<u></u>	these hours for this time period.
Estimated hours to be obtained from the	is cours?
Please provide documentation for hour	s needed,
Professional or Technical Training t	o Maintain License/Certification
(peace officers, attorneys, CPAs, techn	•
My effective office requires	number of training hours annually.
I have already fulfilled of	these hours for this time period.
Estimated hours to be obtained from the	is cours?
V Additional Business ov Tachnica	Training NOT Required to Maintain
Additional Professional or Technica License/Certification	Training NOT Required to Maintain
License/Certification	
Travel for Lobbying/Advocating Bel	ore Federal/State Legislature, Federal/
State Legislature, Federal/State Age	ncy, or Other Regulatory Body, Including
Grant Application Advocacy	
Entity Name:	
Purpose of Visit:	
Travel for Program Revenue Enhan	cement/Sales Opportunity
Explain:	4
Program Development Training	
Explain:	
Travel to Professional, County, or E	lected Officials' Organization
Meeting/Convention	•
(County Clerk's Association, TAG, Co	nference of Urban Counties, TBIC, etc.)
Organization Name:	
Human Resources/Management/Per	sonal Development Training
	s management, "Be A Better Leader", etc.)
	go, Do Double Double , etc.,
Other:	

Adopted by the El Paso County Commissioners Court on November 17, 2003



From:

[icc_rjw@shsu.edu] Dr. Rita Watkins

Sent: Subject: Monday, April 09, 2012 4:57 PM

Eyewitness Identification Model Policy: Train The Trainer Course announcement

SAM HOUSTON STATE UNIVERSITY

BILL BLACKWOOD LAW ENFORCEMENT MANAGEMENT INSTITUTE OF TEXAS

RITA J. VILLARREAL-WATKINS, ED.D. EXECUTIVE DIRECTOR

HUNTSVILLE, TEXAS 77341-2417 (936) 294-4600 • (800) 477-9248 • FAX (936) 294-3926 WWW.LEMITONLINE.ORG

With the development and recent dissemination of the Eyewitness Identification Model Policy and Procedures, the Law Enforcement Management Institute of Texas (LEMIT) has now turned its focus on the development and facilitation of training courses for future instructors of the procedures and content found in the Model Policy. At this time, LEMIT is offering four (4), one (1) day Train The Trainer courses as follows:

	IE TRAINER D Model Policy
CLASS DATE:	LOCATION
May 22nd, 2012	Huntsville
June 1st, 2012	Plano
June 25th, 2012	Huntsville
July 11th, 2012	Austin

DETECTIVE PAFAEL WHAVE?

DETECTIVE

Lamin DUET.

PREREOUISITE:

Because this class is focused on training instructors to teach subsequent courses on this subject, all registrants must have a Basic Instructor Certificate (TCLEOSE Certified).

TRAVEL REIMBURSEMENT:

Due to a grant received from the Texas Court of Criminal Appeals, LEMIT will be able to reimburse most, if not all, of the travel costs for each participant (see Registration Form).

Those interested in attending one (1) of the Train The Trainer courses, please click http://www.lemitonline.org/publications/ewid.html to be taken to the Eyewitness Identification Model Policy page of our website where you will find links to the *Model Policy* and the *Registration Form*. We look forward to seeing you, or your agency's representative in one of the upcoming courses. Should you have any questions regarding this course offering, please feel free to contact Renee Rehmert at (936) 294-4461.

Sincerely,

Rita J. Watkins Executive Director (936) 294-1679 rwatkins@shsu.edu

A Member of The Texas State University System ______ An Equal Opportunity/Affirmative Action Institution

Sam Houston State University | A Member of The Texas State University System

This email is being sent to our list of Texas law enforcement community. If you would like to be removed from this list, please visit this page: http://www.cjcenter.org/nosend

Crowne Plaza.

Le121 A

Noith IH 35

EL PASO COUNTY SHERIFF'S OFFICE INTEROFFICE MEMORANDUM

Date:

05/14/2012

To:

Sheriff R. Wiles

Commander P. Cross

From:

Lt. Marco A. Vargas #2680__

Subject:

Eyewitness ID Model Policy and Procedure

This memorandum is to respectfully request approval to send 2 Detectives: Rafael Chavez and David Dominguez, to the upcoming Eyewitness ID Model Policy and Procedure course to be held in Austin, Texas on July 11, 2012.

The course will be held at the Crowne Plaza Hotel, Austin, Texas.

The cost to send all personnel is depicted in the following Cost Analysis Chart:

	Course	Hotel	Airfare	Per Diem	Contingency Funds/Fuel	TOTAL
Cost		\$351.78/night Double Occupancy	\$463.20	\$36/Person	\$100	
Number Needed		2 rooms/1 nights		2 days/ person	4	
TOTAL	\$	\$351.78	\$463.20	\$144.00	\$100	\$1058.98

Your attention to this matter is greatly appreciated.

Search Southwest

southwestoilteardio 1 The Southwest Travel Experience I Ston Up in Save I Help

Search Flights Select Flights Price Purchase Confirmed El Paso, TX to Austin, TX Quick Air Links Check in Total Price: \$463.20 Change Flight Air Chack Flight Status Account Login Enroli Nowl ITINERARY Account Number of Usarrame Tuesday, July 10, 2012 DEPART 12:00 PM El Paso, TX (ELP) to Flight Travel Time 1 h 30 m Password (Case Sergative) JUL 10 02:30 PM Austin, TX (AUS) (Nanstop) TUE PRemember Me Wanna Get Away Need help logging in? RETURN 06:30PM Austin, TX (AUS) to Flight Wednesday, July 11, 2012 7LD 11 #1960 Travel Time 1 h 30 m Manage Travel O7:00PM EI Paso, TX (ELP) (Nonstop) Wanne Get Away WED Shopping Cart PRICE: ADULT Rautina Fare Type | View Fare Rules Pare Details Quantity Total Air Modify I Remove No Charge Fees Wanna Get Away PR 10 Depart Fit 2055 Depart ELP-AUS Revisable Frieds ¢231.60 AUS 2:30 PM (contransferentia - sia game phanges adowed) TUE 12:00 PM Nonrelandable Adult Air fare per person. Warna Get Away fare contration fire difference acrobes? Wanna Get Away \$231.60 Return Fit 1960 AUS ELP Excellent Value WED 6:30 PM trommoderable - no name changes afowed: 7:00 PM Enroll in Rapid Rewards and earn at least 1260 Points per person for Subtotal ¢453.20 \$115.80 Wanna Get Away fure this trip. Aiready a Member? Log in to ensure you are getting the points you deserve. Cost Breakdown ADJ: \$231.60 × 2 \$463.20 1st and 2nd Checked Bags Fly Free. You can't find this great fare on any other website, 8ao Chame \$0.00 Gove, Taxes & Fees We'll reserve the flight upon Weight and size limits apply. purchase completion Air Total: \$463.20 Thip Total \$463,20 GET \$100 Plus get 10,000 points toward FREE FLIGHTS Not ready to book yet? Save this top and book later. after first purchase. September 11th Security Fee applies. Save Flight Checkaut Purchase your shopping cart... Rapid Rewards Modify Trip By clicking "Continue", you agree to accept the fare rules and want to commune with this purchase Travel Guide Add a Hotel We'll keep an eye on your cart for you write you shap. Products not confirmed unit purchase. Search for hotels in Austin (07/20/2012 - 07/11/2012) PIUS FARN SALA RAPYU REWARDS POLINTS Clase To jupilional) Center of destination * within 30 miles With Every Stayl 🐛 Show Only joptions) BOOK NOW! Hotel Chains . Shop hit rigiel Chairs. Find Hotels Add a Car We'll keep an eye on your can for you while you shop. Products not continued unlift perchase, Pickup Location Pickup Date Dropoff Date G당 07/11/2012 Austin, TX - AUS 07/10/2012 7 Advanced Search



Trip Total

\$463.20

Modify Trip

Purchase your shopping cart...

8y dicking 'Continue', you agree to accept the fare rules and want to continue with this purchase

© 2012 Southwest Airlines Co. All Rights Reserved. Use of the Southwest websites and our Company Information constitutes acceptance of our Torins and Conditions. Privacy Policy



Jorge Lopez

From:

Lucille Samuel

Sent:

Tuesday, May 15, 2012 2:53 PM

To: Subject: Jorge Lopez RE: Chavez Travel

Hi Jorge,

Yes the reimbursement is available if the funds are available. It is first come first served. If they reimburse I will forward the check to Treasury. We will request the reimbursement once they complete the course.

There is a hotel price quote for the Crowne Plaza Hotel Austin for 2 people. I will ask them to look for another hotel that is close to the University.

They are not requesting an Auto Rental. The Conference is at Sam Houston University.

R. Lucille Samuel
El Paso County Sheriff's Office
Budget Operations Manager
(915) 538-2286 Ext 2793/2791
Work Cell (915) 479-1517
Fax (915) 538-2246

From: Jorge Lopez

Sent: Tuesday, May 15, 2012 2:40 PM

To: Lucille Samuel

Subject: RE: Chavez Travel

Importance: High

Lucille, on this request, please read the registration and you'll find out that reimbursement is available and upon request from Sam Houston University. Where they will be staying and where the conference will take place? I do not think auto rental is necessary. I need to have all the information in order to pass it for payment. Lodging is too high, does it include auto rental? I would greatly appreciate if you can point out these questions to them before sending for approval. Thank you Lucille in advance.

From: Lucille Samuel

Sent: Tuesday, May 15, 2012 1:48 PM

To: Victor Perez; Jorge Lopez **Subject:** Chavez Travel

Jorge Lopez

From:

Lucille Samuel

Sent:

Tuesday, May 15, 2012 3:21 PM

To: Subject:

Jorge Lopez RE: Chavez Travel

Jorge I spoke with the hotel and the conference will be in the Crown Plaza Hotel. I asked why it is not listed in their Registration info and they said they have not placed it on the website yet.

R. Lucille Samuel
El Paso County Sheriff's Office
Budget Operations Manager
(915) 538-2286 Ext 2793|2791
Work Cell (915) 479-1517
Fax (915) 538-2246

From: Jorge Lopez

Sent: Tuesday, May 15, 2012 2:40 PM

To: Lucille Samuel

Subject: RE: Chavez Travel

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From: Lucille Samuel

Sent: Tuesday, May 15, 2012 1:48 PM

To: Victor Perez; Jorge Lopez **Subject:** Chavez Travel

El Paso County Travel Justification Form

Employee: Amanda Proffitt Dept. Head: Sam Trujillo B. Veller Dept: Human Resources Job Title: ADA Coordinator
Travel Funding Source: County Grant Other Will any funds be reimbursed by another entity? Travel Account No: Balance Remaining for FY:
Purpose: (check one)
Statutorily Required Training to Hold Elective Office Statue Refrence: My effective office requires
Professional or Technical Training to Maintain License/Certification (peace officers, attorneys, CPAs, technical certifications, etc.) My effective office requires number of training hours annually. I have already fulfilled of these hours for this time period. Estimated hours to be obtained from this cours?
Additional Professional or Technical Training NOT Required to Maintain License/Certification
Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/ State Legislature, Federal/State Agency, or Other Regulatory Body, Including Grant Application Advocacy Entity Name:
Purpose of Visit:
Travel for Program Revenue Enhancement/Sales Opportunity Explain:
Program Development Training Explain:
Travel to Professional, County, or Elected Officials' Organization Meeting/Convention (County Clerk's Association, TAG, Conference of Urban Counties, TBIC, etc.) Organization Name:
Human Resources/Management/Personal Development Training ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.)
Other:

Adopted by the El Paso County Commissioners Court on November 17, 2003

TA1200115

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: EMP02074 01	Single Check (Y/N):
Voucher Total: \$99.00 No. of Lines: 1	Date Entered: 05/17/2012
T/C Hash: 238	Entered by: AN
Preparer's Initials: AN	

Vendor Name: GLORIA LOPEZ

Street: PROBATE1

500 E. SAN ANTONIO

Amount Spelled: NINETY NINE DOLLARS AND NO CENTS

City, State, Zip: EL PASO TX 79901

Subject: GALVESTON, TX5/09-5/11/12RMB MEALS REGIONAL WRKSH

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	238	99.00	PROBTRVLSR1	6705				
V .	Desc:	GALVESTON, T	X5/09-5/11/12RMB	MEALS R	EGIONAL	. WRKSH		
02	Desc:							
03	Desc:							
04								
05	Desc:							
06	Desc:							
06	Desc:							
07	Desc:						_	
08	Desc:							
09								
	Desc:							
10	Desc:					-		

Trepared by: JURGE LUPEZ TCAUDZO-AUDITORS Date: 05/1//2012	
Prepared by: JORGE LOPEZ TCAUD20-AUDITORS Date: 05/17/2012	





