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ADDENDUM 2

To: All Interested Vendors
From: Araceli Hernandez; Formal Bid Buyer
Date: February 22, 2023
Subject: RFP 23-011 Migrant Local Transport Support for the County of El Paso

This addendum has been issued to notify vendors of the following questions received:

1. What type of performance bond is required and for how much?

Response: A performance bond is not required for this Request for Proposals.

2. Are we providing the vehicles, drivers, or both?

Response: The contractor must provide both vehicles and drivers.

3. Is there any insurance requirement or will the county provide its own?

Response: Contractor must provide and maintain insurance.

4. What hours of each day will vehicles run?

Response: Transportation services must be made available from 6:00 am to 7:00 pm, Monday through Sunday. Unless notified of an extenuating circumstance where travel will need to be coordinated before 6:00 am or after 7:00 pm.

5. What days of the week will vehicles operate?

Response: Vehicles will operate Monday thru Sunday-7 days a week including holidays.

6. Approximately how many miles would a vehicle run per day? per week? per month?

Response: This information is not available. With prior local transportation providers, we have previously done rates for hours that transportation services were rendered and not per mile, nor per passenger.

7. Is payment per run or per person? And how much?

Response: Payment will be for number of hours that transportation services were provided.

8. What is the frequency of payment?

Response: Frequency of payment will be monthly and contingent upon submission of complete invoice and other required/supporting documents indicating number of hours transportation services were rendered.

9. What is the length of the contract?

Response: The length of the contract would be for a one (1) year term with the option to extend every 6 months upon approval and funding availability, not to exceed five (2) years.

10. When does the contract commence?

Response: The contract is tentatively scheduled to start May 1, 2023.

11. How many vehicles are needed?

Response: The County anticipates needing approximately 8-15 passenger vehicles. A total of 4 for each operation: 1) DHS/CBP Coordinated Pick Ups and 2) Hospitality/Shelter Support

12. Will the County of El Paso consider alternative pricing structures? For context, the pricing methodology requested does not account for the structure participants in our industry may require to effectively service the contract, while providing El Paso price flexibility?

Response: The County is only looking at the hourly pricing structure.

13. What is the duration of the contract?

Response: See answer to question 4.

14. Is this a new service? If not, what is the current pricing of the service on an hourly rate, or a lump Sum Rate?

Response: This is not a new service. The current price rate is \$72.29 per hour. Hourly rate should cover fuel expenses plus other overhead costs. The county will not reimburse for other expenses outside of the billable hours.

15. Is there a max dollar amount allocated for the service?

Response: Max dollar amount allocated will be contingent on the proposed cost/rate of the selected contractor to render transportation services as outlined in the scope of work.

16. The RFP indicates that there will be Local Shelter/Hospitality Site Processing Center and DHS/CBP Coordinated Pick up service, will these services be operated as two different services? Can different size vehicles be used?

Response: These services will be operated as one service. It is preferred that same size vehicles be used for example: minibuses or shuttles. It is important to note that many of the hospitality sites are in residential areas where smaller scale vehicles would be ideal. Additionally, a minibus/shuttle will be far better suited for drop offs at the county's Migrant Support Services Center where entry ways and exits are narrow.

17. Can a different pricing proposal be presented?

Response: As stated on the specification price sheet page 11: "All prices must be submitted on this form, or the Vendor will be disqualified".

This is a proposal other options may be proposed on separate sheet as an attachment.

18. Are the Coordinated Pickups separate in scope from the Local Shelter/Processing Center Transportation? For example, does the request for 8 shuttles incorporate both objectives, or is the request for 8 shuttles from 0700AM - 0700PM only for Local Shelter/Processing Center Transportation?"

Response: The County anticipates needing approximately 8-15 passenger vehicles. A total of 4 for each operation: 1) DHS/CBP Coordinated Pick Ups and 2) Hospitality/Shelter Support. The 6:00am pick up would be for DHS/CBP operation and would run for 8 hrs. The Hospitality coordinated pick up would run from 7-7.