



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE : June 10, 2013

CONSENT OR REGULAR: Consent

CONTRACT REFERENCE NO
(IF APPLICABLE): N/A 2013-0290

SUBJECT: Approve and authorize the County Judge to sign the Texas Department of Public Safety Texas Homeland Security state Administrative Agency (THSSAA) Fiscal Year 2013 Eligibility Certification Form.

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal. The Homeland Security Grant Program (HSGP), State Homeland Security Program (SHSP) grant is geared to sustain and enhance interoperable communications system and enhance our regional border security.

FISCAL IMPACT: N/A

PRIOR COMMISSIONERS COURT ACTION (IF ANY): N/A

RECOMMENDATION: Approval

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY:

Sheriff Richard Wiles



EL PASO COUNTY SHERIFF'S OFFICE

Richard D. Wiles, Sheriff

3850 Justice Drive
El Paso, Texas 79938
Email: epsheriff@epcounty.com



We Serve with Pride

Administration
3850 Justice Dr.
El Paso, Texas 79938
915/538-2217
915/538-2028 fax

Job Line 915/546-2286

Region VIII Training Academy
12501 Montana Avenue
El Paso, Texas 79938
915/856-4850
915/856-4883 fax

Criminal Investigations
3850 Justice Dr.
El Paso, Texas 79938
915/538-2291
915/538-2148 fax

Detention Division
Downtown Detention Facility
601 East Overland
El Paso, Texas 79901
915/546-2228
915/543-3810 fax

Jail Annex Facility
12501 Montana Avenue
El Paso, Texas 79938
915/856-4200
915/856-4849 fax

Patrol Division
Central Station
3850 Justice Dr.
El Paso, Texas 79938
915/538-2210
915/538-2212 fax

Montana Station
12501 Montana Avenue
El Paso, Texas 79938
915/856-4875
915/856-4896 fax

Vinton Station
436 East Vinton
Vinton, Texas 79838
915/886-2724
915/886-3109 fax

Special Operations
6825 Cielo Vista Drive, Box 4
El Paso, Texas 79925

El Paso County Metro
Criminal Enterprise Unit
915/772-8665
915/775-0369 fax

HIDTA Initiatives
915/832-6011
915/832-6356 fax

Volunteer Program
3850 Justice Dr.
El Paso, Texas 79938
915/538-2117

Emergency 911
Non-Emergency 546-2280

June 3, 2013

Honorable Veronica Escobar, County Judge
And Members of Commissioners' Court
County Court House, Room 301
El Paso, Texas 79901

Dear County Judge and Commissioners:

This request is to approve and authorize the County Judge to sign the Texas Department of Public Safety Texas Homeland Security state Administrative Agency (THSSAA) Fiscal Year 2013 Eligibility Certification Form. The Homeland Security Grant Program (HSGP), State Homeland Security Program (SHSP) grant is geared to sustain and enhance interoperable communications system and enhance our regional border security.

If you have any questions, please feel free to contact me directly at (915) 533-8386.

Respectfully,

Deputy Abel Morales #3815
El Paso, Texas Sheriff's Office
Emergency Management Unit
3850 Justice Dr, El Paso, TX 79938



First Internationally Accredited Sheriff's Office in Texas
First Two Nationally Accredited County Jails in Texas



EL PASO COUNTY SHERIFF'S OFFICE

INTEROFFICE MEMORANDUM

Date: June 3, 2013
To: Sheriff Richard, Wiles
(Chain of Command) Sgt R. Urrutia, Lt. Dennis Georgens,
CC: Commander Frank Ortez, Chief Deputy Jesus E. Campa
From: Dep. Abel Morales #3815

Subject: Commissioners' Court Agenda Line Item Submission regarding Fiscal Year 2013 Eligibility Certification Form.

This is a request for authorization for Mr. Daniel L. Rollings to submit a request for Commissioners' Court agenda for approve and authorize the County Judge to sign the Texas Department of Public Safety Texas Homeland Security state Administrative Agency (THSSAA) Fiscal Year 2013 Eligibility Certification Form.