MAY 15 2012 _

County of El Paso Travel Request Form

ravel						
ype: REIMBURSEMENT	60 T. V			D 1 . 0	u ., ., ., .,	
Name:	Gloria Lopez) 连公元是一二世纪代理	Department:	Probate C	ourt No. 1	
Date of Trip: Departure Date:		# 05/11/12	Destination:	Galveston,	Texas	
* Event	Texas College of Probate Ju	dges / Regional Works	hop			
County Related Purpose:			State of the State			
* Use of	GADMINGF Fund	ls requires legisla	ative impact e	xplanatio	n	
Department Index:	PROBTRVLSR1			Pranatio	6705	
COUNTY EMPLOYEE? CIRCLE/	A STATE OF THE PARTY OF THE PAR	<u> </u>				
	Section 1: Guidelines	for Determining Me	al Rates Allowan	ce move ar	ROW	
Please Check One (Departure)						
on Date of Departure by		After 12:00 P.M.		Half Rate	\$ 18.00	
on Date of Departure by	•	Before 12:00 P.M.		Full Rate	\$ 27.00	
No. of Charles and Charles	1					
Please Check One (Return means) on Date of Return by	u rate)	Before 5:00 P.M.		Half Data	Φ 10 ()()	
on Date of Return by		After 5:00 P.M.		Half Rate Full Rate	\$ 18.00 \$ 36.00	
on Date of Return by		Arter 5.00 1 .W.		run Kate	\$ 50.00	
* \$36.0 per diem no receipts requ	ired. **NOTE** there is no i	meal per diem if you dep	parture and return a	re on the sam	e date	
* (Note: Please use the items che	cked above to fill out section 2	2 below)				
	Travel Extimated Brea	kdown				
* CC CREDIT CARD EXPEN	SE BREAKDOWN			FOR AU	UDITOR'S USE ONLY	
4.5		* CC	T			
Airfare			Trans. Code	:		
Auto Rental						
Mileage (.40 /mile)	·		Index:			
Gas	27.00		Cook Obligate			
Meal rate on Departure date	27.00		Sub-Object:			
Meal per diem (\$36.00)	36.00				C WOOLD	
Meal rate on Return date	36.00		Vendor:		CMPU 2017	
Lodging					٧	
Other - Registration			Subsidiary:			
Other - Parking/Folls						
Other - Taxi			Amount:			
Other - Shuttle						
Other -	\$00.00	#O OO				_
TOTAL	\$99.00	\$0.00			Y/N	
	EMPL	OYEE WILL REIM	BURSED FRON	OTHERS	SOURCE	
	2	Section 3: Signature a				
		CC	NOTATION: S	KINING OF	THIS FORM IS AN	
		MATERIAL ACTUAL OF THE			OF THE COUNTY	
REIMBURSEMENT AMOU	JN'1' \$97.00	\$0.00	TRAVELPOL	ICA MITTE	AUTHORIZES THE	
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			DEPT. HEAT		221	_
			SIGNATURI		60×1	
C.C.O. DATE				DATE:	15-May-12	
<u> </u>						_

COUNTY OF EL PASO, TEXAS COMMISSIONERS COURT TRAVEL EXPENSE POLICY APPROVED NOVEMBER 8, 2010

The following are some commissioners court guidelines to be used in conjunction with travel advances and expenses.

All travel vouchers and receipts must be submitted to the county treasury on or before the 10th working day from your last authorized travel date. If a refund is due to the County of El Paso, travel vouchers must be submitted to the county treasury along with any unused funds that were advanced and all supporting documentation. In regards to documentation, any lost receipts are the responsibility of the person receiving a county advance. Your evidence of such a refund will be a pink deposit warrant copy issued by the county treasury.

All travel expenses require adequate supporting documentation or justification. Failure to provide adequate documentation or justification may cause your travel expenses to be disallowed by commissioners court and a refund to the county will be required. Personal expenses must be separated from county business expenses. Failure to adhere to this policy will result in salary offset of wages for any unallowable expenses or unreturned travel vouchers and receipts.

Instructions to Complete Travel Expense Vouchers

Purpose of Travel

Please record a brief description of the purpose of your trip (to attend a conference, seminar, school, et cetera).

Date(s) of Trip

Please show the date(s) of your authorized travel. Expenses must be maintained on a day-by-day basis which will facilitate identifying travel costs to be accounted for. All travel advances from current year funds must be approved by September 30. Travel advances for dates subsequent to fiscal year end utilizing current year funds must relate to travel that will be taken no later than November 15, of the new fiscal year.

Travel (Mode of Transportation)

Please report all expenses incurred for air fare, bus fare, car rental, shuttle and mileage reimbursement.

Lodging

Please attach a receipt for all lodging charges showing actual charges, name of the establishment, mailing address and date(s).

Mileage Reimbursement

The County's mileage rate is 40 cents per mile, when an employee's personal vehicle is used for county related travel.

Meals

A \$36.00 meal per diem with **no** receipts required for documentation. For out-of-town travel of a half day or less (ie: day of departure and/or day of return) the per diem rate is \$9.00 breakfast, \$9.00 lunch, \$18.00 dinner. If meals are included as program cost then the per diem must be adjusted accordingly. No per diem expense for travel where departure and return are on the same date.

Other

All other expenditures should be recorded, described and supported by receipts to the greatest extent possible.

Prohibited County Travel Expenses

Prohibited expenses include but are not necessarily limited to the following:

No Alcoholic drinks

No Nonbusiness related long distance and local telephone calls

No Supplies, books or other items which must be processed by the purchasing agent

No Movies, door prizes, gratuities (Tips)

No Utilization of travel agency

MAY 9 WED

Probate Judges Conference May2010

New purchases added to your trip.

AIR

El Paso, TX - ELP to Houston (Hobby), TX - HOU 05/09/2012 - 05/11/2012 Confirmation # 154USL

Adult Passenger(s)

Rapid Rewards #

GLORIA LOPEZ

00000087297405

Subscribe to Flight Status Messaging

DEPART MAY 9 10:25 AM El Paso, TX (ELP) to 01:15PM Houston (Hobby), TX (HOU) Flight #833

Wednesday, May 9, 2012 Travel Time 1 h 50 m

(Nonstop)

WED

RETURN MAY 11 FRI

05:10 PM Houston (Hobby), TX (HOU) to 06:10 PM El Paso, TX (ELP)

Flight #382 Friday, May 11, 2012 Travel Time 2 h 00 m

(Nonstop)

PRICE: ADULT

Fare Type | View Fare Rules

Fare Details

Quantity

Total

Wanna Get Away

(applicable tale difference upplies)

Par Dioni 5/9/10 27.00 5/10/10 36.00 5/11/10 36.00

El Paso County Travel Justification Form

Employe	e: Gloria Lopez	Signature	X/One	Date:	5/15/2012
Dept. Hea	d: Patricia B. Chew	Signature	Vat	Date:	5/15/2012
Dep	t: Probate Court No. 1	Job Title:	Judge		
Travel	Funding Source: x Coun	ntv	Grant	Other	
	y funds be reimbursed by another		No		
Travel	Account No: Probtrvlsr1 67	705	Bal. Remai	ning for FY:	\$890.00
Purpos	se: (check one)				
	Statutorily Required Traini	ng to Hold	l Elective O	ffice	
	Statue Refrence:				
	My effective office requires		number of	training hours and	nually.
	I have already fulfilled	of t	hese hours fo	or this time period	l.
	Estimated hours to be obtained	ed from this	s cours?		
	Please provide documentation	n for hours	needed.		
	Professional or Technical T	raining to	Maintain L	icense/Certificati	ion
	(peace officers, attorneys, CP.	As, technic	cal certificati	ons, etc.)	
	My effective office requires		number of	training hours and	nually.
	I have already fulfilled	of t	hese hours fo	or this time period	l.
	Estimated hours to be obtained	d from this	s cours?		
	Additional Professional or T	Fechnical '	Training NO	OT Required to N	Maintain .
	License/Certification	Comme		or required to a	
	Turnel for Labbring / Advoc	otina Dofo	no Endonal/6	State I esisletum	Fodoval/
	Travel for Lobbying/Advoc State Legislature, Federal/S	_		-	
	Grant Application Advocac	_	cy, or Other	Regulatory Dou	y, <u>including</u>
	Entity Name:	<u>*</u>			
	Purpose of Visit:				
		- Fb		0	
	Travel for Program Revenu	ie Ennance	ement/Sales	Opportunity	
	Explain:				
	Program Development Trai	ning			
<u> </u>	Explain:				
x	Travel to Professional, Cou	nty, or Ele	cted Officia	ls' Organization	
	Meeting/Convention			_	
	(County Clerk's Association,	TAG, Con	ference of U	rban Counties, TE	BIC, etc.)
	Organization Name: Texa	s College	of Probate Ju	dges, Regional W	orkshop
	Human Resources/Manager	nent/Perso	onal Develor	oment Training	
	("Dealing with Difficult Peop		_	_	ader", etc.)
	Other:		-		,
_ I	Other.				

Texas College of Probate Judges 2-Day Regional Workshop Galveston, Texas

Wednesday, May 9, 2012

4:00 PM TO 6:00 PM

Registration

Thursday, May 10, 2012

7:30 AM TO 8:10 AM Registration: Coffee and Rolls

8:10 AM TO 8:15 AM Welcoming Remarks

Guy Herman, TCPJ President

8:15 AM TO 9:00 AM Notice and Citation in Probate Court

The Hon. Beth Rothermel Washington County Clerk

9:00 AM TO 10:00 AM The Role of the Ad Litem

The Hon. Steve King

Tarrant County Probate Court No.1

10:00 AM TO 10:15 AM Coffee Break

10:15 AM TO 11:15 AM Independent Administration

To be announced

11:15 AM TO NOON Dependent Administration

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

NOON TO 1:00 PM Lunch

1:00 PM TO 1:45 PM Heirship Proceedings

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

1:45 PM TO 2:30 PM Responsibilities of the Probate Clerk

The Hon. Gladys Burwell Senior Judge – Galveston County

2:30 PM TO 2:45 PM Stretch Break

2:45 PM TO 3:45 PM Practical Aspects of Guardianship Law

The Hon. Guy Herman

Travis County Probate Court No. 1

Friday, May 11, 2012

7:45 AM TO 8:15 AM

Coffee and Rolls

8:15 AM TO 10:45 AM

Mental Health Law

(with coffee break about 9:45)

The Hon. Guy Herman Travis County Probate Court No. 1

10:45 AM TO 11:15 AM

DADS and Guardianships

Alex Jones, Chief Guardianship Attorney
Texas Department of Aging and Disability Services

If you have questions about DADS and guardianships that you'd like to have answered in this session, please email your questions to christy.nisbett@co.travis.tx.us no later than April 30.

11:15 AM TO NOON

Concluding Probate and Guardianship Proceedings

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

NOON TO 1:00 PM

Lunch

1:00 PM TO 2:00 PM

Bonds, Inventories, and Accountings

The Hon. Steve King

Tarrant County Probate Court No.1

2:00 PM TO 2:15 PM

Stretch Break

2:15 PM TO 2:45 PM

Temporary Guardianships

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

(Paper includes all Extraordinary Remedies in Probate Proceedings: Temporary Administrations, Temporary Guardianships, Temporary Restraining Orders, Temporary Injunctions, and Receiverships)

2:45 PM TO 3:45 PM

The Judge's Role in Actions Against a Probate

Appointee

Howard M Reiner

Howard M Reiner & Associates, Houston

TA1200116

El Paso County Auditor's Office Manual Voucher Form

	Single Check (Y/N):
Vendor No.: EMP02500 01	Single Circle (1/11).
Voucher Total: \$1,624.90	
No. of Lines: 5	Date Entered: 05/17/2012
T/C Hash: 1,190	Entered by: AN
Preparer's Initials: AN	·

Amount Spelled: ONE THOUSAND SIX HUNDRED,

TWENTY FOUR DOLLARS AND NINETY CENTS

Vendor Name: PATRICIA B. CHEW

PROBATE CRT 1

Street: 500 EAST SAN ANTONIO

City, State, Zip: EL PASO TX 79901

Subject: JDGE CHEW GALVESTON, TX5/09-5/11/12RMB RGN'L WRKSH

Line	Trans	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	238	324.98		6705				
0.1	Desc:	JDGE CHEW GA	LVESTON, TX5/09-5	/11/12RM	B RGN'L	WRKSH		
02	238	324.98	PROBJUDSUP1	6705				
02	Desc:	JOSEPH STREL	ITZ GALVESTON, TX	5/09-5/1	1/12RMB	RGN'L		
03	238	324.98	PROBJUDSUP1	6705				
U3	Desc:	GLORIA LOPZ	GALVESTON, TX5/09	-5/11/12	RMB RGN	'L WRK		
04	238	324.98	PROBJUDSUP1	6705				
04	Desc:		GALVESTON, TX5/0		2RMB RG	N'L WR		
0.5	238	324.98	PROBJUDSUP1	6705				
05	Desc:		IA GALVESTON, TX5		/12RMB	RGN L		
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06	Desc:							
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Prepared by: JORGE LOPEZ TCAUD20-AUDITORS	Date :	05/17/2012
Approved by:	Date :	



