



County of El Paso Purchasing Department  
800 E. Overland Room 300  
El Paso, Texas 79901  
(915) 546-2048 / Fax: (915) 546-8180  
[www.epcounty.com](http://www.epcounty.com)

---

### **ADDENDA 1**

To: All Interested Vendors  
From: Claudia Parra, Procurement Data Analyst  
Date: September 29, 2022  
Subject: Bid 23-001 Forensic Toxicology Services for the County of El Paso Medical Examiner's

---

#### **This addendum has been issued to notify vendors of the following questions received:**

1. The first item on the Bid Check List states: Attend pre-bid conference but we do not see details on this. Can you please advise if there will be a pre-bid conference?

**Response: No pre-bid conference will be held for this bid.**

2. Due to coming out of the pandemic and hiring many new staff members for the laboratory, our routine turnaround time is averaging 14-18 business days. Will this be acceptable?

**Response: Yes, this will be acceptable.**

3. Page 38, section 3) Drug-Free workplace states: "Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The County of El Paso, Texas, 500 East San Antonio Street, Suite 406, El Paso, Texas 79901. Notice shall include the identification number of each affected grant." In the unlikely event that this situation was to occur, we would follow our internal processes. Because it is a confidential issue, our processes do not include client notification as it would be inappropriate to do so. Please confirm that respondents can follow their own confidential processes to handle this, should it arise.

**Response: Yes, respondents can follow their own internal processes to handle this situation.**

4. Price Sheet – Will it be acceptable to provide a supplemental price sheet with additional discounted tests on top of those specific for the bid response? A). Is it acceptable to provide a price for heavy metals in the blood matrix? B). Is it acceptable to provide a price for carboxyhemoglobin in the blood matrix?

**Response A: Yes, it is acceptable.**

**Response B: Yes, it is acceptable.**

5. Please confirm a performance bond will not be required.

**Response: A Performance Bond will not be required for this bid.**

6. Please confirm a bid bond is not required.

**Response: As stated on p. 19 of the specifications, of the Bid Bond Section:**

**Pursuant to Section 262.032 of the Texas Local Government, if the contract is for the construction of public works or is under a contract exceeding \$100,000, the bid specifications or request for proposals may require the bidder to furnish a good and sufficient bid bond in the amount of five percent (5%) of the total contract price.**

7. The Response Attachments tab in the IonWave portal does not have a section for respondents to upload any miscellaneous documents, such as narrative response, Fee Schedule, etc. Please advise how these documents should be uploaded in the portal.

**Response: The option to add an attachment will be made available on the Line Item's tab following the required "Sealed Bid Line Items" list. The interested vendors will need to click on the (+)/plus sign to add any designed document(s).**