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ADDENDUM 3

To: All Interested Proposers
From: Araceli Hernandez, Inventory Bid Technician
Date: February 18, 2014
Subject: RFP# 14-002, Office Furniture for the Northwest Annex

This addendum has been issued to notify vendors of the following modifications, questions and answers:

❖ **The opening date has been extended to Friday, February 21, 2014 at 2:00 p.m.**

1. Do bidders need to quote "Stacking Tables & Chairs" for Community Hall Room 201 as noted in the drawing? I cannot find a spec for them in the bid package.

Response: Yes. It is up to the vendor to provide the type of chairs and table they would like to propose.

2. Do bidders need to quote a task chair or guest chairs for the County Attorney Office 213? They are not listed as part of the workstation on the bid.

Response: Please submit a quote on both types chairs.

3. Can we propose wall mount in areas where we have furniture adjacent to a wall, or do you prefer panel system?

Response: Please submit quote for both.

4. In the JP Court & Constable Floor Plan, Open Office Room 306, requests 4 work stations and the floor plan shows 6 work stations. Can you please clarify what is the number of work stations needed?

Response: Five work station and the other work station is millwork.

5. For installation purposes, are we going to be allowed to “drop ship” product on site? Are all areas going to be ready to receive and install product?

Response: Yes, on June 23, 2014.

6. When will the Cost Sheet be uploaded on the website?

Response: Please refer to 3.5 proposer submits their own costing sheet.

7. We are in the process of getting our company set up as vendor in the county’s purchasing website, but have currently experience some problems with the county website to complete the procedure. Do we have to be a registered vendor prior to the bid opening deadline of 2/19/14

Response: No, the company does not need to be registered first. You may submit your proposal on February 19, 2014.

8. Do you purchase off of TXMAS contracts?

Response: Yes, but we are soliciting RFP’s and the County will choose what is its best interest.

9. Are we allowed to proposed Open Market items if we consider as best option for the County?

Response: The vendor should submit what it considers to be the best response to this solicitation that is in the best interest for the County and provides the vendor with a competitive response.

10. Is there a specific time frame to complete the installation process per building?

Response: Submit an installation start date (estimated) and an installation completion date (estimated) as stated in the RFP.

11. When will the Eastside Annex be ready to receive product?

Response: The Eastside Annex should be ready to receive product within six months.

12. Most manufacturers in the industry offer discount pricing per Project Volume. If the final award is distributed among various vendors, the total sell price will be directly impacted. Your Addendum 2 dated 2/6/14 line 38, gives an answer to a similar question. But can you be more specific? Your direction on this will determine how we structure our pricing offer.

Response: At the most, the proposal will be awarded by 1) case goods; 2) panel system; 3) seating by category (stacking, ganging, executive, side). Also calculate installation according to these cost categories.

13. L-shape Offices (105-109, 111-113, 115-121, 134-135): The requested 30x72 desk with 24x60 return only allows 30" for the guest chair. Is it acceptable to reduce the return to 24x54 in order to allow 36" between the edge of the desk and the wall for the desk chair?

Response: Yes.

14. Sergeant's Office 425, the layout included with the bid and the requested bill of materials do not match. We are planning to propose our best solution to accomplish the layout provided, and match the bill of materials as closely as possible. Is this approach acceptable?

Response: Yes.

15. Page 18, bottom of the page, "stack on" states 7", 11" and 22" these are proprietary sizes are these meant to be nominal sizes also on the stack on, you mention thin profile stacking window (60,66,72,78,84,90,96) please confirm what this is - we are looking for some clarification

Response: The proposer shall propose a system that satisfies the frame and tile panel specification as closely as possible.

16. Page 19, 100% polyester, with a range of 10.2 per linear yard or 66" wide, please clarify what this means

Response: The proposer shall recommend a Grade B fabric for their proposal.

17. Page 24, "All products must be cradle to cradle silver certified "this is an area where only two manufactures play the same quality testing is done in BIFMA levels which also need to respond and meet many of the same requirements. Most of the manufactures are now moving in this direction. Will BIFMA level certification be acceptable along with Leed sheets?

Response: Yes.

18. Reviewing the information in the Bid, it appears the County will present one P.O. to the Manufacture, so does that mean you would like Texas State Contract TXMAS Pricing?

Response: No, the County will issue one (or more) purchase orders to the proposing vendor or manufacture as required to complete the purchase.

19. For Room 320 the Courtroom. The Jury Assembly chairs we would like to propose are 21" Wide, armless. We are unable to fit 50 chairs with 2 Disability zones. Would you like us to price out 56 chairs per the bid that are smaller in scale, or use the 21" Wide chair and price out 50 chairs?

Response: Submit pricing for 50 -21" wide chairs.

20. Is a bid bond required for this RFP?

Response: No, a bid bond is only need for construction bids.