



County of El Paso Purchasing Department  
800 E. Overland Room 300  
El Paso, Texas 79901  
(915) 546-2048 / Fax: (915) 546-8180

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## ADDENDUM 2

To: All Interested Bidders

From: Lucy Balderama, Inventory Bid Technician

Date: December 13, 2011

Subject: BID # 11-051, Printing & Preparation for Mailing of New Voter Registration Certificates

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**The Purchasing Department received questions relating to the above referenced proposal. The Purchasing has responded to the following questions.**

1. Are all Certificate versions/text content (370M, 80M, 25M) the same?

**Yes.**

2. Per the Secretary of State specifications, will one side of the Certificate be white stock? Or will we have to tint BOTH sides of the Certificate with the PMS 107U ink?

**Tint only one side the front.**

3. Can you please supply a front and back colored scan of an "actual size" Certificate?

**I will post an attachment on our website at [www.epcounty.com](http://www.epcounty.com) click on Bids & More.**

4. 370M: Will these Certificates print and mail all at once and once a year (740M total)?

**370M will be mailed all at once with a separate ck for postage.**

5. 80M: These mail periodically throughout the 2-year contract. There is a 500 piece minimum to mail Presort First Class. Will files be held until there are 500 records? Or will we mail less than 500 pieces via full rate first class meter?

**At times there will be more than 500 pieces and at other times there will be less than 500 pieces**

6. 25M: Will we provide your office with tinted stock only? Or will we also imprint BLACK ink and leave variable fields empty?

**Yes, 25M of tinted stock with imprinted black ink, and leave variable fields empty for office use only.**

7. Who is the current vendor and what is their location?

**Outsource Computer Services Inc.  
1000 N. Post Oak Rd. #250  
Houston, Texas 770055**

8. What is the current contract cost for each 370M, 80M and 25M quantity?

**We don't have this information.**

9. On pg. 5 first paragraph, it states "certificates can be mailed from any post office in the State of Texas with permit #4511. Since cards will be mailed first class, can we mail them out of the Fresno, CA. post office under our permit and request a postage check from your office?"

**As stated on pg 5 first paragraph certificates can be mailed from any post office in the State of Texas with permit #4511**

10. On page 6, it states TOTAL COST FOR ALL SERVICES, PRINTING, AND MAILING FOR THE NEXT 2 YEARS. Is the total cost WITHOUT postage?

**Yes.**

11. On the mailing for 370,000 is that the total quantity for two years?

**No, it's a one time mailing.**

12. On the mailing for 25,000 is that the total quantity for two years?

**No, 25M tinted stock for office use without permit number and perforation for trimming.**

13. Is there a perf on the card?

**No perforation on the card itself.**

14. Does the County of El Paso have a postal CAPS account?

**No.**

15. What was the previous quantity and pricing on the last contract?

**370M \$ 10,350.00    100M \$ 2,800.00    50M \$ 850.00**