



County of El Paso Purchasing Department
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ADDENDUM 2

To: All Interested Proposers
From: Araceli Hernandez, Inventory Bid Technician
Date: September 23, 2014
Subject: RFP# 14-049, Inmate Commissary Services for the Detention Facility and Jail Annex

The Purchasing Department has received the following questions and information:

- ❖ **The proposal opening date has been extended to Tuesday, September 30, 2014 at 2:00 p.m.**
- ❖ **The deadline for questions has not been extended.**

Questions:

1. Please provide a report showing the current price of each commissary and property item sold to El Paso inmates and the sales of each item over the last few months. This is information that the incumbent vendor has easily available and without which no other bidder can accurately estimate costs and revenues to make the most competitive possible bid.

Response: A menu with pricing was provided.

2. How many deposits were made to inmate trust accounts last year? What percentage of deposits to inmate trust accounts are currently made at the lobby kiosk and the walk-up window?

Response: 50,205 and Kiosks – 11%; Walk up window – 89%.

3. In the pre-bid Q&A session, it was mentioned that a handheld device is used with the cart system in two (2) areas where wireless access is unavailable. Please describe the reason that wireless coverage was not installed in these areas.

Response: Wireless was installed by vendor, reason is unknown.

4. Would the County consider as part of an overall solution, the installation of the trust fund software on County computers along with a server that resides on the County network with the inmate-facing kiosks isolated on a separate network?

Response: Solution must be its own Autonomous system, self-dependent of its own resources.

5. How many hours per day will inmates have access to pod kiosks?

Response: 15 hours.

6. Will the County provide a contact person at Tyler so that we can discuss the interface protocols that their system(s) can support?

Response: Yes, ITD will provide any necessary contacts once the award has been made.

7. How many inmate common areas are there at each facility?

Response: Downtown Jail – 86; Jail Annex – 74.

8. Do these common areas have any wiring and/or conduit in place that could support kiosks?

Response: No.

9. What category of cabling is currently installed or is there room for in the in-wall conduit (if any)?

Response: Any new cabling must follow category 6 best standard specifications.

10. Is there spare room in existing conduit to each of these locations?

Response: Space is limited in conduits; new conduits might need to be constructed.

11. May bidders propose to take advantage of any spare network capacity or un-used space in County-owned conduit where available?

Response: Solution must be its own autonomous system, self-dependent of its own resources.

12. How many wireless access points are supplied by current vendor for commissary cart operation at both facilities?

Response: Total: 16 access points Downtown Jail = 8 Jail Annex = 8.

13. Please provide distances from desired wall locations for pod kiosks to AC power?

Response: The distance is between 15' & 20'.

14. Are there floor plans/layouts and/or wiring schematics available for each facility?

Response: Yes.

15. Is it correct to assume that there are no outlets or other power sources available in inmate common areas?

Response: There are outlets in the inmate common areas.

16. Must all kiosks draw power from the phone closet or via Power-Over-Ethernet or are outlets available near each point where kiosks are to be installed?

Response: Power-Over-Ethernet must be provided as a solution by vendor.

17. Describe the availability of power and electrical conditioning in each facility's phone closet or demarcation point (demark)?

Response: Electrical power is available underneath every guard station which is no more than 100 meters from the proposed locations of the kiosk. If this source is to be used it will have to be run out through the guard station and into every cell block.

18. Does each facility currently have back-up power? What is the capacity of the generator or battery back-up at each facility and how often is it tested?

Response: Yes, but the kiosks will not be connected to it.

19. Is any inmate common area where a kiosk might be installed more than 100 meters away from the demark? If so is power available at any points other than the phone closet/demark? Is said power source encumbered in any way? Surge and lightning protected?

Response: No.

20. What data connectivity is currently available between the inmate common areas and the demark or phone-closet at each facility?

Response: None.

21. Does the County have in place or require the installation or in-wall conduit in any locations? If so, how many linear feet of wall and what type of wall (Concrete? Cinderblock?) would such conduit have to be installed in to run any new cabling to each inmate common area at each facility?

Response: All conduits needed will be exposed and will be attached to concrete walls and ceilings.

22. What are the County's policies about installing cabling and/or raceways (must it be done by County staff, approved contractors, in-wall only, elevated-only etc.)?

Response: Refer to Jail Standards.

23. Does the County have a list of approved electrical and /or IT contractors for onsite work at the correctional facilities? If so, will the County please provide this list to bidders? If not, may we assume that any licensed electrician or contractor that we hire?

Response: A list of contractors:

Hy-Density
IPS
TDS
Advanced Tele-Data Service
Systech

24. At the pre-bid it was mentioned that the County might permit bidders and/or bidder's contractors to inspect blueprints for the facilities in order to determine the cost of installing network for the inmate-side kiosks. Will the County please provide a contact person with whom we can schedule such an inspection?

Response: Araceli Hernandez (915) 546-2048 you can email at arahernandez@epcounty.com.

25. Will the County please consider an extension of the proposal deadline so that interested bidders can engage licensed contractors in El Paso and arrange to have them inspect the facility blueprints and review the responses to questions (above) about back-up power etc.? The incumbent vendor has had years to gather information about the facility layout and operations. Without time for our experts to gather this information we cannot bid on equal footing with the incumbent and the County will be deprived of a truly competitive bidding process.

Response: The opening date has been extended to Tuesday, September 30, 2014 at 2:00 p.m. Deadline for questions have not been extended. Contact Araceli Hernandez at (915) 546-2048 or email her at arahernandez@epcounty.com to view the plans.

26. Is the rack space available for rack mounted switches and/or server equipment in the data closets or will the vendor also need to provide hardware racks?

Response: No rack space is available; vendor would need to provide their own racks.

27. How many data closets are at facility?

Response: There are 3 data closets at the Downtown Jail. The Jail Annex has 11 data closets.

28. Is there computer equipment in each pod area locations for the officers? If yes, how many pods are networked back to each data closet at each facility? If no, how many computers & printers will be needed?

Response: There are computers in each pod for the officers. 12 total pods, 6 closets, 2 pods are networked to each closet. These computers are not for use by commissary personnel.

29. How far are the data closets from each pod area?

Response: There is a data closet under the guard station in every other pod.

30. Can a walk-through be conducted with network engineers to establish cost associated with data and electrical cabling?

31.

Response: A walk thru was already conducted. No other walk thru will be scheduled.