



County of El Paso Purchasing Department
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ADDENDA 1

To: All Interested Vendors

From: Araceli Hernandez, Formal Bid/Buyer

Date: March 4, 2020

Subject: RFQ 20-020, Individual Family and Parenting Skill Counseling Services for the 65th District Court and Juvenile Probation Department's Strengthening Families Program

The Purchasing Department has received the following questions:

1. Please clarify or define,
 - a. Parent group session per participant
 - b. Child (6-17) group session per child
 - c. Combined group session per family

Response:

Strengthening Families is a 14 week course, each session is for three hours. This is how the group sessions are divided:

1st hour- Dinner with family (parents and child (ren) together)

2nd hour- Parent (w/o children) and Child (w/o parent) in session

3rd hour- Parent and child together in session

Parent group session per participant- Parents go into group session (without child) for an hour.

Child (6-17) group session per child- Children go into group session (without parent(s)) for an hour.

Combined group session per family- Parent and child (ren) go into group session together for an hour.

2. Is it preferred that services occur at the program's site? Can services be home and/or community based, as to address the barrier of transportation?

Response: Services for Strengthening Families will need to be conducted at the program's site. The Case Management service can be conducted at home or out in the community.

Transportation is provided to ALL Family Drug Court participants by providing them with a free Sun Metro monthly bus pass.

3. Is there a maximum or minimum of approved case-management sessions?

Response: Case management services are provided depending on special circumstances of the client. There is no minimum or maximum requirement. The Specialty Court Coordinator will determine amount of sessions allowed.

4. Can the case-management services be home and/or community based?

Response: The case management services can be conducted at home or out in the community. Wherever the client is comfortable.

5. Is the proposer allowed to conduct case-management session with only the family with the purpose of providing referral and linkage services?

Response: Case Management should be conducted with the client and family (spouse, and/or children) and yes with the purpose of providing referral and linkage of services. They can also serve as an advocate for outside community resources.

6. In regards to the facilitator preference, "a facilitator must be certified in the Strengthening Families Program **and** at least 2 years of experience" is it 2 years of Strengthening Families program delivery?

Response: Yes, with two years of experience providing the Strengthening Families curriculum.

7. "Proposer will provide services to approximately 30 Family Drug Court/JPD participants and their children" Is this 30 annually or at any given time?

Response: Approximately 30 participants will be served annually.