



COUNTY OF EL PASO
County Purchasing Department
500 East San Antonio, Suite PU500
El Paso, Texas 79901
(915) 546-2048
(915) 546-8180 Fax

Notice to Interested Parties

Sealed bids will be received at the County Purchasing Department, 500 E. San Antonio, Suite PU500, El Paso, Texas 79901 before 2:00 p.m., **Tuesday, March 20, 2007** to be opened at the County Purchasing Office the same date for **Mobile Vehicle Command Post for the Sheriff's Office.**

**Bids must be in a sealed envelope and marked:
"Bid to be opened March 20, 2007
Mobile Vehicle Command Post for the Sheriff's Office
Bid #07-023"**

Any questions or additional information required by interested vendors must be submitted in writing to the attention of the County Purchasing Agent before Tuesday, March 13, 2007, at 12:00 p.m. Questions can be faxed to (915)-546-8180.

Said contract shall be let to the lowest responsible bidder, and the **COMMISSIONER'S COURT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND WAIVE TECHNICALITIES.** Only bids that conform to specifications will be considered. Faxed bids will not be accepted. Successful bidder shall not order items or services until a Purchase Order is received from the County Purchasing Office. Payment will not be made on items delivered without a Purchase Order. Contract will be awarded by lump sum or line item, whichever is in the best interest of the County.

In order to remain active on the El Paso County Vendor list, each vendor receiving this bid must respond in some form. Vendors submitting a bid must meet or exceed all specifications herein. Vendors submitting a no bid must submit their reason in writing to the El Paso County Purchasing Department.

If the bid totals more than \$100,000.00, the bidder shall furnish a certified cashier's check made payable to the order of El Paso County or a good and sufficient bid bond in the amount of 5% of the total contract price, executed with a surety company authorized to do business in the State of Texas. The bid bond must be included with the bid at the time of the opening.

PITI VASQUEZ
County Purchasing Agent

BIDDING SCHEDULE

To: El Paso County, Texas

I or we agree to furnish the following described equipment, supplies, or services for the prices shown in accordance with specifications listed below or attached. By execution of this bid, I hereby represent and warrant to El Paso County that I have read and understood the Bid Documents and the Contract Documents and this bid is made in accordance with the Bid Documents.

Please quote prices and discounts on the following items:

F. O. B. El Paso County

Description – Bid # 07-023 Mobile Vehicle Command Post for the Sheriff's Office Vendor must meet or exceed specifications	
Please do not include tax, as the County is tax-exempt. We will sign tax exemption certificates covering these items. Please submit one (1) original copy and two (2) copies of your bid.	
Mobile Vehicle Command Post	Total Cost \$ _____

Company

Address

Federal Tax Identification No.

City, State, Zip Code

CIQ Document Number

CIQ Sent Date

Representative Name & Title

Telephone & Fax Number

Signature

Date

*****THIS MUST BE THE FIRST PAGE ON ALL BIDS*****

COUNTY OF EL PASO, TEXAS

Solicitation Check List

**Mobile Vehicle Command Post for the Sheriff's Office
Bid #07-023**

THIS CHECKLIST IS PROVIDED FOR YOUR CONVENIENCE

_____ Responses should be delivered to the County Purchasing Department by 2:00 p.m., Tuesday, March 20, 2007. Did you visit our website (www.epcounty.com) for any addendums?

_____ Did you sign the Bidding Schedule?

_____ Did you sign the "Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Federal Debt Status, and Nondiscrimination Status And Implementing Regulations" document?

_____ Did you sign the "Consideration of Insurance Benefits" form?

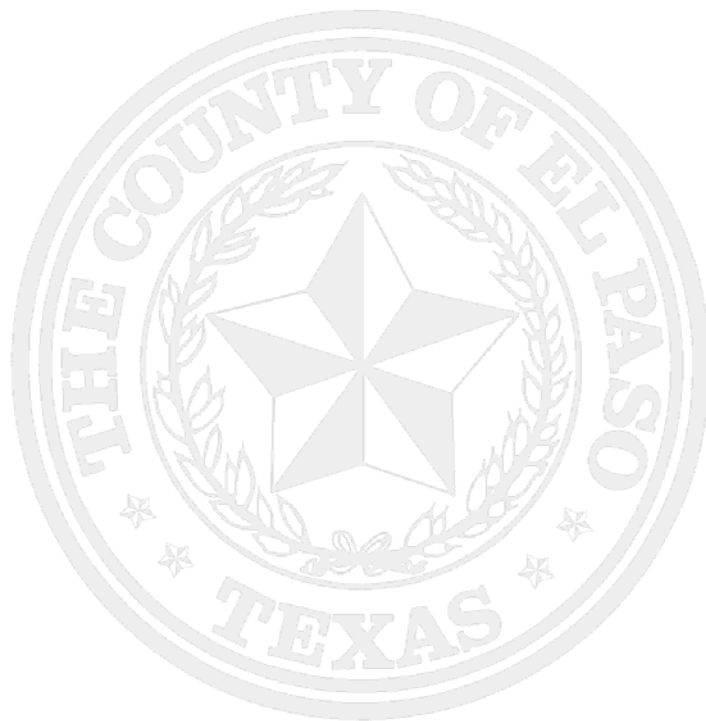
_____ Did you file a copy of the completed Conflict of Interest Questionnaire (Form CIQ) with the El Paso County Clerk (in person or by mail to 500 E. San Antonio, Suite 105, El Paso, TX 79901 or by fax to 915-546-2012 attention Joann) and write the confirmation number given as proof of filing on your bidding schedule? Please include the completed and signed form with your response whether a relationship exists or not.