** KAY FOUR MB 1263778 chew, valencian

MAY 15 2012

County of El Paso Travel Request Form

N

Name: Judge Particia B. Chew Department: Probate Court No. 1			Travel Reques	st Form		M	
Name: Date of Trip: Departure Date: Date of Trip: Departure Date: Destination: Department Index: Destination: PROBURSUP	Travel						
Date of Trip: Departure Date: * Event Country Related Purpose: * Use of GADMINGF Funds requires legislative impact explanation Departure in Index: PROBUDISUP COUNTY EMPLOYEE VIGLEMONE ARROW * Elease Check One (Departure well rate) * Index on Date of Departure by On Date of Return by On Date of Return meal rate) * Before 5:00 P.M. * Stiff per diam no receipts required. **NOTE** there is no meal per diem if you departure and return are on the same date * Note: Please use the items checked above to fill out section 2 below) * Section 2: Travel Extinated Breakdown * CC CREDIT CARD EXPENSE BREAKDOWN * CC Airfare Auto Rental Mileage (40 /mile) Gas Meal rate on Departure date Meal per diem (35.0.0) Meal rate on Return date Lodging (5 tms @ \$234.60) Rms for Judge Chew, Joseph Sterlitz, Golfa Lopez, Sandra Lozano and Daniel Valencia Other - Parking Other - TOTAL * Special 2: EMPLOYEE WILL REIMBURSED FROM OTHER SOURCE NOTATION. * Special 2: EMPLOYEE WILL REIMBURSED FROM OTHER SOURCE NOTATION. * Special 2: EMPLOYEE SALASY OFFSET OF WAGSPHONCOMPIJANCE EMPLOYEE SIGNATURE * Signature and Last of Departure Date of Parties Signature and Last of Panes: * NOVATION: SIGNING OF THIS FORM IS AN ACKNOWLEDGE-MINERT OF THE COUNTY TRAVEL DEPART HEADS * SIGNATURE * SIGNATURE *		Judge Patricia B. Chew		Department:	Probate Co	ourt No. 1	
* Event County Related Purpose: * Use of GADMINGF Funds requires legislative impact explanation Department Index: **OUNTY IMPLOYEE CIRCLEMOVE ARROWITS AND Department Index: **OUNTY IMPLOYEE CIRCLEMOVE ARROWITS AND PROBLUDSUP COUNTY IMPLOYEE CIRCLEMOVE ARROWITS AND Please Check One (Departure meal rate) **O Date of Departure by On Date of Peturn By On Date of Return But on Date of Return By On Date of Return By On Date of Return But on Date of Return By On Date of Return By On Date of Return But on Date of Return By On Date of Return By On Date of Return But on Date of Return But on Date of Return By On Date of Return But on Date of Names and Da	Date of Trip: Departure Date:	CONTRACTOR OF THE PROPERTY OF	# 05/11/12	Destination:	Galveston, T	l'exas	
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COUNTY OF EL PASO, TEXAS COMMISSIONERS COURT TRAVEL EXPENSE POLICY APPROVED NOVEMBER 8, 2010

The following are some commissioners court guidelines to be used in conjunction with travel advances and expenses.

All travel vouchers and receipts must be submitted to the county treasury on or before the 10th working day from your last authorized travel date. If a refund is due to the County of El Paso, travel vouchers must be submitted to the county treasury along with any unused funds that were advanced and all supporting documentation. In regards to documentation, any lost receipts are the responsibility of the person receiving a county advance. Your evidence of such a refund will be a pink deposit warrant copy issued by the county treasury.

All travel expenses require adequate supporting documentation or justification. Failure to provide adequate documentation or justification may cause your travel expenses to be disallowed by commissioners court and a refund to the county will be required. Personal expenses must be separated from county business expenses. Failure to adhere to this policy will result in salary offset of wages for any unallowable expenses or unreturned travel vouchers and receipts.

Instructions to Complete Travel Expense Vouchers

Purpose of Travel

Please record a brief description of the purpose of your trip (to attend a conference, seminar, school, et cetera).

Date(s) of Trip

Please show the date(s) of your authorized travel. Expenses must be maintained on a day-by-day basis which will facilitate identifying travel costs to be accounted for. All travel advances from current year funds must be approved by September 30. Travel advances for dates subsequent to fiscal year end utilizing current year funds must relate to travel that will be taken no later than November 15, of the new fiscal year.

Travel (Mode of Transportation)

Please report all expenses incurred for air fare, bus fare, car rental, shuttle and mileage reimbursement.

Lodging

Please attach a receipt for all lodging charges showing actual charges, name of the establishment, mailing address and date(s).

Mileage Reimbursement

The County's mileage rate is 40 cents per mile, when an employee's personal vehicle is used for county related travel.

Meals

A \$36.00 meal per diem with **no** receipts required for documentation. For out-of-town travel of a half day or less (ie: day of departure and/or day of return) the per diem rate is \$9.00 breakfast, \$9.00 lunch, \$18.00 dinner. If meals are included as program cost then the per diem must be adjusted accordingly. No per diem expense for travel where departure and return are on the same date.

Other

All other expenditures should be recorded, described and supported by receipts to the greatest extent possible.

Prohibited County Travel Expenses

Prohibited expenses include but are not necessarily limited to the following:

No Alcoholic drinks

No Nonbusiness related long distance and local telephone calls

No Supplies, books or other items which must be processed by the purchasing agent

No Movies, door prizes, gratuities (Tips)

No Utilization of travel agency

Texas College of Probate Judges 2-Day Regional Workshop Galveston, Texas

Wednesday, May 9, 2012

4:00 PM TO 6:00 PM

Registration

Thursday, May 10, 2012

7:30 AM TO 8:10 AM Registration: Coffee and Rolls

8:10 AM TO 8:15 AM Welcoming Remarks

Guy Herman, TCPJ President

8:15 AM TO 9:00 AM Notice and Citation in Probate Court

The Hon. Beth Rothermel Washington County Clerk

9:00 AM TO 10:00 AM The Role of the Ad Litem

The Hon. Steve King

Tarrant County Probate Court No.1

10:00 AM TO 10:15 AM Coffee Break

10:15 AM TO 11:15 AM Independent Administration

To be announced

11:15 AM TO NOON Dependent Administration

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

NOON TO 1:00 PM Lunch

1:00 PM TO 1:45 PM Heirship Proceedings

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

1:45 PM TO 2:30 PM Responsibilities of the Probate Clerk

The Hon. Gladys Burwell

Senior Judge - Galveston County

2:30 PM TO 2:45 PM Stretch Break

2:45 PM TO 3:45 PM Practical Aspects of Guardianship Law

The Hon. Guy Herman

Travis County Probate Court No. 1

Friday, May 11, 2012

7:45 AM TO 8:15 AM

Coffee and Rolls

8:15 AM TO 10:45 AM

Mental Health Law

(with coffee break about 9:45)

The Hon. Guy Herman Travis County Probate Court No. 1

10:45 AM TO 11:15 AM

DADS and Guardianships

Alex Jones, Chief Guardianship Attorney

Texas Department of Aging and Disability Services

If you have questions about DADS and guardianships that you'd like to have answered in this session, please email your questions to christy.nisbett@co.travis.tx.us no later than April 30.

11:15 AM TO NOON

Concluding Probate and Guardianship Proceedings

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

NOON TO 1:00 PM

Lunch

1:00 PM TO 2:00 PM

Bonds, Inventories, and Accountings

The Hon. Steve King

Tarrant County Probate Court No.1

2:00 PM TO 2:15 PM

Stretch Break

2:15 PM TO 2:45 PM

Temporary Guardianships

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

(Paper includes all Extraordinary Remedies in Probate Proceedings: Temporary Administrations, Temporary Guardianships, Temporary Restraining Orders, Temporary Injunctions, and Receiverships)

2:45 PM TO 3:45 PM

The Judge's Role in Actions Against a Probate

Appointee

Howard M Reiner

Howard M Reiner & Associates, Houston

THANK YOU FOR RENTING FROM

HERTZ

HOUSTON HOBBY AP RES: F4272631361 / VSTATD R

RR 547994705 PATRICIA

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INITIAL CHARGES

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RENT RT\$ 114.20 /DAY @ 2 /DAYS 228.40 RENT RT\$ 57.10 / HOUR @ 1 / HOURS \$ 57.10 SUBTOTAL 1 285.50 \$ DISCOUNT -R 10% 28.55 SUBTOTAL LESS DISCOUNT 256.95

CHARGES ADDED DURING RENTAL

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SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY T\$ 28.66 FF SURCHARGE T\$ 2.00 ENERGY SURCHARGE Т\$ 1.03 VEHICLE LICENSE COST RECOVERY Τ\$ 4.35 TAX 15.000% ON 292.99 43.94 \$ VOUCHER - 1 205.56 TOTAL AMT DUE 131.37

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FOR EXPLANATION OF THE ABOVE CHARGES, PLEASE ASK A REPRESENTATIVE OR GO TO WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 01695 / 6084990 12 N/L GR CRVN2W3S LICENSE: TX DK9G019

FUEL: FULL 8/8 OUT 8/8 IN

MILES CHECKIN: 9470 MILES @ RENTAL: 9370 MILES DRIVEN: 100

CDP: XXXXXXX

RENTED: HOUSTON HOBBY AP 05/09/12 13:21 05/11/12 14:28 RENTAL: RETURN: RETURNED: HOUSTON HOBBY AP COMPLETED BY: 3344 / TXHOB24

PLAN IN: VSTATD PLAN OUT: VSTATD RATE CLASS: R

FF: WN63594694

HOW WAS YOUR EXPERIENCE? WE'D LIKE YOUR FEEDBACK.

- 1) Call 1-800-278-1595, or Visit WWW.HERTZSURVEY.COM
- 2) Enter Access Code: 01607
- 3) Take Brief Survey

OUESTION? Visit WWW.HERTZ.COM or Call 1-800-654-4173

THANK YOU FOR RENTING FROM

HERTZ

THE HERTZ CORPORATION

PO BOX 26120

Fax:

Phone: 8006544173 8006549925

Web:

www.hertz.com

Direct All Inquiries To:

THE HERTZ CORPORATION



REPRINT

Invoice Date: Document:

Rental Agreement No: 006367771 972000659428

Renter: Account No.: CHEW PATRICIA ********4025 AMX

2415 FRANKFORT AVE EL PASO, US 79930

OKLAHOMA CITY, OK 73126-0120

DESCRIPTION OF SERVICE

Service Provided: AFFORDABLE PREPAID VOUCHER

Date of Service: 05/09/2012

Document Ref. No.: F4272631361

Place of Service: TXHOB24

IATA/TACO:

Rental Agreement No: 006367771

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MISCELLANEOUS INFORMATION

SERVICE CHARGES

US PREPAID

AMOUNT DUE

205.56 205.56 USD

THANK YOU FOR RENTING FROM HERTZ

Direct All Inquiries To: THE HERTZ CORPORATION PO BOX 26120

ALL CHARGES HAVE BEEN BILLED TO YOUR ACCOUNT.

SHELL , 57543440507 8610 AIRPORT BLUD HOUSTON , TX 77061

05/11/2012 02:25:01 PH 122460769

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FUEL TOTAL

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-----Subtotal = \$ 15,99

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Total = \$ 15.99

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Save 10c/gal @Shell when earning 100pts @Kroger Plus See brochure for info

\$10off Pennzoil Platinum 5+qts @AutoZone Code600915 Void Where Prohibited Ex6/25 SHELL , 57543448507 8610 HERPORT BLUD HOWSTON , TX 77861

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WED Probate Judges Conf

New purchases added to your trip.

AIR

Adult Passenger(s)

PATRICIA CHEW

Subscribe to Flight Status Messaging

Rapid Rewards #

00000063594694

DEPART

10:25AM El Paso, TX (ELP) to 01:15PM Houston (Hobby), TX (HOU)

Flight #833

Wednesday, May 9, 2012

Travel Time 1 n 50 Y

(Nonstop)

WED

05:10 PM Houston (Hobby), TX (HOU) to **06:10 PM** El Paso, TX (ELP)

Flight #382 Friday, May 11, 2012

travel Time 2 h 00 c

(Nonstop)

FRI
PRICE: ADULT

Trip Routing

Fare Type | View Fare Rules

Fare Details

Quantity

Total

Por Diem

5/9/12 27.00 5/10/12 36.00 5/11/12 36.00



Arrival Departure 05-09-12 05-11-12

Company Name

Patricia Chew

US

2024 Seawall Boulevard Galveston, TX 77550 Phone: (409) 765-7721 Fax: (409) 765-5623

INFORMATION INVOICE

Folio / Invoice #

151822

Reference # Room No.

77169051

Page No.

1 of 1

Wyndham BYR No. :

YG711602811

Conf. No.

4146364

Cashier No.

135

A/R Number

Date	Description	Reference		Charges	Credits
05-09-12	Room Charge			/ 102.00	
05-09-12	Occ. Tax State		117,30	6.12	
05-09-12	Occ. Tax City		111110	9.18	
05-10-12	Room Charge			102.00	
05-10-12	Occ. Tax State		17	6.12	
05-10-12	Occ. Tax City			9.18	
05-11-12	American Express	XXXXXXXXXXX4025 XX/XX		(234.60
	Tota	al		234.60	234.60

Balance 0.00

Please contact the Hotel Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 888-946-4283 or write to Wyndham Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about privacy.

\$ 234, 60 x 5 Rms \$ 1173,00 Total



Arrival Departure 05-09-12 05-11-12

Company Name Patricia Chew

US

2024 Seawall Boulevard Galveston, TX 77550 Phone: (409) 765-7721 Fax: (409) 765-5623

INFORMATION INVOICE

Folio / Invoice //

Reference #

Room No.

Page No.

0234

77169003

Wyndham BYR No. :

YG711602811

Conf. No. Cashier No.

4146361 : 116

A/R Number

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Please contact the Hotel Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 868 946-4283 or write to Wyndham Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about privacy.



El Paso International Airport

SOUTHLAND PRINTING - SHREVEPORT, LA.

