



COUNTY OF EL PASO
OFFICE OF THE COUNTY AUDITOR

EDWARD A. DION, CPA, CIO
COUNTY AUDITOR
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County Administrative Offices
800 East Overland Street, Rm. 406
EL PASO, TEXAS 79901-2407
(915) 546-2040
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06-02

June 5, 2012

The Honorable Delia Briones
County Clerk
County Courthouse Building, Room 105
500 East San Antonio
El Paso, Texas 79901

Dear Mrs. Briones:

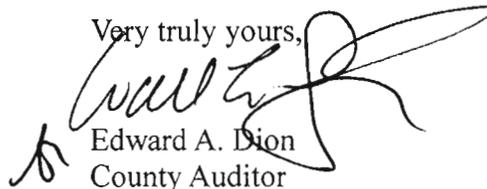
It would be appreciated if you would place the following item on the consent agenda for the Commissioners Court meeting to be conducted on Monday, June 11, 2012:

Approve amendment No. 29 to the County of El Paso's 2011-2012 operating budget.

This budgetary amendment will increase Grants by \$72,016.00 as noted on the attachment, thus increasing the overall operating budget of \$290,412,026.24 to \$290,484,042.24.

Your assistance with this agenda item will be appreciated.

Very truly yours,



Edward A. Dion
County Auditor

EAD:MG:ya

Attachment

cc: The Honorable Veronica Escobar, County Judge
The Honorable Anna Perez, County Commissioner
The Honorable Sergio Lewis, County Commissioner
The Honorable Tania M. Chozet., County Commissioner
The Honorable Daniel R. Haggerty, County Commissioner
Mrs. Lee Shapleigh, Assistant County Attorney

2011-2012 Operating Budget
Budget Amendment BA29
Prepared on June 4, 2012

To post Budget Amendment No. BA29

	Account Title	Fund	T/C	Index	Sub-object	Amount	Departmental Authorization (If appropriate)	Reasons	
Revenue Changes:									
Grants									
Animal Control Zoonosis 2011	State grant	SG	012	ACZOONOSIS11	R3182	(\$28,048.00)		To decrease the budget for the Animal Control Zoonosis 2011 account as requested by the Department of Health & State Services.	
Rural Transit Assistance 2012A	Federal grant thru state	SG	013	RURALTRAN12A	R3022	100,064.00		To increase the budget for the Rural Transit Assistance 2012A account.	
Total Revenue Changes						\$72,016.00			
Appropriation Changes:									
General Fund									
General and Administrative Account	Contingencies-personnel	GF	025	GADMINGF	6871	(\$735.00)		To transfer appropriations from the General and Administrative Account to the 168th District Court account to cover the expense of sequestering a bailiff.	
168th District Court	Salaries-overtime	GF	026	168THDC	3007	573.00		To transfer appropriations from the General and Administrative Account to the 168th District Court account to cover the expense of sequestering a bailiff.	
	Social security	GF	026	168THDC	3050	44.00			
	Retirement	GF	026	168THDC	3052	79.00			
	Insurance-workers comp	GF	026	168THDC	3058	37.00			
	Insurance-unemployment	GF	026	168THDC	3060	2.00			
General and Administrative Account	Transfer out-parking capital	GF	025	GADMINGF	6999	(30,147.00)		To transfer appropriations from the General and Administrative Account to the Parking Garage-Maint & Operations account for the 2nd quarter (March 2012) 10% allocation of Parking Revenues up to a maximum amount of \$100,000, as approved during budget hearings 9/1/11 for parking equipment.	
	Contingencies-equipment	GF	026	GADMINGF	6873	30,147.00			
	Contingencies-equipment	GF	025	GADMINGF	6873	(30,147.00)			
Parking Garage-Maint & Operations	Operating exp-equip	GF	026	PARKING	6204	30,147.00		To transfer appropriations from the General and Administrative Account to the Parking Garage-Maint & Operations account for the 2nd quarter (March 2012) 10% allocation of Parking Revenues up to a maximum amount of \$100,000, as approved during budget hearings 9/1/11 for parking equipment.	
Capital Projects									
Capital Proj-County Capital Projs 2007	Miscellaneous	CP	026	CPCAPITAL07	9504	\$507,563.00		To transfer appropriations within several Capital Project accounts as approved by Commissioners Court.	
	Miscellaneous	CP	025	CPCAPITAL07	9504	(9,000.00)			
	Miscellaneous	CP	025	CPCAPITAL07	9504	(157,462.00)			
	Miscellaneous	CP	025	CPCAPITAL07	9504	(7,000.00)			
	Miscellaneous	CP	025	CPCAPITAL07	9504	(8,558.00)			
	Miscellaneous	CP	025	CPCAPITAL07	9504	(20,000.00)			
	Miscellaneous	CP	025	CPCAPITAL07	9504	(29,294.00)			
Capital Proj-Operate Capital Equip 2007	Operating exp-equip	CP	026	CPOPCAPEQ07	6204	4,000.00		To transfer appropriations within several Capital Project accounts as approved by Commissioners Court.	
	Operating exp-equip	CP	026	CPOPCAPEQ07	6204	5,000.00			
	Operating exp-equip	CP	026	CPOPCAPEQ07	6204	7,000.00			
	Operating exp-equip	CP	025	CPOPCAPEQ07	6204	(10,000.00)			
	Renovations	CP	026	CPOPCAPEQ07	9103	29,294.00			
	Renovations	CP	026	CPOPCAPEQ07	9103	100,000.00			
	Equipment	CP	026	CPOPCAPEQ07	9300	6,672.00			
	Equipment	CP	026	CPOPCAPEQ07	9300	8,558.00			
	Equipment	CP	026	CPOPCAPEQ07	9300	20,000.00			
	Equipment	CP	026	CPOPCAPEQ07	9300	10,000.00			
	Equipment	CP	025	CPOPCAPEQ07	9300	(100,000.00)			
	Judicial administration software	CP	026	CPOPCAPEQ07	9402	157,462.00			
Capital Proj-Water/Sewer Infrstruct 2007	Construction	CP	025	CPWSINFRA07	9502	(514,235.00)			To transfer appropriations within several Capital Project accounts as approved by Commissioners Court.
Grants									
Animal Control Zoonosis 2011	Contracted services	SG	017	ACZOONOSIS11	6761	(\$28,048.00)			To decrease the budget for the Animal Control Zoonosis 2011 account as requested by the Department of Health & State Services.
Rural Transit Assistance 2012A	Contracted services	SG	018	RURALTRAN12A	6761	100,064.00		To increase the budget for the Rural Transit Assistance 2012A account.	
Total Appropriation Changes						\$72,016.00			