_____ If your bid totals more than \$100,000, did you include a bid bond?

_____ Did you provide one original and two (2) copies of your response?

Mobile Vehicle Command Post for the Sheriff's Office

Bid #07-023



**Opening Date
Tuesday, March 20, 2007**

El Paso County Sheriff's Office

MOBILE VEHICLE COMMAND POST

Quantity: One

Enclosed are recommended specifications for the purchase/bid of a Mobile Vehicle Command Post. The specifications submitted include the mobile vehicle's dimensions, chassis specifications, body specifications, driver/passenger cab area, interior, lavatory and galley, cabinets, 120/240 V AC electrical systems, 12V DC electrical systems, wiring requirements, miscellaneous standard features and five additional accessories items to equip the mobile command vehicle. Recommend the mobile vehicle specifications be turned key or installed.

I. Dimensions:

1. Overall length-	33Ft. 7 in
2. Exterior Width	101 in.
3. Overall Height	11 Ft. 8 in.
4. Interior Width	96 in.
5. Interior Headroom	86 in.
6. Interior Floor Length [behind cab area]	26 Ft. 3 in

II. Chassis Specifications:

1. Chassis Type	Ford F53 Super Duty
2. Wheelbase	208"
3. GVWR	20, 500 lbs.
4. Frame	High tensile strength carbon steel
5. Engine	36,000 psi 9.46 cu. in. section modulus 6.8L SOHC three-valve Triton V-10 362 HP @ 4750 RPM 457 lb. ft. @ 3250 RPM
6. Transmission	Torque shift, 5-speed automatic overdrive
7. Alternator	12V. 130 amp. 1950 watt
8. Battery	12V maintenance free, 750 CCA 78 amp-hr
9. Brakes	Hydraulic Hydromax

	<p>4 sensor/4 channel 4-wheel ABS Both-on adapters, wrap around tie bar Parking brake transmission mounted, foot operated</p>
10. Fuel Tank rails	<p>75 gallon capacity, between frame</p> <p>Driver's side fuel fills "Gasoline Fuel" permanently mounted near fuel fill Generator fuel pick-up tube installed by the fuel tank manufacturer, set at depth not to empty tank.</p>
11. Front Axle Westport	<p>7,500 lb. capacity. monobeam,</p>
12. Suspension Front	<p>7,500 lb. capacity, tapered multi-leaf Single stage, constant rate</p> <p>Front shock absorbers, 163". Gas pressurized Stabilizer bar, 1.5"</p>
13. Rear Axle floating	<p>13,500 lb. capacity. Dana S135, Full</p> <p>Axle ratio 5.38:1</p>
14. Suspension Rear	<p>13,500 lb capacity, tapered multi-leaf Single stage constant rate Rear shock absorbers, 1.63", gas pressurized stabilizer bar, 1.4"</p>
15. Cooling	<p>Anti-freeze protection; ethylene glycol 50/50 to -35EF</p>
16. Steering	<p>TRW TAS steering gear, tilt steering column Two-spoke 18" black steering wheel</p>
17. Horns	<p>Dual electric, back alarm</p>
18. Instruments	<p>Fuel level, engine coolant temperature, engine oil pressure, electronic speedometer with odometer, tachometer, alternator gauges: directional signal and high beam indicator, warning lights.</p>
19. Tires	<p>225/70R 15.5 5F BSW highway tires Spare tire provided.</p>

- | | |
|-------------------|---|
| 20. Wheels | 19.5" X 6.75" Stainless steel wheeliners. |
| 21. Miscellaneous | Cruise control integrated into steering wheel
Trailer high rated 5000 lbs draw bar, 350 lb
tongue weight, Automotive air
conditioner, blend air system |