1000 05/09 09:35 05/11 20:28 \$30.00 \$025



El Paso International Airport

000 05/09 09:35 05/11 20:28 \$30.00 4025

Parking Receipt

El Paso County Travel Justification Form

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Texas College of Probate Judges 2-Day Regional Workshop Galveston, Texas

Wednesday, May 9, 2012

4:00 PM TO 6:00 PM

Registration

Thursday, May 10, 2012

7:30 AM TO 8:10 AM

Registration: Coffee and Rolls

8:10 AM TO 8:15 AM

Welcoming Remarks

Guy Herman, TCPJ President

8:15 AM TO 9:00 AM

Notice and Citation in Probate Court

The Hon. Beth Rothermel Washington County Clerk

9:00 AM TO 10:00 AM

The Role of the Ad Litem

The Hon. Steve King

Tarrant County Probate Court No.1

10:00 AM TO 10:15 AM

Coffee Break

10:15 AM TO 11:15 AM

Independent Administration

To be announced

11:15 AM TO NOON

Dependent Administration

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

NOON TO 1:00 PM

Lunch

1:00 PM TO 1:45 PM

Heirship Proceedings

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

1:45 PM TO 2:30 PM

Responsibilities of the Probate Clerk

The Hon. Gladys Burwell

Senior Judge - Galveston County

2:30 PM TO 2:45 PM

Stretch Break

2:45 PM TO 3:45 PM

Practical Aspects of Guardianship Law

The Hon. Guy Herman

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Mental Health Law

(with coffee break about 9:45)

The Hon, Guy Herman Travis County Probate Court No. 1

10:45 AM TO 11:15 AM

DADS and Guardianships

Alex Jones, Chief Guardianship Attorney

Texas Department of Aging and Disability Services

If you have questions about DADS and guardianships that you'd like to have answered in this session, please email your questions to christy.nisbett@co.travis.tx.us no later than April 30.

11:15 AM TO NOON

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Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

NOON TO 1:00 PM

Lunch

1:00 PM TO 2:00 PM

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The Hon. Steve King

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2:15 PM TO 2:45 PM

Temporary Guardianships

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

(Paper includes all Extraordinary Remedies in Probate Proceedings: Temporary Administrations, Temporary Guardianships, Temporary Restraining Orders, Temporary Injunctions, and Receiverships)

2:45 PM TO 3:45 PM

The Judge's Role in Actions Against a Probate

Appointee

Howard M Reiner

Howard M Reiner & Associates, Houston

TA1200117

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: EMP02581 01	Single Check (Y/N):
Voucher Total: \$150.00 No. of Lines:	Date Entered: 05/17/2012
T/C Hash: 238 Preparer's Initials: AN	Entered by: AN
rreparer's initials; AN	

Vendor Name: AMANDA PROFFITT

Street: HUMAN RESOURCES 800 EAST OVERLAND

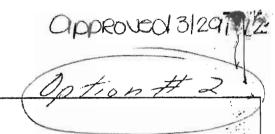
Amount Spelled: ONE HUNDRED FIFTY DOLLARS AND NO CENTS

City, State, Zip: EL PASO, TX 79901

Subject: AUSTIN, TX7/10-7/14/12RMB RG TEXS DEP OF LICENSIN

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Prepared by: JORGE LOPEZ TCAUD20-AUDITORS	Date :	05/17/2012	
Approved by:	Date :		





PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM

County of El Paso

		Travel Request	Form		such zwabac	d. ,
ravel					KINB - Fings 4	X
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Name:	Amanda Proffitt		Department:	Human R	esources	1
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* Event	Texas Department of Licer	sing & Regulations - Tex	as Accessibility Ac	ademy		
County Related Purpose:	***************************************	NATE:				
* Use of Department Index: COUNTY EMPLOYEE? CIRCLE		30	Sub-Object	61	405	
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TEXAS DEPARTMENT OF LICENSING AND REGULATION

P.O. Box 12157 • Austin, Texas 78711 • (512) 539-5669 • (877) 278-0999 • FAX (512) 539-5690 marchitectural.barriers@license.state.tx.us • www.license.state.tx.us

Texas Accessibility Academy

Registration Form

The Texas Accessibility Academy is a three-day comprehensive study of the Texas Architectural Barriers Act (TABA), Architectural Barriers Administrative Rules, and the Texas Accessibility Standards (TAS). Attendees will also receive general information about how the TABA and TAS relate to the Americans with Disabilities Act (ADA) and the ADA Accessibility Guidelines (ADAAG).

The date and location of each Academy is provided on the TDLR website. Date & Location: Applicants must select and reference only one Academy date/location when

completing the Registration Form.

A separate registration and fee is required for each Academy.

8:00 a.m. until 5:00 p.m. daily Time:

\$150.00 per person Tuition: Make checks payable to: Texas Department of Licensing and Regulation

The department does not accept credit card(s) at this time.

No registration or fees will be accepted at the door.

Cancellations: The tuition fee is non-refundable and non-transferable to an alternate Academy

date unless the registered Academy is full or cancelled by the department.

Substitutions: A substitute registrant will be allowed if the department is notified in writing of the

new registrant information at least five (5) business days prior to the Academy.

No substitutes will be accepted at the door.

General Information: Attendees are responsible for their own hotel accommodations, meals, parking,

and travel to and from the Academy.

A notebook of TABA, Rules, and TAS reference materials will be provided at the

Academy.

To register for an Academy, please complete the following information and mail, ship, or hand deliver the form and \$150.00 registration fee to: TDLR, PO Box 12157, Austin, TX 78711 (920 Colorado, 78701). Registrants will be provided with written confirmation of their enrollment. Additional information may be payment confirmal provided at that time.

PLEASE PRINT OR TYPE			/-		
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Note: If you require auxiliary aids, services, or materials in an alternate format, please contact TDLR at least five (5) working days prior to the meeting date.

TDLR FORM 010AB 12-08 NOTE: An individual who completes and files this form with the Texas Department of Licensing and Regulation (the Dept.) is entitled to the

- to be informed about the information that the Dept. collects about the individual, upon their request and subject to a few exceptions to receive and review the information, under Sections 552,021 and 552,023 of the Texas Govt. Code; and
- have the Department correct information about the individual that is incorrect, under Section 559 004 of the Texas Govf. Code

^{**}The Department will add your address to the Architectural Barriers email notification list, which automatically provides Department information on matters affecting Architectural Barriers. Your email address is confidential pursuant to the Texas Public Information Act; the Department will not share it with the public. For additional information link to: http://www.license.state.tx.us/newsletters/TDLRnotificationLists.asp



COUNTY OF EL PASO

HUMAN RESOURCES DEPARTMENT

BETSY C. KELLER, SPHR DIRECTOR

To:

Betsy Keller, Director

Human Resources

From:

Sam Trujillo

Risk Manager

Ref:

ADA Coordinator Training and Travel

Date:

March 26, 2012

In 2011, the County of El Paso as part of a settlement agreement, hired an Americans with Disabilities Act (ADA) Coordinator. As part of the Agreement, the ADA Coordinator is required to complete training in the Texas Accessibility Standards (TAS) by May 2012. The State of Texas sent a notice in January 2012 informing interested parties that the TAS training will be offered during three identical sessions in Austin, Texas in 2012 on a first come first serve basis. Only one session was being offered prior to the May 2012 deadline.

In January, the ADA Coordinator (Amanda Proffitt) registered for the TAS training and personally paid the \$150.00 registration fee to ensure that she would be one of the first selected for the upcoming training. Ms. Proffitt was successful in getting accepted to the second training session in 2012. Because this training date fell at a time beyond the Settlement Agreement, the County of El Paso had to request an extension from the other parties associated with the lawsuit.

A review of the training schedule indicates the TAS training will be conducted in Austin, Texas Wednesday, July 11th through Friday, July 13th, from 8:00 am to 5:00 pm each day. The last flight out of Austin on July 13th is scheduled for 6:40 pm. The training is being held approximately 12 miles from the airport. Anticipating rush hour traffic, rental car check in, and luggage check in, Ms. Proffitt should be able to board the last flight back to El Paso before the listed time. However, if there is any delay, Ms. Proffitt will need to find a room and stay an additional night at a price of approximately \$130.00+, obtain a shuttle for approximately \$19.54 one way, and she will need to obtain a return flight for the following morning at a cost of approximately \$275.00 +.

Considering the County's standard practice of requiring participants who travel out of town to return on the same day the training ends, we contacted the training organizers to discuss the ending time for the training. The organizers advised they normally give out of town participants permission to leave the training sessions a little early to assist with the time it will take to catch a plane.

TA1200118

Single Check (Y/N): —

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: EMP02593 01

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MAY 15 2012

County of El Paso Travel Request Form



Travel Type: REIMBURSEMENT						
Name:	Sandra Lozano		Department:	Probate Co	ourt No. 1	
Date of Trip: Departure Date:	05/09/12 Return Date:	# 05/11/12	Destination:	Galveston, 7	Texas	
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COUNTY OF EL PASO, TEXAS COMMISSIONERS COURT TRAVEL EXPENSE POLICY APPROVED NOVEMBER 8, 2010

The following are some commissioners court guidelines to be used in conjunction with travel advances and expenses.

All travel vouchers and receipts must be submitted to the county treasury on or before the 10th working day from your last authorized travel date. If a refund is due to the County of El Paso, travel vouchers must be submitted to the county treasury along with any unused funds that were advanced and all supporting documentation. In regards to documentation, any lost receipts are the responsibility of the person receiving a county advance. Your evidence of such a refund will be a pink deposit warrant copy issued by the county treasury.

All travel expenses require adequate supporting documentation or justification. Failure to provide adequate documentation or justification may cause your travel expenses to be disallowed by commissioners court and a refund to the county will be required. Personal expenses must be separated from county business expenses. Failure to adhere to this policy will result in salary offset of wages for any unallowable expenses or unreturned travel vouchers and receipts.

Instructions to Complete Travel Expense Vouchers

Purpose of Travel

Please record a brief description of the purpose of your trip (to attend a conference, seminar, school, et cetera).

Date(s) of Trip

Please show the date(s) of your authorized travel. Expenses must be maintained on a day-by-day basis which will facilitate identifying travel costs to be accounted for. All travel advances from current year funds must be approved by September 30. Travel advances for dates subsequent to fiscal year end utilizing current year funds must relate to travel that will be taken no later than November 15, of the new fiscal year.

Travel (Mode of Transportation)

Please report all expenses incurred for air fare, bus fare, car rental, shuttle and mileage reimbursement.

Lodging

Please attach a receipt for all lodging charges showing actual charges, name of the establishment, mailing address and date(s).

Milcage Reimbursement

The County's mileage rate is 40 cents per mile, when an employee's personal vehicle is used for county related travel.

Meals

A \$36.00 meal per diem with **no** receipts required for documentation. For out-of-town travel of a half day or less (ie: day of departure and/or day of return) the per diem rate is \$9.00 breakfast, \$9.00 lunch, \$18.00 dinner. If meals are included as program cost then the per diem must be adjusted accordingly. No per diem expense for travel where departure and return are on the same date.

Other

All other expenditures should be recorded, described and supported by receipts to the greatest extent possible.

Prohibited County Travel Expenses

Prohibited expenses include but are not necessarily limited to the following:

No Alcoholic drinks

No Nonbusiness related long distance and local telephone calls

No Supplies, books or other items which must be processed by the purchasing agent

No Movies, door prizes, gratuities (Tips)

No Utilization of travel agency

MAY 9

WED Probate Judges Conference

New purchases added to your trip.