Pursuant to the Texas Local Government Code § 111.0415, the allocations listed in parentheses above are hereby cancelled by Commissioners Court for the above reasons. This budgetary amendment will increase Grants by \$72,016.00 thus increasing the overall budget of \$290,412,026.24 to \$290,484,042.24.



COMMISSIONERS COURT
COMMUNICATION

AGENDA DATE: 6/11/12

CONSENT OR REGULAR: Consent

CONTRACT REFERENCE NO
(IF APPLICABLE): N/A

SUBJECT:

Budget Amendment 29

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal.

The County budget is being amended in accordance with Texas Local Government Code §111.0415. Budget amendment is necessary to appropriate funds as a result of various grant awards. Amendments to operating budgets are included for departmental transfers within budget categories.

FISCAL IMPACT:

Grants increased by \$72,016.00

Overall budget increased from \$290,412,026.24 to \$290,484,042.24

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

N/A

RECOMMENDATION:

Approval

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY: Edward A. Dion, County Auditor, 915-546-2040

REQUESTED BY: Gaby Ferrn

FISCAL YEAR:	2011 / 2012
NUMBER:	BA / BD

(circle one)

DATE: 6/7/12

REVENUE CHANGES				
INDEX	FUND	SUBJECT	SUBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES				
INDEX	FUND	SUBJECT	SUBJECT TITLE	AMOUNT
GADMINGF	GF	6871	Cont. Personnel	<7357
1168THDC	GF	3007	Salaries - Overtime	\$573
		3050	Social Security	44
		3052	Retirement	79
		3058	w/c	37
		3060	Unemp.	2
TOTAL APPROPRIATION CHANGES:				0

Explanation for appropriation transfer request:

to cover the expense of sequestering a bailiff. *6/6/12* 6/7/12

Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date: 6/7/2012
Analyst: Gaby Ferro

Department: 168th District
Court
Index: 168THDC

Type of Expenditure	Detail	2012 Impact	2012 Full Year Impact
Personnel:			
Salaries - full time	Overtime impact for Bailiff for 15 hours at \$38.204 rate (\$25.469 + time/half)	\$573	\$573
Social security/Medicare	Multiply by 7.65%	44	44
Retirement	Multiply by 13.85% for FY2012	79	79
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	-	-
Insurance-health	\$173.08 avg per person ppp (Full-Time Perm only)- \$4,500 average per year	-	-
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0047	37	37
Insurance-unemployment	Multiply by 0.38% for FY2012	2	2
<i>Total Personnel</i>		<u>\$735</u>	<u>\$735</u>
		\$735	\$735