III. Body Specifications:

1. Body shall be coach style, flat interior floor. Body framework to be welded aluminum designed to be durable and adequately reinforce at all points where Road shock and vibration stress concentration occurs. All cab steel to be electroplated for rust protection and to eliminate corrosion and oxidation concerns.
2. Interlocking extruded aluminum structural components create integrated floor-to-sidewall and sidewall-to-roof joints. Steel mounting plates to be located in wall for mounting cabinets and appliances
3. Exterior skin to be fiberglass, smooth one piece, high gloss, bright white. Exterior Side paneling shall be designed to contribute to the overall structural integrity of the body coach.
4. Roof shall be one piece fiberglass, run the full length of the roof, provide sufficient strength for walking. Roof to be crowned for water run-off.
5. Roof to be structurally reinforce shall address not only the weight of the air conditioner unit, but also the additional stress created by the continual vibration of the unit when in operation. Coach roof shall be adequately caulked and sealed from moisture and the environment in general around the area of the air conditioner installation.
6. Body shall have street side sedan driver's door with power raise/lower window, Vertically mounted assist bar and exterior step.
7. Body shall have one swing out main entrance door 28" X 76", on the right in cargo area. Door shall be double constructed aluminum with polystyrene foam Insulation in the core with a fixed windows 18" x 28", slam type latch and dead bolt lock. Black out curtains to be provided to entrance door window.
8. Two interior step wells at the main entrance door. Each step tread shall be molded non-slip rubber tread material. The treads shall be securely fastened and silicone sealed at the edges. Each step riser shall be finished in Lon seal commercial vinyl.

9. Main entrance door to have one dual electric step, equipped with permanent magnet motor and control unit, door activated with ignition override. Steps to be equipped with power switch to allow steps to be locked in the down position when entrance door is open. Steps to be wired to engine battery, finished black with yellow stripe textured skid surface.
10. Common key lock system for driver's door and main entrance door.
11. All door locks are to be keyed alike.
12. Full body width integrally molded rear bumper.
13. Front bumper, integrally molded into front cap. Steel reinforcement.
14. Fiberglass, single panel, hinge down hood provides access for service, fluid checks and fills points.
15. Remote control exterior mirrors with defrost feature. Each mirror to have 60 sq. in. minimum viewing area, flat glass and 30" minimum viewing area, convex glass.
16. Mud flaps with anti-sail brackets on rear axle.
17. Tinted laminated safety glass windshield mounted in steel with non-hardening sealants with driver and passenger sun visors.
18. Windshield wiper motor and wiper arms mounted in steel. Wipers provide intermittent feature with single motor and pantograph arms.
19. Exterior compartments, lighted fully hinged with gas strut supports and a single paddle latch release.
20. Daytime running lights. Four Halogen front headlights to be included 6"x 4" each. upper brake light to be provided located in the middle of the rear of the vehicle, 10" x 6" over the rear bumper.

IV. Driver/Passenger Cab Area:

1. High-back driver's bucket seat with armrests, headrest, recline, multi-adjustable Manual adjustable lumbar and three point shoulder and lap seat belt with retractors. 180 degree swivel and side pedestal control.
2. High-back passenger's bucket seat with armrests, headrests, recline, multi-adjustable, manual adjustable lumbar and three point shoulder and lap seat belt with retractors. 180 degree swivel and side pedestal control.
3. Rearview cameras monitor custom built into dashboard, to be provided to assist in backing up vehicle.
4. Two front windshield fans. Meradyne 3000 or equal.
5. Overhead storage front and sides over windshield and side windows.
6. Driver cab entry door.

7. Driver and passenger carpeted floor mats
8. Wrap around pleated shade for windshield.
9. Vacuum fluorescent compass and outside temperature system. Display unit mounted in the dashboard, easily viewed by the driver. The temperature sensor is mounted on the exterior of the vehicle, away from heat sources in an area which would receive outside air flow.
10. Weather band radio provided with scan feature to scan all seven weather bands.
11. AM/FMCD and cassette stereo with digital clock seek and scan feature to be located in the dashboard easily accessed by the driver with two cab area speakers. Roof mounted radio antenna.
12. One side out workstation on dashboard 24"Wx17"D to be used from passenger side.
13. Sign on dashboard with vehicle height listed.
14. Payload sticker in cab area with vehicle axle loads and available axle payload as built.
15. Twenty-four inch TV to be installed in overhead cabinet in cab area with roof mounted antenna and remote control feature. Switching system provided allow use with rear TV.

