



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180
www.epcounty.com

ADDENDUM 1

To: All Interested Bidders

From: Lucy Balderama, Inventory Bid Technician

Date: April 16, 2015

Subject: Bid# 15-014, Copy Paper, NCR and Envelopes for the County of El Paso

This addendum has been issued to notify vendors of the question Purchasing received:

1. How many locations does this bid deliver to?

Response: The locations throughout the County are listed on the file attached. This list of locations is subject to change.

2. What are the typical delivery means at these locations?

Response: The typical delivery means at these locations are vendor delivery.

3. How was white 20# copy paper ordered throughout last year? Can you give me a breakdown please? Need to know the smallest white paper order from previous year?

Response: White 20 lb. copy paper has been ordered by the case throughout the year with one (1) case of paper being the smallest order requested.

4. Why is there such a huge discrepancy with 2015 paper bid versus 2014 paper bid in 20# white paper quantities (28,000 cases vs. 3,300 cases this year)?

Response: The County has verified with the current vendors the quantities ordered for the current year.

Locations

County Purchasing	800 E. Overland, Lower Level, 79901
County Courthouse.....	500 E. San Antonio, 79901
Adult Probation – Residential Treatment	3700 Mattox, 79925
Adult Probation – Eastside	2350 George Dieter Dr., Ste. C, 79936
Adult Probation – Northeast	4641 Cohen, Ste. C, 79924
Adult Probation – Northwest	435 Vinton Rd., Vinton, TX 79821
Adult Probation – Ysleta	9521 Socorro Rd., Ste. A-4, 79927
Adult Probation – Special Programs IPP	7145 Industrial, Ste. A, 79915
Ascarate Golf Course and Park	6900 Delta Dr., 79905
Family & Community Services-Agua Dulce Self-Help Center	15371 Kentwood, 79928
Family & Community Services – Ysleta	9521 Socorro Rd., Ste. B-1, 79927
Family & Youth Services	6314 Delta Dr., 79905
Jail Annex	12501 Montana Ave., 79938
Justice of the Peace 1	424 Executive Center Blvd., Ste. 100, 79902
Justice of the Peace 2	4641 Cohen, Ste. A, 79924
Justice of the Peace 4	1840 N. Lee Trevino, Ste. 109, 79936
Justice of the Peace 5	9521 Socorro Rd., Ste. B-2, 79927
Justice of the Peace 6	190 San Elizario Rd., Clint, TX 79836
Justice of the Peace 6, Place 2	14608 Greg Dr., 79938
Justice of the Peace 7	435 Vinton Rd., Vinton, TX 79821
Juvenile Detention Facility	6400 Delta Dr., 79905
Medical Examiner	4505 Alberta Ave., 79905
Road & Bridge – Canutillo	191 Canutillo Ave., Canutillo, TX 79835
Road & Bridge – Fabens	1331 N. Fabens, Fabens, TX 79838
Road & Bridge – Montana	14698 Van Lane, 79938

Road & Bridge – On-Site	14612 Greg Dr., 79938
Sheriff – Academy	12501 Montana Ave., 79938
Sheriff – Administration	3850 Justice Rd., 79938
Sheriff – Detention Facility	601 E. Overland, 79901
Sports Park	1780 N. Zaragosa, 79936
TX Agrilife Extension Service	9521 Socorro Rd., Ste. A-2, 79927