REQUESTED BY: Yvette Oliver
 DATE: _____

FISCAL YEAR:	2011 / 2012
NUMBER:	<u>BA</u> / BD <small>(circle one)</small>

REVENUE CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TOTAL REVENUE CHANGES:				

Explanation for revenue transfer request:

APPROPRIATION CHANGES				
INDEX	FUND	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
Gadmingt	6F	6999	Transfer Out - Parking	<30,147
"	"	6873	Contingencies - Equipment	+ 30,147
"	"	6873	" "	<30,147
Parking	"	6204	Operating Expenses - ^{Equipment}	+30,147
TOTAL APPROPRIATION CHANGES:				

Explanation for appropriation transfer request:

TO transfer 2nd Qtr (March 2012) 10% allocation of Parking Revenues up to a maximum amount of \$100,000, as approved during budget hearings plus for parking equipment.

El Paso County Parking Garage
Quarterly Report
FY2012

Month	Monthly Revenues (less Sales Tax Paid)	Quarterly Total
October-11	\$83,891.02	
November-11	85,032.93	
December-11	88,563.36	\$257,487.31
January-12	101,589.50	
February-12	92,973.42	
March-12	106,910.39	301,473.31

$x .10 = 30,147$

**Capital Projects FY 2012 Budget Change
5/30/2012**

Capital Project Increase	Commissioners Court					Total	Department/Source
	6204	9103	9300	9402	9504		
CPCAPITAL07					\$507,563	\$507,563	CP07 Unallocated
CPOPCAPEQ07			\$6,672			6,672	Sheriff's Dept.
CPOPCAPEQ07	\$4,000					4,000	409th - Probate2
CPOPCAPEQ07	5,000					5,000	168th - Probate2
CPOPCAPEQ07				\$157,462		157,462	ITD - Odyssey contract
CPOPCAPEQ07	7,000					7,000	Border Children(BCMHC)
CPOPCAPEQ07			8,556			8,556	Sheriff's Dept.
CPOPCAPEQ07			20,000			20,000	Juvenile Probation
CPOPCAPEQ07	(10,000)		10,000			0	Correct BA 22
CPOPCAPEQ07		\$29,294				29,294	Courthouse
CPOPCAPEQ07		100,000				100,000	Correct Equip Committee Allocation
Total	\$6,000	\$129,294	\$45,228	\$157,462	\$507,563	\$845,547	

Capital Project Decrease	Commissioners Court					Total	Department/Source
	9502	9504	9300	9504	9300		
CPWSINFRA07	\$514,235					\$514,235	CPWSINFRA07 Unallocated
CPCAPITAL07		\$9,000				9,000	CP07 Unallocated
CPCAPITAL07		157,462				157,462	CP07 Unallocated
CPCAPITAL07		7,000				7,000	CP07 Unallocated
CPCAPITAL07		8,556				8,556	CP07 Unallocated
CPCAPITAL07		20,000				20,000	CP07 Unallocated
CPCAPITAL07		29,294				29,294	CP07 Unallocated
CPOPCAPEQ07			\$100,000			100,000	Correct Equip Committee Allocation
Total	\$514,235	\$231,312	\$100,000			\$845,547	

FISCAL YEAR:	2012
NUMBER:	BA
INDEX:	ACZOONOSIS11

REQUEST FOR BUDGET TRANSFER

REQUESTED BY: Alicia Perez *AP*
 DATE: 05/30/12 *AP*

SUPPLEMENTAL INFO (REQUIRED IF NEW INDEX IS REQUESTED) :

AWARDING AGENCY:

INDEX AND TITLE OF INDEX:

Animal Control Zoonosis 2011

FUND TYPE:

Special Revenue Grants

FUND:

Animal Control Zoonosis

SUB-FUND:

2011 Animal Control Zoonosis

FUNCTION:

Health

PROGRAM:

Health and Welfare

ORGANIZATION:

Animal Control Zoonosis

GRANT:

GRANT DETAIL:

GRANT STARTING DATE:

INDEX TITLE	SUB-OBJECT TITLE	FUND	INDEX	SUB-OBJECT	AMOUNT	EXPLANATION
REVENUE CHANGES						
Zoonosis Control 2011	State grant revenue	SG	ACZOONOSIS11	R3182	(28,048.00)	To decrease the original budget for the Zoonosis Control account as awarded by the granting agency Department of Health State Services.
	TOTAL REVENUE CHANGES:				(28,048.00)	
APPROPRIATION CHANGES						
Zoonosis Control 2011	Contracted Services	SG	ACZOONOSIS11	6761	(28,048.00)	To decrease the original budget for the Zoonosis Control account as awarded by the granting agency Department of Health State Services.
	TOTAL APPROPRIATION CHANGES:				(28,048.00)	

I will fill out the forms as instructed however; do we need to have our authorized official sign a new amended contract too?