V. Interior:

1. Bench seats to sculptured backs and seats. Low density foam required to retain original shape in heavy duty service. Frame to be 1" minimum. 14- gauge high carbon steel tubing. Cushioning materials and coverings meet or exceed FMVSS-302.
2. Adjustable ergonomic office type chair with pneumatic height control, swivel pedestal and five caster wheels to be provided for each workstation. Chairs shall be cloth upholstered seat height and back supports shall be adjustable. Chairs shall be protective edge on rear corners to prohibit damage from countertop edges.
3. Electric powered forced air heat designed to distribute an even amount of heat to all areas.
4. Commercial grade non-skid commercial grade PVC flooring Lonseal Loncoin II Fleckstone or equivalent, 100MM [2.5MM] thickness minimum with 4MM non-slip round studs. Continuous run front to rear. Driver cab area and engine area to be

finished with commercial grade carpet, low profile design, 100% nylon, 30 oz. minimum with a 5 year warranty.

5. Finished ceiling to be sound absorbing, flame retardant, solution dyed polypropylene fiber material 24 oz. minimum. Class A rated per ASTM E-84. Continuous run front to rear.
6. Walls and ceiling insulated with polyurethane block foam insulation bonded and routed to incorporate framework Ceiling "R" factor of 14.
7. 1-1/8" plywood floor with 1/4" minimum exterior grade plywood underlayment for finish flooring.
8. All bulkheads to be laminate finished.

VI. Lavatory and Galley

12. Toilet, sink, power ceiling vent with fan, sink cabinet mirror, Restroom dimensions 45" X 35" minimum with solid door.
13. Forty gallon minimum water capacity, electric water heater, demand water pump monitor panel, 45 gallon holding tank minimum.
14. One Domestic CDMW14B or current model, 1000 watt microwave oven.
15. One 12V DC/120V AC flush mount refrigerator. Minimum of 3.2 cu ft. capacity with full width freezer shelf for ice trays, adjustable bins and hermetically sealed compressor. Pride 12 V fan for cooling condenser and compressor.
16. Install one 10" X 14" stainless steel sink with chrome-plated laboratory style sink hardware.
17. Install KIB Products Inc. or equal, water and battery monitor in galley area with water pump switch in panel.
18. Install one GFCI duplex wall outlet in galley area.
19. Install one Agua Magic toilet in lavatory.
20. Install a chrome-plated paper towel dispenser and a chrome-plated toilet paper holder in lavatory.
10. Install one GFCI duplex wall outlet in lavatory area.
14. Water pump with accumulator tank, Surflo or equal 2.8. GPM.

12. Hot water heater, 2 gallon fast recovery, electric.
13. Water inlet with a non-regulated tank fill with locking access door.
14. All plumbing pressure pipes shall be CPVC
15. Sewage hose and dump valve shall be provided for holding tank.

VII. Cabinets:

1. Fabricated and install interior storage cabinets, countertops, shelves, tables and workstations.
2. All cabinets to be constructed of $\frac{3}{4}$ " cabinet grade plywood and installed to commercial standards.
3. Cabinets finished in Wilson Art or equal laminated. All overhead cabinet doors to be hinged at top with "hands free" retainer.
4. All overhead cabinets' doors to have dry erase board finish, except in cab area. Oak or smoked glass overhead doors to be provided in cab area. Storage cabinets to be provided over dashboard and over driver and passenger windows.
5. All cabinets' doors to have stainless steel positive type latches to prevent opening while vehicle is in motion.
6. No fiberboard in construction of cabinetry.
7. All areas where countertops, cabinets, bulkheads and walls meet to be custom finished to fit. No silicone used on interior location.
8. Pencil drawers at each workstation location.
9. Hinged panel under countertops to access radio transceivers wherever applicable.
10. Countertops to be constructed of $\frac{3}{4}$ " plywood with color coordinated $\frac{1}{6}$ " laminate. All exposed edges to be $\frac{3}{4}$ " x 1-1/2" solid oak with beveled top edge to prevent chipping.
11. Removable tables to be located in command/conference room in front of each sofa.

