



COMMISSIONERS COURT COMMUNICATION

AGENDA DATE: 07/08/2013

CONSENT OR REGULAR: Consent Agenda

CONTRACT REFERENCE NO
(IF APPLICABLE): NA

SUBJECT: Approve and authorize the transfer and removal of inventory items from the County Tax Office, County Court at Law Two and 171st District Court. See attachment.

BACKGROUND/DISCUSSION OF TOPIC: Authorize and approve the transfer of items from the above Departments to the Purchasing Department for a future auction.

FISCAL IMPACT: The items that will be transferred to the Purchasing Department are old obsolete and no longer in use.

PRIOR COMMISSIONERS COURT ACTION (IF ANY): N/A

RECOMMENDATION: To approve and authorize the transfer and pick-up.

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY:

Kennie Downing Purchasing Agent (915) 546-2048



VICTOR A. FLORES, R.T.C.
OFFICE OF THE COUNTY TAX ASSESSOR-COLLECTOR
500 E. Overland Ave., Suite 101 • El Paso, Texas 79901
(915)546-2097 / (915)543-3838 Fax

MEMORANDUM

TO: Robert Pedregon *(Signature)*

Through: Victor A. Flores, Tax Assessor-Collector *(Signature)*

Through: Frank Ortiz, Chief Deputy *(Signature)*

Through: Barbara Banks, Director of Motor Vehicle Registration and Titling *(Signature)*

FROM: Elier Bayona, Senior Inventory Clerk

DATE: June 26, 2013

SUBJECT: Non-serviceable Equipment

Respectfully requesting the following attached list of equipment be removed from the County Tax Assessor-Collector inventory and place it on Commissioners Court for proper disposal. Please contact me at ext # 3110 if you need additional information.

EL PASO COUNTY TAX ASSESSOR - COLLECTOR'S OFFICE

Items Being Transfer to Purchasing Department

TAG #	QTY	DESCRIPTION	Serial number
131711	✓	1	DR 1210 C SCANNER
155764	✓	1	SAFE HEAVY DUTY BWB2020FL at MDR LIV

TOTAL ITEMS: 2 **SIGNATURE:** _____



500 E. SAN ANTONIO
COUNTY COURTHOUSE
ROOM 801
EL PASO, TX 79901

(915) 546-2145

FAX (915) 543-3866

Julie Gonzalez
JUDGE
COUNTY COURT AT LAW NUMBER TWO
EL PASO COUNTY

KATY ESCOBEDO
COURT COORDINATOR
DIANE WILLIAMS
OFFICIAL COURT REPORTER
GUILLERMO ORTIZ II
BAILIFF

June 25, 2013

ATTN: Robert Pedregon

Purchasing

The following are two items we are requesting be transferred and removed from County Court at Law No. Two's inventory to Purchasing's surplus:

Video-DVD Player 114662

RCA TV 105677

Thank you,
Julie Gonzalez
County Court at Law No. Two

JG/dw



Bonnie Rangel

DISTRICT JUDGE

REBECCA J. GONZALEZ
COURT COORDINATOR

RICHARD SALAZAR
BAILIFF

171ST JUDICIAL DISTRICT OF TEXAS
COUNTY OF EL PASO COURTHOUSE
500 E. SAN ANTONIO, ROOM 601
EL PASO, TEXAS 79901
(915) 546-2100 • FAX (915) 546-2114

ANITA GARCIA
OFFICIAL COURT REPORTER

June 26, 2013

ROBERT PEDREGON
COUNTY INVENTORY CLERK
PURCHASING DEPARTMENT

Dear Mr. Pedregon,

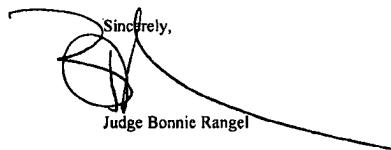
I would like to turn in the following items to the Purchasing Department, so that they may be taken off the Inventory of the 171st District Court.

ITEM #	SERIAL #	DESCRIPTION	REASON
101501	UEF 21440	Canon Fax Machine CFX-L3500 IF	Broken—Will cost more to fix it, as p/Purchasing
105004?	78-DA639	IBM THINKPAD	OUT-DATED
105005	AA-FZ8RA 00108	IBM THINKPAD I SERIES	OUT-DATED

The 2 BOXES listed are Manuals, Programs, etc Obsolete items to be turned in for disposal.

ITEM #	DESCRIPTION	REASON
Not Tagged	Total 2Sets—Manual & Diskette IBM Personal Systems 2 Model 70386	Obsolete
Not Tagged	User's Guide—Intel Faxability for DOS Installation & Setup Guide—Intel Satisfaction Modem/350 and Modem/400	Obsolete
Not Tagged	Manual & Diskette—IBM/PC VP Planner	Obsolete
Not Tagged	Total 2Sets—IBM Programs w/32x-42x Internal IDE CD-Rom Drive w/Microsoft Windows NT Workstation Manual & CD	Obsolete
Not Tagged	Manuals & CD—IBM Personal Computer PC300PL Type 6862 & PC300GL Type 6275	Obsolete
Not Tagged	IBM Memory Upgrade	Obsolete
Not Tagged	COMPAQ Product Manual & User's Guide & Registration Diskette	Obsolete
Not Tagged	User's Guide Manual —Disk Operating System Version 3.30	Obsolete

Not Tagged	WordPerfect Workbook f/IBM Personal Computers	Obsolete
Not Tagged	Kingston PC Enhance—Manual w/Chip	Obsolete
Not Tagged	IBM Mouse	Obsolete
Not Tagged	IBM Personal System/2 Model 30—Diskette Only w/IBM Personal Computer 3278/79 Emulation Adapter Diagnostics	Obsolete
Not Tagged	Quietwriter III Printer 5202-Printer Support Diskette	Obsolete
0039188	IBM Disk Operating system Version 3.30 Manual & Diskette	Obsolete
Not Tagged—(1)	IBM PC3270 Emulation Program w/Disk	Obsolete
0061897	IBM PC3270 Emulation Program w/Disk	Obsolete
0061898		
0071331	WordPerfect Cord for DOS, Window & OS/2-General Information Guide	Obsolete
0061896	IBM Disk Operating System Manual & Diskettes	Obsolete
0032399	WordPerfect for IBM Personal Computer & PC Networks Update Guide-5.1 Upgrade Only	Obsolete


 Sincerely,
 Judge Bonnie Rangel

BR/rb