Isabel Hernandez
El Paso County Sheriff's Office
(915) 538-2216

From: Clark,Sandy (DSHS) [<mailto:Sandy.Clark@dshs.state.tx.us>]
Sent: Wednesday, May 16, 2012 7:49 AM
To: Isabel Hernandez
Subject: Amend to Zoonosis contract

Isabel,
Per Debbie Speicher and your emails with her, we are amending your Zoonosis contract amount to \$5,000.00

I will need you to complete a new budget to reflect the changed dollar amount to \$5,000.00. Please return by May 23.

Thanks,

Sandy Clark, Contract Manager
Contract Management Unit, MC1990
Division for Prevention & Preparedness Services
Department of State Health Services
Office: 512-776-2264
Fax: 512-458-7391
sandy.clark@dshs.state.tx.us

Alicia Perez

From: Isabel Hernandez
Sent: Wednesday, May 30, 2012 9:34 AM
To: Alicia Perez
Subject: RE: Amend to Zoonosis contract

Good Morning Alicia,

I sent the amended contract to the County Attorney's Office for legal review. I plan on placing the amended contract for CC on 06/11/2012 for \$5,000.00.

Isabel

From: Alicia Perez
Sent: Wednesday, May 30, 2012 8:43 AM
To: Isabel Hernandez
Subject: RE: Amend to Zoonosis contract

Good morning Isabel,

I was wondering if this is considered the formal documentation for the reduction of the budget to the Animal Friendly Grant or if there will be any other paperwork coming through? I am preparing the paper work for the budget amendment but it will need to go to Commissioner's Court and that won't be until June 11.

Thank you,

Alicia Perez

From: Isabel Hernandez
Sent: Wednesday, May 16, 2012 8:56 AM
To: 'Clark,Sandy (DSHS)'
Cc: Sylvia Aguilar (Executive Chief Deputy); Michaela Hebeker (Lt.); Donna Teague; Alicia Perez
Subject: RE: Amend to Zoonosis contract

Sandy,

As instructed, attached are the amended budget forms for the County of El Paso for the Animal Friendly Grant to reduce the amount to \$5,000.

Isabel Hernandez
El Paso County Sheriff's Office
(915) 538-2216

From: Isabel Hernandez
Sent: Wednesday, May 16, 2012 8:06 AM
To: 'Clark,Sandy (DSHS)'
Subject: RE: Amend to Zoonosis contract

Good Morning Sandy,

FORM I-5: CONTRACTUAL Budget Category Detail Form

Legal Name of Respondent: County of El Paso, Texas

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that delegates \$100,000 or more of the scope of the project in the respondent's funding request, must be attached behind this form.

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., Monthly, Hourly, Unit, Lump Sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e., hourly rate, unit rate, lump sum amount)	TOTAL
Crossroads Animal Clinic	Dog/Cat Neuter or Spay	\$87.20 -\$170.40	Unit	30	\$166.66	\$5,000
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
TOTAL FROM CONTRACTUAL SUPPLEMENTAL BUDGET SHEETS						\$0

Total Amount Requested for CONTRACTUAL: \$5,000

FORM I: BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

County of El Paso, Texas

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding Sources (5)	Other Funds (6)
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0
F. Contractual	\$5,000	\$5,000	\$0	\$0	\$0	\$0
G. Other	\$0	\$0	\$0	\$0	\$0	\$0
H. Total Direct Costs	\$5,000	\$5,000	\$0	\$0	\$0	\$0
I. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
J. Total (Sum of H and I)	\$5,000	\$5,000	\$0	\$0	\$0	\$0
K. Program Income - Projected Earnings	\$0	\$0	\$0	\$0	\$0	\$0

NOTE: The "Total Budget" amount for each Budget Category will have to be allocated (entered) manually among the funding sources. Enter amounts in whole dollars. After amounts have been entered for each funding source, verify that the "Distribution Total" below equals the respective amount under the "Total Budget" from column (1).

Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
Personnel	\$0	\$0	Fringe Benefits	\$0	\$0
Travel	\$0	\$0	Equipment	\$0	\$0
Supplies	\$0	\$0	Contractual	\$5,000	\$5,000
Other	\$0	\$0	Indirect Costs	\$0	\$0

TOTAL FOR: Distribution Totals \$5,000 Budget Total \$5,000

*Letter(s) of good standing that validate the respondent's programmatic, administrative, and financial capability must be placed after this form if respondent receives any funding from state agencies other than DSHS related to this project. If the respondent is a state agency or institution of higher education, letter(s) of good standing are not required. DO NOT include funding from other state agencies in column 4 or Federal sources in column 3 that is not related to activities being funded by this DSHS project.

FISCAL YEAR:	2012
NUMBER:	BA
INDEX:	RURALTRAN12A

REQUEST FOR BUDGET TRANSFER

REQUESTED BY:

Humberto Parra 

DATE:

SUPPLEMENTAL INFO (REQUIRED IF NEW INDEX IS REQUESTED):

AWARDING AGENCY:

INDEX AND TITLE OF INDEX: RURALTRAN12A

Rural Transit Assistance 2012A

FUND TYPE:

FUND:

SUB-FUND:

FUNCTION:

PROGRAM:

ORGANIZATION:

GRANT:

GRANT DETAIL:

GRANT STARTING DATE:

INDEX TITLE	SUB-OBJECT TITLE	FUND	INDEX	SUB-OBJECT	AMOUNT	EXPLANATION
<u>REVENUE CHANGES</u>						
Rural Transit Assistance 2012A	Federal Grant Thru State	SG	RURALTRAN12A	R3022	100,064.00	To set up budget for Federal Grant thru State Revenues for the Rural Transit Assistance for Fiscal Year 2012
	TOTAL REVENUE CHANGES:				100,064.00	
<u>APPROPRIATION CHANGES</u>						
Rural Transit Assistance 2012A	Contracted Services	SG	RURALTRAN12A	6,761	100,064.00	To Set up budget for Contracted Services Expenses for the Rural Transit Assistance for Fiscal Year 2012
	TOTAL APPROPRIATION CHANGES:				100,064.00	

PUBLIC TRANSPORTATION PROJECT GRANT AGREEMENT AMENDMENT
TRANSIT PROVIDER: **El Paso, County of**
FTA GRANT #: **TX-18-X034**
CFDA #: **20.509**
TXDOT PROJECT #: **RPT 1102(24) 34**
PROJECT GRANT AGREEMENT #: **51124F7192**
MASTER GRANT AGREEMENT #: **512XXF7050**
FEDERAL TRANSIT ADMINISTRATION
NOT RESEARCH AND DEVELOPMENT

STATE OF TEXAS §

COUNTY OF TRAVIS §

**PUBLIC TRANSPORTATION
PROJECT GRANT AGREEMENT
AMENDMENT # 2**

THIS AMENDMENT is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State", and **El Paso, County of**, called the "Transit Provider".

WITNESSETH

WHEREAS, the State and the Transit Provider executed a project grant agreement on **June 17, 2011**; and,

WHEREAS, it has become necessary to amend that project grant agreement;

NOW THEREFORE, the State and the Transit Provider do agree as follows:

AGREEMENT

1. Description of Amended Items

The project budget is amended to transfer \$100,064 from Administration to Operations. Attachment B, hereto attached, replaces the Master Budget Page in the above mentioned agreement.

All other provisions of the original project grant agreement not amended are unchanged and remain in full force and effect. This amendment becomes effective on the later date of full execution by both parties.

2. Incorporation of Master Grant Agreement (MGA) Provisions

This amendment incorporates all of the governing provisions of the MGA in effect on the date of final execution of this amendment, unless an exception has been made by the terms of this PGA.

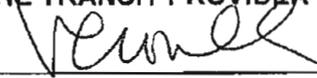
KK-12-097

3. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

THIS AMENDMENT IS EXECUTED by the State and the Transit Provider in duplicate.

THE TRANSIT PROVIDER



Signature

Veronica Escobar

Typed, Printed, or Stamped Name

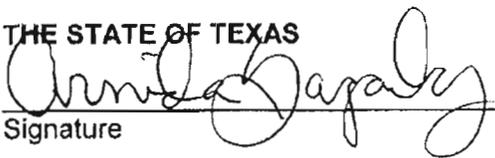
County Judge

Title

March 12, 2012

Date

THE STATE OF TEXAS



Signature

Armida Sagarbay

Typed, Printed, or Stamped Name

Public Transportation Coordinator

Title

5/25/12

Date