VIII. 120/240V AC Electrical System:

1. All wiring shall meet or exceed NEC or applicable FMVSS standards. For ease of maintenance and service a removable wiring access panel parallel all horizontal wiring routes.
2. One Kohler 10 Kw liquid-cooled gasoline powered generator. The generator is to be mounted in a custom fabricated galvanized steel compartment with full length hinge and door hold up.
3. Generator compartment to be insulated with high density sound absorbing foam and oil resistant foil faced-lining.
4. Generator shall be plumbed to draw fuel from chassis fuel tank.
5. All 120/240V AC main wiring is to be stranded, bundled and color coded THHN wire.
6. Install one 120/240V AC control panel with generator and shore power main breaker UL listed magnetic/hydraulic branch breaker with LED indicators to show activation.
7. Install duplex wall outlets at each workstation.
8. Install two GFI duplex outlets with weather sealed covers to be provided. One on each side of vehicle.
9. Two 115 rated AC type, UL listed, roof mounted air conditioner units. Air conditioning system to be centrally-ducted in the ceiling with a minimum of eighteen ceiling vents. Units shall be minimally rated by the manufacturer at 13,000 BTU output capacity each with 5,600 BTU heat strips. Units shall include their own temperature thermostat to control the temperature at a comfortable level inside the coach.
10. All electrical circuits and appliances shall conform to applicable national electrical codes.

IX. 12V DC Electrical System:

1. In addition to the chassis batteries, two group 24 deep-cycle batteries to be provided. Batteries shall be install under floor in weather resistant compartment.
2. All 12V wiring THHN stranded, bundled. Color coded and numbered.
3. One 90 amp, power converter with charger to convert 12V nominal AC to

- 13.6V DC t includes reverse battery polarity protection, brown out input protection. Fan speed to be controlled by convert's internal ambient temperature.
4. One solenoid to be installed to allow alternator to charge the main and auxiliary batteries while vehicle engine is running.
 5. 12V DC control panel with UL listed magnetic/hydraulic circuit breakers with LED indicators to show activation. 12V voltmeter and 12V low voltage alarm.
 6. Install fourteen 18" white florescent light fixtures on ceiling
 7. Install 18" white/red fluorescent light at each workstation, mounted under the overhead cabinets.

X. Wiring Requirements:

1. 2-Gauge minimum copper stranded battery cable to be used for 12V DC main supply lines. All cable runs to be full length, no splices. All cable terminals are to be staked and soldered.
2. All added electrical circuits shall be protected from over current by resettable circuit breakers appropriately rated for the load.
3. Circuit breaker functions are to be identified by engraved or printed labels.
4. All wiring shall be numbered to letter on 6" centers minimum.
5. All wiring is to be protected from chafing and abrasion.
6. Where wire passes through sheet metal, bulkheads and structural supports plastic grommets shall be protect both wiring and wire looms.

XI. Miscellaneous Standard Features:

1. Automatic hydraulic leveling system sized for GVW of vehicle.
2. Install eight Whelen Model 810 quartz halogen flashing lights on the exterior of the body. Two on the front, two on each side and two on the rear.

3. Three Whelen white quartz halogen model 810 scene lights, with 260 optics on the exterior of the body. Two mounted on the passenger side and one mounted on the rear of the vehicle.
4. Rearview camera system with exterior microphone and monitor custom build into dashboard, to be provided to assist in backing up vehicle. Monitor is 7" measured diagonally and automatically turns on when vehicle gear level is set in reverse. Camera to provide field of view of 100 degree horizontally and 80 degrees vertically.
5. Twenty-four inch TV installed in overhead compartment in cab area. Includes roof mounted, antenna and remote control feature.
6. Two roof ventilators, powered reversible, Fantastic Vent or equal
7. Roof access ladder, aluminum construction, to be securely anchored to rear of the vehicle.
8. Roof rail for antennas 8" in length. Aluminum construction powered coated white Aluminum weatherproof access box to be provided to facilitate antenna leads to run from roof to communication area.
9. Two Cole Hersee M284 master disconnect switches to main battery system and auxiliary battery system.
10. One Marinco 50A-125/250V AC waterproof shore power inlet, one 36' 50 amp shore power cord with Nema 14P50 connector, 6' 50A pigtail 50A- to 30A- to-15A adapters
11. One 9v smoke alarm, ceiling mounted
12. Two 5 pound dry chemical fire extinguishers located near exits.

XII. Additional Equipment Accessories:

Quantity:	Equipment Items:
1	Slide out room 12' x 24" driver's side standard location.
1	Roll up exterior awning 18' white w/aluminum cover

- 1 Will-Burt 5-20 pneumatic telescoping mast.

- 1 Pelco digital signal processing camera, pan/tilt, joystick environment enclosure

- 1 Panasonic KX-ta624 3 line phone system w/ three KX-T7030 phones

COUNTY OF EL PASO, TEXAS

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; FEDERAL DEBT STATUS, AND NONDISCRIMINATION STATUS AND IMPLEMENTING REGULATIONS*

Instructions for the certifications:

General Requirements

The County of El Paso, Texas is required to obtain from all applicants of federal funds or pass-through certifications regarding federal debt status, debarment and suspension, and a drug free workplace. Institutional applicants are required to certify that they will comply with the nondiscrimination statutes and implementing regulations.