Respectfully,



Dep. Abel Morales #3815
El Paso Sheriff's Office
Special Operations Division
Emergency Management Unit

**TEXAS DEPARTMENT OF PUBLIC SAFETY
TEXAS HOMELAND SECURITY STATE ADMINISTRATIVE AGENCY (THSSAA)**

2013 ELIGIBILITY CERTIFICATION FORM

Certification:	PLEASE FILL IN THE APPROPRIATE INFORMATION AND CERTIFY BY SIGNING BELOW THAT THE INFORMATION SUBMITTED ON THIS ELIGIBILITY FORM IS COMPLETE AND ACCURATE TO THE BEST OF YOUR KNOWLEDGE.		
Printed Name of Jurisdiction/ Organization:	El Paso County		
DUNS Number:	098970403		
Signature:		Date:	05/30/2013
Printed Name of Authorized Official*: (*See instructions for Definition of Authorized)	Veronica Escobar		
Title: (Judge, Mayor, ED, City Manager, CFO)	El Paso County Judge		

I. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

Please initial to certify to one of the NIMS statements below (initial only one box, A or B):

A	To Certify to I.A, Initial Here:	My jurisdiction/organization has adopted and implemented NIMS and is compliant with all NIMS objectives issued to date (FY2005-FY2009). https://www.fema.gov/nimscast/Logoff.do?a=55062&m=ML2010
B	To Certify to I.B, Initial Here:	My jurisdiction/organization has adopted and implemented NIMS, but is not fully compliant with all NIMS implementation objectives. Required Attachment: A letter explaining the a) the implementation objectives not yet met; b) the steps taken to achieve 100% NIMS compliance; and c) the date the jurisdiction expects to be in full compliance with all objectives and metrics.

II. EMERGENCY MANAGEMENT PLANS (INTERMEDIATE LEVEL)

To Certify to II., Initial Here:	<input checked="" type="checkbox"/>	A. My jurisdiction has its own current emergency management plan that meets the state preparedness standards at the Intermediate Level on file with the Texas Division of Emergency Management (TDEM).
	<input type="checkbox"/>	B. My jurisdiction is a legally established member of an inter-jurisdictional emergency management program that has a plan that meets the state preparedness standards at the Intermediate Level on file with TDEM.
	<input type="checkbox"/>	C. My jurisdiction/organization is not a city or county and is not required by Texas law to have an emergency management plan, e.g., COG or nonprofit organization.
and check one of the three boxes at right		

III.

OMB CIRCULAR A-133 SINGLE AUDIT

My jurisdiction's/organization's fiscal year (FY) end for 2012 was (check one):

- August 31, 2012** (Reporting Package is due 30 days after completion or May 31, 2013, whichever is sooner)
- September 30, 2012** (Reporting Package is due 30 days after completion or June 30, 2013, whichever is sooner)
- December 31, 2012** (Reporting Package is due 30 days after completion or September 30, 2013, whichever is sooner)
- Other (please specify date here):** _____

Please initial to certify to one of the A-133 Audit statements below (initial only one box, A or B).

A	To Certify to III.A, Initial Here: _____	I certify my jurisdiction/organization did not expend over \$500,000 in Federal or State funding during FY 2012 so no A-133 audit was necessary or obtained.
B	To Certify to III.B, Initial Here: _____	I certify my jurisdiction/organization expended over \$500,000 in Federal or State funding in FY 2012 and that the required reporting package has been/will be provided 1) to the Texas Department of Public Safety (TXDPS) and 2) to the Federal Clearinghouse.

IV.

TEXAS REGIONAL RESPONSE NETWORK (TRRN)

To Certify to IV., Initial Here: _____	My jurisdiction/organization is registered with the Texas Regional Response Network (TRRN) and (check one): https://www.trrn.state.tx.us/TRRN/Tier01/Security/SignIn.aspx
and check one of the two boxes at right	<input type="checkbox"/> A. My jurisdiction has entered all deployable equipment with a cost of \$5,000 or more purchased with Homeland Security Grant funds into the TRRN. <input type="checkbox"/> B. My jurisdiction does not have any deployable equipment with a cost of \$5,000 or more purchased with Homeland Security Grant funds.

