



County of El Paso Purchasing Department  
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## ADDENDUM 2

**To:** All Interested Proposers  
**From:** Linda Gonzalez, Inventory Bid Technician  
**Date:** July 23, 2008  
**Subject:** RFP # 08-096, (RFP) Juvenile Drug Court Treatment Services

The Purchasing Department received questions relating to the above referenced proposal; the response to the following question:

1. What type of budget is the RFP asking for? For example, is it a just the a rate schedule that shows how much would be charged for each client for each service per month or is it a detailed budget showing the breakdown of each category cost such as personnel, fringe, supplies, etc. with a total budget amount for each month?

A cost per juvenile per month. The cost should include all related costs associated to the services requested to include transportation (if applicable), staff training, administrative costs, etc...

2. After reviewing the second RFP I noticed several changes from the 1st RFP. This includes DSHS list of licensed facilities. Since private licensed practitioners are exempt from the list, how can a provider be sure that the Juvenile Probation Department does not discriminate against such a provider, since the Juvenile Probation Department is not the licensing agent for the State of Texas and themselves are on the list as such providers.

Providers may be required to access funding streams not available to JPD for the services such as Medicaid and direct DSHS funds that are available to licensed facilities. JPD is licensed to provide residential substance abuse treatment services not supportive or intensive outpatient services.

3. Has there been liability claims against the Juvenile Probation Department since I noticed in the 2nd RFP there are insurance demands that are not the usual for an insured provider. Example each provider carries liability insurance for themselves and the facility. You are also requiring. Commercial public liability, which shall include the County, its officers, employees and the El Paso County Juvenile board as additionally insured. Doesn't the County carry such insurance to protect itself, since these entities do not work for the provider?

To the knowledge of JPD there have been no liability claims made against the Juvenile Probation Department. This insurance requirement is in all of our RFP's. Services are being provided at the vendors location and such insurance shall indemnify and hold harmless El Paso County, its officers, agents and employees from all claims or causes of action of any kind for injury or damage of any kind to any person or property brought by or on behalf of any person due to or related to the negligence or intentional act or omission of Vendor, its agents, employees.

4. Since my employees are licensed LCDC's and this is included in the structure of the company chain of command. What is the purpose of a copy of their licenses?

We require this information as part of the bid response for our documentation. All facilities shall develop and implement a mechanism to ensure that all direct care staff in adolescent programs have the knowledge, skills, and abilities to provide services to adolescents, as they relate to the individual's job duties. Providers must be able to demonstrate through documented training, credentials and/or experience that all direct care staff are proficient in areas pertaining to adolescent services, including but not limited to areas regarding:

- a) chemical dependency problems specific to adolescent treatment;
- b) appropriate treatment strategies, including family engagement strategies; and
- c) emotional, developmental, and mental health issues for adolescents