



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180
www.epcounty.com

ADDENDUM 1

To: All Interested Bidders

From: Linda Mena, Inventory Bid Technician

Date: January 25, 2012

Subject: Bid# 12-005, Heating and Cooling Filters for the El Paso County Sheriff's Office

Please Note: The Bid opening has been extended to Wednesday, February 8, 2012 at 2:00 p.m.

The Purchasing Department received request/questions relating to the above referenced Bid; the following is the response to the request/questions:

1. I would like to schedule a walk through to confirm filters needed and sizes.
Answer: [No walk through will be permitted the filters needed and sizes are described in the specifications](#)
2. Do you have specification regarding 24x24x11.5 Hepa filter?
Answer: [Rated capacity: 1100 CFM, Efficiency: 99.97%.](#)

3. Regarding the 24x24x11.5 Hepa filter is it particle board or metal, does it have headers efficiency etc...?

Answer: [Metal casing](#)

4. Does the winning bidder have to ensure delivery in 24 hours from time of order for all and 4 hours for the Sheriffs headquarters?

Answer: [It should all be 24hrs. Whenever possible](#)

5. Will the selected vendor be held to exactly to the specifications listed on page 7 of the bid packet?

Answer: [Yes](#)

6. Section 2 of the bid packet is a table of filter sizes and quantities. There are no quantities listed for the Detention Facility, are the filters listed not included in this bid? And if so how do I go about quoting this section?

Answer:

As per table below, other filter sizes will not be required.

FACILITY	SIZE	QTY	UNIT COST	EXTENDED COST
DETENTION FACILITY	2" x 20" x 20"	996		
	2" x 20" x 25"	12		

7. In order to comply with the General Requirements outlined in section 3.2 thru 3.4 it will be necessary to have the filters in-stock and warehoused locally. Per section 4.2 b. "The Contractor shall be compensated for actual services provided." Does this mean the vendor who is awarded the bid will only be issued a purchase order for the filters as they are delivered to the required facilities or will this be a lump sum PO covering the all of the filter's bid?

Answer: [It will be a lump sum PO for whatever is awarded to vendor.](#)

8. Section 3.3 & 3.4 require that filters be made available on a 24 hour notice and a 4 hour notice. How often does this 4 hour or 24 hour delivery window situation occur in a given year?

Answer:

- a. Delivery must be on a **24 HOUR NOTICE**.
- b. Filters will be ordered on an **AS NEEDED BASIS**.

Answer: Seldom will filters be ordered on a short 24-Hour notice. In general, the maintenance section will order filters a month in advance of the actual needed date.

9. After the bid is awarded, will the vendor chosen along with a description of their product offering be made public?

Answer: Yes

10. How many times a year are the filters going to be replaced?

Answer: 12 times for regular filters and 2 times for the Hepa filter.

11. You ask for a Total Cost on the bottom of the page however in the facility marked "Detention Facility" no quantity is given for the various sizes. How do I calculate the total cost? (Unit cost x quantity=extended cost. Please clarify quantity amounts for the Detention Facility.

Answer: Please disregard previous specifications for the Detention Facility.

As per table below, other filter sizes will not be required.

FACILITY	SIZE	QTY	UNIT COST	EXTENDED COST
DETENTION FACILITY	2" x 20" x 20"	996		
	2" x 20" x 25"	12		

*****Replace this page with page 8 of the Bid packet**

Table of filter sizes and quantities

FACILITY	SIZE	QTY	UNIT COST	EXTENDED COST
DETENTION FACILITY	2" x 20" x 20"	996		
	2" x 20" x 25"	12		
JAIL ANNEX	2" x 12" x 24"	96		
	2" x 16" x 20"	480		
	2" x 16" x 25"	288		
	2" x 18" x 24"	2,488		
	2" x 20" x 25"	144		
	2" x 24" x 24"	216		
	1" x 20" x 20"	96		
	1" x 12" x 20"	96		
	1" x 16" x 20"	198		
	1" x 16" x 25"	48		
	24" x 24" x 11 ½ HEPA Filter	2		
SHERIFF'S HEADQUARTERS	2" x 20" x 20"	108		
	2" x 16" x 25"	144		
	2" x 16" x 20"	336		
	16" x 16" x 2"	96		
	24" x 24" x 2"	108		
TOTAL COST				\$