V.

DUNS, CCR and FFATA

To Certify to V., Initial Here: _____	I certify my jurisdiction/organization has entered all required information, including FFATA/employee compensation, into the System for Award Management (SAM) and has an active registration status with no "Active Exclusion Records". (https://www.sam.gov/portal/public/SAM/)
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VI.

CRIMINAL HISTORY DISPOSITION REPORTING (If Applicable)

This certification section applies to **County jurisdictions only for the State Homeland Security Grant Program (SHSP)**.

For FY 2013, this section DOES NOT APPLY to cities within counties or to NSGP, OPSG, or UASI applicants.

Please initial to certify to one of the criminal history disposition reporting statements below (initial only one box, A or B).

A	To Certify to VI.A, Initial Here: _____	My County has documented a 90% average disposition completeness rate for adult arrests and a 90% average disposition completeness rate for juvenile arrests under calendar years 2007-2011 as required by Chapter 60, Texas Code of Criminal Procedure.
B	To Certify to VI.B, Initial Here: _____	My County DOES NOT currently have a documented 90% average disposition completeness rate for adult arrests and a 90% average disposition completeness rate for juvenile arrests under calendar years 2007-2011, but my County intends to attain the required averages by August 1, 2013 . I understand that my County will not be Eligible for 2013 SHSP funds if the required averages are not achieved by the August 1, 2013 deadline.

Abel C. Morales

From: Grace Munoz [gracem@riocog.org]
Sent: Thursday, May 30, 2013 4:00 PM
To: Abel C. Morales; Ryan Urrutia (Sgt.)
Cc: Michael Ada; 'Marisa Quintanilla'
Subject: El Paso County FY2013 Eligibility Certification Form
Attachments: El Paso County.docx

Importance: High

El Paso County Sheriff's Office;

Good afternoon. Attached for the County of El Paso is the Texas Department of Public Safety , Texas Homeland Security State Administrative Agency Fiscal Year 2013 Eligibility Certification Form for the State Homeland Security Program. Please review the form for accuracy and send it back to the Rio Grande Council of Governments either via email to GraceM@riocog.org or by fax at 915-356-1697.

Please let me know if you have any questions regarding these certification forms, in which they ask the following of your jurisdiction:

- I. **NIMS Certification:** Please initial the appropriate box.
- II. **Emergency Management Plans:** please check the box indicating that your jurisdiction is an inter-jurisdictional emergency management program (Box B).
- III. **A-133 Single Audit:** Please indicate your jurisdiction's fiscal year
 - a. **If your jurisdiction has expended more than \$500,000.00 in FY12;** Please ensure that your jurisdiction has submitted its A-133 to A133review@dps.texas.gov and to the Federal Clearinghouse: <http://harvester.census.gov/sac/>
- IV. **TRRN:** If you have purchased any equipment that is deployable and over \$5,000, please let me know so we can enter it into the TRRN system, otherwise, please check the appropriate box indicating that you do not have any deployable equipment over \$5,000.
- V. **DUNS, CCR, and FFATA:** Please review for accuracy.
- VI. **Criminal History Reporting:** Please leave blank.
- VII. **Authorized Signatures:** Please fill out the form as needed.

The Eligibility Certification Forms are due to the Rio Grande Council of Governments by **the 21st of June 2013 at 1730hours, Mountain Daylight Time**, therefore will be contacting you and/or your jurisdiction the first two weeks of June in order to ensure that you remain eligible for funding under the HSGP program for FY2013.

If there is anything else that I can do to help, please let me know.

Sincerely,

Grace Muñoz
Emergency Preparedness Coordinator
Environmental Services & Special Projects
Rio Grande Council of Governments
8037 Lockheed, Suite 100, Office #41
El Paso, Texas 79925