



County of El Paso Purchasing Department
500 East San Antonio, Room 500
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 4

To: All Interested Proposers

From: Linda Gonzalez, Inventory Bid Technician

Date: July 11, 2008

Subject: RFP# 08-087, (RFP) Health Plan Benefits Program Services

The Purchasing Department received questions relating to the above referenced proposal; the response is as follows:

1. Page i. Total Cost

Please clarify what figure you are requisition in this section. Is it an estimated total of services based upon the entire membership of the county of El Paso participating in all service programs and does the total cost include estimated claims costs?

[Use an estimated total of services based upon the entire membership of the county of El Paso participating in all service programs and exclude estimated claims costs.](#)

2. Page 25, Medical Network Section, #1.

Complete the General Information regarding your company in the prior section. Please confirm what "prior section" you are referring to.

[Page 20, General / Implementation](#)

3. We would like to request the following:

- Zip codes for the Claims Re-pricing Worksheet
[Assume that all services are delivered in the El Paso County area and use 799xx](#)

4. I would like to have the County of El Paso reconsider this requirement for the RFP.

Bid Bond; page 1 of the RFP, page 76, number 10, and question number 4 of Addendum 2 – Texas Association of Counties (TAC) currently administer Benefits for 170 county entities (35, 000 members) and have participated in hundreds of RFPs since inception in 1980 and have never been required to post a bond. Will the County of El Paso reconsider waiving this bond?

Yes, the County of El Paso will waive the bid bond for this RFP.

5. Why is the County of El Paso out to bid? Are there issues with account management, operational issues, reporting, Turn over ratios, poor trend, lack of clinical involvement and recommendations, etc. It is critical to fully understand the County of El Paso needs and pains so we can properly address issues.

The existing contracts for these services will expire on 12/31/08. Proposers should address their own capabilities.

6. Who is managing the eligibility enrollment data for the County of El Paso today for your Actives?

The County collects raw data and transfers it to its current TPA for "management" and transfer to affiliated vendors needing eligibility data.

7. Who is managing the eligibility enrollment data for the County of El Paso today for your Retirees?

The County collects raw data and transfers it to its current TPA for "management" and transfer to affiliated vendors needing eligibility data.

8. Who is managing the eligibility enrollment data for the County of El Paso today for your Cobra participants?

The County collects raw data and transfers it to its current TPA for "management" and transfer to affiliated vendors needing eligibility data.

9. Will the Third Party Administrator today remain the same effective 1/1/09?

The TPA that will be effective on 1/1/09 will be determined by the outcome of this RFP process.

10. Does the County of El Paso offer a Medicare Part D Retiree Drug Subsidy (RDS) or a Medicare Part D Supplemental Wrap product?

The County currently participates in the Medicare Part D Retiree Drug Subsidy and expects support from its selected PBM for eligibility and cost reporting purposes.

11. Are there any anticipated changes to Medicare Part D Coverage?

Not at this time.

12. When is your open enrollment period?
The County would like to begin open enrollment by mid September if possible, but normally open enrollment is held in October.
13. Is the County of El Paso looking to make changes to their current prescription copay/coverages?
Those decisions will be made by the County and its various Boards and Commissions. Proposers should describe their capabilities in their response.
14. What type of formulary does the County of El Paso currently use?
The current formulary is a 3 tiered open formulary administered by Aetna.
15. List what clinical prior authorization and step care programs are in place today.
Aetna has been authorized to conduct its standard clinical PA's an Specialty Drug Program protocols. There are no other mandatory programs in place at this time.
16. Please describe the services that Aetna currently provides for PBM services.
Aetna provides the services requested in this RFP, including support of the Medicare RDS program and also produces a consolidated ID card used for both the Medical and Rx plans.
17. How long has Aetna been in place for the County of El Paso?
Aetna has provided PBM services since 1/1/05
18. Is the current TPA able or willing to produce ID cards?
Yes, however this question may be irrelevant depending upon the outcome of the RFP process
19. How many open enrollment meetings are typically conducted in a plan year?
One.
20. What parties have the authority to approve a new vendor contract? Secondly, can you identify who the individuals? We fully understand that they are not to be contacted as stated in the RFP Rules. We would simply like to know the makeup.

