

# EL PASO COUNTY SHERIFF'S OFFICE

## REGION VIII TRAINING ACADEMY

### 4TH QUARTER TRAINING CALENDAR



2016 COURSE DESCRIPTION	JUNE	JULY	AUG
<b>BASIC COUNTY CORRECTIONS: (280 hrs) TCOLE 1007</b> This course meets the TCOLE and Department Requirements for Basic Jailer License. <b>Coordinator: Ofc. L. Trevino Instructors: Academy Staff <u>**Maximum Level**</u></b>	May 23 <sup>rd</sup> through July 8 <sup>th</sup> 2016		
<b>FEDERAL/STATE/DEPARTMENTAL TRAINING: (24 hrs) TCOLE 3800</b> This training will cover all Federal, State, and Agency mandated training for Peace Officers. <b>Day 1</b> (0800-1200) State & Federal Updates 3184 (1300-1700) E Trng Ethics <b>Day 2</b> (0800-1700) High Risk Felony Stops <b>Day 3</b> (0800-1200) Use of Force (1300-1700) Canine Encounters <b>Coordinator: Dep. C. Harrison Instructor(s): Various</b> <b>Limited to 20 students Time: 0800-1700 <u>**Maximum Level**</u></b>	7-9 14-16	5-7 19-21	2-4
<b>CRISIS INTERVENTION TRAINING: (16 hrs) TCOLE 3841</b> This Crisis Intervention Training provides the key concepts, safety techniques, and communication skills, section (Chapter 27) of the TCOLE Basic Peace Officer curriculum. This course will include a combination of lecture, scenario role-play and physical modeling. Participants are expected to be actively involved both verbally and physically. This course is required only <u>ONE TIME</u> during the four year cycle to maintain a Basic Peace Officer License. Those holding an Intermediate or higher are exempt from this provision. For those who did not attend a Peace Officer Course, <b>this course is a prerequisite to take the 40 hour Mental Health Officer Course.</b> Open to Detention Personnel. <b>Coordinator/Instructor: Dep. A. Becerra / Ofc. P. Telles Limited to 36 students Time: 0800-1700</b>	14-15	12-13	16-17
<b>DETENTION OFFICER DAY FIREARMS/BI-ANNUAL QUALIFICATIONS: (NO TCOLE CREDIT)</b> <i>Mandatory for Detention Officers of the El Paso County Sheriff's Office who carry a handgun in their duty assignment.</i> Armed Officers assigned to shotguns and/or rifles will qualify with all weapons when attending. <b>Requirement:</b> Must wear long sleeve. <b>NO OVERTIME</b> <b>Coordinator/Instructor: E. Bunton</b> <b>Qualification times are as follows: 0800, 1000, and 1300 hrs <u>**Maximum Level**</u></b>	13	12	16
<b>HEARTSAVER AED/CPR RE-CERTIFICATION: (4 hrs) TCOLE 3845</b> <i>for El Paso County Sheriff's Uniformed and Civilian Personnel.</i> This is a <b>Re-certification</b> course that will review the use of AED with CPR based on recent updates. <b>Coordinator/Instructor(s): Ofc. Trevino/Ofc. P. Telles</b> <b>Limited to 12 students 2 Sessions: Time: AM (0800-1200) &amp; PM (1300-1700)</b>	17	11 & 19	16 & 30
<b>DEFENSIVE DRIVING COURSE (DDC): (6 hrs) TCOLE 2046</b> This course is designed by the National Traffic Safety Institute. This course is open to all civilian employees who have not attended a defensive driving course in the past two years. It covers techniques for defensive driving to enhance the driver's awareness while on the road. <b>This course is not for ticket dismissal.</b> <b>Coordinator/Instructor: Dep. A. Becerra</b> <b>Limited to 25 students Time: 0800-1500</b>	29	8	12
<b>INTRODUCTION TO SPEAR BLAUER TACTICAL SYSTEMS FOR CIVILIANS (8 hrs) TCOLE 2040</b> This is a Defensive Tactics class. The SPEAR System will focus on enhancing your physical response to a close quarter confrontation. The student will be introduced to emotional, psychological and physical tools that will help you survive an ambush attack. This level will consist of running, sprinting, advanced calisthenics, advanced levels of hands on classes i.e. mobile field force, physical fitness exams. The student will analyze Security camera videos. Spear is the bridge to our next move/technique or system. <b>Civilians only.</b> <b>Equipment: All students must bring Duty belt, NO Live Firearms, PT clothes</b> <b>Coordinator/Instructor: Ofc. L. Trevino</b> <b>Limited to 20 students Time: 0800-1700 <u>** Maximum Level**</u></b>		12	15

