



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180
www.epcounty.com

ADDENDA 2

To: All Interested Vendors
From: Araceli Hernandez, Formal Bid/Buyer
Date: September 29, 2021
Subject: RFP 22-001 Life, Voluntary Life, and Vision Insurance for the County of El Paso

This addendum has been issued to notify vendors of the zip file that has been uploaded with the following attachments:

1. Can you please send over the attached census, current/renewal rates and certificates at your earliest convenience?

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

2. Given the current national health and safety concerns around the COVID 19 virus, our workforce transitioned working from home. Are you willing to accept electronic signatures on all required RFP forms/documents?

Response: Yes, electronic signatures are accepted.

3. Due to COVID-19 and the stay at home orders, will an electronic signature suffice on the various forms?

Response: Yes, electronic signatures are accepted.

4. Would the client welcome frame and contact lens allowance enhancements?

Response: Yes, the County will welcome frame and contact lens allowance enhancements.

5. Please provide a census with vision elections/headcount details including number of dependents by tier and number of members by tier.

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

6. Please provide vision claims count data for the last 24 months by month with number of exams and number of materials detailed by type (number of frames, number of lenses detailed by Single Vision, Bi-Focal, Tri-Focal & progressive). In addition, we are seeing FMLA questions at the bottom of the Vision tab questionnaire.

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

7. Does the County want an FMLA quote at this time?

Response: Yes, as part of the listed added value benefits under this RFP.

8. Can you please provide the most recent 60 months of premiums and claims data for the Life and Voluntary Life insurance? Please be sure to provide a claim listing which details base life from voluntary life.

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

9. Can you please provide current rates and rate history?

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

10. Only ages were provided on the census – can you provide DOB?

Response: Due to HIPAA, the County has provided the age and is not able to provide DOB.

11. The only non-Flat 10K basic volume on the census is who I am assuming is the County Chief Admin, but their volume is given as 240K instead of the 250K that their Cert provides. Should they have 250K?

- Please confirm there are currently no waiver claims
- Please detail any rate or plan changes

Response: Yes, the only non-flat basic volume is for the County Chief Administrator and the volume is up to \$250K, therefore the volume at \$240K is correct. For the first bullet, its confirmed there are no waiver claims and for the second bullet there are no rate or plan changes.

12. Can you please provide the following for the RFP;

- Premium vs claims reports for the Vision insurance for the past 24 or 36 months?

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

13. Current premium rates and tier structure.

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

14. Please confirm the Self-Disclosure of Environmental Safety Violations should only be completed and included in the submission if the bidder has answered yes to any questions on the Safety Record Questionnaire.

Response: As stated on the Safety Record Questionnaire; page 37:

If the bidder has indicated "Yes" to any question above, the bidder must provide with its bid submission the form titled *Self-Disclosure of Environmental Safety Violations*.

If the bidder has indicated "No" to ALL questions above, the bidder must provide with its bid submission the form titled *Civil Litigation Certification*.

15. Are we able to provide electronic signatures in leu of original signatures due to the current stay at home order in place or are original signatures required?

Response: Yes, electronic signatures are accepted.

16. Can you provide more recent Vision experience through September?

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

17. Could you provide a vision provider utilization report for the last 12 months?

Response: Information is available under the Zip file for RFP 22-001
<http://www.epcounty.com/purchasing/bids/default.htm>

18. Can you clarify what you are looking for by asking for a zip code listing?

Response: If this question is in reference to the Vision portion of the RFP. The County is looking for in-network provider locations.

19. Regarding former client references can these be provided if considered for a finalist? We are careful to share these to protect the client.

Response: Reference must be provided with the proposal.

20. Is the county looking for any commissions or fees for the Vision and Life products?

Response: No, the County is not looking for any commission as part of the premium.

21. During the RFP phase, would it be acceptable to allow for electronic v original signatures and waiver of any notarized forms due to our remote working conditions; with the understanding that if we are awarded the business, we may/will be asked to provide necessary forms with original signatures and/or notary

Response: Yes, electronic signatures are accepted.

22. The following forms are 'snippets' and cannot be completed/filled out. Can a fillable format of these forms be provided?
- Safety Record Questionnaire
 - Civil Litigation Certification
 - Self-Disclosure of Environmental Safety Violations

Response: These forms are not available in a fillable format.