AIR

El Paso, TX - ELP to Houston (Hobby), TX - HOU 05/09/2012 - 05/11/2012
Confirmation # IDNUSU

Adult Passenger(s)

Rapid Rewards #

SANDRA LOZANO

DANTEL VALENCIA

Subscribe to Flight Status Messaging

DEPART MAY 9 10:25AM El Paso, TX (ELP) to 01:15PM Houston (Hobby), TX (HOU)

Flight #833

Wednesday, May 9, Travel Time 1 h 50 m (Nonstop)

WED

RETURN MAY 11 **05:10 PM** Houston (Hobby), TX (HOU) to **06:10 PM** El Paso, TX (ELP)

Flight #382

Friday, May 11, 201: Travel Time 2 h 00 m (Nonstop)

FRI

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity
Depart	ELP-HOU	Wanna Get Away Excellent Value	No Change Fees (applicable fam difference applies) Reusable Funds (nontransferable - no name changes allowed) Norarefundable:	2
Return	HOU-ELP	Wanna Get Away Excellent Value	No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable	2

Enroll in Rapid Rewards and earn at least 1572 Points per person for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal

Fi

Par Dram

5/9/12 27.00

5/10/12 36.00

5/11/12 36.00

El Paso County Travel Justification Form Signature 5/15/2012 Employée: Sandra Lozano Signature C 5/15/2012 Dept. Head: Gloria Lopez Date: Dept: Probate Court No. 1 Job Title: Adm./Auditor Travel Funding Source: County Grant Other Will any funds be reimbursed by another entity? No Bal. Remaining for FY: \$890.00 Travel Account No: Probtrvlsr1 6705 Purpose: (check one) Statutorily Required Training to Hold Elective Office Statue Refrence: My effective office requires number of training hours annually. of these hours for this time period. I have already fulfilled Estimated hours to be obtained from this cours? Please provide documentation for hours needed. Professional or Technical Training to Maintain License/Certification (peace officers, attorneys, CPAs, technical certifications, etc.) number of training hours annually. My effective office requires I have already fulfilled of these hours for this time period. Estimated hours to be obtained from this cours? Additional Professional or Technical Training NOT Required to Maintain License/Certification Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/ State Legislature, Federal/State Agency, or Other Regulatory Body, Including **Grant Application Advocacy** Entity Name: Purpose of Visit: Travel for Program Revenue Enhancement/Sales Opportunity Explain: Program Development Training Explain: Travel to Professional, County, or Elected Officials' Organization Meeting/Convention (County Clerk's Association, TAG, Conference of Urban Counties, TBIC, etc.) Texas College of Probate Judges, Regional Workshop Organization Name: Human Resources/Management/Personal Development Training ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.) Other:

Texas College of Probate Judges 2-Day Regional Workshop Galveston, Texas

Wednesday, May 9, 2012

4:00 PM TO 6:00 PM

Registration

Thursday, May 10, 2012

7:30 AM TO 8:10 AM Registration: Coffee and Rolls

8:10 AM TO 8:15 AM Welcoming Remarks

Guy Herman, TCPJ President

8:15 AM TO 9:00 AM Notice and Citation in Probate Court

The Hon. Beth Rothermel Washington County Clerk

9:00 AM TO 10:00 AM The Role of the Ad Litem

The Hon. Steve King

Tarrant County Probate Court No.1

10:00 AM TO 10:15 AM Coffee Break

10:15 AM TO 11:15 AM Independent Administration

To be announced

11:15 AM TO NOON Dependent Administration

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

NOON TO 1:00 PM Lunch

1:00 PM TO 1:45 PM Heirship Proceedings

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

1:45 PM TO 2:30 PM Responsibilities of the Probate Clerk

The Hon. Gladys Burwell Senior Judge – Galveston County

Senior Judge – Galvesion County

2:30 PM TO 2:45 PM Stretch Break

2:45 PM TO 3:45 PM Practical Aspects of Guardianship Law

The Hon, Guy Herman

Travis County Probate Court No. 1

Friday, May 11, 2012

7:45 AM TO 8:15 AM

Coffee and Rolls

8:15 AM TO 10:45 AM

Mental Health Law

(with coffee break about 9:45)

The Hon. Guy Herman Travis County Probate Court No. 1

10:45 AM TO 11:15 AM

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Alex Jones, Chief Guardianship Attorney Texas Department of Aging and Disability Services

If you have questions about DADS and guardianships that you'd like to have answered in this session, please email your questions to christy.nisbett@co.travis.tx.us no later than April 30.

11:15 AM TO NOON

Concluding Probate and Guardianship Proceedings

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

NOON TO 1:00 PM

Lunch

1:00 PM TO 2:00 PM

Bonds, Inventories, and Accountings

The Hon. Steve King

Tarrant County Probate Court No.1

2:00 PM TO 2:15 PM

Stretch Break

2:15 PM TO 2:45 PM

Temporary Guardianships

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

(Paper includes all Extraordinary Remedies in Probate Proceedings: Temporary Administrations, Temporary Guardianships, Temporary Restraining Orders, Temporary Injunctions, and Receiverships)

2:45 PM TO 3:45 PM

The Judge's Role in Actions Against a Probate

Appointee

Howard M Reiner

Howard M Reiner & Associates, Houston

TA1200119

El Paso County Auditor's Office Manual Voucher Form

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* Amarica RMB 1263778 MAY 15 2012

County of El Paso Travel Request Form

		Traver reques	t I OI III		
ravel					
Type: REIMBURSEMENT					
Name:	Daniel Valencia		Department:	Probate Co	ourt No. 1
Date of Trip: Departure Date:	05/09/12 Return Date:	# 05/11/12	Destination:	Galveston,	l'exas
* Event	Texas College of Probate Ju	idges / Regional Works	hop		
County Related Purpose:	APSILE TO THE				
* Use of	GADMINGF Fund	ls requires legisla	ative impact ex	knlanatio	n
Department Index:	PROBTRVLSR1	is requires region	itivo mipuot o	· piuiuio	6705
COUNTY EMPLOYEE? CIRCLE				ACCEPTAGE OF THE PARTY OF THE P	0,100
	Section 1: Guidelines	for Determining Me	al Rates Allowan	ce move ar	ROW
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on Date of Departure by		After 12:00 P.M.		Half Rate	\$ 18.00
on Date of Departure by		Before 12:00 P.M.		Full Rate	\$ 27.00
Disease Charle Over (Partners and	al mata)				
Please Check One (Return med on Date of Return by	at rate)	Before 5:00 P.M.		Half Rate	\$ 18.00
on Date of Return by		After 5:00 P.M.		Full Rate	\$ 36.00
£ 112 .					
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Auto Rental					
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Gas					
Meal rate on Departure date	27.00		Sub-Object:		
Meal per diem (\$36.00)	36.00				000=01
Meal rate on Return date	36.00		Vendor:		EMP 62574 11010
Lodging					
Other - Registration			Subsidiary:		
Other - Parking/Tolls					
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MAY 9

Probate Judges Conference WED

New purchases added to your trip.

AIR

El Paso, TX - ELP to Houston (Hobby), TX - HOU 05/09/2012 - 05/11/2012

Confirmation # IDNUSU

Adult Passenger(s)

SANDRA LOZANO

DANIEL VALENCIA

Subscribe to Flight Status Messaging

DEPART MAY 9

10:25 AM El Paso, TX (ELP) to 01:15PM Houston (Hobby), TX (HOU) Flight #833

Rapid Rewards #

Wednesday, May 9, Travel Time 1 h 50 m (Nonstop)

WED

RETURN MAY 11 FRI

05:10 PM Houston (Hobby), TX (HOU) to 06:10 PM El Paso, TX (ELP)

Flight #382

Friday, May 11, 201: Travel Time 2 h 00 m

(Nonstop)

PRICE: ADULT

Trip

Fare Type | View Fare Rules

Fare Details

Quantity

Routing No Change Fees (applicable fare difference applies) Wanna Get Away Depart ELP-HOU 2 · Reusable Funds Excellent Value (nontransferable - no name changes allowed) Nonrefundable No Change Fees (applicable fare difference applies) Wanna Get Away HOU-ELP Return Reusable Funds 2 Excellent Value (nontransferable - no name changes allowed) Nonrefundable

Enroll in Rapid Rewards and earn at least 1572 Points per person for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal

F;

Don Digni 5/9/12 27.00
5/10/2 36.00
5/11/2 36.00

El Paso County Travel Justification Form Signature and lakur Date: 5/15/2012 Employee: Daniel Valencia 5/15/2012 Signature (Dept. Head: Gloria Lopez Job Title: Adm./Auditor Dept: Probate Court No. 1 Grant Other Travel Funding Source: County Will any funds be reimbursed by another entity? \$890.00 Bal. Remaining for FY: Travel Account No: Probtrvlsr1 6705 Purpose: (check one) Statutorily Required Training to Hold Elective Office Statue Refrence: My effective office requires number of training hours annually. of these hours for this time period. I have already fulfilled Estimated hours to be obtained from this cours? Please provide documentation for hours needed. Professional or Technical Training to Maintain License/Certification (peace officers, attorneys, CPAs, technical certifications, etc.) My effective office requires number of training hours annually. of these hours for this time period. I have already fulfilled Estimated hours to be obtained from this cours? Additional Professional or Technical Training NOT Required to Maintain License/Certification Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/ State Legislature, Federal/State Agency, or Other Regulatory Body, Including **Grant Application Advocacy** Entity Name: Purpose of Visit: Travel for Program Revenue Enhancement/Sales Opportunity Explain: **Program Development Training** Explain: Travel to Professional, County, or Elected Officials' Organization Meeting/Convention (County Clerk's Association, TAG, Conference of Urban Counties, TBIC, etc.) Texas College of Probate Judges, Regional Workshop Organization Name: Human Resources/Management/Personal Development Training ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.) Other:

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The Hon. Steve King

Tarrant County Probate Court No. 1

10:00 AM TO 10:15 AM Coffee Break

10:15 AM TO 11:15 AM Independent Administration

To be announced

11:15 AM TO NOON Dependent Administration

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

NOON TO 1:00 PM Lunch

1:00 PM TO 1:45 PM Heirship Proceedings

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2:45 PM TO 3:45 PM Practical Aspects of Guardianship Law

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(with coffee break about 9:45)

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Texas Department of Aging and Disability Services

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Hopper Mikeska, PLLC, Austin, Texas

NOON TO 1:00 PM

Lunch

1:00 PM TO 2:00 PM

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2:00 PM TO 2:15 PM

Stretch Break

2:15 PM TO 2:45 PM

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Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

(Paper includes all Extraordinary Remedies in Probate Proceedings: Temporary Administrations, Temporary Guardianships, Temporary Restraining Orders, Temporary Injunctions, and Receiverships)

2:45 PM TO 3:45 PM

The Judge's Role in Actions Against a Probate

Appointee

Howard M Reiner

Howard M Reiner & Associates, Houston

TA1200120

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: V004371 01	Single Check (Y/N):
Voucher Total: \$99.00 No. of Lines: 1 T/C Hash : 238	Date Entered: 05/17/2012 Entered by: AN
Preparer's Initials: AN Amount Spelled: NINETY NINE DOLLARS AND NO CENTS	Ziitti ta Nyt

Vendor Name: JOSEPH F. STRELITZ, ATTY

PRODATE MASTER

Street: 501 EXECUTIVE CTR STE 100

City, State, Zip: EL PASO TX 79902

Subject: GALVESTON, TX5/09-5/11/12RMB MEALS REGIONAL WRKSH

Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	238	99.00	PROBTRVLSR1	6705				
01	Desc:	GALVESTON, T	X5/09-5/11/12RMB	MEALS	REGIONAL	WRKSH		
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10	Desc:							

Prepared by: JORGE LOPEZ TCAUD20-AUDITORS	Date :	05/17/2012	
Approved by:	Date :		





MAY 15 2012

County of El Paso Travel Request Form

Travel					
Type: REIMBURSEMENT Name:	Joseph Strelitz	17-4	Department:	Probate Court No. 1	
Date of Trip: Departure Date:	C. LCC(2177930)	# 05/11/12	Destination:	Galveston, Texas	
* Event	Texas College of Probate Jud	Section Co.	19.000	,	
County Related Purpose:	Texas conege of Trovate suc	iges / Regional Works	нор		
				HAMPIOTERANGES IN TO ANTHAM, AND AND	
* Use of	GADMINGF Funds	s requires legisla	ative impact e	xplanation	
Department Index:	PROBTRVLSR1		200	6705	
COUNTY EMPLOYEE? CIRCLE/					
	Section 1: Guidelines for	or Determining Me	al Kates Allowan	ICE MOVE ARROW	
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on Date of Departure by		DC1010 12.00 1.141.		Tun Nate \$ 27.00	
Please Check One (Return med	ıl rate)				
on Date of Return by		Before 5:00 P.M.		Half Rate \$ 18.00	
on Date of Return by		After 5:00 P.M.		Full Rate \$ 36.00	
* \$36.0 per diem no receipts requ	ired **NOTF** there is no r	neal ner diem if vou der	varture and return a	re on the same date	
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Meal per diem (\$36.00)	36.00		Vendor:	1004241	
Meal rate on Return date	36.00		vendor:	101	
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Other - Registration			Subsidiary:		
Other - Parking/Tolls			A		
Other - Taxi Other - Shuttle			Amount:		
Other -					
TOTAL	\$99.00	\$0.00			
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	_	CC		SIGNING OF THIS FORM IS AN	
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C.C.O. DATE				DATE/ 15-May-12	

COUNTY OF EL PASO, TEXAS COMMISSIONERS COURT TRAVEL EXPENSE POLICY APPROVED NOVEMBER 8, 2010

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No Utilization of travel agency

MAY 9 WED

05/09/12 - Houston

AIR

El Paso, TX - ELP to Houston (Hobby), TX - HOU

05/09/2012 - 05/11/2012 Confirmation # IKZVZ6

Adult Passenger(9)

Rapid Rewards #

JOSEPH STRELITZ

00020054388535

Subscribe to Flight Status Messaging

DEPART MAY 9

10:25AM El Paso, TX (ELP) to 01:15PM Houston (Hobby), TX (HOU)

Flight

Wednesday, May 9, 2012 Travel Time 1 h 50 m

(Nonstop)

WED

RETURN

MAY 11 FRI

05:10PM Houston (Hobby), TX (HOU) to 06:10PM El Paso, TX (ELP)

Flight

Friday, May 11, 2012 Travel Time 2 h 00 m

(Nonstop)

PRICE: ADULT

Trip Routing Fare Type | View Fere Rules

Fare Details

Quantity

Total

No Change Feds (acomost/r fare difference acomes)

