



**County of El Paso Purchasing Department**  
**800 E. Overland Room 300**  
**El Paso, Texas 79901**  
**(915) 546-2048 / Fax: (915) 546-8180**  
[www.epcounty.com](http://www.epcounty.com)

---

### **ADDENDA 1**

To: All Interested Vendors

From: Araceli Hernandez, Formal Bid/Buyer

Date: June 21, 2019

Subject: RFP 19-023 Worker Compensation Claims Administration, Cost Containment, and 504 Network Services for the County of El Paso

---

**The Purchasing Department has the following information and response to questions:**

- **Corrections of RFP title: Worker's Compensation Claims Administration, Cost Containment, and 504 Network Services for the County of El Paso**

#### **Questions & Answers**

1. Are companies from outside USA able to apply for this? (like, from India or Canada)

**Response: Yes, as long as they meet the qualifications for responding as stated in the RFP.**

2. Do companies need to come over there for meetings?

**Response: Yes, especially the TPA/504 Network would need to be available for the client and the client's employees.**

3. Can our company perform the tasks (related to RFP) outside USA? (like, from India or Canada)

**Response: The TPA/504 Network most likely would require on-site visits or tasks to be performed locally.**

4. Can we submit the proposals via email?

**Response: Currently, the County of El Paso is not accepting electronic responses.**

5. Is the County currently part of a Texas Certified Healthcare network or a 504 Provider network?

**Response: No.**

6. Who currently provides the cost containment (Bill Review, Pre-authorization, Case Management etc.) for the County?

**Response: Argus Claims Management Services**

7. Can you provide the current Workers' Compensation staffing model?  
a. Where is the team located?  
b. Of these positions, how many are dedicated (assigned solely to the County) vs designated (shared with TPA's other clients)?

**Response:**

**A.) The County's current Claims Administrator (TPA) has their headquarters in Tyler Texas, and a local office in El Paso, TX.**

**B.) The current provider has 3 loss time adjusters 1 medical only adjuster and 1 manager who oversees the entire account for the County of El Paso. None are solely assigned to the County.**

8. How is the County currently being charged for bill review services (per bill, per line, % of savings)?

**Response: Per bill - 25% of savings below DWC**

9. What is the current structure and fees the County is paying to the incumbent for Workers' Compensation services?

**Response: Annual Administration Fee \$1000 – For medical only \$100 per claim - For Indemnity claims \$600 per claim and is capped @ 49,125 per FY for all services.**

10. Who currently provides the excess coverage for the County?

**Response: The County does not carry excess coverage.**

11. Who does the County currently use for legal services related to the program?

**Response: Austin representative is Flahive, Ogden & Latson and the County also has in-house counsel through our County Attorney's Office.**

12. May we have a copy of the loss runs for the last 3 years with all claims broken down by type of claim?

**Response:**

2015-2016

Injury Type	Total Claims	Total Paid	Total Incurred	Average Lag
MEDICAL ONLY	94	\$110,240.38	\$110,240.38	5.87
TEMPORARY DIS.	77	\$119,575.85	\$135,672.27	11.03
MINOR PERM DIS	67	\$1,379,536.49	\$1,382,358.58	5.19
MAJOR PERM DIS	1	\$49,471.58	\$63,929.40	5.00
<b>Grand Total</b>	<b>239</b>	<b>\$1,455,936.45</b>	<b>\$1,551,551.61</b>	<b>9.00</b>

2016-2017

Injury Type	Total Claims	Total Paid	Total Incurred	Average Lag
MEDICAL ONLY	85	\$70,209.00	\$70,209.00	9.30
TEMPORARY DIS.	81	\$196,364.30	\$257,702.53	11.77
MINOR PERM DIS	74	\$1,139,891.57	\$1,159,710.68	5.68
MAJOR PERM DIS	1	\$49,471.58	\$63,929.40	5.00
<b>Grand Total</b>	<b>241</b>	<b>\$1,455,936.45</b>	<b>\$1,551,551.61</b>	<b>9.00</b>

2017-2018

Injury Type	Total Claims	Total Paid	Total Incurred	Average Lag
MEDICAL ONLY	88	\$46,257.16	\$46,257.16	6.31
TEMPORARY DIS.	66	\$270,134.14	\$393,215.61	11.17
MINOR PERM DIS	62	\$773,499.42	\$817,290.50	5.60
INFO. ONLY	6	\$0.00	\$0.00	11.83
<b>Grand Total</b>	<b>222</b>	<b>\$1,089,890.72</b>	<b>\$1,256,763.27</b>	<b>7.70</b>

13. Can the County clarify the number of proposal copies to be submitted?

**Response: Please submit one (1) original copy and six (6) electronic versions of the complete proposal (CD/DVD/Flash drive) in word/PDF format.**

14. Will the County release a password in order to expand cells for proper sizing/viewing of the complete response within the Excel spreadsheet?

**Response: The County cannot release the password to expand the cells however, at the time of the review, we will expand and format the cells as needed.**

15. Performance bonds are typically only necessary for construction projects. Will the County require a bond for the purposes of this contract?

**Response: No.**

16. On Attachment B – under “Claim Experience”, can you breakdown the number of claims filed by Medical only and indemnity claims?

**Response:**

Period By Fiscal Year	Number of Claims Filed	Total Paid	Medical Only	Indemnity
10/1/2013-09/30/14	217	\$ 1,085,268	129	88
10/1/2014-09/30/15	238	\$ 1,864,756	103	135
10/1/2015-09/30/16	239	\$ 1,765,188	95	144
10/1/2016-09/30/17	241	\$ 1,982,433	85	156
10/1/2017-09/30/18	222	\$ 1,580,932	94	128

17. On Attachment B – under “Number of Medical Only, Fatality, and Indemnity Claims”, is this the number of current open claims for the County?

**Response: Yes.**

18. Where can I find the process of how to submit our bid to the County (electronic upload, e-mail or physical binders)?

**Response: Refer to the RFP for the submittal process, paragraph included below:**

**Please submit one (1) original copy and six (6) electronic versions of the complete proposal (CD/DVD/Flash drive) in word/PDF format. Sealed Request for Proposals (RFP) will be received at the County Purchasing Dept. 800 E. Overland, RM 300, El Paso, TX. 79901 before 2pm Wednesday, July 3, 2019.**