



County of El Paso Purchasing Department
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ADDENDUM 1

To: All Interested Proposers
From: Lucy Balderama, Inventory Bid Technician
Date: March 3, 2016
Subject: RFP #16-014, Employment Drug and Alcohol Screenings for the County of El Paso

This Addendum has been issued to notify all vendors of the following questions:

- **The RFP opening date has been extended to Wednesday, March 16, 2016 at 2:00 p.m.**
 - **The deadline to questions has not been extended.**
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1. Who is your current provider/TPA delivering your drug test results & LAB conducting the testing?

Response: The County's current providers is Confidential Drug Test.

2. What is your annual usage per line item?

Response: The County's annual usage per line item is dependent on utilization not to exceed \$47,433.50.

3. What is your cost per line item?

Response: The County's cost per line item is \$18.50.

4. How many Onsite collections do you require per year?

Response: Collections are as needed.

5. How many brick and mortar collection sites do you use now?

Response: The Jail Annex, Downtown Detention Facility, and the various stations located in Clint, Vinton, and off Montana Ave are the sites.

6. What is the current pricing for requested services?

Response: Currently the price is \$18.50 per applicant.

A. Five-panel Testing: Drug Screen Collections, Confirmation, Review by Medical Review Officer) (in office) – Twenty dollars (\$20.00) .

B. Breath Alcohol Testing: Department of Transportation Certified with Confirmation- Eighteen Dollars (\$18.00).

C. On-Site Collections (Additional Price per visit per site) – Fifteen Dollars (\$15.00).

D. Charges for Off Hour Collections and/or Testing shall be as mutually agreed to by the parties in writing.

7. What are your cut-off levels for the testing panels provided?

Response: N/A.

8. Are the requirements for DOT testing, for Non-DOT testing or both?

Response: The requirements are for both.

9. What was your testing volume for the requested services in 2015? In 2014?

Response: In 2014, testing volume was \$7,356; to date FY2015 \$4,364.

10. What is your reason(s) for going out to bid at this time?

Response: Contract is about to expire.

11. Are you willing to pay for expert witness testimony services?

Response: N/A for drug testing.

12. Can line items be added to the provided "Bid Proposal Sheet" i.e. Expert Witness Testimony Services?

Response: Yes.

13. What clinic(s) do you currently use for walk in drug/alcohol collections, and what are their hours & contact info? Are there any facilities that can provide 24/7 services on a walk in basis that you currently use?

Response: The El Paso County Sheriff's Office may request tests at times other than regular office business hours. CONTRACTOR shall provide 24-hour collection at Confidential Drug Test, 2727 Wyoming, Ste D, El Paso, Texas 79903. Changes to hours of operation or the location of such sites must be available to the County within twenty-four (24) hours.

14. In regards to a 24 hour collection site....I take this to mean a "walk in" site that is open 24 hours. Is the County opposed to solely offering Mobile Collectors to handle all onsite AND "after normal working hour" needs, in lieu of not having a 24 hour walk in site? In general, how many "after normal working hour" collections were performed per month or per year? And were these mostly Post Accident / Reasonable Suspicion type testing? Or, do you schedule employees to take drug tests after normal hours?

Response: A mobile collection site would be acceptable. Not many, in general, mostly for Post-Accident/Reasonable Suspicion. Try to schedule during normal hours.

15. Looking at the list of drugs requested to be tested under #7 in "SCOPE OF SERVICES", I see you are looking to test for Methaqualone, but not Propoxyphene? Statistics have shown that Methaqualone has not been seen since the 80's, yet there has been positives due to Propoxyphene that are more recent. Would you consider the same requested panel, but with Propoxyphene in place of Methaqualone? (I have attached a drug panel to review, if acceptable)

Response: Yes, we will accept the proposal. Please indicate what it is replacing as well.

16. What is the total volume of drug testing / alcohol testing the County anticipates for 2016?

Response: The total volume is between 30 and 100.

17. Will there be a need for any formal training of supervisors on recognizing the signs/symptoms of being under the influence? Our firm offers this training as an ONLINE course that the supervisors can take around their own schedules, and not have to be in a classroom, pulled out of their busy day. The value of this will help support any accusations against employees who challenge the County in court on whether the supervisor was properly trained to make the call to have the employee tested in the first place. Just asking, in case you would like a price on this?

Response: We are open to the pricing of this training.

18. What are your current prices for the following services requested;

- 5 panel Drug Screen (inclusive of lab, MRO, and collection fees) in office;

Response: Five-panel Testing: Drug Screen Collections, Confirmation, Review by Medical Review Officer) (in office) – Twenty dollars (\$20.00).

- 10 panel Drug Screen (inclusive of lab, MRO, and collection fees) in office;

Response: N/A.

- DOT Breath Alcohol Test in office;

Response: Breath Alcohol Testing: Department of Transportation Certified with Confirmation- Eighteen Dollars (\$18.00).

- Confirmation DOT Breath Alcohol Test (if Initial Test is Positive);

Response: Breath Alcohol Testing: Department of Transportation Certified with Confirmation- Eighteen Dollars (\$18.00).

- On-Site Collections (any additional prices per visit, per hour, mileage, etc);

Response: On-Site Collections (Additional Price per visit per site) – Fifteen Dollars (\$15.00).

- Any On-Site AFTER HOURS additional fees;

Response: Charges for Off Hour Collections and/or Testing shall be as mutually agreed to by the parties in writing.

- Any Administrative Fees / Annual Fees / Record Retention / Management Fees?

Response: Charges listed (above) include all collection, chain for custody, testing, and storage procedures, and any other services, material equipment or other expense, duty or obligation of the CONTRACTOR, its assignees, delegates, independent contractors, or other parties acting on behalf of CONTRACTOR.

- Any fees to pull "RANDOM SELECTIONS" Quarterly or monthly...or "per person" fee to be in a random pool?

Response: See above.

- Split Specimen RETEST of a CONFIRMED POSITIVE specimen at alternate lab fee;

Response: The El Paso County Sheriff's Office may request a split sample from CONTRACTOR, which will be considered an additional service. Additional services may be requested and negotiated at the time of the request. All additional service requests will be in writing.

- Expert / Witness Testimony / In Court appearance fees;

Response: N/A.

19. What is the preferred method of RESULT DELIVERY: fax, email attachment, or available 24/7 online with email notification when posted? What is your current method?

Response: Preferred delivery is through email. CDT emails the results and the original documents through mail.

20. What is your current turnaround time for negative results?

Response: The Contractor shall provide negative test results to County's Human Resources Manager, 3850 Justice Road, El Paso, Texas 79938, within twenty-four (24) hours of administering the test.

21. Has all the renewal terms been exhausted, or has there been an interruption in service?

Response: Renewal Terms have been exhausted.