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<p><b>PERSONAL DEVELOPMENT (16 hrs) TCOLE 6046</b> The Lessons in Personal Change Course closely parallels Dr. Steven Covey's 1989 best seller titled "The Seven Habits of Highly Effective People." This course focuses on proactivity, personal leadership and management, paradigms of interdependence, empathic listening skills, synergistic success, and wellness with a law enforcement viewpoint. Its purpose is to enhance personal development which results in more effective EPSO personnel, stronger families, and better community relations. This course is offered to all supervisors to include civilian supervisors.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: D. Petry / C. Whitener - EPPD</b>  <b>Limited to 80 students Time: 0800-1700</b></p>			30-31
<p><b>CULTURAL DIVERSITY: (8 hrs) TCOLE 3939</b> Upon completion of this course the student will be able to identify the various dimensions of diversity. TCOLE mandated course for Peace Officers and Jailers. This course is required only <u>ONE TIME</u> during the four year cycle to maintain a Basic Peace Officer &amp; Detention Officer License. Those holding a Peace Officer Intermediate or higher are exempt from this provision.</p> <p><b>Coordinator/Instructor: Ofc. P. Telles</b>  <b>Limited to 36 students Time: 0800-1700</b></p>		26	11
<p><b>MENTAL HEALTH OFFICER: (40 hrs) TCOLE 4001</b> This course is to further inform and educate the officer of mental health and issues pertaining to serving as a mental health officer, to include advanced crisis intervention training. <b>Pre-requisite:</b> Completion of Basic Crisis Intervention training, Course #3841 or 3842</p> <p><b>Coordinator: Dep. A. Becerra Instructor(s): Various</b>  <b>Limited to 80 students Time: 0800-1700</b></p>			22-26
<p><b>INTERMEDIATE SUICIDE DETECTION AND PREVENTION IN A JAIL SETTING: (8 hrs) TCOLE 3501</b> This course will help the officer to take a proactive approach to identifying and preventing suicidal attempts in a jail setting. This course is designed to train the officer on early warning signs and symptoms an inmate may possess. This training will make the officer aware of potential liabilities that may occur when suicides are successful in a facility. The officer will additionally become aware of the state and national statistics on suicides in lockups. <b>Coordinator: Ofc. L. Trevino</b>  <b>Instructor: Ofc. P. Telles Limited to 36 students Time 0800-1700</b></p>	21		
<p><b>INTERMEDIATE USE OF FORCE FOR PEACE OFFICERS: (16 hrs) TCOLE 2107</b> This course is a TCOLE requirement for <b>Intermediate</b> Peace Officer Certification.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: Scott Mann</b>  <b>Limited to 36 students</b></p>	1-2		
<p><b>INTERMEDIATE USE OF FORCE IN A JAIL SETTING: (16 hrs) TCOLE 3504</b> Upon completion of this course, the student will have a thorough understanding of the use of force guidelines when using force on an inmate and to follow established protocol with the policy and procedures. The officer will have a thorough understanding of the defenses to prosecution as depicted in Chapter 9 of the Penal Code. The officer will have a basic understanding of the causes of disruptive behavior and disturbances. The officer will be able to take preventative actions to protect against potential civil liability.</p> <p><b><u>This course is a TCOLE requirement for Intermediate JAILER Certification.</u></b>  <b>Coordinator/Instructor: Ofc. L. Trevino / Ofc. P. Telles</b>  <b>Limited to 36 students Time: 0800-1700</b></p>			8-9
<p><b>EMERGENCY MEDICAL ASSISTANCE (8 hrs) TCOLE 3830</b> This emergency medical assistance course will cover the procedures and skills necessary to provide emergency assistance pending arrival of medical support. The officer will refresh their knowledge with the legal aspects of providing medical assistance, the essential principles of patient assessment and is expected to demonstrate procedures for various treatments. The officer will become familiar with factors associated with treatment of different cultures.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: Dep. J. Ibarra</b>  <b>Limited to 36 students Time: 0800-1700</b></p>	28	19	19