Per Diani 5/9/12 27.00 5/10/12 36.00 5/11/12 36.00

El Paso County Travel Justification Form Signature Date: 5/15/2012 Employee: Joseph F. Strelitz Signature (5/15/2012 Date: Dept. Head: Gloria Lopez Job Title: Adm./Auditor Dept: Probate Court No. 1 Grant Other Travel Funding Source: County Will any funds be reimbursed by another entity? No Bal. Remaining for FY: \$890.00 Travel Account No: Probtrvlsr1 6705 Purpose: (check one) Statutorily Required Training to Hold Elective Office Statue Refrence: My effective office requires number of training hours annually. of these hours for this time period. I have already fulfilled Estimated hours to be obtained from this cours? Please provide documentation for hours needed. Professional or Technical Training to Maintain License/Certification (peace officers, attorneys, CPAs, technical certifications, etc.) My effective office requires number of training hours annually. I have already fulfilled of these hours for this time period. Estimated hours to be obtained from this cours? Additional Professional or Technical Training NOT Required to Maintain License/Certification Travel for Lobbying/Advocating Before Federal/State Legislature, Federal/ State Legislature, Federal/State Agency, or Other Regulatory Body, Including **Grant Application Advocacy** Entity Name: Purpose of Visit: Travel for Program Revenue Enhancement/Sales Opportunity Explain: **Program Development Training** Explain: Travel to Professional, County, or Elected Officials' Organization Meeting/Convention (County Clerk's Association, TAG, Conference of Urban Counties, TBIC, etc.) Organization Name: Texas College of Probate Judges, Regional Workshop Human Resources/Management/Personal Development Training ("Dealing with Difficult People", stress management, "Be A Better Leader", etc.) Other:

Texas College of Probate Judges 2-Day Regional Workshop Galveston, Texas

Wednesday, May 9, 2012

4:00 PM TO 6:00 PM

Registration

Thursday, May 10, 2012

7:30 AM TO 8:10 AM Registration: Coffee and Rolls

8:10 AM TO 8:15 AM Welcoming Remarks
Guy Herman, TCPJ President

Out Herman, Fert Hooden

8:15 AM TO 9:00 AM Notice and Citation in Probate Court

The Hon. Beth Rothermel Washington County Clerk

9:00 AM TO 10:00 AM The Role of the Ad Litem

The Hon. Steve King

Tarrant County Probate Court No.1

10:00 AM TO 10:15 AM Coffee Break

10:15 AM TO 11:15 AM Independent Administration

To be announced

11:15 AM TO NOON Dependent Administration

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

NOON TO 1:00 PM Lunch

1:00 PM TO 1:45 PM Heirship Proceedings

Clint Alexander

Barnes Lipscomb & Stewart PLLC, Austin

1:45 PM TO 2:30 PM Responsibilities of the Probate Clerk

The Hon. Gladys Burwell Senior Judge – Galveston County

2:30 PM TO 2:45 PM Stretch Break

2:45 PM TO 3:45 PM Practical Aspects of Guardianship Law

The Hon. Guy Herman

Travis County Probate Court No. 1

Friday, May 11, 2012

7:45 AM TO 8:15 AM

Coffee and Rolls

8:15 AM TO 10:45 AM

Mental Health Law

(with coffee break about 9:45)

The Hon. Guy Herman Travis County Probate Court No. 1

10:45 AM TO 11:15 AM

DADS and Guardianships

Alex Jones, Chief Guardianship Attorney Texas Department of Aging and Disability Services

If you have questions about DADS and guardianships that you'd like to have answered in this session, please email your questions to christy.nisbett@co.travis.tx.us no later than April 30.

11:15 AM TO NOON

Concluding Probate and Guardianship Proceedings

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

NOON TO 1:00 PM

Lunch

1:00 PM TO 2:00 PM

Bonds, Inventories, and Accountings

The Hon. Steve King

Tarrant County Probate Court No.1

2:00 PM TO 2:15 PM

Stretch Break

2:15 PM TO 2:45 PM

Temporary Guardianships

Craig Hopper

Hopper Mikeska, PLLC, Austin, Texas

(Paper includes all Extraordinary Remedies in Probate Proceedings: Temporary Administrations, Temporary Guardianships, Temporary Restraining Orders, Temporary Injunctions, and Receiverships)

2:45 PM TO 3:45 PM

The Judge's Role in Actions Against a Probate

Appointee

Howard M Reiner

Howard M Reiner & Associates, Houston

TA1200121

Single Check (Y/N): ----

Date Entered: 05/17/2012
Entered by: AN

El Paso County Auditor's Office Manual Voucher Form

Vendor No.: V010349 03
Voucher Total: \$2,940.00
No. of Lines: 1
T/C Hash: 238

Approved by: ____

	Preparer's Initials: AN Amount Spelled: TWO THOUSAND NINE HUNDRED, FORTY DOLLARS AND NO CENTS							
	Vendor Name: WTJPCA THE PEACE AND CONSTABLES ASSOC Street: RICK GAMMON 4641 COHEN AVE., STE A City, State, Zip: EL PASO TX 79924							
	Su		KS,CNSTBL TRNG					
Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary	Bank #	Treasury #
01	238 Desc:		GADMINGF NSTBL TRNG ELP,	6705 TX4/18-4/	21/12AN	INI CON		
02	Desc:	0500,021(10)						
03*	Desc:						w	
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	Desc:							
10	Desc:							

Prepared by: JORGE LOPEZ TCAUD20-AUDITORS

Date: 05/17/2012

______ Date :__

Jorge Lopez,

From:

Victor Perez

Sent:

Monday, May 14, 2012 2:35 PM

To:

Jorge Lopez

Subject:

FW. West Texas Conference - Training Rosters

Attachments:

image001.jpg; Training Roster VDI 12-hour.doc; Training Roster EPM 8-hour.doc; Training

Roster JP 4-hour.doc; Training Roster JP 8-hour.doc; Training Roster VDI 4-hour.doc

This is the support for the amount calculation for the check that we will issued to West Texas JPCA.

----Original Message----From: Wallace Hardgrove

Sent: Friday, May 11, 2012 2:08 PM

To: Victor Perez

Subject: FW: West Texas Conference - Training Rosters

From: Rick Gammon

Sent: Friday, May 11, 2012 1:38 PM

To: Wallace Hardgrove

Subject: FW: West Texas Conference - Training Rosters

Wally, any update / status on this? Thanks....check should be made out to West Texas JPCA, and forwarded to me so that I can include it in the end of conference financials. RG

From: Rick Gammon

Sent: Wednesday, May 02, 2012 10:56 AM

To: Wallace Hardgrove

Subject: West Texas Conference - Training Rosters

Wally:

Attached are the finalized training rosters from our conference training held April 19th and 20th. The breakdown is as follows:

Judges and Clerks-

26 local attendees for 8-hour Juvenile Case Management on Thursday the 19th 27 local attendees for 4-hour Juvenile Magistration and El Paso County HR Customer Service training on Friday the 20th (HOWEVER, sign-in rosters indicate that two locals who attended Thursday did not return for Friday, and three new local attendees showed up on Friday. So this actually puts our total number of local JP training attendees at 29)

Constables-

19 local attendees for either Verbal Defense and Influence 8-hour ***OR*** Evidence and Property Management 8-hour on Thursday the 19th

19 local attendees for Verbal Defense and Influence 4-hour Conclusion/Introduction/Refresher on Friday the 20th.

Total Attendees: 48

Total Due from El Paso County for training costs: \$2940.00

Thanks, Wally....let me know if you need anything else.

1

[cid:image001.jpg@01CD2851.729B8830]

Rick Gammon, Constable
El Paso County, Precinct 2
4641 Cohen Avenue, Suite A
El Paso, Texas 79924
(915) 757-9488 Office
(915) 751-7623 Fax
rgammon@epcounty.com<mailto:rgammon@epcounty.com>



West Texas JPCA 2012 Annual Training Conference El Paso, TX

Training Roster

Course: Verbal Defense and Influence - Main Course

Date: 04/19/2012 to 04/20/2012 Hours: 12

TCLEOSE COURSE NAME & NUMBER: Verbal/Nonverbal Communication, Course No. 3027

	Name	County & Precinct	TCLEOSE PID
1	Medina, Alfredo	EPSO (Retired)	76913
2	Martinez, Romauldo	El Paso County Constable Pct. 1	130804
3	Agan, Charles	El Paso County Constable Pct. 6	305231
4	Almada, Francisco	El Paso County Constable Pct. 1	328214
5	Gutierrez, Juan	El Paso County Constable Pct. 7	160435
6	Ramirez, Miguel Angel	El Paso County Constable Pct. 6	227341
7	Galindo, Jeffrey	El Paso County Constable Pct. 6	126889
8	Ugarte, Oscar	El Paso County Constable Pct. 3	308340
9	Nava, Alfredo Jr.	El Paso County Constable Pct. 6	264145
10	Chavez, Marcos	El Paso County Constable Pct. 3	275216
11	Rivas, Robert Jr.	El Paso County Constable Pct. 3	85943
12	Banda, Miguel Jr.	El Paso County Constable Pct. 5	86322
13	Kelly, Henry M.	El Paso County Constable Pct. 7	88007
14	Estrada, Alejandro	El Paso County Constable Pct. 7	316895

As the Training Coordinator for this course at the West Texas JPCA 2012 Annual Training Conference, I certify that the above named peace officers attended this course in compliance with TCLEOSE Rules, as evidenced by physical sign-in rosters on file with the West Texas JPCA. Lesson Plans for this course are on file with the Law Enforcement Management Institute of Texas, the sponsoring Training Provider for this course.

Rick Hammon Eric D. "Rick" Gammon, TCLEOSE Instructor PID 254178, 05/01/2012



West Texas JPCA 2012 Annual Training Conference El Paso, TX

Training Roster

Course: Evidence and Property Management

Date: 04 / 19 / 2012 Hours: 8

TCLEOSE COURSE NAME & NUMBER: Management/Supervision, Course No. 3700

	Name	County & Precinct	TCLEOSE PID
1	Espinosa, Jose Andres	El Paso County Constable Pct. 2	321424
2	Hobbs, Vernon L.	Andrews County Constable	60767
3	Jackson, Morice Jr.	Potter County Constable Pct. 2	110995
4	Little, Earl H.	Dallam County Constable Pct. 1	37452
5	Pinson, Michael J.	Lubbock County Constable	80979
6	Lopez, Manuel	El Paso County Constable Pct. 5	300774
7	Hernandez, Tommy	Ochiltree County Constable	52234
8	Read, W. Dwain	Ochiltree County Constable	70421
9	Robles, Oscar	El Paso County Constable Pct. 6	34127
10	Juarez, Osbaldo	El Paso County Constable Pct. 6	251193
11	Bernal, Hector	El Paso County Constable Pct. 3	252061
12	R. Angela Sommers	El Paso County Constable Pct. 7	55229

As the Training Coordinator for this course at the West Texas JPCA 2012 Annual Training Conference, I certify that the above named peace officers attended this course in compliance with TCLEOSE Rules, as evidenced by physical sign-in rosters on file with the West Texas JPCA. Lesson Plans for this course are on file with the Law Enforcement Management Institute of Texas, the sponsoring Training Provider for this course.

Rick Hammon Eric D. "Rick" Gammon, TCLEOSE Instructor PID 254178, 05/02/2012



Training Roster for JP Classes El Paso County Attendees

Course: Juvenile Magistration and County HR Customer Service

Date: 04/20/2012 Hours: 4

	Name	Precinct
l	Barbara Perez, Judge	4
2	Vanessa Araiza	4
3	Linda Medrano	4
4	Josie Mendez	4
5	Irma Wiest-Torres	4
6	Art Fino Jr.	4
7	Olga Orozco	6-2
8	Angie Salcido	6-2
9	Brenda Chavez	6-2
10	Margarita Salcido	6-2
11	Benjamin Garza	6-2
12	Luz Rojas	4
13	Areli Aguirre	3
14	Yazmin Almeralla	3
15	Roxanne Chavez	3
16	Melissa Cordero	3
17	Angie Mendoza	3
18	Ruben Gomez	7
19	Monica Carmona	5
20	Gracie Valenzuela	5
21	Rosie Perez	5
22	Juan R. Gonzalez	5
23	Eileen Marlin	5
24	Yvonne Villa	2
25	Lina Gallardo	2
26	Cynthia Rede	2
27	Guadalupe Aponte, Judge	3

As the Training Coordinator at the West Texas JPCA 2012 Annual Training Conference, I certify that the above named Justice of the Peace employees from El Paso County attended training on the date indicated, as evidenced by physical sign-in logs on file with the West Texas JPCA.

Rick Hammon Eric D. "Rick" Gammon, TCLEOSE Instructor PID 254178, 05/02/2012



Training Roster for JP Classes El Paso County Attendees

Course: <u>Juvenile Case Management</u>

Date: <u>04 / 19 / 2012</u> Hours: <u>8</u>

	Name	Precinct
1	Barbara Perez, Judge	4
2	Linda Medrano	4
3	Vanessa Araiza	4
4	Margarita Salcido	6-2
5	Benjamin Garza	6-2
6	Brenda Chavez	6-2
7	Eileen Marlin	5
_8	Monica Carmona	5
9	Becky Gonzalez	4
10_	Gracie Valenzuela	5
11	Rosie Perez	5
12	Juan R. Gonzalez	5
13	Areli Aguirre	3
14	Yazmin Almeralla	3
15	Roxanne Chavez	3
16	Melissa Cordero	3
17	Angie Mendoza	3
_18	Guadalupe Aponte, Judge	3
19	Josie Mendez	4
_20	Luz Rojas	4
21	Irma Wiest-Torres	4
22	Art Fino Jr.	4
23	Olga Orozco	6-2
24	Angie Salcido	6-2
25	Ruben Gomez	7
26	Rosie Dominguez, Judge	6-2

As the Training Coordinator at the West Texas JPCA 2012 Annual Training Conference, I certify that the above named Justice of the Peace employees from El Paso County attended training on the date indicated, as evidenced by physical sign-in logs on file with the West Texas JPCA.

