



County of El Paso Purchasing Department
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ADDENDUM 1

To: All Interested Bidders
From: Araceli Hernandez, Inventory Bid Technician
Date: August 11, 2014
Subject: RFP# 14-037, Automated Screening, Assessing, and Case Management System (re-do)

This addendum has been issued to notify vendors of the following questions:

1. Does El Paso have an anticipated start date for the contract and for services?

Response: The specific start date is contingent upon the bidding process. However, we would ideally want to implement by October 1, 2014.

2. The instruction on page 11 request that the proposals not exceed 25 pages. However, the document then goes on to request (on page 12) 13 required documents, many of which are reports (that often exceed a page in length). The requested documents on page 12 may exceed 25 pages on their own. Do the required documents count against the page limit?

Response: The required documents do not count against the page limit.

3. On page 12, item 10 requests a Criteria rating matrix form. I cannot find any other reference to this document. What is it and where can it be obtained?

Response: A criteria rating matrix explains what weight is placed on the assessment variables in order to achieve a risk level. (i.e. does age at first referral outweigh the offense level? etc.). If this information is contained in any of the other documents being presented, please highlight that in lieu of creating a new form.