

### EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

## **MINUTES OF JANUARY 9, 2012**

**COMMISSIONERS PRESENT:** 

PERRY MARTIN, CHAIR (SHERIFF'S OFFICE)

FERMIN ACOSTA JR., COMMISSIONER (DA'S OFFICE)
BARRY BOGLE, COMMISSIONER (COMMISSIONERS COURT)

**OTHERS PRESENT:** 

WILLIAM ELLIS, SHERIFF'S OFFICE

FRED PEREA, HUMAN RESOURCES

MELISSA CARRILLO, HUMAN RESOURCES MARGIE MORALES, HUMAN RESOURCES

LEE SHAPLEIGH, COUNTY ATTORNEY'S OFFICE HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE

JIM JOPLING, CLEAT

JOSE MARRÚFO, EPCSOA

**EVELINA ORTEGA, ETHICS COMMISSION** 

**RAY VAQUERA, SHERIFF'S OFFICE** 

### **ABSENT:**

ITEM #1 The

The El Paso County Sheriff's Civil Service Commission met in the Cesar Arreola

Briefing Room and was called to order at 1:30 p.m. by Perry Martin, Chair.

ITEM #2

**ESTABLISH QUORUM** 

A quorum was formed by all 3 members being present at the meeting.

ITEM #3

**PUBLIC COMMENTS** 

Chair Martin made an announcement regarding his reappointment as Chair

for two more years as selected by the Sheriff.

ITEM #4

**MOTION #1 - APPROVED** 

PAGE 2 EPCSO MINUTES JANUARY 9, 2012

Discuss and take appropriate action on the minutes for the Civil Service Commission regular-scheduled meeting of December 5, 2011.

**ACTION:** 

It was moved by Barry Bogle, Commissioner, and seconded by Fermin Acosta Jr., Commissioner, to approve the minutes for the Civil Service Commission regular-scheduled meeting of December 5, 2011.

VOTE:

YES – Bogle, Acosta Jr., Martin

NO - None

MOTION CARRIED.

ITEM #6

MOTION #2 - APPROVED (Jim Jopling and Jose Marrufo enter the meeting)

Discuss and take appropriate action on the El Paso Sheriff's Office Civil Service Commission's appointee for the Ethics Commission due to the upcoming term expiration.

**ACTION:** 

It was moved by Fermin Acosta Jr., Commissioner, and seconded by Barry Bogle, Commissioner, to re-appoint Ms. Evelina Ortega, Commissioner for the County Ethics Commission.

VOTE:

YES – Acosta Jr., Bogle, Martin

NO - None

MOTION CARRIED.

ITEM #5

**MOTION #3 - APPROVED** 

Discuss and take appropriate action on the request from employees listed on the backup to be recipients of donated vacation leave.

**ACTION:** 

It was moved by Fermin Acosta Jr., Commissioner, and seconded by Barry Bogle, Commissioner, to approve the vacation leave for the listed employees.

VOTE:

YES – Acosta Jr., Bogle, Martin

NO – None

MOTION CARRIED.

PAGE 3 EPCSO MINUTES JANUARY 9, 2012

ITEM #7 NO ACTION

Notify the commission of the Sheriff's decision regarding the non-disciplinary grievance as filed by Brock Benjamin, CLEAT attorney, concerning an email on November 22, 2011 which allegedly changed the criteria for selection of Sheriff Deputies.

ITEM #8 NO ACTION

Notify the commission of a grievance regarding revision of Policy 4.06 paragraph E-Responsibilities of the Benefits Coordinator.

ITEM #9 MOTION #3 - APPROVED

Discuss and take appropriate action whether jurisdiction exists with the non-disciplinary grievance filed by Yolanda Campos, Detention Officer, initially filed on 10/19/11 and if so, take action on hearing the non-disciplinary grievance for the next regularly scheduled Civil Service meeting.

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071** 

At 1:42 pm, the Commissioners went into executive session to seek legal advice from County Attorney, Lee Shapleigh.

**REGULAR SESSION:** 

At 2:04 pm, the commissioners resumed in regular session to hear presentations on this item by both Holly Lytle and Jim Jopling.

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071** 

At 2:28 pm, the Commissioners went into executive session to seek legal advice from the County attorney, Lee Shapleigh.

### **REGULAR SESSION:**

**ACTION:** 

At 2:38 pm, it was moved by Perry Martin, Chair, and seconded by Barry Bogle, Commissioner, to deny jurisdiction for the civil service grievance filed by Yolanda Campos, Detention Officer due to the fact that she elected to pursue an arbitration remedy pursuant to the Civil Service Rules and Collective Bargaining Agreement with the Sheriff.

VOTE:

YES – Martin, Bogle, Acosta Jr.

NO - None

MOTION CARRIED.

PAGE 4 EPCSO MINUTES JANUARY 9, 2012

ITEM #10

**NO ACTION** 

ACTION:

On this day, there being no further business to discuss, Fermin Acosta Jr., Commissioner, moved to adjourn the meeting at 2:38 p.m., and Barry Bogle,

Commissioner, seconded the motion.

VOTE:

YES - Acosta Jr., Barry Bogle, Martin

NO - None

MOTION CARRIED.

# **EXAMINED AND APPROVED THIS 6<sup>th</sup> DAY IN FEBRUARY, 2012:**

PERRY MÀRTIN, CHAIR`

Margie Morals

MARGIE MORALES, RECORDING SECRETARY