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<p><b>EMERGENCY PROCEDURES &amp; CHEMICAL AWARENESS FOR DETENTION BUREAU: (8 hours) TCOLE 3512 <i>El Paso County Sheriff's Office Jailer Licensee Officers Only. This training is mandatory for all licensed detention personnel.</i></b> The class will cover use of Scott Air-Paks, Fire Extinguishers and Emergency Policy &amp; Procedures. Students are required to don a Scott Air-Pak Mask.</p> <p><b>Coordinator: Ofc. L. Trevino Instructor: Ofc. J. Rodriguez</b>  <b>Limited to 30 students. Time: 0800-1700</b> <b>** Minimum Level**</b></p>		12	23
<p><b>MICROSOFT WORD FOR BEGINNERS 101 (8 hrs) TCOLE 3854</b> Word 2007 beginner introduces the student to the functionality and basic use of Word topics include the differences between 2003 and 2007 explaining the Ribbon, creating and formatting documents, inserting images, pictures, tables, etc., and creating Standardized Forms. This class helps anyone who has limited or no experience working with Word 2007 and serves as great refresher for students already working with the application.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: R. Luna</b>  <b>Limited to 22 students Time: 0800-1700</b></p>	10		<p><b>Note:</b>  <b>Will not conduct any Microsoft class with less than 10 students</b></p>
<p><b>MICROSOFT EXCEL FOR BEGINNERS 101 (8 hrs) TCOLE 3854</b> Excel 2007 Beginner introduces the student to the functionality and basic use of Excel , topics include the differences between 2003 and 2007, explaining the Ribbon, creating Excel spreadsheets for job related use; as well as creating and formatting cells, workbooks, worksheets, formulas, inserting images, pictures, etc.. This class helps anyone who has limited or no experience working with Excel 2007, and serves as a great refresher for students.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: R. Luna</b>  <b>Limited to 22 students Time: 0800-1700</b></p>	24		
<p><b>INTERMEDIATE MICROSOFT WORD: (8 hrs) TCOLE 3854</b> Word 2007 Intermediate expands on the knowledge that students were presented in the Microsoft Word for Beginners course. This course will also take an in-depth look at the abilities of Microsoft Word. This course helps anyone who has taken the beginners course and wishes to expand on the foundation of Microsoft for Beginners.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: R. Luna</b>  <b>Limited to 22 students Time: 0800-1700</b></p>		14	
<p><b>INTERMEDIATE MICROSOFT EXCEL (8 hrs) TCOLE 3854</b> This is the Intermediate level Microsoft Office Excel 2010 course, in this course, you will use Excel 2010 to streamline and enhance your spreadsheets with templates, charts, graphics and formulas. You will apply visual elements and advanced formulas to a worksheet to display data in various formats. Before starting this course, students are recommended to take the following course or possess equivalent knowledge: <b>Microsoft Office Excel 2010 level 1</b></p> <p><b>Coordinator: Dep. A. Becerra Instructor: R. Luna</b>  <b>Limited to 22 students Time: 0800-1700</b></p>		28	
<p><b>MICROSOFT WORD ADVANCED COURSE (8 hrs) TCOLE 3854</b> The advanced course will enhance the intermediate aspects of word. It will include teaching the student how to create and revise forms and comments. Students will learn how to protect their data and develop macros within the document. Additionally, the students will learn how to create charts, develop a table of contents, and link documents. This class helps anyone who has the intermediate skills to advance their knowledge with the additional applications. <b>PRE-REQUISITE: Must have taken Intermediate Microsoft Word</b></p> <p><b>Coordinator: Dep. A. Becerra Instructor: R. Luna</b>  <b>Limited to 22 students Time: 0800-1700</b></p>			5
<p><b>MICROSOFT EXCEL ADVANCED COURSE (8 hrs) TCOLE 3854</b> The advanced course will enhance the intermediate concepts of Excel. Then students will begin creating Excel spreadsheets for job related use; worksheets, advanced formulas, etc. This course will show students how to create pivot tables, and analyzing the data. This class helps the user to incorporate advanced formulas, and to share this data in other Excel services. <b>PRE-REQUISITE: Must have taken Intermediate Microsoft Excel</b></p> <p><b>Coordinator: Dep. A. Becerra Instructor: R. Luna</b>  <b>Limited to 22 students Time: 0800-1700</b></p>			11