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Signature of the form provides for compliance with certification requirements under 21 CFR part 1405, "New Restrictions on Lobbying," 21 CFR part 1414, Government wide Debarment and Suspension (Non-procurement), Certification Regarding Federal Debt Status (OMB Circular A-129), and Certification Regarding the Nondiscrimination Statutes and Implementing Regulations. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the County of El Paso determines to award the covered cooperative agreement

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented in 21 CFR part 1405, for persons entering into a cooperative agreement over \$100,000, as defined at 21 CFR Part 1405, the applicant certifies that;

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement,

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

1. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension and implemented at 21 CFR Part 1404, for prospective participants in primary covered transactions

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or and a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to the application.

2. DRUG-FREE WORKPLACE

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

A. The applicant certifies that it will or will continue to provide a drug free workplace by:

(a). Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The applicant's policy of maintaining a drug free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph

(a)

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee must

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The County of El Paso, Texas, 500 East San Antonio Street, Suite 406, El Paso, Texas 79901. Notice shall include the identification number of each affected grant

(f) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health, law enforcement, or other appropriate agency

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

3. CERTIFICATION REGARDING FEDERAL DEBT STATUS (OMB Circular A-129)

The Applicant certifies to the best of its knowledge and belief, that it is not delinquent in the repayment of any federal debt.

4. CERTIFICATION REGARDING THE NONDISCRIMINATION STATUTES AND IMPLEMENTING REGULATIONS

The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations: (a) title VI of the Civil right Act of 1964 (42 U.S.C. 2000D et seq.) which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 of the rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c) title IX of the Education Amendments of 1972m as amended (20 U.S.C. 1981 et seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, and amended (42 U.S.C. 6101 ec seq.) which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary

for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Business Name

Date

Name of Authorized Representative

Signature of Authorized Representative

*All four (4) pages of this document must be included in all responses.

COUNTY OF EL PASO PURCHASING DEPARTMENT

COUNTY COURTHOUSE, 500 EAST SAN ANTONIO,
ROOM PU500, EL PASO, TEXAS 79901
(915) 546-2048, FAX: (915) 546-8180

PITI VASQUEZ, PURCHASING AGENT
JOSE LOPEZ, JR. ASST. PURCHASING AGENT

BIDDING CONDITIONS

This is the only approved instruction for use on your invitation to bid. Items below apply to and become a part of the terms and conditions of the bid.

1. BY SUBMITTING A BID, EACH BIDDER AGREES TO WAIVE ANY AND ALL CLAIMS IT HAS OR MAY HAVE AGAINST THE COUNTY OF EL PASO, AND ITS OFFICERS, AGENTS AND EMPLOYEES, ARISING OUT OF OR IN CONNECTION WITH: THE DOCUMENTS, PROCEDURES, ADMINISTRATION, EVALUATION, OR RECOMMENDATION OF ANY BID; THE WAIVER BY EL PASO COUNTY OF ANY REQUIREMENTS UNDER THE BID DOCUMENTS OR THE CONTRACT DOCUMENTS; THE ACCEPTANCE OR REJECTION OF ANY BIDS; AND THE AWARD OF THE CONTRACT.
2. Bids must be in the Purchasing Department BEFORE the hour and date specified. Faxed bids will not be accepted.
3. Late bids properly identified will be returned to bidder unopened. Late bids will not be considered under any circumstances.
4. All bids are for new equipment or merchandise unless otherwise specified.
5. Quotes F.O.B. destination. If otherwise, show exact cost to deliver.
6. Bid unit price on quantity specified-extend and show total. In case of error in extension, unit prices shall govern. Bids subject to unlimited price increases will not be considered.
7. Bids must give full firm name and address of bidder. Failure to manually sign bid will disqualify it. Person signing should show title or authority to bind his firm in a contract.
8. No substitutions or cancellations permitted without written approval of County Purchasing Agent.
9. The County reserves the right to accept or reject all or any part of any bid, waive minor technicalities and award the bid to the lowest responsible bidder. The County of El Paso reserves the right to award by item or by total bid. Prices should be itemized.
10. Bids \$100,000.00 and over, the bidder shall furnish a certified cashiers check made payable to the County of El Paso or a good and sufficient bid bond in the amount of 5% of the total contract prices and execute with a surety company authorized to do business in the State of Texas. The bid bond must be included with the bid at the time of the opening.
11. This is a quotation inquiry only and implies no obligation of the part of the County of El Paso.
12. The County of El Paso reserves the right to reject any proposal due to failure of performance on deliveries. The County Purchasing Agent will justify this.
13. Brand names are for descriptive purposes only, not restrictive.
14. The County of El Paso is an Equal Opportunity Employer.

