



County of El Paso Purchasing Department  
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**ADDENDUM 3**

**To:** All Interested Proposers

**From:** Linda Gonzalez, Inventory Bid Technician

**Date:** November 24, 2008

**Subject:** RFQ# 08-137, (RFQ) Inmate Medical Services for the Detention Facility and Jail Annex

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**Please note:**

**The bid opening has been scheduled to open on December 8, 2008 at 2:00 p.m.**

The Purchasing Department received questions relating to the above referenced proposal; the response to the following question:

**1. Will you be conducting a tour of the medical units within the jails as part of the pre-bidders conference on Thursday September 18th? This would be very helpful in getting a better understanding of the scope of work to be performed and particularly, required staffing levels.**

Yes

**2. Can you provide a copy of the current contract for the provision of Inmate Medical Services?**

Yes, refer to Attachment II

**3. What does the term CIQ Document Number refer to on the signature page document included in the RFQ?**

CIQ Document Number refers to the Conflict of Interest form reference pages 24 and 25 of the packet for instructions.

**4. As part of the qualifications submittal, does El Paso County want any pricing related to the RFQ or will this be negotiated after the selection committee narrows down the highest ranked proposer?**

No, this will be negotiated later.

**5. May we please have a copy of the current health care provider's current agreement and any amendments?**

Yes, refer to Attachment II

**6. As part of the annual TB skin testing of detention staff is the provider responsible for subsequent record keeping?**

Yes, with updates provided to Facility Commanders as to which staff members have not been tested and which officers require chest X-Rays. Information maintained should include date of last Chest X-ray and when a new x-ray is due.

**7. Approximately how many detention staff requires the annual TB skin testing?**

675 – Testing is for all full time staff members who have inmate contact.

**8. Are there any union employees providing health care services at the jails at this time?**

No

**9. If possible, please provide healthcare statistics for the past 12 months to include number of:**

- Sick call visits per discipline (RN/LPN/MD)

Annex clinic stats for Sep 07 to Aug 08

	Patients	Charts	Intake Response	Healthcare Requests	Health Appraisals	
MD	2417	122885				
PA-C	3804	8277				
MH MD	1488	1134				
MHP	1465	2370				
Dentist	1061					
RN			10037	12878	4599	

- Health service requests 12878
- Health appraisals 4599
- Offsite specialty services 935
- ER visits 233
- Hospitalizations and Length of Stay 85 (25.1 days average stay)
- Psychotropic prescriptions 5141
- Chronic Care Clinics

<b>Chronic Care Clinic</b>	
Diabetic	690
COPD/Asthma	822
CV & Hypertension	1209
Infectious Disease	382
Renal (Dialysis)	14
Medical Diets (special)	214
Avg. special diets per day	101.58
Hypertensive Low Sodium	32
Diabetic 1800	32
Cardiac Low Cholesterol	54
Renal (Dialysis)	14

**Downtown Detention Facility clinic stats for Sep 07 to Aug 08**

	<b>Patients</b>	<b>Charts</b>	<b>Intake Response</b>	<b>Healthcare Requests</b>	<b>Health Appraisals</b>	
<b>MD</b>	3936	42730				
<b>PA-C</b>	2301	6821				
<b>MH MD</b>	1165	1192				
<b>MHP</b>	754	3150				
<b>Dentist</b>	864					
<b>RN</b>			46790	3375	5041	

- **Health service requests** 3375
- **Health appraisals** 5041
- **Offsite specialty services** 1311
- **ER visits** 24
- **Hospitalizations and Length of Stay** 70 (31.6 days average stay)
- **Psychotropic prescriptions** 2789

<b>Chronic Care Clinic</b>	
Diabetic	816
COPD/Asthma	1174
CV & Hypertension	1391
Infectious Disease	171
Renal (Dialysis)	10
Medical Diets (special)	141
Avg. special diets per day	66.8
Hypertensive Low Sodium	3
Diabetic 1800	57
Cardiac Low Cholesterol	6
Renal (Dialysis)	6

- **Chronic Care Clinics**

**Combined stats for Sept 07 to Aug 08**

	<b>Patients</b>	<b>Charts</b>	<b>Intake Response</b>	<b>Healthcare Requests</b>	<b>Health Appraisals</b>	
<b>MD</b>	6353	165615				
<b>PA-C</b>	6105	15098				
<b>MH MD</b>	2653	2326				
<b>MHP</b>	2219	5520				
<b>Dentist</b>	1925					
<b>RN</b>			56827	16253	9640	

- **Health service requests** 16253
- **Health appraisals** 9640
- **Offsite specialty services** 2246
- **ER visits** 475
- **Hospitalizations and Length of Stay** 155 (13.02 days average stay)
- **Psychotropic prescriptions** 7930
- **Chronic Care Clinics**

<b>Chronic Care Clinic</b>	
Diabetic	1506
COPD/Asthma	1996
CV & Hypertension	2600
Infectious Disease	553
Renal (Dialysis)	24
Medical Diets (special)	355
Avg. special diets per day	168.38
Hypertensive Low Sodium	35
Diabetic 1800	89
Cardiac Low Cholesterol	60
Renal (Dialysis)	20

Statistics are Sep 07-Aug 08

**10. On page 9 item 8 in light of the quick turnaround time for qualification submission, will the County consider eliminating names and addresses of all counsel appearing?**

Item 8 refers to lawsuits defendants in past 5 years obtaining the name and address of your counsel should not be time consuming that the deadline may not be achieved.

**11. Will the Contractor be responsible for the removal and cost of bio-hazardous waste for the entire facility such as razor disposal?**

No for razor

**12. How about purchasing waste receptacles for razors?**

No

**13. Does the County currently have an onsite program administrator and medical director?**

On site Director of Nursing – Floating administrator

**14. Is a payment bond required as a part of this RFQ?**

No.

**15. Will the County consider other less costly options in lieu of a 100% performance bond?**

Not a factor at this time. Refer to question 14.

**16. Could you please provide us with the average number of inmates receiving psychotropic medications at any given time?**

660.83 per month

**17. On page 13 of the RFQ under item VI – Staffing, please explain what the National Average Ration 1:34 relate to – is this number of inmates to a nurse ratio?**

Number of staff members required to fill position 24/7

**18. Could you please provide a copy of the current staffing matrix for both health and mental health positions by FTE and number of hours worked per week?**

Exhibit A-2 of PHS contract

**19. Can provider submit the Conflict of Interest Questionnaire as part of the response to the RFQ or must it be sent separately?**

As stated in CIQ statute provided in the RFQ packet, CIQ form must be submitted to the El Paso County Clerks' office & CIQ should be annotated on the RFQ.