



County of El Paso Purchasing Department  
500 East San Antonio, Room 500  
El Paso, Texas 79901  
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## ADDENDUM 2

To: All Interested Proposers  
From: Linda Gonzalez, Bid Clerk/Buyer  
Date: May 17, 2007  
Subject: Bid# 07-057, Security Guard for the Juvenile Probation

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**The bid opening has been extended to Thursday, May 24, 2007 at 2:00 p.m.**

**The Purchasing Department received questions relating to the above referenced proposal.**

1. On page 5, no. 2 use of radios. Does the contractor provide radios to communicate with bailiff, detention staff, and Central Control or does the county provide the radios?  
The contractor will provide radios that will operate on the same frequency as JPD radios which are Motorola Radius CP200 portable radios that have three frequencies.
2. Does the county or contractor provide the TLETS/NCIC records check?  
The county, JPD, can perform the records check.
3. Do you have an anticipated start date for this contract?  
Tentatively July 1, 2007.
4. Does the schedule on Page 5, No. 1, include holidays?
  - a) What is the number of holidays that the County observes?  
By the time this contract begins, there will be two official holidays left in the County's fiscal year. Normally security is not needed on holidays but if needed will pay overtime.

5. What is the total number of annual hours for this contract?  
Unknown because overtime is called for. Refer to Bid.
6. Who is the current contractor for this contract?  
Initial Security.
7. Can a site visit be arranged for this bid?  
Yes, contact Martha Matta at 849-2555 to arrange a site visit.
8. Is there a specific format for submitting bid quotes and proposals?  
No.
9. Is this a best value or lowest bid solicitation?  
Usually the lowest bidder is selected but occasionally the best value is selected.
10. In Section 1, does this refer to 2 officers working at the same time Monday – Friday from 7 am 0 5 pm? Yes.
11. Does the contractor need to provide any equipment i.e. “portable radio” as mentioned in Sect. 2?  
The contractor will equip its officers with portable radios set to operate on JPD’s three radio frequencies.  
Radios are Motorola Radius CP200.
12. On standard Federal criminal background check and fingerprints, as well as third party background check through CARCO. Will this suffice for requirements mentioned in Section 4?  
We are not familiar with CARCO. We require a TCIC/NCIC background check, a Registered Sex Offender check which can be performed by JPD. The FBI fingerprint check is performed by a company named Identix for a nominal fee.
13. Under “Bidding Conditions,” Sect. 6, what is the bid unit i.e. annual, monthly and what extensions are required? Unknown.
14. In what format would you like the bid cost to be?  
Unknown, county purchasing can assist.
15. Can the contractor bill back time and one-half for holidays and/or overtime or does this need to be included in the bid cost? Normally we do not require security services during holidays or have guards work overtime. However, in an emergency or for unforeseen event, the hourly rate could be adjusted accordingly.
16. Do you have a word document version of Bid #07-057 that can be emailed so we can type directly on the forms? No.

17. What are the current wages for the guards and supervisors?  
For security guards it is \$8.43 per hour. No supervisor's on duty.
18. What benefits are they currently receiving?  
Unknown.
19. Who is the current incumbent?  
Initial Security.
20. What is the current bill rate to El Paso County for these services?  
\$8.43 per hour per security guard.
21. On Page 5 of the bid document, do the parentheses in front of the hours indicate the number of guards required?  
Yes.
22. Are there any Collective Bargaining Agreements in place?  
No.
23. Are any vehicles needed?  
No. Only personal vehicle to report to duty.
24. What are the uniform requirements?  
Uniform is required.
25. Are the guards armed?  
Not while on duty at Juvenile Probation.
26. What are the training requirements and hours for on-site training, pre-assignment training, and annual refresher training?  
There is no on site training required. Commissioned Security guard must keep certification current.  
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27. How is relief currently handled?

There is no relief. Guards leave area unmanned and JPD receptionists assist with the public traffic.

28. Are medical exams or drug screens required?

Not by Juvenile Probation Department.