Please see CIQ form on www.epcount.com click on Bids & More, locate RFP # 08-087 then scroll down to [CIQ form](#) 1st page it states:
"In filing out the Questionnaire, the following are the County Officers that will award the bid and the employees which will make a recommendation to the Commissioners Court:"

County Officers: County Judge Anthony Cobos
Commissioner Luis C. Sariñana
Commissioner Veronica Escobar
Commissioner Miguel Teran
Commissioner Dan Haggerty
County Employees: Piti Vasquez, Purchasing Agent
Jose Lopez, Jr., Assistant Purchasing Agent
Peter Gutierrez, Buyer II
Linda Gonzalez, Inventory Bid Technician
Lucy Balderama, Inventory Bid Technician
Valerie A. Sanchez, Risk Pool Board Trustee
Ricardo Diaz, Risk Pool Board Trustee
Adrianna Rosales, Risk Pool Board Trustee
Beatrice A. Sada, Risk Pool Board Trustee
Emma Acosta, Risk Pool Board Trustee
Randy McGraw, Risk Pool Board Consultant
Elisa Holguin, Account Executive
Betsy C. Keller, Director of Human Resources
Robert Gallegos, Risk Manager

21. Please confirm the proposed length of contract.
The RFP requests offers for a 3 year initial term with the option to exercise three one year renewal terms.

22. Please confirm that the total member count as lives/belly buttons and not covered employees.
References to Employees should be clear. References to members refers to members, not covered employees.

23. Can a detailed claims file with the full NDC-11 and Patient Identifiers be made available?
Not at this time.

24. Is Aetna currently performing Retrospective Drug Utilization Reviews? If so, are they in conjunction with the medical carrier?
Not at this time.

25. Does the County of El Paso currently have mandatory requirements, i.e. mandatory mail, DAW penalties, etc.
Only the Specialty Drug program would be considered a "mandatory" program.

26. Page 17, Fee/Billing Administration
"Self-billed (reported by the County of El Paso), as opposed to positive billed (reported by Proposer)."
It is anticipated that the County will provide eligibility records to the vendors which will be used for billing purposes.

27. " CIQ Confirmation Number and CIQ sent date" What are you referring to?

Please see Conflict of Interest form on www.epcount.com click on Bids & More, locate RFP # 08-087 then scroll down to [CIQ form](#). Also check your check list on the last page of the RFP.

28. Page i - indicates that we should include one original, four hard copies and 12 CDs; however, page four (under the Proposal deadline section) does not indicate that an original copy is necessary.

Could the County please clarify whether and original copy is needed to accompany the four copies for a total of five binders.

Please submit one (1) original copy, four (4) hard copies and (12) twelve electronic format (i.e. - read-only CD or DVD and responses in Microsoft Word or Microsoft Excel) copies of the proposal

29. Page 15, Account Structure, Line 1

"Centralized claim administration for all benefit options shall be housed in one Office."

WHI seeks clarification as to whether this is applicable to the PBM.

If your claims administration is not centralized provide a clear description of your structure and integration of separated functions.

30. Page 22, question 11, - "Describe your ability to track; file and recover stop loss reimbursement claims on behalf of the County of El Paso."

Please provide a definition of stop loss reimbursement claims as it pertains to the PBM.

The County will expect the TPA to administer and oversee stop loss claims tracking and reimbursement recoveries. The PBM should identify its ability to provide the needed claims data to TPA's in order to accommodate this function.

31. Does RFP-Number 08-087 Employee Health Benefits Program Services include services for an Employee Assistance Program (EAP)? Can the EAP be bid for separately?

No it does not. An award for EAP services will not be considered under this solicitation.