



County of El Paso Purchasing Department
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ADDENDUM 1

To: All Interested Bidders

From: Blanca Carbajal, Inventory Bid Technician

Date: July 21, 2016

Subject: Bid #16-045 Scanners, Printers, Computers, Laptops and Tablets for the County of El Paso

- ❖ **The Opening date has been extended to Tuesday, August 23, 2016 at 2:00 p.m.**
 - ❖ **Deadline for questions has not been extended.**
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The Purchasing Department has received the following:

1. Does the County have a plan for your old electronics? Will the County considered bidding for the recycling of the old electronics?

RESPONSE: How the County sells its electronics and if the County would consider bidding for the recycling of the old electronics is a discussion that may be presented to the County Purchasing Department apart from this solicitation.

2. Is a vendor required to bid on all items on the request?

RESPONSE: No

3. Can a vendor quote on the scanners portion of the bid only?

RESPONSE: Yes

4. Will the quantities listed be ordered all at 1 time or on as needed basis throughout the term of the bid?

RESPONSE: Ordered all at 1 time.

5. Does the County need installation or setup services?

RESPONSE: No

6. Does the County require a minimum of a 3 year warranty on each scanner?

RESPONSE: Yes

7. In replacement of Dell or HP All in one with single monitor quantity 180, can a vendor bid Lenovo if Lenovo meets all specifications?

RESPONSE: Yes

8. In replacement of Dell or HP PC with Dual monitors Micro computer quantity 175, can a vendor bid Lenovo brand if Lenovo meets all specifications?

RESPONSE: Yes

9. In replacement of Dell or HP Lap top Standard quantity 77, can we bid Lenovo brand if Lenovo meets all specifications?

RESPONSE: Yes

10. Does the County have a preference for any particular cooperative contract type? (Region 19, DIR, TIPS, etc.)

RESPONSE: It is up to the vendor to decide how to utilize all its resources including cooperative contracts and which resources to employ to provide the most competitive, responsive bid to the County of El Paso.

11. Can vendors list two prices on the scanner line item, one for a direct bid, and one if the County chooses to use our Region 19 contract, which would be a lower price?

RESPONSE: It is up to the vendor to decide how to utilize all its resources including cooperative contracts and which resources to employ to provide the most competitive, responsive bid to the County of El Paso.

12. Which brand of scanner was referenced to provide these specifications?

RESPONSE: Canon

13. Is drop ship from distributors who have standard shipping times and tracking information acceptable, or is having stock on hand a requirement?

RESPONSE: No preference

14. Is WWAN a definitive requirement for the device?

RESPONSE: WWAN is required for mobile devices.

15. Will the county accept a response with pricing for only one of the items in the list of equipment of the Bid or will that disqualify the vendor?

Section 8 (Pricing) and Section 12 (Award of Bid/Proposal...) in the Bid appear to be conflicting as it relates to this question.

RESPONSE: The County of El Paso will award the bid either by lump sum or by line item—whatever is in the best interest of the County of El Paso. Bids with partial responses on certain items will be considered but the County will still award in a manner that's in the best interest of the County.

16. By not providing pricing for all items in the Bid, will that have a negative impact on the evaluation of the vendor's response to the Bid?

RESPONSE: The County of El Paso will award the bid either by lump sum or by line item—whatever is in the best interest of the County of El Paso. Bids with partial responses on certain items will be considered but the County will still award in a manner that's in the best interest of the County.

17. When the purchase of the scanners happen, will the total number of scanners referenced in the Bid be purchased in one PO?

RESPONSE: Yes

18. Will the shipment of the scanner be to different locations? If yes, can the County provide the addresses where the equipment will be shipped?

RESPONSE: No, one location.

19. Does the county believe the scanner quantities ordered may be more than the estimated number or less?

RESPONSE: The quantity should be no less than what is specified.