



County of El Paso Purchasing Department
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ADDENDUM 1

To: All Interested Bidders
From: Elvia Contreras, Formal Bid Buyer
Date: May 14, 2015
Subject: Bid# 15-020, Wrecker & Towing Services for County of El Paso

The Purchasing Department has received the following questions for the above mentioned bid:

1. On the Bid Price Sheet, what is "County Vehicle Price"? Would that be calls for the public under Sheriff's Department or would that be "county owned" vehicles?

RESPONSE: County Owned Vehicles

2. We have completed our Code of Ethics Training, what is the prescribed manner to submit our training affirmation statement?

RESPONSE: Refer to page 2, 3 and General Provisions Page 21 (Number 36) of the bid packet.

3. Of the estimated 1,418 vehicles that the county orders tow services each year, how many of these vehicles generally go to the Sheriff's impound facility located at 12501 Montana for storage?

RESPONSE: 4.7% are towed to the Sheriff's impound facility.

4. Of the estimated 1,418 vehicles that the County orders tow services each year, how many of these vehicles generally go to the Contractor's storage facility?

RESPONSE: 95.3% are not towed to the Sheriff's impound facility.

5. Of the estimated 1,418 vehicles that the County orders tow services each year, how many of these vehicles are generally County Government-owned Fleet vehicles?

RESPONSE: Approximately 65.

6. Scope of Work, paragraph 19 states, "The Contractor will agree to compensate the Sheriff's Office an Administrative fee of \$10.00 for impounded vehicles inspections as per 16 Texas Administrative Code Section 85.722 section (f); Will this fee apply only to vehicles that are stored at the Contractor's facility or will it also apply to vehicles taken to the Sheriff's impound yard?"

RESPONSE: Only vehicles stored at the Contractor's Facility.

7. Please name the auctioneer and /or Action Company that currently provide auctioneering services for the Sheriff's impound and fleet vehicles and identify the contract that covers these services.

RESPONSE: Edward R. Williams. The contract for this service does not pertain to this bid. Auctions are held at the Sheriff's facility and the contract is between the Sheriff's and the auctioneer.

8. Scope of Work, paragraph 20 states, "The county will conduct abandoned motor vehicle auctions at the Sheriff's impound yard. The county will not hold any auctions at the contractor's vehicle lot. Payment to the contractor will be per state law". Please explain the expected process and procedures regarding the disposal of impounded vehicles by auction and by release to the registered owner.

RESPONSE: See attachment.

- a. Who will be responsible to comply with the official notification process in compliance with TDLR for vehicles stored at the Sheriff's impound?

RESPONSE: Abandoned Auto Administrative Assistant.

- b. What happens to the auction sales proceeds generated from the sale of these vehicles?

RESPONSE: Proceeds are deposited in the Abandoned Auto Escrow Account.

- c. Who will be responsible to comply with the official notification process in compliance with TDLR for vehicles stored at the Contractor's storage facility?

RESPONSE: The Contractor's storage facility when the vehicle is impounded and later the Sheriff's Abandoned Auto Section when the vehicle is deemed abandoned.

- d. If vehicles being stored at the Contractor's storage facility but sold by the Sheriff's at the Sheriff's impound, it is clear that the County will pay the contractor per "state law", but will this payment include the initial tow at contracted rates, the notification and storage fees, as allowed by law, and outgoing tow from Contractor's storage facility to the Sheriff's Impound at rates that are allowed by law?

RESPONSE: Yes.

- e. If a vehicle that is being stored at the Contractor's storage facility is released to an authorized party, what, if any requirements are there for the Contractor to report such release and financial outcomes thereof to the County?

RESPONSE: A monthly report is submitted to the Abandoned Auto Section of those vehicles released with their invoices.

9. Please provide any historical data available for the past three (3) years (or at least one (1) year) depicting the volume of vehicles that are being towed under this contract per month and from the major areas of the County, i.e., Upper Valley, Lower Valley, West County, East County, etc.

RESPONSE: We do not keep statistical data based on area.

10. Please provide any historical data available for the past three (3) years (or at least one (1) year) quantifying the number of vehicles being sold at auction by the Sheriff's and the corresponding auction sales proceeds being generated from these sales.

RESPONSE: See attachment.

11. Given the Contractor meets the minimum requirement of having three (3) operational wreckers available for service, does the County authorized Contractor to subcontract any part of the work requirements under this contract?

RESPONSE: No, this will not be authorized.