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**ADDENDA 6**

To: All Interested Vendors

From: Araceli Hernandez, Formal Bid/ Buyer

Date: August 1, 2018

Subject: RFP #18-021 Purchase of a Central Access and Security Control System, Equipment & Services for Various County of El Paso Buildings

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**This addendum has been issued to notify vendors of the following questions the Purchasing Department received during the preproposal conference:**

1. Does the County intend to replace all existing equipment at each door including contacts, electric strikes, mag locks, Request to exit motions, request to exit buttons?

**Response: No**

2. Can vendor utilize existing cabling to each door or shall this be replaced at each site?

**Response: Vendor should utilize existing cable where they are able to. Cat5 or older cable must be replace to meet the County's minimum cabling standards of Cat 6.**

3. Will the County provide a Switch port at each building location in order to network controllers? If multiple floors, will 1 switch port be provided on each floor?

**Response: A network switch port can be provided at the nearest IDF in each floor. The port will be placed inside a vlan created for the access control only. Dataline must be provide by the awarded contractor and must follow the County's cabling standards.**

4. Do all locations included in this solicitation have network?

**Response: Some of the locations have stand alone units and have not been added into the County's network. Those standalone units must be added into the County's network and follow County' cabling standards.**

5. Will the County require a card printer? Will county require any new credentials/cards or will they utilize existing? If so, what is the part number of these cards? If new, how many total shall be provided?

**Response: Depending on the system chosen and the compatibility with the current printer. The County will would like to utilize the current one; if the Couny is unable, a new printer will be purchase separately.**

6. Can the County provide an exact count of access control doors at each location broken down by building and floor for each site?

**Response: Yes, we will release once a vendor has been selected for security purposes. Please utilize the information you obtained during the walk-throughs.**

7. Can the County provide MDF/IDF locations for each site noted on drawings?

**Response: Due to security reasons ITD will work with the awarded contractor and reveal the locations of the network closets.**

8. How many concurrent users of the access control software will be required?

**Response: 3 maximum**

9. Will the County require web or mobile access to the software?

**Response: Both**

10. Will vendor provide centralized access control Server or will this be provide by County? If vendor, will rack space and network port be provided to vendor by County?

**Response: Vendor will provide physical servers if needed. The county may be able to provide virtual servers to accommodate the vendor requirements. Rack space will be provided to the vendor on the event all servers are to be place on a central location. Network access will only be provided to servers located only on County Datacenter's.**

11. Please provide the names of the buildings where there is a fire system that must be tied into the access control system. Who is the fire alarm contractor for these sites?

**Response: County Courthouse –Matrix, MDR –Assurance,ME- Century Fire, FYSC-Matrix, Ysleta Annex- Resident Tech, Mission Valley-Assurance, Eastside Annex-Tyco, Northeast- Matrix.**

12. Under the scope of this Proposal, is the contractor responsible for contracting for the fire relay connection with the fire alarm company or will the county provide the service.

**Response: No, the County will provide.**

13. Where a new electrical line may be required to power a controller, is the contractor responsible for contracting the electrical or will the county provide the service?

**Response: County will assist with electrical installation, as needed, but include in your proposal the cost of the material needed.**

14. Please provide the name of the access control systems for the buildings that we could not enter.

**Response:**

**Access panel location**

**Panel name brand**

|                                                           |                     |
|-----------------------------------------------------------|---------------------|
| MDR 4 <sup>th</sup> floor Northwest stairwell             | Access Pro          |
| FYSC 1 <sup>st</sup> floor security room above ceiling    | Schlage Bright Blue |
| Medical Examiners 1 <sup>st</sup> floor telephone room    | Bosch               |
| Eastside Annex Adult probation I.T room                   | Access Pro          |
| Eastside Annex Tax Office I.T. inside sheriff's office    | Access Pro          |
| Eastside JP-4/ Constable I.T. room                        | Access Pro/ Hirsch  |
| Ysleta A-2 inside conference room                         | DSX                 |
| JP-5 Back storage room                                    | Hirsch              |
| JP- 6 place 1 back room 40                                | Hirsch              |
| JP- 6 place 2 back room storage                           | Hirsch              |
| JP-7 back office at the community center                  | Access Pro          |
| Sports park room c118 I.T. room and Admin. Area I.T. room | Honeywell NetAxs    |
| Northeast JP-2 inside electrical room                     | Hirsch              |
| JP-3 3 <sup>rd</sup> floor                                | Hirsch              |
| 2 <sup>nd</sup> floor                                     | DSX/Altronix        |
| 1 <sup>st</sup> floor                                     | Securitron          |

