



County of El Paso Purchasing Department  
800 E. Overland Room 300  
El Paso, Texas 79901  
(915) 546-2048 / Fax: (915) 546-8180  
www.epcounty.com

---

**ADDENDUM 2**

To: All Interested Vendors  
From: Lucy Balderama, Inventory Bid Technician  
Date: October 8, 2014  
Subject: RFQ# 14-052, Professional Auditing Services for the El Paso County & El Paso County Community Supervision & Corrections Department & El Paso County Juvenile Probation Board

---

**This addendum has been issued to notify the vendors of the following questions:**

1. Can you also confirm how many copies you would like of the RFQ and the format?

**Response: Please submit one original hard copy and 6 electronic copies of your Request for Qualifications.**

2. What were the audit fees for the past 3 years? Does this fee include the Adult Probation audit as well as the West Texas Community Supervision and Corrections Department audit?

**Clarification point – Adult Probation and West Texas Community Supervision and Corrections Department are the same department.**

**Response:**

**FY 13**

**County - \$90,000**

**West TX. Community Supervision & Corrections - \$16,900 Base fee**

**Juvenile Probation (Juvenile Board) - \$7,500**

**FY12**

**County - \$79,000**

**West TX Community Supervision & Corrections - \$15,900 base fee \$14,000 single audit**

**Juvenile Probation (Juvenile Board) - \$7,500**

**FY11**

**County - \$87,500**

**West TX Community Supervision & Corrections - \$15,900 base fee \$14,000 single audit**

**Juvenile Probation (Juvenile Board) - \$6,900**

3. Does the past audit fees include single audit fees? If not, can you provide the additional fees for single audit services for the past 3 years?

**Response: Included in base fee. Only separate for West Texas Community Supervision and Corrections.**

4. How many major federally funded programs do you typically have per year and how many do you anticipate in the future?

**Response: We have approximately 40. We have one (1) ARRA fund open. It will close in 2015.**

5. Any significant change in federal or state funding anticipated?

**Response: No.**

6. Does the audit fee include CAFR or other fees? If not, can you provide the additional CAFR or other fee breakdown for the past 3 years?

**Response: Fees do not include CAFR preparation. CAFR prepared by Auditor's Office staff.**

7. Has there been a change in key accounting/finance/purchasing personnel in the County from the prior year?

**Response: No.**

8. Does the County anticipate turnover of key accounting/finance/purchasing personnel?

**Response: No.**

9. Has the County had or anticipate turnover of any significant outside service organizations?

**Response: Yes. New TPA for Workers Comp and Health Insurance.**

10. Why is the County considering changing auditors?

**Response: The audit engagement period expired.**

11. Will the current auditor be able to submit a response for this request for proposal?

**Response: Yes.**

12. What do you consider the most significant risk at this time facing the County?

**Response: Multi tasking with ERP implementation.**

13. Have there been any significant audit adjustments in the past? If so, what was the nature of those adjustments?

**Response: No.**