



*County of El Paso Purchasing Department  
800 E. Overland Room 300  
El Paso, Texas 79901  
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### ***ADDENDUM 1***

***To: All Interested Bidders***

***From: Araceli Hernandez, Inventory Bid Technician***

***Date: June 10, 2013***

***Subject: RFP# 13-042, Food Services for the City-County of El Paso Nutrition Program***

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***This addendum has been issued to notify the vendors of the following modifications:***

*The County welcomes your interest in RFP # 13-042, Food Services for the City-County of El Paso Nutrition Program. A tour of each preparation kitchen provides you with an opportunity to assess each location. You are responsible for your own transportation to each of these sites.*

*We invite you to view each facility and the equipment assigned to each preparation kitchen. Each kitchen is a unique food preparation site. Two kitchens are located in City of El Paso Senior Centers. The City staff and hosts a range of programs at its senior centers.*

*The Friendly Center is a City owned facility but the County leases the facility from the City. The vendor prepares meals at the kitchen. The County oversees a congregate meal program at this location. On occasion, County staff uses the facility during non-program hours for meetings.*

*Questions are welcomed at the pre-bidders conference. This event is at 2:00 PM on Wednesday, July 17, 2013 in the Purchasing Conference Room, 3<sup>rd</sup> Floor, County Administrative Offices, 800 E. Overland, El Paso, Texas 79901.*

#### ***Preparation Kitchen Walk-Through Schedule, Wednesday, July 17, 2013***

***9:00 AM Wellington Chew Kitchen  
Wellington Chew Senior Center, 4430 Maxwell, El Paso, Texas 79924***

**10:15 AM      Friendly Kitchen**  
**Friendly Senior Center, 2215 Murchison, El Paso, Texas 79930**

**11:30 AM      Southside Kitchen**  
**Southside Senior Center, 600 S. Ochoa, El Paso, Texas 79901**

**Questions:**

1. *What is the current cost paid to the contractor?*

***Response: We pay our vendor \$4.74 per meal for home delivered meals. We paid our vendor \$3.22 per congregate meal in June and will pay \$3.27 for July congregate meals. The rate on the congregate meals fluctuates more. Both meal rates congregate and home delivered, are valued for reimbursement on volume. Our volume for congregate is more variable so the rate changes.***

2. *Please provide an opportunity to tour the kitchens and a few congregate meal sites.*

***Response: Please see above for the scheduled times to view the kitchens.***

3. *Please provide any independent surveys associated with the current service.*

***Response: Please click on attachments for the 2008 survey.***

4. *Will the County consider an extension to allow for a proper response after the tour, if it is granted?*

***Response: The department is willing to extend if necessary.***