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<p><b>CHILD SAFETY CHECK ALERT LIST (4 hrs) TCOLE 4068 / INTERACTING WITH DRIVERS WHO ARE DEAF OR HARD OF HEARING (4 hrs) TCOLE 7887 (4 hour blocks – total of 8 hrs) The Child Safety Check Alert List (CSCAL) is a method for Child Protective Services to report the names of children and their legal guardians who they are attempting to locate for the purpose of investigating allegations or providing services. <b>Interacting With Drivers Who Are Deaf or Hard of Hearing</b>, this course is to ensure that all peace officers will be familiar with the procedure for interacting with drivers who are deaf or hard of hearing.</b></p> <p><b>Coordinator/Instructor: Dep. C. Harrison</b>  <b>Limited to 36 students Time: 0800-1200 / 1300-1700</b></p>	2	14	

**Physical Fitness Requirement**

\*\* Some courses offered by the El Paso County Sheriff's Office Region VIII Training Academy will require a degree of physical fitness.

- **Minimum Level-** This level will consist of walking, stepping, and very light cardiovascular exercise.
- **Medium Level-** This level will consist of jogging, minimal levels of calisthenics i.e. push-ups, sit-ups, side straddle hop, beginning levels of hands on classes i.e. PPCT and O.C.
- **Maximum Level-** This level will consist of running, sprinting, advanced calisthenics, advanced levels of hands on classes i.e. mobile field force, physical fitness exams.
- **Medium and maximum-** levels will require a blood pressure screening and students who do not pass will not be allowed to participate without a doctor's release on file.

# E-TRAINING BLACKBOARD SYSTEM

**Will encompass the stipulated dates.  
Must follow regular protocol for registration.**

**ALL REGISTRATIONS MUST INCLUDE FULL NAME AND TCOLE PID NUMBER.**

<b>2016 COURSE DESCRIPTION</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>
<p style="text-align: center;"><b>E-Training</b></p> <p><b>LEGAL ISSUES FOR COUNTY CORRECTIONS: (8 hrs) TCOLE 3506</b> This course is designed to provide the county corrections officer with an understanding of the complex legal issues surrounding their work and an understanding of the legal system. The course will cover the impact of state standards and agency policy on liability, types of lawsuits, use of force, classification of inmates, access to the courts, and searches. <b>Coordinator/Instructor: Ofc. P. Telles Limited to 25 students</b></p>		11-17	
<p style="text-align: center;"><b>E-Training</b></p> <p><b>INTERMEDIATE INMATE RIGHTS AND PRIVILEGES: (16 hrs) TCOLE 3502</b> <u>This course is a TCOLE requirement for Intermediate Jailer Certification.</u> This course will provide the officer with the history of the Constitution and its amendments in order to provide a better understanding of the rights and privileges inmates possess. The course will go into the differences between a right and a privilege. The course additionally provides the officer with case law and established precedence. <b>Coordinator/Instructor: Ofc. P. Telles Limited to 25 students</b></p>			8-21
<p style="text-align: center;"><b>E-Training</b></p> <p><b>CALEA: (2 hrs) TCOLE 3754 for El Paso County Sheriff's Office Personnel ONLY!</b> Mandatory for all personnel working within the law enforcement bureaus. CALEA standards require employees working in the law enforcement divisions to attend refresher training on CALEA prior to the re-accreditation, during the self-assessment phase. This course was developed to accommodate this requirement. <b>Coordinator/Instructor: Dep. A. Becerra Limited to 25 students</b></p>		18-24	
<p style="text-align: center;"><b>E-Training</b></p> <p><b>CULTURAL DIVERSITY: (8 hrs) TCOLE 3939</b> Upon completion of this course the student will be able to identify the various dimensions of diversity. TCOLE mandated course for Peace Officers and Jailers. <i>Must take this course <b>once</b> during the training cycle of September 01, 2013 through August 31, 2017.</i> Peace Officers holding an Intermediate certification or higher are exempt from this provision. <b>Coordinator/Instructor: Ofc. L. Trevino Limited to 25 students</b></p>		11-17	15-21
<p style="text-align: center;"><b>E-Training</b></p> <p><b>STATE &amp; FEDERAL LAW UPDATES: (8 hrs) TCOLE 3184</b> This course offers the Legislatively mandated legislative updates from the 84<sup>th</sup> Legislature which have significant applications of state laws. Additionally, selected recent Supreme Court decisions are covered to aid officers in the field. practices and legal definitions. <b>Coordinator/Instructor: Dep. A. Becerra Limited to 25 students</b></p>		25-31	8-14
<p style="text-align: center;"><b>E-Training</b></p> <p><b>EFFECTIVE COMMUNICATIONS FOR LAW ENFORCEMENT: (8 hrs) TCOLE 3027</b> for <i>Sergeants and Corporals only.</i> Effective communication is an essential component of a supervisor's success whether it is at the interpersonal, intergroup, or dealing with the public in general. This course will cover the basic process of communication and then explore some of the more difficult communication issues that supervisors face by providing constructive and effective feedback and performance appraisal. <b>Coordinator: Dep. A. Becerra Instructor: Scott Mann Limited to 25 students</b></p>	13-19		

<b>2016 COURSE DESCRIPTION</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>
<p align="center"><b>E-Training</b></p> <p><b>C.I.T UPDATE: (8 hrs) TCOLE 3843</b> This course provides a review of the key concepts, safety techniques, and communication skills initially taught in the crisis intervention section (Chapter 27) of the Texas Commission on Law Enforcement Officer Standards and Education (TCOLE) Basic Peace Officer Curriculum. Brainstorming with fellow attendees will assist in the discussion of “best practices” and the sharing of personal situational experiences. This course will include a combination of lecture, scenario role-play through the use of student activities within the online course.</p> <p><b>Participants are expected to be actively involved.</b></p> <p><b>Coordinator/Instructor: Dep. A. Becerra Limited to 25 students</b></p>	20-26		
<p align="center"><b>E-Training</b></p> <p><b>INTERMEDIATE INMATE SUICIDE DETECTION AND PREVENTION IN A JAIL SETTING: (8 hrs) TCOLE 3501</b> <u>This course is a TCOLE requirement for Intermediate Jailer Certification.</u> The training will help the officer to take a proactive approach to identifying and preventing suicidal attempts in a jail setting. The course will make the officer aware of potential liabilities that may occur when suicides are successful in a facility. The officer will additionally become aware of the state and national statistics on suicides in lockups.</p> <p><b>Coordinator/Instructor: Ofc. P. Telles Limited to 25 students</b></p>	6-12		
<p align="center"><b>E-Training</b></p> <p><b>CHILD SAFETY CHECK: (4 hrs) TCOLE 4068</b> <u>This course is a TCOLE requirement for Intermediate/Advanced Peace Officer certification.</u></p> <p><b>Coordinator/Instructor: Dep. A. Becerra Limited to 25 students</b></p>			Aug 29 Thru Sept 4
<p align="center"><b>E-Training</b></p> <p><b>INTERMEDIATE INTERPERSONAL COMMUNICATIONS: (24 hrs) TCOLE 3503</b> This course is a TCOLE Requirement for <b>Intermediate</b> Jailer Certification. This course is designed to provide the county corrections officer with an understanding of basic communication skills and the ability to use them.</p> <p><b>Coordinator/Instructor: Ofc. P. Telles Limited to 25 students</b></p>			Aug 15 Thru Sept 4
<p align="center"><b>E-Training</b></p> <p><b>USE OF FORCE POLICY: (2 hrs) TCOLE 2095</b> <u>The goal is to familiarize all uniformed personnel of the El Paso County Sheriff’s Office on the Use of Force Policy</u></p> <p><b>Coordinator/Instructor: Ofc. L. Trevino Limited to 25 students</b></p>		25-31	22-28
<p align="center"><b>E-Training</b></p> <p><b>INTERMEDIATE CHILD ABUSE PREVENTION AND INVESTIGATION: (24 hrs) TCOLE 2105</b> This course is designated to provide students with a better understanding of the legal aspects and investigation of child abuse and neglect. This course is a TCOLE requirement for <b>Intermediate</b> Peace Officer Certification</p> <p><b>Coordinator: Dep. A. Becerra Instructor: Scott Mann Limited to 25 students</b></p>			Aug 15 Thru Sept 4
<p align="center"><b>E-Training</b></p> <p><b>SPECIAL INVESTIGATIVE TOPICS: (8 hrs) TCOLE 3232</b> The goal of this course is to provide the student with a better understanding of Texas State laws concerning Child Abuse, and Child Protective Services. To provide the student with the information for dealing with sexual assault interviews involving both children and adults. To have the student learn what is mandated for registered sex offenders and to learn about the different types of sex offenders and sex offenses.</p> <p><b>Coordinator: Dep. A. Becerra Instructor: Scott Mann Limited to 25 students</b></p>		18-24	

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<p style="text-align: center;"><b>E Trng</b></p> <p><b>THE LOCK-UP SERIES (8 hrs) TCOLE 2084</b> The Lock-up training series is designed to train Correctional Officers on different topics dealing with Jail Operations. The student must complete each series, there will be several topics on each series. This series is Lock-up Series #1 which will entail 4 mini courses:</p> <p><b>#1 Emergency Evacuation of the Correctional Facility</b> – this course will show corrections officers the safest way of assuring their facility is secure in the event of an emergency evacuation</p> <p><b>#2 Escape Prevention</b> – this course will show corrections officers the best way of assuring their facility is secure and not prone to escape attempts, and show officers prevention techniques which have proven to reduce escape attempts.</p> <p><b>#3 High Risk Transport</b> – this course will teach corrections staff the extensive precautions necessary to effect the movement of a high-risk inmate outside the secure facility and how to handle the inmate transport.</p> <p><b>#4 Inmates Who Pose an Escape Risk</b> – this course will teach corrections staff to recognize the types of inmates who are most likely to pose a threat to escape.</p> <p><b>Coordinator/Instructor: Ofc. L. Trevino</b>  <b>Limited to 25 students</b></p>		<p><b>18-24</b></p>	<p><b>22-28</b></p>

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[www.epcounty.com/sheriff](http://www.epcounty.com/sheriff)

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