Rick Hammon

Training Roster

Course: Verbal Defense and Influence - Introduction / Refresher

Date: 04/20/2012 Hours: 4

TCLEOSE COURSE NAME & NUMBER: Verbal/Nonverbal Communication, Course No. 3027

	Name	County & Precinct	TCLEOSE PID
1	Casas, Myra	El Paso County Constable Pct. 2	378400
2	Hobbs, Vernon L.	Andrews County Constable	60767
3	Pinson, Michael J.	Lubbock County Constable	80979
4	Hernandez, Tommy	Ochiltree County Constable	52234
5	Bernal, Hector	El Paso County Constable Pct. 3	252061
6	Contreras, Danny	El Paso County Constable Pct. 5	330617
7	Juarez, Osbaldo	El Paso County Constable Pct. 6	251193
8	Robles, Oscar	El Paso County Constable Pct. 6	34127
9	R. Angela Sommers	El Paso County Constable Pct. 7	55229
10	Castillo, Alex	El Paso County Constable Pct. 2	378399
11	Kuharik, Andrew	El Paso County Constable Pct. 2	389076
12	Martin Del Campo, Ruben	El Paso County Constable Pct. 2	387884

As the Training Coordinator for this course at the West Texas JPCA 2012 Annual Training Conference, I certify that the above named peace officers attended this course in compliance with TCLEOSE Rules, as evidenced by physical sign-in rosters on file with the West Texas JPCA. Lesson Plans for this course are on file with the Law Enforcement Management Institute of Texas, the sponsoring Training Provider for this course.

Rick Hammon Eric D. "Rick" Gammon, TCLEOSE Instructor PID 254178, 05/02/2012



West Texas Justices of the Peace And Constables Association

Constable Rick Gammon, President 4641 Cohen Ave., Ste. A, El Paso TX 79924 (915) 757-9488 Office / (915) 400-4219 Fax

West Texas JPCA 2012 Annual Conference El Paso, Texas - April 18-21, 2012

Thors Vendo

REGISTRATION - \$70.00 for Members & Vendors, \$60.00 for Family / Guests or Training Only

NOTE: Association Membership is required for all Judges, Constables, Clerks, and Deputies to participate in full conference activities. All membership dues must be paid prior to the start of training on Thursday, April 19, 2012. The membership form is included in this conference

SPECIAL: \$90.00 New Members, includes all conference activities and training!

registration document – please forward as in for the conference.	shown on the member	ship form or turn in at time of check-
Name:		
Select one: \Box Justice of the Peace \Box C	onstable 🗌 Clerk [Deputy Guest Vendor
Select one: Current Member or Vendo	or 🗌 Family, Guest, or	r Training Only 🔲 Special Package
County:	Precinct: _	
Address:	City:	Zip :
Date of Arrival:th of April, 2012, trave	eling by Driving	☐ Flying ☐ Bus
Awards Luncheon Only (no training or no (Must be confirmed and paid in full no later Luncheon can be confirmed with the conference)	than 5:00 p.m., April 17	
Total Englosed: \$	Total to be paid u	ipon check-in: \$

Hotel Information: All suites are \$88.00 per night, the per diem rate. Ask for the West Texas JPCA rates for the conference dates. The hotel is the Embassy Suites located at 6100 Gateway East, El Paso, TX 79905, for reservations call 1-800-362-2779. The direct telephone number for the hotel is (915) 779-6222. Limited number of smoking rooms. The room block will be released on April 1, 2012 – NO EXCEPTIONS. PLEASE, make your reservations early. The hotel offers a complimentary breakfast buffet, complementary Manager's Reception (free drinks and snacks), complementary shuttle service to and from the El Paso International Airport, and nearby shopping and entertainment.

Make checks payable to WTJPCA. Send or Fax this registration form to Rick Gammon, 4641 Cohen Ave., Ste. A, El Paso, TX 79924, Pax Number (915) 400-4219. To reach Rick directly with any questions, please call his mobile phone number, (915) 355-1483.

NOTES:

- ** Please forward registration forms as soon as possible, so that activities can be properly planned
- ** Please make copies of this form available for clerks, deputies, and other potential attendees.

this address Rick



West Texas Justice of the Peace and Constables Association

Application for Membership

NAME:		
	ustice of the Peace P / Constable Clerk	
COUNTY:		PRECINCT:
ADDRESS:		
CITY:		ZIP CODE:
PHONE:		FAX:
E-MAIL ADDRES	SS:	
ASSOCIATION	DUES:	
\$40.00	Judges & Constabl	es
\$30.00	Clerks, Deputies &	Associate Members
\$150.00	Life Member	

Please make all checks payable to: West Texas JPCA

Remit to:

Judge Barbara Mulanax, Secretary/Treasurer 615 East First Street Dumas, Texas 79029

Jorge Lopez

From:

Victor Perez

Sent:

Monday, May 14, 2012 2:34 PM

То:

Jorge Lopez

Subject:

FW: WTJPCA April Conference

FYI

From: Wallace Hardgrove

Sent: Monday, May 14, 2012 10:47 AM

To: Victor Perez

Subject: FW: WTJPCA April Conference

I should have sent this to you as well, sorry

From: Wallace Hardgrove

Sent: Monday, April 02, 2012 2:16 PM

To: Rick Gammon; Becky Gonzalez; Rodrigo R. Garcia

Subject: RE: WTJPCA April Conference

Was approved for all, will pay based on actual attendance, sorry had to leave last Thursday for an urgent dentist appt.

From: Rick Gammon

Sent: Monday, April 02, 2012 2:15 PM **To:** Becky Gonzalez; Rodrigo R. Garcia

Cc: Wallace Hardgrove

Subject: RE: WTJPCA April Conference

Wally, any status on travel/training committee regarding our conference? Thanks! Rick

From: Becky Gonzalez

Sent: Monday, April 02, 2012 11:14 AM

To: Rodrigo R. Garcia **Cc:** Rick Gammon

Subject: RE: WTJPCA April Conference

I am not sure about this Rick Gammon would be the one to have this information. I have forwarded this email to him.

Becky Govzalez

Court Coordinator

Justice Court Precinct Four

915 594-1143 ext. 24



From: Rodrigo R. Garcia

Sent: Monday, April 02, 2012 9:30 AM

To: Becky Gonzalez

Subject: RE: WTJPCA April Conference

Has the registration payment been approved?

From: Becky Gonzalez

Sent: Thursday, March 29, 2012 9:13 AM

To: Angelica Salcido; Eileen Marlin; Ida Baiza; Laura A. Legarreta; Margarita S. Kalnas; Patty Escandon; Rodrigo R. Garcia

Subject: WTJPCA April Conference

Hello everyone,

Which of your courts will be attending the conference next month? Will all your staff and Judges be attending or are you only sending some of your staff?

Becky Gonzalez

Court Coordinator

Justice Court Precinct Four

915 594-1143 ext. 24

PAGE 1

FY 11-12, COUNTY OF EL PASO, TEXAS TRAVEL REGISTER

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Fiscal Period 08-12

Vendor Name

Amount Cleared for Payment EL PASO TREASURY CONSOLIDATED FUND ACCOUNT JP MORAN CHASE (VARIOUS)..... 20,357.91

JORGE LOPEZ Page 1 of 1

JPMorganChase 🔘

18461280 - 000056 - 0001 - 0011 - 2

JPMORGAN CHASE BANK NA PO BOX 15918 MAIL SUITE DE1-1404 WILMINGTON DE 19850

AMOUNT DUE

CURRENT BALANCE

\$20,814.77

\$20,814.77

Remit To: JPMORGAN CHASE BANK NA P.O. BOX 94016 PALATINE, IL 60094-4016

AMOUNT ENCLOSED \$

EL PASO COUNTY JOSE LOPEZ JR 800 E OVERLAND RM 300 EL PASO TX 79901-2508

**NM0000165

V018059

556708790001665102081477020814778

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: EL PASO COUNTY ACCOUNT NUMBER: \$ 20.357 91

CLOSING DATE	05-07-12	PREVIOUS BALANCE PURCHASES AND OTHER CHARGES	28,109.75 22,758.36
CREDIT LIMIT	90,000		
AVAILABLE CREDIT	69,185	CASH ADVANCES	.00
		CREDITS	2,400.45
FOR CUSTOMER SERVICE	CE CALL:	PAYMENTS	27,652.89-
1-800-890-0669		LATE PAYMENT CHARGES	.00
SEND BILLING INQUIR	IES TO:	CASH ADVANCE FEE	.00
JPMORGAN CHASE BA		FINANCE CHARGES	.00
COMMERCIAL CARD SO P.O. BOX 2015		NEW BALANCE	20,814.77
MAIL SUITÉ IL1-62 ELGIN, IL 60121		TOTAL PAYMENT DUE	20,814.77
ELGIN, IE 0012	1	DISPUTED AMOUNT	.00

VP12 04026

El Paso County Auditor's Office Voucher Payable Form

Vendor No.: Voucher To No. of Lines T/C Hash: Preparer's I	tal: :: Initials:	EMP00371 \$ 221.00 1 200 2.38 BO	Ι	Check (Y/N): _ Date Entered: _ Entered by: _	Slin	112
Vend	or Name:	УАНАІ	RA LISA GUTIERREZ,	JUDGE		
Line	Trans.	Amount	Index	Sub-Obj	G/L	Subsidiary
	200	221.00	GADMINGF	6705		
01	Desc:	08/06-09/12, HOUSTO	N, TX, 38TH ANNUEL AL	OV. FAM LAW	COURSE	
02	Desc:					
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10	Desc:					
Pre	epared by:	Mayra	C. Briseño	Date:	5/1	17/2012
Арј	proved by:			Date: _		





PLEASE NOTE: IF MORE THAN ONE PERSON ATTENDING, LIST UP TO 10 NAMES ON THE BOTTOM

County of El Paso Travel Request Form

Travel Type:	ADVANCE					
	Name:	Yahara Lisa Gutierrez	2 6-	Department:	65th Distr	rict Court
	Date of Trip: Departure Date:	08/06/12 Return Date:	08/09/12	Destination:	Houston,	Texas
*	Event	38th Annual Advanced Farr				
	County Related Purpose:	Education for Family Law I			Persy	
					1	
		GADMINGF Fund	is requires legislat			
1	Department Index:	WOVE ADDOW VEGUS		Sub-Objec	t: Daniel	
	COUNTY EMPLOYEE? CIRCLE	Section 1: Guidelines 1	for Determining Meal	Pates Allowans	a MOVE AL	PPOW
	Please Check One (Departure i		of Determining Wear	Kates Allowalic	e MOVE AI	<u> </u>
	on Date of Departure by		After 12:00 P.M.		Half Rate	\$ 18.00
	on Date of Departure by		Before 12:00 P.M.		Full Rate	\$ 27.00
	-					
	Please Check One (Return med	l rate)	D - f # .00 D M		11.1035	T 10.00
	on Date of Return by on Date of Return by		Before 5:00 P.M. After 5:00 P.M.		Half Rate Full Rate	\$ 18.00 \$ 36.00
	X on Date of Return by		Alter 5.00 r.Wi.		run Kate	\$ 50.00
*	\$36.0 per diem no receipts requi	ired. **NOTE** there is no i	meal per diem if you depar	rture and return ar	e on the sam	e date
*	(Note: Please use the items che					
	Section 2: * CC CREDIT CARD EXPEN	Travel Extimated Brea	<u>kdown</u>		EOD A	UDITOR'S USE ONLY
	" CC CREDIT CARD EXPEN	SE BREAKDOWN	* CC		FORA	ODITOR S USE ONLY
	Airfare	\$291.00	CC	Trans. Code:		
	Auto Rental	\$271.00		Trans. code.		
	Mileage (.40 /mile)	-		Index:		
	Gas			Index.		
	Meal rate on Departure date	27.00		Sub-Object:		
	Meal per diem (\$36.00)	108.00				2022
	Meal rate on Return date	36.00		Vendor:		Emp00371
	Lodging	760.00				
	Other - Registration	645.00		Subsidiary:		
	Other - Parking/Tolls	-30.00-				
	Other - Taxi	50.00		Amount:		
	Other - Shuttle					199-449-1-0
	Other -	1				
	TOTAL ON	\$1,947.00	\$0.00			
	TG+ 22	l. EMPL	OYEE WILL REIMBI	JRSED FROM	OTHER S	OURCE '''
			Section 3: Signature and	List of Names:		
			CC			THIS FORM IS AN
	4 TO 3 (4 & 1021) 17 D (O) (0201 18 17)		#0.00			OF THE COUNTY
	ADVANCE FROM COUNT		\$0.00			AUTHORIZES THE
	Name:		N-86	SALARY OFFS	ET OF WA	GES FOR NONCOMPLIANCE
	Name:			EMDI OVEE		
	Name:			EMPLOYEE		
	Name:			SIGNATURE	P 1	
	Name:	Name:		DEPT. HEAD	1 AL X	5-3-12
	000 84			SIGNATURE		
	C.C.O. DATE				DATE:	3-May-12

El Paso County Travel Justification Form

Employee: Lawa L. Gaterrez Signature	Date: 5-212
Dept. Head: Signature Signature	Date: 5-2-12
Dept: 65th Dist Cit Job Title:	Tudge
Travel Funding Source: County	Grant Other
Will any funds be reimbursed by another entity?	Other
· · · · · · · · · · · · · · · · · · ·	Balance Remaining for FY:
Purpose: (check one)	
Statutorily Required Training to Hold I	Elective Office
Statue Refrence:	
My effective office requires	number of training hours annually.
I have already fulfilled of the	ese hours for this time period.
Estimated hours to be obtained from this of	cours?
Please provide documentation for hours no	eeded.
Professional or Technical Training to M	Jaintain Licanso/Cartification
(peace officers, attorneys, CPAs, technica	
	number of training hours annually.
· — —	ese hours for this time period.
Estimated hours to be obtained from this c	•
Additional Professional or Technical Tr	raining NOT Required to Maintain
License/Certification	
Travel for Lobbying/Advocating Before	e Federal/State Legislature, Federal/
State Legislature, Federal/State Agency	, or Other Regulatory Body, Including
Grant Application Advocacy	
Entity Name:	
Purpose of Visit:	
Travel for Program Revenue Enhancem	nent/Sales Opportunity
Explain:	••
Program Development Training	
Explain:	
Travel to Professional, County, or Elect	ed Officials' Organization
Meeting/Convention	
(County Clerk's Association, TAG, Confer	rence of Urban Counties, TBIC, etc.)
Organization Name:	
Human Resources/Management/Person	al Development Training
("Dealing with Difficult People", stress ma	
Otto	
Other:	

Victor Perez

Subject: From Sent: To:

Wednesday, May 16, 2012 8:35 AM Wallace Hardgrove

Anna Perez; Victor Perez; Arlene Acevedo; Betsy C. Keller

FW: Pending travel request

Here is Judge Gutierrez response

Sent: Wednesday, May 16, 2012 8:33 AM Frorm: Yahara L. Gutierrez

To: Wallace Hardgrove

Subject: RE: Pending travel request

Good morning, Wally.

