County of El Paso Purchasing Department
500 East San Antonio, Room 500
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 3

To: **All Interested Proposers**

From: **Linda Gonzalez, Bid Clerk/Buyer**

Date: **May 10, 2007**

Subject: **RFI #07-042, Integrated Judicial Management System for the County
               of El Paso**

The Purchasing Department received a question relating to the above referenced proposal.

1. Pg 1 states "Said contract shall be to the best qualified.

   Question: Will a contract be awarded from this RFI?
   No

2. Pg 2 requires a CIQ Document Number.

   P g 15 states "....no later than the 7th business day after submitting an application, response to an RFP, RFQ, or bid...."

   Question: Is the CIQ required at the time the response is filed?

    No, the CIQ must be submitted within 7 business days as stated on page 15, and the number must be documented in the Purchasing Office with the Bid Clerk.

3. **Pg 5 defines the Response Format**

   Question: Where in the response would you like the signed certifications (lobbying debarment, suspension, etc)?
   The lobbying debarment, suspension form is a part of the bid packet and has an area for the vendor to sign.

   Question: Where in the response would you like the signed Health Insurance Benefits form?

   It is on page 14 titled Health Ins. Benefits

4. **Pg 5, #2.0 states "....Integrated Judicial Management System. Recreation organizations. Demonstrate your vision for meeting the changing needs of recreation industry and its customers."**

   Question: Are the references to 'recreation' in error?
   Yes

   Question: If not, please provide more detail?

5. **Pg 5, 750 Concurrent users.**

   Question: What is the breakout by each office?
   We have no breakdown, these are concurrent users we have approximately 1200 users

6. **Pg 6, # 3.0 states "Provide a statement of qualifications to demonstrate that you are capable of performing to specifications provided."**

   Can you please provide these specifications?
   The general specifications are on pages 4 and 5 of the RFI

7. **On page 4 of the RFI, the County indicates it wants to replace its current Integrated Judicial Management System. Please clarify what this replacement entails.**
   a. Are you replacing all the Tyler Technology modules listed on page 4?
   Yes

   b. Why does the County require a replacement solution at this time?
   The County of El Paso wishes to see what integrated Judicial System are available.

8. **What integrations are required for the Integrated Judicial Management System?**
   This can be discussed when and if a vendor is selected to present their software.

9. **Does the County have a targeted budget for this project?**
   RFI is to obtain information as to what systems are available and set a possible price range

10. **We need to clarification whether we need to have the CIQ form registered prior to mailing our response so proof of registration is included, or can we submit after mailing the response?**

    You have 7 business days from the bid opening to turn in the registered CIQ to the Purchasing Department

11. **May we contact the County Clerk directly to expedite?**
    Yes

12. **Can you help facilitate our receipt of "proof" of filing in the next few hours, so we may overnight our response?**

    The Purchasing department has no jurisdiction over the timely processing of CIQ's and the Vendor must contact the County Clerks office for any special handling of the document

<u>**Training**</u>

Does the County have a preference for End User train-the-Trainer?
This is an Request for Information (RFI) provide El Paso County no preference for End User train-the-trainer—the solution you can provide

<u>**Proposed Solution**</u>

Does the County have a preference for operation software?

This is an Request for Information (RFI) provide El Paso County no preference for operation software –the solution you can provide

Conversion

Can the County supply the data file structure layouts for the data conversion?

Can the County provide the number of cases, case types, filed for a year?

Can you identify how many sources of data will need to be confirmed?

How many different systems will need to be converted for this project?

This is an Request for Information (RFI) provide El Paso County this will be discussed if you are selected a vendor to present your product

Hours of Operation

What are the hours of operation for the Court?

This is an Request for Information (RFI) provide El Paso County this will be discussed if you are selected a vendor to present your product

Budget

What is the proposed budget for this project?
This is an Request for Information (RFI) provide El Paso County this will be discussed if you are selected a vendor to present your product

Implementation Schedule

Is there a specific order the County wants to implement the project in (i.e. Sheriff, District Court, and Prosecutor)?

This is an Request for Information (RFI) provide El Paso County this will be discussed if you are selected a vendor to present your product

Does the County have a timeline for the implementation of the project?

This is an Request for Information (RFI) provide El Paso County this will be discussed if you are selected a vendor to present your product

Oral Presentations

Will there be oral presentation?

Yes

If selected for oral presentations, will the presentation be scripted?

General guidelines will be given and the vendor is responsible for their content and presentation.

Integrated Document Management

Should Integrated Document Management Software be included in the vendor's response?

Yes

Logistics

Please describe the physical location of the building and the type connectivity between locations?

Not Applicable for an RFI

Interfaces

Please identify any additional software products that the County is currently using that will need to be interfaced to (i.e. IVR, fingerprint)?

This is an Request for Information (RFI) provide El Paso County, more detailed information will be provided should the county is a bid or request for proposal.

Budget

What is the proposed budget for this project?

Is the County looking for budgetary pricing for an integrated judicial Management System for its 750 Concurrent users?

Not at this time, this is just an RFI