15. Any proposal sent via express mail or overnight delivery service must have the proposal number and title clearly marked on the outside of the express mail or overnight delivery service envelope or package. Failure to clearly identify your proposal may be cause for disqualification.
16. PURSUANT TO TEXAS GOVERNMENT CODE SECTION 2253.021, A PRIME CONTRACTOR WHO IS AWARDED A PUBLIC WORKS CONSTRUCTION CONTRACT SHALL, PRIOR TO BEGINNING THE WORK, EXECUTE TO THE COUNTY:
 - a. A PERFORMANCE BOND, IN THE FULL AMOUNT OF THE CONTRACT, IF THE CONTRACT IS IN EXCESS OF \$100,000; AND
 - b. A PAYMENT BOND, IN THE FULL AMOUNT OF THE CONTRACT, IF THE CONTRACT IS IN EXCESS OF \$25,000.
17. PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 262.032(b), ANY SUCCESSFUL BIDDER WHO IS AWARDED ANY CONTRACT IN EXCESS OF \$50,000 MAY BE REQUIRED TO EXECUTE A PERFORMANCE BOND TO THE COUNTY. SAID BOND SHALL BE IN THE FULL AMOUNT OF THE CONTRACT AND MUST BE FURNISHED WITHIN 30 DAYS AFTER THE DATE A PURCHASE ORDER IS ISSUED OR THE CONTRACT IS SIGNED AND PRIOR TO COMMENCEMENT OF THE ACTUAL WORK. ANY PERFORMANCE BOND REQUIRED PURSUANT TO THIS SECTION SHALL BE NOTED IN THE ATTACHED DETAILED BID SPECIFICATIONS OR SCOPE OF WORK. THIS SECTION DOES NOT APPLY TO A PERFORMANCE BOND REQUIRED BY CHAPTER 2253, TEXAS GOVERNMENT CODE.
18. "Beginning January 1, 2006, in order to implement HB 914 (adding new Local Government Code Chapter 176), ALL VENDORS MUST SUBMIT A CONFLICT OF INTEREST QUESTIONNAIRE (Form CIQ) disclosing its affiliations and business relationships with the County's Officers (County Judge and Commissioners Court) as well as the County employees and contractors who make recommendations for the expenditure of County funds. The names of the County Officers and of the County employees and contractors making recommendations to the County Officers on this contract are listed in the Specifications.

THE CONFLICT OF INTEREST QUESTIONNAIRE MUST BE FILED WITH THE COUNTY CLERK AND A COPY OR PROOF OF FILING MUST BE ATTACHED TO THE BIDDER'S RESPONSE SUBMITTED TO THE PURCHASING DEPARTMENT.

Bidders should be aware that this bidding condition is not intended to cover or to advise you about all situations in which Local Government Code Chapter 176 would require you to file a Form CIQ. You should consult your private attorney with regard to the application of this law and your compliance requirements. Failure to comply is punishable as a Class C misdemeanor.

NOTICE:

ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE EL PASO COUNTY PURCHASING DEPARTMENT. **THE EL PASO COUNTY CODE OF ETHICS PROHIBITS ALL PRIVATE COMMUNICATION BETWEEN VENDORS AND CERTAIN COUNTY OFFICIALS AND EMPLOYEES AS DESCRIBED BELOW:**

No vendor, its representative, agent, or employee shall engage in private communication with a member of the El Paso County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

Health Insurance Benefits Provided By Bidder

Consideration of Health Insurance Benefits*

1. Do you or your subcontractor(s) currently offer health insurance benefits to your employees?

If so, please describe those health insurance benefits that you or your subcontractor(s) currently provide/offer to your employees.

2. What percentage, if any, of your of your subcontractor's employees are currently enrolled in the health insurance benefits program?

El Paso County may consider provision of health insurance benefits as part of the overall "best value" determination. Failure to provide health insurance benefits will not disqualify you from participating in this bid selection process.

Business Name

Date

Name of Authorized Representative

Signature of Authorized Representative

* This page must be included in all responses.



COUNTY OF EL PASO
County Purchasing Department
500 East San Antonio, Suite PU500
El Paso, Texas 79901
(915) 546-2048
(915) 546-8180 Fax

RE: Bid #07-023, Mobile Vehicle Command Post for the Sheriff's Office

Dear Vendor:

As of January 1, 2006, the Texas Local Government Code Chapter 176 requires all vendors and potential vendors who contract or seek to contract for the sale or purchase of property, goods, or services with any local government entity to complete and submit a Conflicts of Interest Questionnaire. A copy of the requirements regarding vendors is attached. Also attached is a copy of the Questionnaire which needs to be filed and was prepared and approved for statewide use by the Texas Ethics Commission.

In filing out the Questionnaire, the following are the County Officers that will award the bid and the employees which will make a recommendation to the Commissioners Court:

County Officers: County Judge Anthony Cobos
Commissioner Luis C. Sariñana
Commissioner Veronica Escobar
Commissioner Miguel Teran
Commissioner Dan Haggerty

County Employees: Piti Vasquez, Purchasing Agent
Jose Lopez, Jr., Assistant Purchasing Agent
Linda Gonzalez, Inventory Bid Technician
Angel Colorado, Commander
Robert Flores, Sgt.

Please note that the state law requires that the Questionnaire be filed with the **COUNTY CLERK** no later than **the 7th business day after submitting an application, response to an RFP, RFQ or bid** or any other writing related to a potential agreement with the County. Failure to file the questionnaire within the time provided by the statute is a Class C misdemeanor

Tex. Local Gov't Code § 176.006 (2005)

§ 176.006. Disclosure Requirements for Vendors and Other Persons; Questionnaire

(a) A person described by Section 176.002(a) shall file a completed conflict of interest questionnaire with the appropriate records administrator not later than the seventh business day after the date that the person:

(1) begins contract discussions or negotiations with the local governmental entity; or

(2) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with the local governmental entity.

(b) The commission shall adopt a conflict of interest questionnaire for use under this section that requires disclosure of a person's affiliations or business relationships that might cause a conflict of interest with a local governmental entity.

(c) The questionnaire adopted under Subsection (b) must require, for the local governmental entity with respect to which the questionnaire is filed, that the person filing the questionnaire:

(1) describe each affiliation or business relationship the person has with each local government officer of the local governmental entity;

(2) identify each affiliation or business relationship described by Subdivision (1) with respect to which the local government officer receives, or is likely to receive, taxable income from the person filing the questionnaire;

(3) identify each affiliation or business relationship described by Subdivision (1) with respect to which the person filing the questionnaire receives, or is likely to receive, taxable income that:

(A) is received from, or at the direction of, a local government officer of the local governmental entity; and

(B) is not received from the local governmental entity;

(4) describe each affiliation or business relationship with a corporation or other business entity with respect to which a local government officer of the local governmental entity:

(A) serves as an officer or director; or

(B) holds an ownership interest of 10 percent or more;

(5) describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to the expenditure of money;

(6) describe each affiliation or business relationship with a person who:

(A) is a local government officer; and

(B) appoints or employs a local government officer of the local governmental entity that is the subject of the questionnaire; and

(7) describe any other affiliation or business relationship that might cause a conflict of interest.

(d) A person described by Subsection (a) shall file an updated completed questionnaire with the appropriate records administrator not later than:

(1) September 1 of each year in which an activity described by Subsection (a) is pending; and

(2) the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

(e) A person is not required to file an updated completed questionnaire under Subsection (d)(1) in a year if the person has filed a questionnaire under Subsection (c) or (d)(2) on or after June 1, but before September 1, of that year.

(f) A person commits an offense if the person violates this section. An offense under this subsection is a Class C misdemeanor.

(g) It is a defense to prosecution under Subsection (f) that the person filed the required questionnaire not later than the seventh business day after the date the person received notice of the violation.

Tex. Local Gov't Code § 176.001 (2005)

§ 176.001. Definitions

In this chapter:

(1) "Commission" means the Texas Ethics Commission.

(2) "Family member" means a person related to another person within the first degree by consanguinity or affinity, as described by Subchapter B, Chapter 573, Government Code.

(3) "Local governmental entity" means a county, municipality, school district, junior college district, or other political subdivision of this state or a local government corporation, board, commission, district, or authority to which a member is appointed by the commissioners court of a county, the mayor of a municipality, or the governing body of a municipality. The term does not include an association, corporation, or organization of governmental entities organized to provide to its members education, assistance, products, or services or to represent its members before the legislative, administrative, or judicial branches of the state or federal government.

(4) "Local government officer" means:

(A) a member of the governing body of a local governmental entity; or

(B) a director, superintendent, administrator, president, or other person designated as the executive officer of the local governmental entity.

(5) "Records administrator" means the director, county clerk, municipal secretary, superintendent, or other person responsible for maintaining the records of the local governmental entity.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

2

Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3

Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.

4

Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor or other person doing business with local governmental entity

FORM CIQ

Page 2

5

Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or other relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

Yes

No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

Yes

No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes

No

D. Describe each affiliation or business relationship.

6

Signature of person doing business with the governmental entity

Date