15. Please provide the number of readers per building that are in place and to be included in the scope of work?

**Response: Approximately 176 Card readers:**

- **37 Courthouse**
- **30 MDR**
- **28 Juvenile Probation Department**
- **12 FYSC**
- **12 ME**
- **2 Ysleta Annex**
- **11 Northwest Annex**
- **12 Eastside Annex**
- **6 Northeast Annex**
- **8 Sports Park**
- **2 Mission Valley**

- **1 JP6-2**
- **6 Jury Parking Garage**
- **9 Employee Garage**

16. Please verify that the county IT department will provide the network connectivity from remote sites to the central control server at the HR department.

**Response: Only IP connectivity will be provided to Wide Area Network (WAN) connections into the centralized County Datacenter's. The System must be capable to route packets for connectivity and must not depend on multicast or unicast packets for system discovery.**

17. Which of the sites will need to have a workstation and monitor to provide local services for the site? ie, check and clear alarms, monitor door held open, user verification, door release, etc.

**Response: Each location that has a system in place.**

18. For the doors that are not code compliant, ie, missing a motion detector, is the contractor to fix the problem in the scope of work or under a time and material bases?

**Response: That is not within the scope of this project.**

19. Will the contractor have free access to work in the MDF/IDF spaces or will a security officer be required to shadow the contractor. If a security officer is required, will they be available on an as needed bases to facilitate the installation of access control components, time being of the essence.

**Response: Due to security concerns all access to MDF/IDF must be coordinated with ITD 48 business hours priors to the schedule access. The installation of equipment placed inside the MDF/IDF must be cleared by ITD as this is a secure location and is required to follow certrain protocols. In the event required, all equipment must be placed on its own wall mount rack, otherwise specified by the Information Technology Department. A Security Officer or Deputy will be provided when needed.**

20. Is a rack available in the MDF/IDF at the HR department for the installation of a server unit if required or will the contractor have to provide the rack.

**Response: Contractor must provide.**

21. Will there be Approximately 3500 City employee cardholders and approximately 400 additional Parking?

**Response: There will be approximately 3000 County employees and 400 additional cards for parking.**

22. For the parking facility at 500 E San Antonio: Are these standalone Card readers? There are new and older card readers, are they both being used?

**Response: Not all are being used; but want all access readers to be updated in order to be utilized.**

23. Are there any specific standards that County needs to meet such as Security Directive 12 (HSPD-12) or FICAM? <https://arch.idmanagement.gov/>

**Response: No.**

24. Is a web-based card management (add, delete, change access and users) preferred or a standalone PC and software preferred?

**Response: Web based preferred.**

25. In Addendum 4 it was asked if the county using a purchasing co-op? Which is the preferred co-op?

**Response: The County does not have a preference regarding cooperative. If your company holds a co-op contract please provide the proposal off of the co-op.**

26. Are all devices that will be listed in the door schedule confirmed as in operational condition?

**Response: Only main entrances.**

27. In addition to the access control panels location and counts, if there is access control for elevators, can we confirm if there are additional output panels in the elevator control room, and which floors they grant access?

**Response: There are no access controls of the Courthouse elevators at this time. The access control for the Juvenile Justice Center is proximity based and operates to and from the 1<sup>st</sup> and 2<sup>nd</sup> floors.**

28. How many users will be trained to operate the access control system?

**Response: Approximately 10.**

29. We needed clarification of manufactures of the controllers and its location per floor? For the most part we only looked at doors and readers.

**Response: Courthouse Security controllers are monitored locally and are computer based using DSX software. The readers are manufactured by HID.**

30. What is the encryption standard on the readers? Or can we get the names of the manufactures per floor?

**Response: The entrance and exits of the Courthouse have HID proximity Proxpro readers with keypad. Those standards are necessary for those particular readers. Card readers within the facility do not need to have a keypad.**

31. On the walk through cable pathways were in conduit and no way to see pathways etc. is there blue prints that show cable pathways to controllers?

**Response: The Information Technology Department (ITD) will work with the awarded contractor on pointing out cabling path.**

32. Will a network drop be available in each IDF for the controller panels?

**Response: There are systems that require the addition of a network drop. Any new drops will be required to follow the County's cabling standards.**