I've never asked for money so I guess I didn't do a very good job filling that thing out.

- latest trends in family law as well as refreshers on current law. The Center for the Judiciary does not offer training specifically in family law so I cannot My docket includes family law cases. The Advanced Family Law Conference is a comprehensive learning tool that I need in order to stay on top of the take advantage of their training. This is the only way I can obtain any family law education. ij
- I do not need money for the registration. The registration is free. Asking for registration fee was a mistake. 7

Let me know if there's anything else I need to clarify

Sorry for the inconvenience.

yahara Lisa Gutierrez

From: Wallace Hardgrove

Sent: Wednesday, May 16, 2012 8:25 AM

To: Yahara L. Gutierrez

Subject: Pending travel request

Good morning Judge,

please find below 2 questions that the travel committee had regarding your pending request, it was tabled last week by the Committee pending feedback on two

- You checked off the Additional Professional or Technical Training NOT Required to Maintain License/Certification field under the Travel Justification Form. The Committee is requesting additional justification for this training. What are the benefits to be received from attending this Conference? 1)
- If the request is approved, the committee is considering partial funding. Judges Jesus Rodriguez and Kathleen Anderson attended this same conference last year and received partial funding as follows: 2)

Amount Approved \$1,019.93 Amount Requested \$1,419.33

Their airfare was voluntarily excluded . Your request also includes funding for the registration. Rodriguez's and Anderson's last year did not.

The committee will be meeting again tomorrow.

Thank you,

Wally Hardgrove

Budget/Finance Manager

El Paso County Auditor's Office

800 E. Overland Room 406

(915)546-2040 ext. 3481 El Paso, Texas 79901

(915)546-8172 FAX

38th Annual

Advanced Family Law Course

Cosponsored by the Family Law Section of the State Bar of Texas

Register early and save \$50! Family Law Section members can save \$75!

Advanced Family Law MCLE CREDIT

22.25 hours (2.25 ethics) Approximately up to expected.

Family Law 101 MCLE CREDIT

4 hours (1 ethics) expected.

VIDEO South Padre Island \$130 cabana / \$230 condo Isla Grand Beach Resort Hotel deadline: Sept. 17 October 17-19, 2012 500 Padre Blvd. (800) 292-7704 Hotel deadline: July 23 \$190 single/double August 6-9, 2012 **LIVE** Houston Hilton Americas (713) 739-8000

1600 Lamar

▶ Register Now

Register Now

Family Law 101 Course (separate registration required) Join us a day early for the -Houston site only-August 5, 2012

Dallas Marriott City Center October 24-26, 2012 VIDEO Dallas 650 Pearl Street 214) 979-9000

Register Now

Hotel deadline: Sept. 24

\$113 single/double

View Tentative Program

TexasBarCLE presents the

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TENTATIVE PROGRAM Hours and topics are subject to change.

Check back in April for more complete information.

TOPICS:

Day 1 & 2: Plenary Session

- Professionalism
- Case Law Update Property
- Evolution of Texas Property Law
- Jury Selection Do's and Don'ts
- Trying a Family Law Case in the Age of Technology
 - Predicates
- Top 10 Property Cases you Need to Know
- 10 Rules to Remember to Make Your Expert Witness More Effective
- · Managing Client Expectations
 - Jurisdiction and Venue
- Big Case Technology

- Still Happy After All These Years
- · Case Law Update SAPCR
 - **Evolution of Texas SAPCR**
- Creative Possession Schedules
- Drug Testing Use and Defense
 - Standing 3rd Party
 - Evidence
- · Preparing for the Board Certification Exam
 - Top 10 SAPCR Cases You Need to Know
 - Discovery Outside the Rules
- Characterization
- Settling and Collecting Fees
 - Loser Pays in Family Law?

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TENTATIVE PROGRAM Hours and topics are subject to change. Check back in April for more complete information.

TOPICS:

Day 3 - Track One: Parent Child Relationship Issues

- The Effect of Intimate Partner Abuse on Children
- Collaboration of Family and Probate Lawyers in Cases Involving Special Needs Children
 - Rights, Powers and Dufies Creative Solutions
 - Parentage/Adoption Issues
- Child Support Enforcement
- Pro Se SAPCR's
- · Social Media The Value and Danger to Your Practice
- Social Media and Your Custody Case
- Evolving Evidentiary Issues in the 21st Century
 - · iPad and Family Law
- Criminal and Ethical Considerations in the Age of Technology
- Presenting Your Custody Case Using Technology

| previous

Day 3 - Track Two: Property Issues

- Inventories and Internet Resources
- Documentary Management and Technology (including protecting your client's confidential information)
- How to Use the Internet to Get Information for Your Case
 - Useful Apps in Family Law
- Presenting Your Property Case Using Technology
 - The Reconstituted Estate
- Difficult Valuation Issues
- Out of the Box Remedies for Minority Shareholders
- · Finding and Understanding Deferred Compensation
 - Tricky Retirement Issues

Questions? Call 800-204-2222, x1574

Advanced Family Law Course

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TENTATIVE PROGRAM Hours and topics are subject to change.

Check back in April for more complete information.

TOPICS:

Day 3 - Track Three: Child Abuse & Neglect Workshop - 6.5 hours including 1.25 ethics expected. This workshop is included with the Advanced Course OR you may register for the Workshop ONLY.

- Child Protection Case Law Update 2012
- Representing Parents
- Directed for Child Client (plus Foster Youth Alumnae panel) Counterpoint - Substitution of Judgment v. Client
- · Impact of New Statutory Requirements on Representation
- Duties of Attorneys Appointed of Unknown/Alleged Fathers
- Criminal Issues in a CPS Case

- 10 Tips for Protecting Appellate Record in a CPS Case
 - · Important Immigration Issues in a CPS Case
- Pro Bono Opportunities in Child Protection Cases
- Free Legal Resources & Tools to Help You Handle a CPS case
- Preparing for an Appellant's Brief in a CPS Case
 - New Appellate Rules for CPS Cases

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TENTATIVE PROGRAM Hours and topics are subject to change.

Check back in April for more complete information.

TOPICS:

Day 3 - Track Four: Associate Judges Program

Day 4 - Track One: Children

Child Custody Evaluations

Plutoed Parents

Day 4 – Track Two: Advanced Negotiation Settlements Panel Presentation

Day 4 - Track Three: Appellate

- Summary Judgments, Declaratory Judgments, Bill of Review
- Appellate Issues in Family Law

Day 4 - Track Four: Collaborative Law

- What You need to Know about the New Collaborative Law Statute – New Procedure, Informed Consent, Domestic Violence
- How to Turbo Charge Your Collaborative Practice How to Draw Clients to Your Practice and Keep them Happy Once they Get There
- What Real Collaborative Clients Like and Don't Like about the Collaborative Law Process

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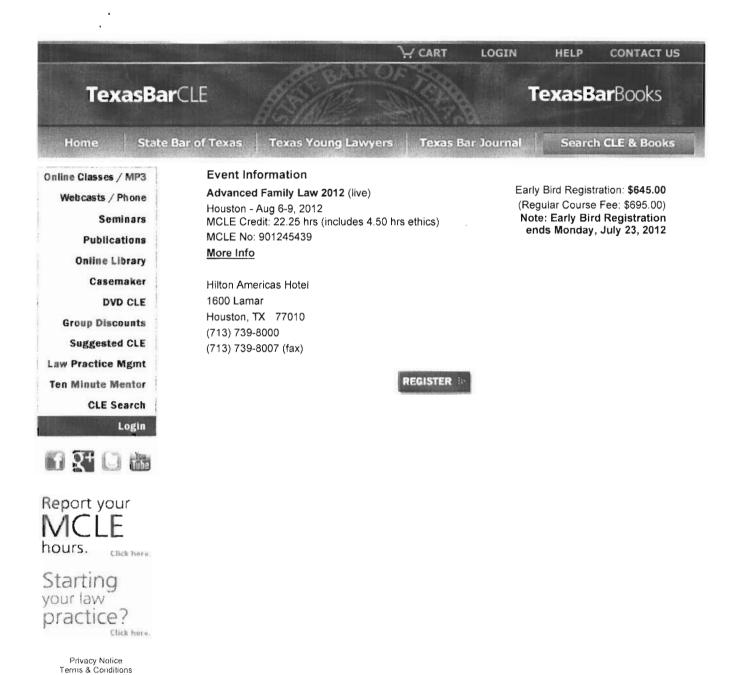
Cosponsored by the Family Law Section of the State Bar of Texas

EXTRAS:

- Welcoming Reception and Family Law Section Annual Bash (Houston only)
 - · Morning Yoga (Houston only)
- NEW Technology Workshops on Day Two (Houston only)
 - · Preparing for the Board Certification Exam
- · Course materials available on a convenient USB drive
- Program will end by early afternoon Thursday for easier travel (Houston only)

more >

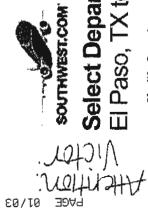
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Round Trip One-Way	To:	Houston (Hobby), TX - HOU	Passengers:
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Important Fare & Schedule Information

All fares and fare ranges are subject to change until purchased.

Flight ontime performance statistics can be viewed by clicking on the individual flight numbers.

All fares and fare ranges listed are per person for each way of travel.

"Unavailable" indicates the corresponding fare is unavailable for the selected travel date(s), the search did not meet certain fare requirements, or the flight has already departed.

"Sold Out" indicates that flight is sold out for the corresponding fare type.

בבשוואם ותחתו מתוויו ווצוווים

Mayra Briseno

From:

Victor Perez

Sent:

Thursday, May 17, 2012 2:57 PM

To: Subject: Mayra Briseno FW: Travel Request

Attachments:

JudgeGutierrezRequest.xlsm

Mayra exclude the lodging from the advance.

From: Victor Perez

Sent: Thursday, May 17, 2012 2:48 PM

To: Mayte E. Escobedo

Subject: FW: Travel Request

From: Victor Perez

Sent: Thursday, May 17, 2012 10:03 AM

To: Yahara L. Gutierrez; Anna Perez; Wallace Hardgrove; Arlene Acevedo; Betsy C. Keller

Subject: Travel Request

Good morning Judge,

Your travel request for August 5-9, 2012 to Houston, Texas was approved today by the Travel Committee. However, the airfare and parking components of your request were denied. The committee excluded funding for airfare from prior requests for this same conference last year and as a matter of policy, the county does not cover airport parking expenses. Your revised voucher is provided and the payment for the approved funding will be processed accordingly. Please let me know if you have any questions concerning your request.

Thank you,

Victor Perez Accounts Payable Supervisor Auditor's Office (915)546-240 ext. 3477

TRAVEL REQUEST			EXCLUDED
	REQUESTED	APPROVED	FROM ADVNCE
Airfare	291		291.00
Auto Rental			
Mileage (.40 /mile)			
Gas			-
Meal rate on Departure date	27	27	
Meal per diem (\$36.00)	108	108	
Meal rate on Return date	36	36	-
Lodging	760	-760	
Other - Registration	645		645.00
Other - Parking/Tolls	30		30.00
Other - Taxi	50	50	-
Other -	-		-
Other -	_		-
Other -			-
TOTAL	1947	981	966

EDIT

- AIRFARE :
- AUTO RENTAL:

< 040 5/10

EDIT

- MEALS:
- LODGING:

EDIT

- REGISTRATION:
- PARKING/TAXI/OTHER: